

International Undergraduate Application

Bring
your
world to
GCSU



Earn a degree at One of the Highest Ranked Universities in the Southeastern United States!

International Education Center
Georgia College & State University
Campus Box 49
Milledgeville, GA 31061-0490
USA

Tel: (478) 445-4789
Fax: (478) 445-2623
Email: intladm@gcsu.edu
www.gcsu.edu/international



International Undergraduate Application for Admission

WELCOME TO GEORGIA COLLEGE & STATE UNIVERSITY

GCSU welcomes international applicants. With small class sizes, affordable tuition, and excellent facilities, GCSU is the ideal place to study.

This application is for international applicants who are in or will be applying for F-1 student visa status. If you are a U.S. citizen or have permanent resident status, please visit the GCSU Admissions Office at <http://www.gcsu.edu/admissions/undergraduate/> for application procedures.

APPLICATION INSTRUCTIONS & CHECKLIST

Please follow this checklist carefully and submit ALL required items by the application deadline. The GCSU International Education Center must receive items 1 through 6 on this checklist **BEFORE** your application will be evaluated. **Incomplete applications will NOT be considered for admission.** Please send items 1, 4, 5, 6, and 7 together in one large envelope. Items 2 and 3 should be sent **DIRECTLY** from the issuing institution(s) to Georgia College & State University. All application documents submitted become the property of Georgia College & State University.

- 1. **Completed and signed application form.**
- 2. **OFFICIAL (certified or attested) education records** in the original language, along with an official (certified or attested) English translation, of all high school/secondary school and ALL college/university level work, including all final examination results. Notarized records will not be accepted.
- 3. **OFFICIAL TOEFL score** sent directly by the Educational Testing Service (the ETS institutional code for GCSU is 5252) or other proof of English language proficiency.
- 4. **One or two page Student Essay** (typed or neatly printed) written by the applicant answering the following question (required for all first-year students): *What special talents, skills and experiences will you contribute as a member of the Georgia College & State University community?*
- 5. **Completed and signed Declaration of Finances form.**
- 6. **Original and official bank documents** (in English or with a certified English translation) in support of EACH financial funding source listed. Faxed, scanned or photocopied documents cannot be accepted.
- 7. **(Optional) International Student Scholarship Application**, together with two letters of recommendation and a letter from the applicant.

NOTE ON EDUCATIONAL DOCUMENTS

GCSU's International Education Center will review your educational documents and equate your previously completed coursework to U.S. grade equivalencies. Generally, we do not require that you submit documents to an outside professional credential evaluation agency; however, at times, we may advise you to use such an agency if we are unable to determine educational equivalencies.

ALL educational experience must be supported by official documents submitted *directly* from the appropriate issuing institution(s) to Georgia College & State University listing courses taken (with credits/points or hours per course and grades awarded), educational degrees, certificates, and/or awards received. If documents are in a language other than English, they must include an official (certified or attested) English translation. Supporting documentation must bear the original seal or stamp and the signature of an official of the issuing institution.

In rare instances, Georgia College & State University may accept a photocopy of original education documentation provided that the document photocopied is certified with an original seal or stamp AND original signature of:

- a) the issuing institution and a designated official, or
- b) a U.S. Consular or U.S. Educational official outside of the United States.

Certification with a Notary signature is not sufficient.

GCSU reserves the right to verify all submitted documents with the issuing institution. You may be asked to provide further proof of your educational history if such proof is deemed necessary by GCSU International Admissions.

APPLICATION REQUIREMENTS

English Language Proficiency:

Applicants must document English proficiency in one of the following ways:

1. **TOEFL** Minimum Scores: 61 (Internet-based), 173 (computer-based), or 500 (paper-based)
 - Request scores be sent directly from ETS (GCSU School Code 5252): www.ets.org
2. **SAT** Minimum Scores: 440 (Verbal), 430 (Critical Reading)
 - Request scores be sent directly from ETS (GCSU School Code 5252): www.ets.org
 - NOTE: The SAT is not required for admission but could be submitted in lieu of the TOEFL.*
3. **IELTS** Minimum Score: 6.0
 - Request scores be sent directly from IELTS: www.ielts.org

4. Successful completion of Level 112 in an ELS Language Center

- Request official documentation be sent from ELS directly to GCSU.

5. Other proof of proficiency in the English language as determined by the International Admissions staff

NOTE: Applicants who meet the minimum requirements above but who score below 79 (Internet-based TOEFL), 213 (computer-based TOEFL), 550 (paper-based TOEFL) or 6.5 (IELTS) are eligible for admission, but will be required to take an ESL class concurrent with other courses during the first semester of enrollment.

First-Year Freshman Applicants:

First-year freshmen (those with no previous university coursework) must document successful completion of the equivalent of a U.S. high school college-preparatory program. We must receive all school completion certificates/diplomas/final exam reports. Transcripts will be evaluated to determine the academic curriculum completed and probability for success at GCSU.

Transfer Applicants:

Applicants must submit transcripts from ALL college/universities attended previously and must be eligible to continue enrollment at current or previous academic institutions (i.e. not on academic exclusion, suspension or dismissal). Transfer applicants must meet the following minimum grade point average (GPA) requirements from their previous university work:

Less than 30 earned semester credit hours:

2.0 Transfer GPA + Freshmen Evaluation

Between 30 and 60 earned semester hours:

2.3 Transfer GPA

60 or more earned semester credit hours:

2.5 Transfer GPA

Applicants to programs in the J. Whitney Bunting College of Business and the Mass Communication program:

2.5 Transfer GPA

Transfer applicants to nursing or education programs need to submit an additional application to the School of Health Sciences or the School of Education to compete for a space in the program.

For more information about these programs, visit www.gcsu.edu/nursing/ or www.gcsu.edu/education/.

APPLICATION DEADLINES

Applications are evaluated once the file is complete with all supporting documents received. Applicants will be notified of the admission decision after the file is complete. To ensure sufficient time to process the application and to apply for a U.S. visa, **students are strongly encouraged to complete the application**

process as early as possible and well in advance of posted deadlines. Freshman applicants (new first-year students with no previous university coursework) are especially encouraged to apply early to ensure a space in the freshman class due to the limited class size.

To be considered for admission and for financial assistance, submit your *completed* application to our office by the recommended submission dates:

Fall Semester (Aug-Dec)April 1

Spring Semester (Jan-May).....September 1

Applications received after the above dates may need to be deferred to the next available semester.

HOUSING

GCSU offers a number of choices for on-campus living, from traditional residence halls on main campus to apartment-style living at The Village at West Campus. All freshmen (first-year undergraduates with less than 12 credit hours of university coursework) are required to live in a university residence hall during their first year of study at GCSU. If you are a freshman who is 21 years of age or older, you can request an exemption from the housing requirement. Any request for an exemption must be made in writing to the Director of University Housing prior to the start of the semester in which you plan to enroll.

SCHOLARSHIPS

The International Education Center offers international students a chance to compete for one of almost 40 international scholarship awards. The International Student Scholarship is a partial tuition waiver offered to students based on a variety of factors including academic excellence and financial need. The size of the award can vary from a total value of \$20,000 to \$40,000 over four years of study. Interested students should apply for the scholarship along with their application for admission by the application deadlines.

FINANCIAL DOCUMENTATION

All applicants who need to obtain a student (F-1) visa to study in the United States must demonstrate that they have sufficient funds to pay for tuition, fees and living expenses while at GCSU. You must complete, sign, and submit the Declaration of Finances form and provide a bank statement or certificate of balance prepared within the last six months. The bank document should include the name of your sponsor as listed on the Declaration of Finances form. We cannot accept photocopies, scanned copies or faxed copies of bank documents.

ACCEPTANCE AND VISA APPLICATION

If you are granted admission to the university, you will be notified first via email. You will later receive an official acceptance package that will include the bank statements you sent to us along with an immigration form called the I-20. You will need to take these documents to the U.S. embassy for your student (F-1) visa interview.

We will send you the acceptance package via regular air mail. If you would like expedited delivery of your documents via UPS, you will need to provide a payment of U.S. \$100 by credit card or check *before* the documents are mailed.

CONTACT INFORMATION

Please contact the International Education Center with any questions regarding the application process. We look forward to receiving your application!

Standard Mailing Address:
Georgia College & State University
International Education Center
Campus Box 49
Milledgeville, GA 31061 U.S.A.

Address for Express Packages:
Georgia College & State University
ATTN: International Education Center
320 N. Wayne Street
Milledgeville, GA 31061-0490 U.S.A.

Tel: (1) (478) 445-4789
Fax: (1) (478) 445-2623
Email: intladm@gcsu.edu

MAJORS AVAILABLE AT GEORGIA COLLEGE & STATE UNIVERSITY

NOTE: Admission to GCSU is not a guarantee of admission to a particular college or major. Separate and sometimes higher requirements for admission into a college or major are described in the GCSU electronic catalog at www.gcsu.edu/catalog.

COLLEGE OF LIBERAL ARTS & SCIENCES

Art	History	Political Science
Biology	Liberal Studies	Psychology
Chemistry	Mass Communication	Rhetoric
Criminal Justice	Mathematics	Sociology
English	Music	Spanish
Environmental Science	Music Education	Theatre
French	Philosophy	

J. WHITNEY BUNTING COLLEGE OF BUSINESS

Accounting	General Business	Marketing
Computer Science	Information Systems	
Economics	Management	

THE JOHN H. LOUNSBURY COLLEGE OF EDUCATION

Early Childhood Education
Middle Grades Education
Special Education

COLLEGE OF HEALTH SCIENCES

Health Education - with tracks in:	Nursing
Athletic Training	Outdoor Education
Community Health	
Exercise Science	
Music Therapy	

UNDECLARED: NO SPECIFIC MAJOR INTEREST at this time. Students must declare a major prior to the completion of 30 semester hours of college credit.

PRE-PROFESSIONAL PROGRAMS

Dentistry	Medicine	Physical Therapy
Engineering	Occupational Therapy	Physician Assistant
Forestry	Optometry	Veterinary Medicine
Law	Pharmacy	

NOTE: These programs provide a liberal arts foundation to prepare students for professional schools in these fields. Students who designate a preprofessional program must also select a major from the above list.

MINORS

African Studies	English	International Studies	Political Science
Anthropology	Environmental Sciences	Latin American and Caribbean Studies	Printmaking
Art History	Fiber Arts	Management	Psychology
Biology	Finance	Marketing	Public Administration
Black Diaspora Studies	French	Mathematics	Quantitative Analysis
Business Communications	Gen. Business Administration	Movement Arts Therapy	Rhetoric
Ceramics	Geography	Music	Sociology
Chemistry	Geology	Music Therapy	Spanish
Coaching	German	Outdoor Education	Theatre
Computer Science	Health Education	Painting	Urban Studies
Criminal Justice	History	Philosophy	Women's Studies
Dance	Information Systems	Photography	
Digital Media	Integrative Studies	Physical Education	
Economics	International Business	Physics	



International Student Undergraduate Application for Admission

CURRENT PHOTO (optional)

Campus Box 49
 Milledgeville, GA 31061-0490, U.S.A.
 (478) 445-4789 • Fax (478) 445-2623
 E-Mail: intladm@gcsu.edu • http://www.gcsu.edu

PLEASE TYPE OR PRINT NEATLY AND COMPLETE ALL SECTIONS.

U.S. Social Security Number (if available): _____

Name on Passport: _____
 [NOTE: PLEASE CIRCLE FAMILY/LAST NAME(S)] *Family/Last* *Given/First* *Middle*

Name you wish to be called _____ Place of Birth: _____
 (City and Country)

Country of Citizenship: _____ Country of Residence: _____

Are you currently in the United States? Yes No If so, what is your current immigration status? _____

Complete mailing address to which application correspondence should be sent (including country): _____

Telephone (country code + city code + number): _____

Fax: _____ E-Mail: _____
 (NOTE: Communication regarding your application will be primarily through email.)

Alternate E-Mail: _____

Parent(s), Guardian, or Spouse's Name (circle one): _____

Permanent Home Country Address: _____
Street Name and Number

Town or City *Province* *Postal Code* *Country*

Intended Major: _____ Intended Minor (if any): _____

Do you plan to pursue a preprofessional program? Yes No If yes, list area of interest: _____

Do you plan to live in university housing? Yes No (NOTE: New first-year students are required to live on campus during their first year of study.)

Have you previously applied to GCSU? Yes No If so, which term and year? _____

SEMESTER YOU PLAN TO ENTER	CLASSIFICATION	DEMOGRAPHIC INFORMATION	
<input type="checkbox"/> Fall (August) Year _____ <input type="checkbox"/> Spring (Jan.) Year _____	<input type="checkbox"/> Freshman (no previous university coursework) <input type="checkbox"/> Transfer Student <input type="checkbox"/> Former GCSU Student <input type="checkbox"/> Transient (retains enrollment at current university)	Date of Birth: _____ Month Day Year Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female	RACE: OPTIONAL—FOR STATISTICAL PURPOSES ONLY <input type="checkbox"/> American Indian <input type="checkbox"/> Multiracial <input type="checkbox"/> Asian/Pacific Islander <input type="checkbox"/> Hispanic <input type="checkbox"/> Black (not of Hispanic Origin) <input type="checkbox"/> Other _____ <input type="checkbox"/> White (not of Hispanic Origin)

How did you learn about GCSU?

Current or former GCSU Student GCSU Web site U.S. Advising Center in your country
 Study in the USA magazine/web site American Colleges & Universities magazine/web site Peterson's guide/website
 Other: _____ Studying in America guide/website



Georgia College & State University International Education Center Campus Box 49 Milledgeville, GA 31061 USA	Toll Free in Georgia Direct Fax E-mail	1-800-342-0471 (478) 445-4789 (478) 445-2623 intladm@gcsu.edu
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EDUCATIONAL BACKGROUND

UNDERGRADUATE APPLICANTS must list **ALL** high school/secondary school and **ALL** college/university level work. Use the terminology of the country where the school was located. Do not try to translate or interpret any terms into U.S. terminology or equivalents.

- In Column #1**, write in the name and location of the school you attended.
- In Column #2**, fill in the calendar year(s) that are appropriate for the year(s) you attended and/or received academic or trade training.
- In Column #3**, write the kind or type of school Secondary, Preparatory, Gymnasium, Teachers College, Trade School, University, etc.
- In Column #4**, write the language of instruction used in the *majority of your* classes at the school.
- In Column #5**, write the name of any examination(s) you passed or certificate(s) you received at the end of your studies there-such as GCSE or GCE (number of subjects on "O" and "A" levels), Bachillerato, Abitur, Baccalaureat II, Licenziatura, Diplom, or whatever is applicable in your case. Include the date. If no degree/diploma was awarded to you for your education/training at that school, write "none."

School (Name and Location) Column #1	Dates of Attendance Column #2	Type of School Column #3	Language of Instruction Column #4	Examination/Certificate Column #5
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	--			

Are you currently enrolled at the last institution attended? Yes No If yes, date you will complete studies? _____

Will any of your transcripts arrive under a different name? Yes No If yes, what name? _____

Are you currently on suspension/dismissal/exclusion from any school? Yes No

Name and email/ mailing address of contact person(s) at previous school(s): _____

TOEFL test date: _____ Date scores requested to be sent to GCSU: _____

IELTS test date: _____ Date scores requested to be sent to GCSU: _____

SAT test date: _____ Date scores requested to be sent to GCSU: _____

(NOTE: SAT scores are not required of international applicants. However, students participating in NCAA competition sports at GCSU are required to submit SAT scores.)

Other proof of English language proficiency: _____

Have you ever been convicted of a crime in the U.S. other than a traffic offense, or are any criminal charges now pending against you?
 Yes No *Convictions shall include: a finding of guilty by a judge or jury, or a plea of guilty or a plea of nolo contendere, irrespective of the pendency of availability of any appeal or application for collateral relief. If yes, explain fully on a separate page, specifying the nature of the offense(s), the date(s) it/they occurred, the name and location of the court(s) and sentence(s) imposed. Please submit court documentation if appropriate.*

I certify that the information provided on this application is true to the best of my knowledge, and that any omission or misrepresentation of facts or failure to furnish information will automatically invalidate consideration of this application and/or acceptance to the university. I consent to allow representatives of GCSU to conduct a criminal background check and such other background investigations as the university deems appropriate in evaluating my application as a student at GCSU. I further understand that upon enrollment, I am expected to become familiar with and abide by the GCSU Honor Code and the Student Rules and Regulations as set forth in the GCSU catalog.

Signature of Applicant: _____ Date: _____



International Student Undergraduate Declaration of Finances

INSTRUCTIONS: United States immigration regulations require that international students applying for F-1 visas certify sufficient financial support for academic and living expenses while studying in the U.S. Please read carefully the information below and indicate the amount and sources of all support in the table on the next page. Enter amounts in U.S. Dollars. You and your sponsors must sign certifying the indicated funds are available. In addition, you must submit the following along with this form:

Bank Certification Letter/Statement to verify personal savings and sponsor support. This letter/statement must be issued within six months of submitting your application to GCSU and must include the following requirements:

1. Original bank letterhead with bank's contact information including telephone numbers and address;
2. Full name on the account, account number, date account was opened, and date letter was issued;
3. Current and average amount of the account;
4. Currency, type (savings, checking, etc.) and terms of the account;
5. Bank official's printed name and original signature.

We cannot accept photocopied, scanned, or faxed documents, nor those with "whited-out" or altered figures. Applicants with sponsorship from an organization or their home government must submit a letter of sponsorship from the sponsoring institution on official letterhead with the institution's address, telephone and fax number, and the original signature and title of the responsible officer. The letter should also include your full name, the specific dollar amount, and the duration of the scholarship. After admission, this completed form will be returned to you together with your Certificate of Eligibility (I-20). You will then present the Declaration of Finances and Certificate of Eligibility (I-20) to the U.S. Consulate to request a student visa.

Estimated minimum funds needed for the nine-month academic year:

UNDERGRADUATE STUDENTS (Based on 15 hours per semester)*

Tuition and Fees	\$23,940
Books and Supplies	800
Room and Meals	8,228
Health Insurance	880
Other Expenses	<u>1,552</u>
Total	\$35,400 per year

An undergraduate program of study normally takes four years. The applicant should complete the *entire* Declaration of Finances form by providing an accurate estimate of support for **the entire program of study** and attach bank documentation for **at least one year's worth of funding**.

*All expenses listed above are *estimates only* and are *subject to increases* each year.

Please note:

Tuition & Fees: All students (both U.S. and International) who are not permanent residents of the State of Georgia pay a higher tuition rate. International Student Scholarship recipients will have part or all of the out-of-state fees waived, reducing the tuition per year by *approximately* \$8,500 to \$17,000, depending on the size of the award.

Other Expenses: Vacations/break expenses, personal items, local transportation, etc., are included in this amount.

Additional Expenses for Summer: The estimates above are for expenses for Fall and Spring semesters **ONLY** (a nine-month academic year). Undergraduate students who plan to attend Summer semester should estimate an **ADDITIONAL** \$9,000 per year.

Additional expenses for spouse: \$500 per month or \$6,000 per 12-month year.

Additional expenses for each child: \$500 per month or \$6,000 per 12-month year.

When budgeting expenses, please also take into consideration transportation costs to the U.S., sources and availability of emergency funds while in the U.S., and any government imposed restrictions on the release of funds from your country. **Please note that costs for tuition and fees, health insurance, books, room and board are due *in full* at the *beginning* of each semester.**

GEORGIA COLLEGE & STATE UNIVERSITY | DECLARATION OF FINANCES

Name of Applicant: _____

DEPENDENTS: For visa purposes: Do you plan to bring a spouse or child with you to Milledgeville? Yes No

If yes, please list name(s), relationship to you, country of birth, country of citizenship, and date of birth:

NOTE: You need to document additional funding for dependents.

SUMMER TERM:

Do you plan to remain in the United States during the summer? Yes No Do you plan to attend summer school? Yes No

What are the sources and amounts of support available to you during the summer?

Source _____ U.S. \$ _____ Source _____ U.S. \$ _____

SOURCES OF FINANCIAL SUPPORT (Complete amount of support PER YEAR for each source):

✓ Check all that apply	Sources of Support	Assured Support PER YEAR of study
	Personal Savings Name of Bank(s):	U.S.\$
	Family or other Sponsor Name of Bank(s):	U.S.\$
	Government or Organization Sponsor Name of Sponsoring Agency:	U.S.\$
	University Award Type of Award:	U.S.\$
	Other:	U.S.\$
	TOTAL	U.S.\$

OFFICIAL CERTIFICATION OF SOURCES OF FUNDS AND AMOUNTS

FINANCIAL CERTIFICATION

An official, original bank statement or certificate **MUST** accompany this form to verify personal savings and sponsor support. If you have a U.S. sponsor who will be providing free room and board, please have the sponsor complete an I-134 Affidavit of Support form, available at www.uscis.gov and enclose it with this form.

SPONSOR CERTIFICATION

This is to certify that I have read the information furnished by the applicant on this form, that it is true and accurate, and that the funds are available and will be provided for the applicant as specified. I agree to provide funding for the entire program of study (a minimum of four years for entering freshmen and two years for transfer students). I understand that tuition and living costs are subject to change and will increase each year.

Sponsor's or Parent's Signature _____ Date _____

Sponsor's or Parent's Name (Printed) _____

Sponsor's Relationship to Applicant _____

Address _____

Telephone _____ Email _____

STUDENT CERTIFICATION

This is to certify that the information provided on this form is accurate and complete. I acknowledge that I have sufficient funds available to cover my educational and living expenses at Georgia College & State University for the entire program of study. I understand that tuition and living costs are subject to change and will increase each year.

Student's Signature _____ Date _____



Undergraduate International Student Scholarship

Application Guidelines and Information

Campus Box 49
 Milledgeville, GA 31061-0490, U.S.A.
 (478) 445-4789 • Fax (478) 445-2623
 E-Mail: intladm@gcsu.edu
 http://www.gcsu.edu

The University System of Georgia's Board of Regents has designated a portion of its funds specifically to help International Students who pursue a higher education in the state of Georgia. Georgia College & State University is pleased to be able to use these funds to award International Student Scholarships (ISS) to qualified and deserving students.

1. The competition for the International Student Scholarship (ISS) is great due to the high number of applicants and the limited amount of funding available for awards.
2. The ISS waives the out-of-state tuition fees that must be paid in addition to regular tuition and fees by all students who are not permanent residents of the State of Georgia. Some students may be awarded a full waiver of out-of-state tuition, and others a half waiver of out-of-state tuition.
3. The application for the ISS can only be considered after a student has been regularly admitted to Georgia College & State University. The student must be in F-1 visa status from the beginning of the semester. Georgia College & State University awards ISS's to applicants before they arrive on campus. If international students want to be considered for these awards, the application for the ISS must accompany the application for admission and be submitted to the International Education Center by the application deadline.
4. Those international students who were not awarded an ISS prior to attendance at GCSU can compete annually for a limited number of the available ISS's. The competition will be managed by the International Education Center and the International Education Committee.
5. In all cases, the ISS will be awarded on the basis of demonstrated academic ability, evidence of extracurricular involvement, and financial need.
6. Once awarded, ISS's are renewable for as long as the Georgia College & State University student remains both academically and civically qualified, up to eight semesters, if necessary.

To remain academically qualified, the student must:

 - a) be an undergraduate carrying a full academic load of 12 hours per term, AND
 - b) maintain a minimum 2.50 GPA (Grade Point Average) on all course work.

Grades will be reviewed at the end of each term.

To remain civically qualified, a student must:

 - a) participate in the planning and implementation of both the annual International Dinner and the annual International Week AND
 - b) speak to classes and/or civic groups about the student's country and culture or about an issue relevant to both the student and the audience being addressed.
7. Students who are in jeopardy of losing their scholarship for academic or civic reasons will be notified. Students will have one semester to improve performance and return to good standing before the termination of the ISS.
8. The scholarship will remain in effect for one full year (including summer term, if desired) as long as the student remains academically and civically qualified to receive it. A request for renewal of the ISS must be made in April each year.
9. If a student is awarded an ISS, and is unable to enroll during the original semester specified, the student must re-apply for the ISS through the GCSU International Education Center.

IMPORTANT NOTICE: Because of the large number of students applying for the ISS and the limited number that Georgia College & State University is permitted to award each year, ***you should NOT depend on this funding when filling out your Declaration of Finances!*** If you are admitted to Georgia College & State University AND are awarded an ISS, you will be notified by letter and your I-20 will reflect the amount of the award. ***GCSU has no other scholarships to offer in-coming international students and no full scholarships for extreme need.***

