**Tips for Mentees**

* Take the initiative in your professional development. Write a statement of educational philosophy and share it with your mentor. Exchange CVs with your mentor and discuss career paths.
* Find out about and take advantage of opportunities to learn how the university operates. Attend Senate meetings and stay up to date with campus news. Review the faculty handbook and ask questions about policies and procedures that are unclear to you.
* Realize that the university has invested in your success and that going it alone doesn’t always work that well for most people. Take advantage of the resources that are available to you as a Georgia College faculty member.
* Make your scheduled meetings with your mentor a priority and take advantage of email and the telephone to stay in touch informally.
* Be willing to ask for help.
* Establish your own personal “advisory board” of supporters and trusted advisors across the university.
* Make and maintain contacts with other junior faculty, not only in your department, but across the university.
* Set a meeting with your department chair to discuss expectations for annual performance reviews and for promotion and tenure.