**Tips for Mentors**

* Exchange CVs with your mentee to discuss career paths and possibilities
* Ask about and encourage accomplishments. Provide constructive criticism and impromptu feedback.
* Use your knowledge and experience to help your mentee to identify and build on her/his own strengths.
* Attend all Faculty Mentoring Program events.
* Try to contact, if not physically meet with, your mentee at least twice a month. Commit to checking in at least once a month to demonstrate your interest in your mentee’s progress.
* Discuss annual performance reviews with your mentee. Give them tips on using Digital Measures and how to complete their IFRs. Be willing to preview their IFRs before they submit it to their department chair.
* Help you mentee navigate institutional culture. What is valued? What is rewarded? What is valued and rewarded in the mentee’s college?
* Share your knowledge of important university and professional development events that you think would benefit your mentee.

**Qualities of Good Mentors**

* Advocacy—Being willing to argue in support of your mentee for space, funds, research support, etc.
* Accessibility—Being available to your mentee.
* Networking—Helping your mentee establish a professional network.
* Independence—Preserving your mentee’s intellectual independence.
* Excellence—Helping your mentee establish high standards for her/his teaching and scholarship and setting challenging but realistic goals for professional advancement.