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| Holiday Count | Holiday Name | Day of Week | Date |
| 1 | New Year’s Day | Monday | January 1, 2018 |
| 2 | Martin Luther King, Jr. Day | Monday | January 15, 2018 |
| 3 | Memorial Day | Monday | May 28, 2018 |
| 4 | Independence Day | Wednesday | July 4, 2018 |
| 5 | Labor Day | Monday | September 3, 2018 |
| 6 | Thanksgiving Day 1 | Thursday | November 22, 2018 |
| 7 | Thanksgiving Day 2 | Friday | November 23, 2018 |
| \* | Campus Closure | Monday | December 24, 2018 |
| 8 | Winter Day 1 | Tuesday | December 25, 2018 |
| 9 | Winter Day 2 | Wednesday | December 26, 2018 |
| 10 | Winter Day 3 | Thursday | December 27, 2018 |
| 11 | Winter Day 4 | Friday | December 28, 2018 |
| 12 | Winter Day 5 | Monday | December 31, 2018 |

\*CAMPUS CLOSED: Monday, December 24, 2018 (not a Paid Holiday).

**Options for employees scheduled to work**:

1. Submit 8 hours of vacation leave on your timecard.
2. Work an alternate schedule, approved by your supervisor, to make up the hours. Submit the approved work schedule to Payroll for verification when timecards are due. Email [Payroll@gcsu.edu](http://Payroll@gcsu.edu/) by December 1, 2018 to use this option.
3. Submit uncompensated leave on your timecard.