As the state’s public liberal arts institution, Georgia College has long recognized that value of learning beyond the traditional classroom. Our goal for this announcement is the institutionalization of Undergraduate Scholarship (i.e., research and creative endeavors). From the student perspective, developing projects that are responsive to their need for a foundation in research and a progressive curriculum that integrates URACE through their college career is paramount.

**Implementation Projects**

Grants up to $7,500 are available for programs/departments proposing clear and assessable implementation plans for Undergraduate Scholarship (i.e., research and creative endeavors). Where applicable, specific programs of work should be consistent with the rubrics from AAC&U’s VALUE Initiative (http://www.aacu.org/leap/vision.cfm). Funding is for projects that will end with an institutionalization of undergraduate research (UR) within the program/department. Projects will reflect the specific program/department culture for UR, but must be widely supported and sustained if they are to be truly institutionalized.

Each program/department is expected to plan, implement, and evaluate its project; participate in cross-site meetings with other institutions; exchange information and ideas; and build mutual support as part of an overall university community.

**IMPORTANT:** In the event that the program/department grantee is unable to fulfill the grant requirements, the grantee will make a full reimbursement to The Center for Faculty Development.

Implementation proposals should include the following information:

- Project name or title
- Project leader, including campus box number, telephone extension, fax number, and e-mail address
- Statement of purpose identifying the impact that the department intends to accomplish through the project (one sentence)
- Rationale for why the project is important at this time
- Project overview (50-word maximum)
- Key project objectives necessary for success
• Anticipated ancillary outcomes, beyond key objectives, that will result from the project
• Project activities that will accomplish key objectives and related outcomes
• Information about the program/department’s track record in the project area, and why it should be considered an implementation project
• Information about the program/department’s plans for project evaluation
• Information about the program/department’s plans for sustaining the project after the funding period
• Implementation timetable
• Names and qualifications of the persons who will have responsibility for the project and who are members of the “team” leading and guiding the project
• Total dollar amount requested
• Estimated project line-item budget, including amounts available and needed (two-page maximum)
• Budget narrative

Institutional Capacity-Building

Each program/department will be led by a project leader who will participate in cross-campus meetings and other institutional activities. Proposals should emphasize how the proposed work will contribute to a broader campus UR strategy for institutional capacity-building and sustainability.

Evaluation

Evaluation is instrumental to the implementation project. Evaluation will contribute to the university knowledge base. Evaluation should include information about the project’s objectives, outcomes and activities; course outcomes, if applicable; program/departmental outcomes; facilitating and limiting factors; and themes and lessons learned. Primary evaluation activities include the submission a final report.

Each program/department should clearly address specific evaluative questions in the proposal. Examples might be versions of the following:
• What empirical evidence or scientific knowledge is available, and what might be learned from it?
• What evidence is there that the project has directly or indirectly affected the campus culture?
• What evidence is there that program/department/campus systems of support make the gains and changes in priorities sustainable? Are the gains in how this is achieved transferable to other institutions?
• How has the project affected both curricular and co-curricular activities on the campus and their integration?

Proposal applications should clearly indicate the anticipated outcomes and the methods by which they will be assessed. Applicants are encouraged to employ multiple forms of information collection (e.g., existing program data, campus data, individual interviews, focus groups, and surveys.)

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Dissemination
Proposals should include plans for dissemination of the findings to the campus community and next steps to sustain UR. Grant recipients will report the outcomes, successes and lessons learned from the project at an open meeting of the University community to be held in Fall 2016. In addition, a written report will be due to The Center for Faculty Development no later than December 15, 2016.

Budget
Implementation Project itemized budgets in tabular form must include both the amount requested and other sources of institutional support. A budget narrative is expected, and should describe and justify the proposed expenditures by category and sub-category, and include information on the relationship of budgeted costs to project activities.

Maximum funding for any single grant: $7,500.

*In the event that the grantee does not follow through with the proposed plan, the respective department will be held accountable for a full reimbursement of the allocated funds.

In addition to this cover sheet, proposals must be limited to three additional pages plus the budget and budget narrative.

Special Requirements

When student presentations at conference(s) are part of this grant, the students involved must provide his or her reflections electronically to the URACE Office within ten (10) days after attending the conference. Please click on this Reflection Guideline link on this website.
Undergraduate Research and Creative Endeavors (URACE)
A Division of The Center For Faculty Development
Implementation Grant Application Cover Sheet
Due: March 2, 2015

Maximum funding for any single grant: $7,500.
*In the event that the grantee does not follow through with the proposed plan, the respective department will be held accountable for a full reimbursement of the allocated funds.

In addition to this cover sheet, proposals must be limited to three additional pages plus the budget and budget narrative.
Title of Proposal:__________________________________________________________

Principal Investigator (PI):

Name:_________________________________________________ Campus Box #:________

Department:_____________________________________________________________

Discipline(s):________________________________________________________________

Phone:_________________________ Email:______________________________

PI Signature:_____________________________ Date:________________________

Collaborators:

Name:_________________________________________Affiliation:________________________

Name:_________________________________________Affiliation:________________________

Department Chair Endorsement:

Name:_________________________________________ Date:________________________

Department Chair Signature:_____________________________ Date:____________________

Project Overview (50 words maximum)

NOTE: This document cannot be saved. THUS, please fill out and PRINT A COPY OF THIS document and circulate the signed document for the Chair’s signature. Once THIS document is signed by all parties, send it in pdf format along with all required supporting documentation to: urace@gcsu.edu. Please put the following in the subject line: URACE Implementation Grant Application along with your name.