Undergraduate Research and Creative Endeavors (URACE)  
A Division of The Center for Faculty Development  
Planning Grant  
Deadline: March 1, 2016  
FY 2016 Budget Funds Available Beginning August 2016

Undergraduate Research and Creative Endeavors (URACE)

As the state’s public liberal arts institution, Georgia College has long recognized that value of learning beyond the traditional classroom. Our goal for this announcement is the institutionalization of Undergraduate Scholarship (i.e., Research and Creative Endeavors). From the student perspective, developing projects that are responsive to their need for a foundation in research and a progressive curriculum that integrates URACE through their college career is paramount.

Planning Projects

One grant up to $5,000 is available for Planning Projects to analyze the department/program’s current Undergraduate Research (URACE) strengths and weakness and to create an action plan for institutionalizing URACE within the department/program. Proposals are invited from departments who are committed to institutionalizing URACE but are in the initial stages of integrating URACE across the curriculum. This action plan would position the applicant to apply for an implementation grant. Illustrative examples of Pilot Projects include providing reallocated time/extra compensation for a faculty member(s) to lead the development of the department’s comprehensive URACE plan; support for faculty members to prepare and develop competitive proposals for external funding to create a summer scholars program; developing a plan for a comprehensive community research program that address community-identified needs; travel support to send faculty members to external conferences to learn best practices related to URACE in their discipline.

IMPORTANT: In the event that the program/department grantee is unable to fulfill the grant requirements, the grantee will make a full reimbursement to The Center For Faculty Development.

Planning proposals should include the following information:

- Name and contact information of the primary contact person
- Description of the project
- Implementation plan with timeline for activities
- How the proposed work will impact student-learning outcomes and help build the student’s foundation for URACE?

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• Where applicable, how the proposed work will link the objectives of AAC&U VALUE rubrics to advancing the larger URACE strategy
  http://www.aacu.org/value/rubrics/index_p.cfm?CFID=43622277&CFTOKEN=53536806
• Key project participants and rationale for their selection including their experience and successes in similar endeavors, i.e. internationalizing a course or major.
• Anticipated outcomes and subsequent action steps
• Sustainability plan of the project
• Evaluation information and dissemination plan
• Amount and justification of funds requested. Any equipment purchased with Georgia College funds becomes the property of Georgia College and the University System of Georgia.

Evaluation and Reporting
Applicants should clearly indicate the anticipated outcomes and methods by which outcomes will be assessed. Applicants are encouraged to employ multiple forms of information collection.

Proposals should include plans for dissemination of the findings.
Grant recipients will assess and report the outcomes, successes and lessons learned during the project period at an open meeting of the University community to be held in Fall 2017. In addition, report how you envision making your findings/best practices permanently available as a university resource. In addition, a written report will be due to The Center For Faculty Development no later than December 15, 2017.

Budget
Planning project itemized budgets in tabular form must include both the amount requested and other sources of institutional support. A budget narrative is expected, and should describe and justify the proposed expenditures by category and sub-category, and include information on the relationship of budgeted costs to project activities. Maximum funding for any single grant: $5,000.

*In the event that the grantee does not follow through with the proposed plan, the respective department will be held accountable for a full reimbursement of the allocated funds.

In addition to this cover sheet, proposals must be limited to three additional pages plus the budget and budget narrative.

Special Requirements
When student presentations at conference(s) are part of this grant, the students involved must provide his or her reflections electronically to the URACE Office within ten (10) days after attending the conference. Please click on this Reflection Guideline link on this website.
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Planning Grant Application Cover Sheet
Due: March 1, 2016

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In addition to this cover sheet, proposals must be limited to three additional pages plus the budget and budget narrative.

Title of Proposal:____________________________________________________

Principal Investigator:
Name: _______________________________________ Campus Box #:_______
Department: __________________________________________________________
Discipline(s): _______________________________________________________
Phone:____________________ Email: _________________________________
Signature:_____________________ Date:______________________________

Collaborators:
Name:_________________________Affiliation:________________________
Name:_________________________Affiliation:________________________

Department Chair Endorsement:
Name:_________________________
Signature:_____________________ Date:______________________________

Project Overview: (50 words maximum)

NOTE: This document cannot be saved. THUS, please fill out and PRINT A COPY OF THIS document and circulate the signed document for the Chair’s signature. Once THIS document is signed by all parties; send it in pdf format along with all required supporting documentation to: urace@gcsu.edu. Please put the following in the subject line: URACE Planning Grant Application along with your name.

Revised March 23, 2015