**Scholarship of Teaching and Learning Award**

**Purpose:** This award encourages and rewards excellence in the scholarship of teaching and learning. The recipient of this award will be the university’s nominee for the Regent’s Scholarship of Teaching and Learning Excellence Award.

**Overview:** The Scholarship of Teaching and Learning Award is presented by the Georgia College to one individual each year. An individual is eligible for nomination at the college only if they are a full-time faculty member with at least three years of teaching experience at Georgia College prior to the 2014-15 academic year. To be eligible for this university-wide award individuals must be nominated by a faculty member, department chair, or dean at the college level. College committees will select their Excellence in Teaching and Learning award recipient and forward to the university selection committee.

For a previous recipient to be nominated, at least five years must have passed since the faculty member’s most recent recognition with this award. Self-nominations and nominations from students will not be accepted. It is the responsibility of the nominee to ensure completion of the application portfolio.

For their meritorious work award recipients will receive $1000 in their base salary effective the following fiscal year.

The award is not necessarily made annually.

**Criteria:** The Georgia College award recipient becomes the university nominee for the Regents’ Scholarship of Teaching and Learning Award; therefore, the criteria and required documentation are guided by BOR requirements. This award recognizes individuals who have achieved excellence in the scholarship of teaching and learning as demonstrated through persuasive evidence in a variety of the following areas:

1. Engaged in the systematic examination of issues about student learning and instructional conditions which promote learning and the building on previous scholarship.
2. Documented the use of strategies for investigating and evaluating the impact of teaching practice on student learning, anchored in the research literature.
3. Engaged in scholarship that is public, peer reviewed and critiqued.
4. Produced scholarly work which contributes new questions and knowledge about teaching and learning.
5. Developed a well-articulated teaching philosophy that drives research questions.
6. Documented the dissemination of their scholarship results.

**Required Documentation:** Nomination portfolios for this award are limited to 20 pages (in a font no smaller than 12 point, single line spacing, 1 inch margins including top and bottom), excluding the application form. Each portfolio must include the following information:

1. **Faculty Excellence Application Form.**
2. **Nomination Letter.**
   a. Letter from nominator highlighting noteworthy scholarship of teaching and learning achievements during the previous two years (Jan. 1, 2013 – Dec. 31, 2014) and explaining how the candidate meets the criteria.
   b. Maximum of two pages.
3. **Narrative of research questions.**
   a. A narrative that outlines the research questions and the related goals, theories, and methods of their scholarship activities.
   b. Maximum of five pages.
4. **Impact of teaching techniques/pedagogies.**
   a. Provide data/evidence of the impact of teaching techniques and pedagogies on student learning and its potential impact on teaching and learning in the discipline.
   b. Maximum of six pages.
5. **CV.**
   a. A condensed curriculum vitae that includes relevant SOTL presentations, articles, and publications.
      i. Distinguish peer-reviewed presentations from invited presentations.
      ii. Distinguish peer-reviewed publications from non-peer reviewed publications.
      iii. Maximum of three pages.
6. **Letters of Support.**
   a. Two letters of support from colleagues qualified to comment on the value and quality of nominee’s scholarship of teaching and learning activities, and its impact in improving undergraduate/graduate education.
Letters can come from discipline experts within the field that are not necessarily Georgia College colleagues. If this is the case they must describe their relationship with the nominee.

b. These letters should describe how the nominee’s activities have contributed knowledge in the field and how it has enhanced the learning of students.

c. Maximum of two pages per letter.

7. Dean/Director letter of support.
   a. Letter describing the faculty’s excellence in scholarship of teaching and learning overall.
   b. This letter to be added following the college selection process.
   c. Maximum of two pages.

Portfolio will have the following sections and headings, please do not add sections.

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<th>Section</th>
<th>Topic</th>
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<tbody>
<tr>
<td>1</td>
<td>Faculty Excellence Application Form</td>
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<tr>
<td>2</td>
<td>Nomination letter</td>
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<tr>
<td>3</td>
<td>Narrative of research questions</td>
<td>5</td>
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<td>4</td>
<td>Impact of teaching techniques/pedagogies</td>
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<td>6</td>
<td>Letters of support</td>
<td>4</td>
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<td>7</td>
<td>Dean/Director letter of support*</td>
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**Total Maximum Pages** 22

Required formatting: No font smaller than 12 point, single line spacing, 1 inch margins including top and bottom.

All documents must be combined into a single pdf file and submitted by email.

Portfolios that exceed 22 pages or do not meet formatting requirements will not be accepted.
*Letter of support from Dean/Director is required only after college selection is made and the candidate is moving to the university level.

**Due Dates:**
Nominations to College Dean by: February 13, 2015
Nominees notified by College Dean by: February 16, 2015
College selection received by Dr. Steve Jones by: March 13, 2015
University selection by: April 8, 2015