

International Undergraduate Application

Bring
your
world to
Georgia
College



**Earn a Degree at One of the Highest Ranked
Universities in the Southeastern United States.**

International Education Center

Georgia College
Campus Box 49
Milledgeville, GA 31061-0490
USA

Tel: 478-445-4789
Fax: 478-445-2623
Email: intladm@gcsu.edu
www.gcsu.edu/international



International Undergraduate Application for Admission

WELCOME TO GEORGIA COLLEGE

Georgia College welcomes international applicants. With small class sizes, affordable tuition, a safe campus and excellent facilities, GC is the ideal place to study.

This application is for international applicants who are in or will be applying for F-1 student visa status. If you are a U.S. citizen or have permanent resident status, please visit the GC Admissions Office at <http://www.gcsu.edu/admissions/> for application procedures.

APPLICATION INSTRUCTIONS AND CHECKLIST

Please follow this checklist carefully and submit ALL required items by the application deadline. The International Education Center must receive items 1 through 7 on this checklist **before** your application will be evaluated. **Incomplete applications will not be considered for admission.** Please send items 1, 4, 5, 6, 7 and 8 together in one large envelope. Items 2 and 3 should be sent directly from the issuing institution(s) to Georgia College. All application documents submitted become the property of Georgia College.

- 1. **Completed and signed application form.**
- 2. **Official (certified or attested) education records** in the original language, along with an official (certified or attested) English translation, of all high school/secondary school and all college/university level work, including all final examination results. Notarized records will not be accepted.
- 3. **Official SAT or ACT scores** sent directly by the educational testing service (the ETS institutional code for GC is 5252). Contact ACT directly to request scores. TOEFL/IELTS and other forms of English Language proficiency are accepted for transfer students.
- 4. **One or two page student essay** (typed or neatly printed) written by the applicant answering the following question (required for all first-year students): *What special talents, skills and experiences will you contribute as a member of the Georgia College community?*
- 5. **Completed and signed Declaration of Finances** form.
- 6. **Original and official bank documents** (in English or with a certified English translation) in support of each financial funding source listed. Faxed, scanned or photocopied documents cannot be accepted.
- 7. **Copy of passport identification page or national identification card.**
- 8. *(Optional)* **International Student Scholarship Application**, together with two letters of recommendation and a letter from the applicant.

NOTE ON EDUCATIONAL DOCUMENTS

GC's International Education Center will review your educational documents and equate your previously completed coursework to U.S. grade equivalencies. Generally, we do not require that you submit documents to an outside professional credential evaluation agency; however, at times, we may advise you to use such an agency if we are unable to determine educational equivalencies. Only agencies which are members of NACES (www.naces.org) may be used in these instances.

All educational experience must be supported by official documents submitted directly from the appropriate issuing institution(s) to Georgia College listing courses taken (with credits/points or hours per course and grades awarded), educational degrees, certificates and/or awards received. If documents are in a language other than English, they must include an official (certified or attested) English translation. Supporting documentation must bear the original seal or stamp and the signature of an official of the issuing institution.

In rare instances, Georgia College may accept a photocopy of original education documentation provided that the document photocopied is certified with an original seal or stamp AND original signature of:

- a) the issuing institution and a designated official, or
- b) a U.S. Consular or U.S. Educational official outside of the United States.

Certification with a Notary signature is not sufficient.

Georgia College reserves the right to verify all submitted documents with the issuing institution. You may be asked to provide further proof of your educational history if such proof is deemed necessary by GC International Admissions.

APPLICATION REQUIREMENTS

English Language Proficiency:

Applicants must document English proficiency in one of the following ways:

1. **TOEFL** Minimum Scores: 69 (Internet-based), or 523 (paper-based)
 - Request scores be sent directly from ETS (GC School Code 5252): www.ets.org
2. **SAT** Minimum Scores: 440 (Verbal), 24 (Reading)
 - Request scores be sent directly from ETS (GC School Code 5252): www.ets.org
3. **IELTS** Minimum Score: 6.0
 - Request scores be sent directly from IELTS: www.ielts.org
4. Other proof of proficiency in the English language as determined by the International Admissions staff

First-Year Freshman Applicants:

First-year freshmen (those with no previous university coursework) must document successful completion of the equivalent of a U.S. high school college-preparatory program. We must receive all school completion certificates/diplomas/final exam reports. Transcripts will be evaluated to determine the academic curriculum completed and probability for success at Georgia College.

Transfer Applicants:

Applicants must submit transcripts from all college/universities attended previously and must be eligible to continue enrollment at current or previous academic institutions (i.e. not on academic exclusion, suspension or dismissal). Transfer applicants must have a minimum 2.5 grade point average (GPA).

The College of Education, College of Health Sciences and some programs in the College of Arts and Sciences have separate and competitive admissions application procedures beyond admission to the university. For more information, visit the specific program website.

APPLICATION DEADLINES

Applications are evaluated once the file is complete with all supporting documents received. Applicants will be notified of the admission decision after the file is complete. To ensure sufficient time to process the application and to apply for a U.S. visa, **students are strongly encouraged to complete the application process as early as possible and well in advance of posted deadlines.** Freshman applicants (new first-year students with no previous university coursework) are especially encouraged to apply early to ensure a space in the freshman class due to the limited class size.

To be considered for admission and for financial assistance, submit your completed application to our office by the recommended submission dates:

Fall Semester (Aug-Dec)..... **April 1**

Spring Semester (Jan-May)..... **Sept. 1**

Applications received after the above dates may need to be deferred to the next available semester.

HOUSING

Georgia College offers a number of choices for on-campus living, from traditional residence halls on main campus to apartment-style living at The Village at West Campus. All freshmen (first-year undergraduates with less than 12 credit hours of university coursework) are required to live in university housing during their first year of study at GC. If you are a freshman who is 21 years of age or older, you can request an exemption from the housing requirement. Any request for an exemption must be made in writing to the Director of University Housing prior to the start of the semester in which you plan to enroll.

SCHOLARSHIPS

The International Education Center offers international students a chance to compete for one of almost 40 international scholarship awards. The International Student Scholarship is a partial tuition waiver offered to students based on a variety of factors including academic excellence and financial need. The size of the award can vary from a total value of \$36,000 to \$70,000 over four years of study. Interested students should apply for the scholarship along with their application for admission by the application deadlines.

FINANCIAL DOCUMENTATION

All applicants who need to obtain a student (F-1) visa to study in the United States must demonstrate that they have sufficient funds to pay for tuition, fees and living expenses while at GC. You must complete, sign and submit the Declaration of Finances form and provide a bank statement or certificate of balance prepared within the last six months. The bank document should include the name of your sponsor as listed on the Declaration of Finances form. We cannot accept photocopies, scanned copies or faxed copies of bank documents.

ACCEPTANCE AND VISA APPLICATION

If you are granted admission to the university, you will be notified first via email. You will later receive an official acceptance package that will include the bank statements you sent to us along with an immigration form called the I-20. You will need to take these documents to the U.S. embassy for your student (F-1) visa interview.

We will send you the acceptance package via regular air mail. If you would like expedited delivery of your documents via UPS, you will need to provide a payment of U.S. \$100 by credit card or check before the documents are mailed. You may also pay for express delivery at a UPS, DHL or FedEx site in your country and arrange for an agent to pick up the package from our office.

ANNUAL SECURITY AND FIRE SAFETY REPORT

The GC Annual Security and Fire Safety Report includes crime statistics for the previous three years concerning reported crimes that occurred On Campus; in or on certain Non-campus buildings or property owned or controlled by GC; and on Public Property within, or immediately adjacent to and accessible from, the campus. The report also includes institutional policies concerning campus security, such as policies concerning alcohol and drug use, crime prevention, the reporting of crimes, sexual assault, fire safety policies/statistics and other matters. Hard copies are available at the Department of Public Safety, Human Resources, and Office of Admissions. You can have a card copy mailed to you by calling 478-445-3082 or get it on-line at gcsu.edu/publicsafety/annualreport.htm.

CONTACT INFORMATION

Please contact the International Education Center with any questions regarding the application process. Applications may be sent to either of the addresses below. We look forward to receiving your application!

Standard Mailing Address:

Georgia College
International Education Center
Campus Box 49
Milledgeville, GA 31061 U.S.A.

Address for Express Packages:

Georgia College
ATTN: International Education Center
320 N. Wayne Street
Milledgeville, GA 31061-0490 U.S.A.

Tel: (1) (478) 445-4789
Fax: (1) (478) 445-2623
Email: intladm@gcsu.edu
Web: www.gcsu.edu/international

MAJORS AVAILABLE AT GEORGIA COLLEGE

NOTE: Admission to Georgia College is not a guarantee of admission to a particular college or major. Separate and sometimes higher requirements for admission into a college or major are described in the GC electronic catalog at www.gcsu.edu/catalog.

COLLEGE OF ARTS AND SCIENCES

Art
Biology
Chemistry
Criminal Justice
English
Environmental Science
French
Geography
History
Liberal Studies
Mass Communication
Mathematics
Music
Music Education
Philosophy
Physics
Political Science
Psychology
Rhetoric
Sociology
Spanish
Theatre

**J. WHITNEY BUNTING
COLLEGE OF BUSINESS**

Accounting
Computer Science
Economics
Management
Management Information
Marketing

**THE JOHN H. LOUNSBURY
COLLEGE OF EDUCATION**

Early Childhood Education
Middle Grades Education
Special Education

COLLEGE OF HEALTH SCIENCES

Athletic Training
Public Health
Exercise Science
Music Therapy
Nursing

UNDECLARED:

NO SPECIFIC MAJOR INTEREST at this time. Students must declare a major prior to the completion of 30 semester hours of college credit.

PRE-PROFESSIONAL PROGRAMS

Dentistry
Engineering
Forestry and Natural Resources
Law
Medicine
Occupational Therapy
Optometry
Pharmacy
Physical Therapy
Physician Assistant
Veterinary Medicine

NOTE: These programs provide a liberal arts foundation to prepare students for professional schools in these fields. Students who designate a preprofessional program must also select a major from the above list.

MINORS

African Studies	Criminal Justice	Latin American and Caribbean	Physical Education
Anthropology	Dance	Studies	Physics
Art History	Digital Media	Management	Political Science
Biology	Economics	Management Information	Printmaking
Black Diaspora Studies	English	Systems	Psychology
Business Administration (Non-Business majors only)	Environmental Sciences	Marketing	Rhetoric
Ceramics	Fiber Arts	Mathematics	Sociology
Chemistry	Finance	Museum Studies	Spanish
Community Health	French	Music	Theatre
Computer Science	Geography	Outdoor Education	Urban Studies
Creative Arts Therapies	Geology	Painting	Women's Studies
Creative Music Media	History	Philosophy	
	International Studies	Photography	



International Student Undergraduate Application for Admission

CURRENT
PHOTO
(optional)

Campus Box 49
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478-445-4789 • Fax 478-445-2623
E-Mail: intladm@gcsu.edu • www.gcsu.edu

PLEASE TYPE OR PRINT NEATLY AND COMPLETE ALL SECTIONS.

U.S. Social Security Number (if available): _____

Name on Passport: _____
[NOTE: PLEASE CIRCLE FAMILY/LAST NAME(S)] *Family/Last* *Given/First* *Middle*

Name you wish to be called _____ Place of Birth: _____
(City and Country)

Country of Citizenship: _____ Country of Residence: _____

Are you currently in the United States? Yes No If so, what is your current immigration status? _____

Complete mailing address to which application correspondence should be sent (including country): _____

Telephone (country code + city code + number): _____

Fax: _____ E-Mail: _____
(NOTE: Communication regarding your application will be primarily through email.)

Alternate E-Mail: _____

Parent(s), Guardian, or Spouse's Name (circle one): _____

Permanent Home Country Address: _____
Street Name and Number
Town or City *Province* *Postal Code* *Country*

Intended Major: _____ Intended Minor (if any): _____

Do you plan to pursue a preprofessional program? Yes No If yes, list area of interest: _____

Do you plan to live in university housing? Yes No *(NOTE: New first-year students are required to live on campus during their first year of study.)*

Have you previously applied to GC? Yes No If so, which term and year? _____

SEMESTER YOU PLAN TO ENTER	CLASSIFICATION	DEMOGRAPHIC INFORMATION	
<input type="checkbox"/> Fall (August) Year _____ <input type="checkbox"/> Spring (Jan.) Year _____	<input type="checkbox"/> Freshman (no previous university coursework) <input type="checkbox"/> Transfer Student <input type="checkbox"/> Former GC Student <input type="checkbox"/> Transient (retains enrollment at current university)	Date of Birth: _____ Month Day Year Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female	RACE: OPTIONAL-FOR STATISTICAL PURPOSES ONLY <input type="checkbox"/> American Indian <input type="checkbox"/> Multiracial <input type="checkbox"/> Asian/Pacific Islander <input type="checkbox"/> Hispanic <input type="checkbox"/> Black (not of Hispanic Origin) <input type="checkbox"/> Other _____ <input type="checkbox"/> White (not of Hispanic Origin)

How did you learn about Georgia College?

<input type="checkbox"/> Current or former GC Student	<input type="checkbox"/> GC website	<input type="checkbox"/> U.S. Advising Center in your country
<input type="checkbox"/> Study in the USA magazine/website	<input type="checkbox"/> American Colleges & Universities magazine/website	<input type="checkbox"/> Peterson's guide/website
<input type="checkbox"/> Other: _____		<input type="checkbox"/> Study Georgia website



Georgia College
International Education Center
Campus Box 49
Milledgeville, GA 31061 USA

Toll Free in Georgia 1-800-342-0471
Direct 478-445-4789
Fax 478-445-2623
E-mail intladm@gcsu.edu

EDUCATIONAL BACKGROUND

Undergraduate applicants must list **all** high school/secondary school and **all** college/university level work. Use the terminology of the country where the school was located. Do not try to translate or interpret any terms into U.S. terminology or equivalents.

In Column #1, write in the name and location of the school you attended.

In Column #2, fill in the calendar year(s) that are appropriate for the year(s) you attended and/or received academic or trade training.

In Column #3, write the kind or type of school Secondary, Preparatory, Gymnasium, Teachers College, Trade School, University, etc.

In Column #4, write the language of instruction used in the majority of your classes at the school.

In Column #5, write the name of any examination(s) you passed or certificate(s) you received at the end of your studies there—such as GCSE or GCE (number of subjects on “O” and “A” levels), Bachillerato, Abitur, Baccalaureat II, Licenziatura, Diplom or whatever is applicable in your case. Include the date. If no degree/diploma was awarded to you for your education/training at that school, write “none.”

School (Name and Location) Column #1	Dates of Attendance Column #2	Type of School Column #3	Language of Instruction Column #4	Examination/Certificate Column #5
	—			
	—			
	—			
	—			
	—			
	—			

Are you currently enrolled at the last institution attended? Yes No If yes, date you will complete studies? _____

Will any of your transcripts arrive under a different name? Yes No If yes, what name? _____

Are you currently on suspension/dismissal/exclusion from any school? Yes No

Name and email/ mailing address of contact person(s) at previous school(s): _____

TOEFL test date: _____ Date scores requested to be sent to GC: _____

IELTS test date: _____ Date scores requested to be sent to GC: _____

SAT test date: _____ Date scores requested to be sent to GC: _____

Other proof of English language proficiency: _____

Have you ever been convicted of a crime in the U.S. other than a traffic offense, or are any criminal charges now pending against you?
 Yes No *Convictions shall include: a finding of guilty by a judge or jury, or a plea of guilty or a plea of nolo contendere, irrespective of the pendency of availability of any appeal or application for collateral relief. If yes, explain fully on a separate page, specifying the nature of the offense(s), the date(s) it/they occurred, the name and location of the court(s) and sentence(s) imposed. Please submit court documentation if appropriate.*

I understand that any material false statement made knowingly and willfully by me on this application, or any documents attached hereto may, in accordance with O.C.G.A. 16-10-71, which provides that upon conviction, a person who knowingly commits the offense of false swearing shall be punished by a fine of not more than \$1,000 or by imprisonment for not less than one nor more than five years, or both, subject me to prosecution in a court of law. Additionally, I further understand that any such false statement may subject me to immediate dismissal from the institution.

Further, I certify that, to the best of my knowledge, the information submitted on this application is true and complete. I consent to allow representatives of GC to conduct a criminal background check and such other background investigations as the university deems appropriate in evaluating my application as a student at GC. I further understand that upon enrollment, I am expected to become familiar with and abide by the GC Honor Code and the Student Rules and Regulations as set forth in the GC Catalog.

In accordance with Board of Regents Policy 4.3.4, all applicants who are accepted for admission or readmission to Georgia College for Fall, 2011 or any academic semester thereafter, and who seek to be classified as in-state for tuition purposes, will be required to provide validation of residency and lawful presence in both the State of Georgia and the United States. Acceptance to Georgia College is conditional until lawful presence is verified.

Signature of Applicant: _____ Date: _____



International Student Undergraduate Declaration of Finances

INSTRUCTIONS: United States immigration regulations require that international students applying for F-1 visas certify sufficient financial support for academic and living expenses while studying in the U.S. Please read carefully the information below and indicate the amount and sources of all support in the table on the next page. Enter amounts in U.S. dollars. You and your sponsor(s) must sign certifying the indicated funds are available. In addition, you must submit the following along with this form:

Bank Certification Letter/Statement to verify personal savings and sponsor support. This letter/statement must be issued within six months of submitting your application to GC and must include the following requirements:

1. Original bank letterhead with bank's contact information including telephone numbers and address;
2. Full name on the account, account number, date account was opened and date letter was issued;
3. Current and average amount of the account;
4. Currency, type (savings, checking, etc.) and terms of the account;
5. Bank official's printed name and original signature.

We cannot accept photocopied, scanned or faxed documents, nor those with "whited-out" or altered figures. Applicants with sponsorship from an organization or their home government must submit a letter of sponsorship from the sponsoring institution on official letterhead with the institution's address, telephone and fax number, and the original signature and title of the responsible officer. The letter should also include your full name, the specific dollar amount and the duration of the scholarship. After admission, this completed form will be returned to you together with your Certificate of Eligibility (I-20). You will then present the Declaration of Finances and Certificate of Eligibility (I-20) to the U.S. Consulate to request a student visa.

Estimated minimum funds needed for the nine-month academic year:

UNDERGRADUATE STUDENTS (Based on 15 hours per semester)*

Tuition and Fees	\$28,060
Books and Supplies	1,200
Room and Meals	11,060
Health Insurance	2,260
Other Expenses	<u>1,430</u>
Total	\$44,010 per year

An undergraduate program of study normally takes four years. The applicant should complete the entire Declaration of Finances form by providing an accurate estimate of support for **the entire program of study** and attach bank documentation for **at least one year's worth of funding**.

***All expenses listed above are estimates only and are subject to increases each year.**

Please note:

Tuition and Fees: All students (both U.S. and International) who are not permanent residents of the State of Georgia pay a higher tuition rate. International Student Scholarship recipients will have part or all of the out-of-state fees waived, reducing the tuition per year by approximately \$9,400 to \$18,800, depending on the size of the award.

Other Expenses: Vacations/break expenses, personal items, local transportation, etc., are included in this amount.

Additional Expenses for Summer: The estimates above are for expenses for Fall and Spring semesters only (a nine-month academic year). Undergraduate students who plan to attend Summer semester should estimate an additional \$9,000 per year.

Additional expenses for spouse: \$500 per month or \$6,000 per 12-month year.

Additional expenses for each child: \$500 per month or \$6,000 per 12-month year.

When budgeting expenses, please also take into consideration transportation costs to the U.S., sources and availability of emergency funds while in the U.S., and any government imposed restrictions on the release of funds from your country. **Please note that costs for tuition and fees, health insurance, books, room and board are due in full at the beginning of each semester.**

GEORGIA COLLEGE | DECLARATION OF FINANCES

Name of Applicant: _____

DEPENDENTS: For visa purposes: Do you plan to bring a spouse or child with you to Milledgeville? Yes No

If yes, please list name(s), relationship to you, country of birth, country of citizenship and date of birth:

NOTE: You need to document additional funding for dependents.

SUMMER TERM:

Do you plan to remain in the United States during the summer? Yes No Do you plan to attend summer school? Yes No

What are the sources and amounts of support available to you during the summer?

Source _____ U.S. \$ _____ Source _____ U.S. \$ _____

SOURCES OF FINANCIAL SUPPORT (Complete amount of support PER YEAR for each source):

✓ Check all that apply	Sources of Support	Assured Support PER YEAR of study
	Personal Savings Name of bank(s):	U.S.\$
	Family or other Sponsor Name of bank(s):	U.S.\$
	Government or Organization Sponsor Name of sponsoring agency:	U.S.\$
	University Award Type of award:	U.S.\$
	Other:	U.S.\$
	TOTAL	U.S.\$

OFFICIAL CERTIFICATION OF SOURCES OF FUNDS AND AMOUNTS

FINANCIAL CERTIFICATION

An official, original bank statement or certificate must accompany this form to verify personal savings and sponsor support. If you have a U.S. sponsor who will be providing free room and board, please have the sponsor complete an I-134 Affidavit of Support form, available at www.uscis.gov and enclose it with this form.

SPONSOR CERTIFICATION

This is to certify that I have read the information furnished by the applicant on this form, that it is true and accurate, and that the funds are available and will be provided for the applicant as specified. I agree to provide funding for the entire program of study (a minimum of four years for entering freshmen and two years for transfer students). I understand that tuition and living costs are subject to change and will increase each year.

Sponsor's or Parent's Signature _____ Date _____

Sponsor's or Parent's Name (Printed) _____

Sponsor's Relationship to Applicant _____

Address _____

Telephone _____ Email _____

STUDENT CERTIFICATION

This is to certify that the information provided on this form is accurate and complete. I acknowledge that I have sufficient funds available to cover my educational and living expenses at Georgia College for the entire program of study. I understand that tuition and living costs are subject to change and will increase each year.

Student's Signature _____ Date _____



Undergraduate International Student Scholarship

Campus Box 49
Milledgeville, GA 31061-0490, U.S.A.
478-445-4789 • Fax 478-445-2623
E-Mail: intladm@gcsu.edu
<http://www.gcsu.edu>

Application Guidelines and Information

The University System of Georgia's Board of Regents has designated a portion of its funds specifically to help International Students who pursue a higher education in the state of Georgia. Georgia College is pleased to be able to use these funds to award International Student Scholarships (ISS) to qualified and deserving students.

1. The competition for the International Student Scholarship (ISS) is great due to the high number of applicants and the limited amount of funding available for awards.
2. The ISS waives the out-of-state tuition fees that must be paid in addition to regular tuition and fees by all students who are not permanent residents of the State of Georgia. Some students may be awarded a full waiver of out-of-state tuition and others a half waiver of out-of-state tuition.
3. The application for the ISS can only be considered after a student has been regularly admitted to Georgia College. The student must be in valid F-1 visa status from the beginning of the semester of enrollment. Georgia College awards ISS's to applicants before they arrive on campus. If international students want to be considered for these awards, the application for the ISS must accompany the application for admission and be submitted to the International Education Center by the application deadline.
4. Those international students who were not awarded an ISS prior to attendance at GC can compete annually for a limited number of the available ISS's. The competition will be managed by the International Education Center and the International Education Committee.
5. In all cases, the ISS will be awarded on the basis of demonstrated academic ability, evidence of extracurricular involvement, and financial need.
6. Once awarded, ISS's are renewable for as long as the Georgia College student remains both academically and civically qualified, up to eight semesters, if necessary.

To remain academically qualified, the student must:

 - a) be an undergraduate carrying a full academic load of 12 hours per term
 - b) maintain a minimum 2.50 GPA (Grade Point Average) on all course work.

Grades will be reviewed at the end of each term.

To remain civically qualified, a student must:

 - a) participate in the planning and implementation of both the annual International Dinner and the annual International Week
 - b) speak to classes and/or civic groups about the student's country and culture or about an issue relevant to both the student and the audience being addressed.
7. Students who are in jeopardy of losing their scholarship for academic or civic reasons will be notified. Students will have one semester to improve performance and return to good standing before the termination of the ISS.
8. The scholarship will remain in effect for one full year (including summer term, if desired) as long as the student remains academically and civically qualified to receive it. A request for renewal of the ISS must be made in April each year.
9. If a student is awarded an ISS, and is unable to enroll during the original semester specified, the student must re-apply for the ISS through the GC International Education Center.

IMPORTANT NOTICE: Because of the large number of students applying for the ISS and the limited number that Georgia College is permitted to award each year, **you should NOT depend on this funding when filling out your Declaration of Finances!** If you are admitted to Georgia College AND are awarded an ISS, you will be notified by letter and your I-20 will reflect the amount of the award. **GC has no other scholarships to offer in-coming international students and no full scholarships for extreme need.**

