

## Enroll in DUO Authentication

New students (Freshmen and Transfer) who have not set up a DUO Authentication account must do so at the time of their initial log in to their Unify account in order to access GCSU systems that require logging in, such as email, PAWS, etc.

1. Navigate to [my.gcsu.edu](https://my.gcsu.edu).
2. Select the "DUO Portal" tab in the blue section up top, located to the far right of the screen.
3. Enter your student credentials and follow the steps to install and enroll in DUO.
4. If you have a second phone that can be used for authentication, you can add it to your DUO account using "DUO Portal".
5. When finished, press Log Out found in the upper right section of the screen.

For questions about creating your account, contact our IT Help Desk at: <https://AskIT.gcsu.edu> or (478) 445-7378.