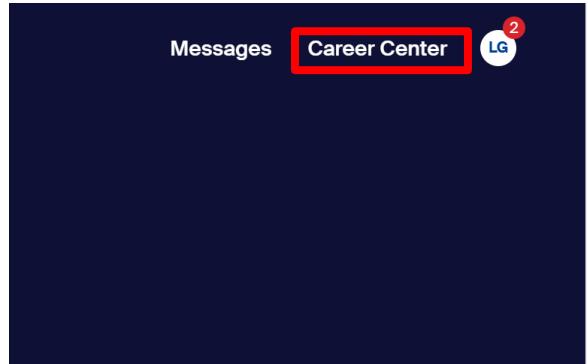
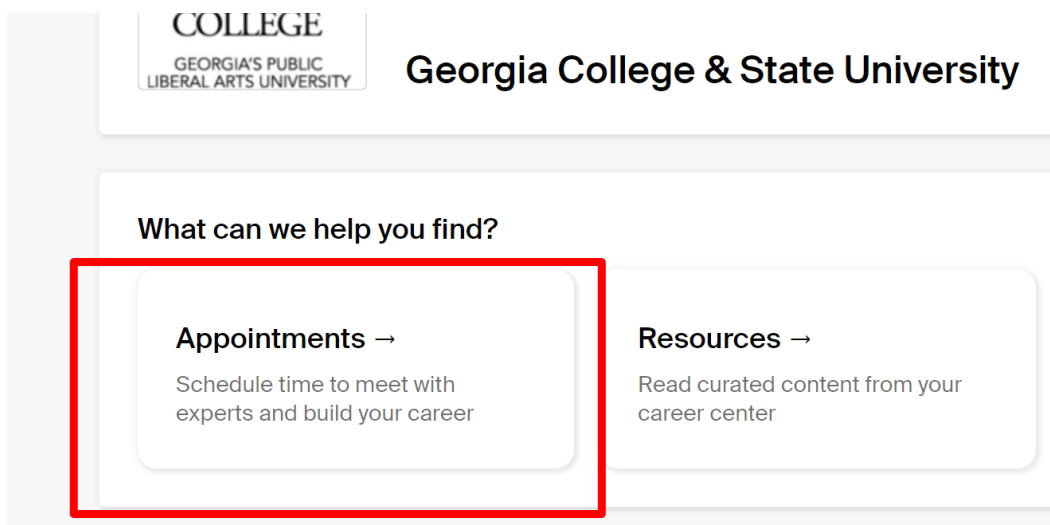


HOW TO SCHEDULE AN APPOINTMENT ON HANDSHAKE:

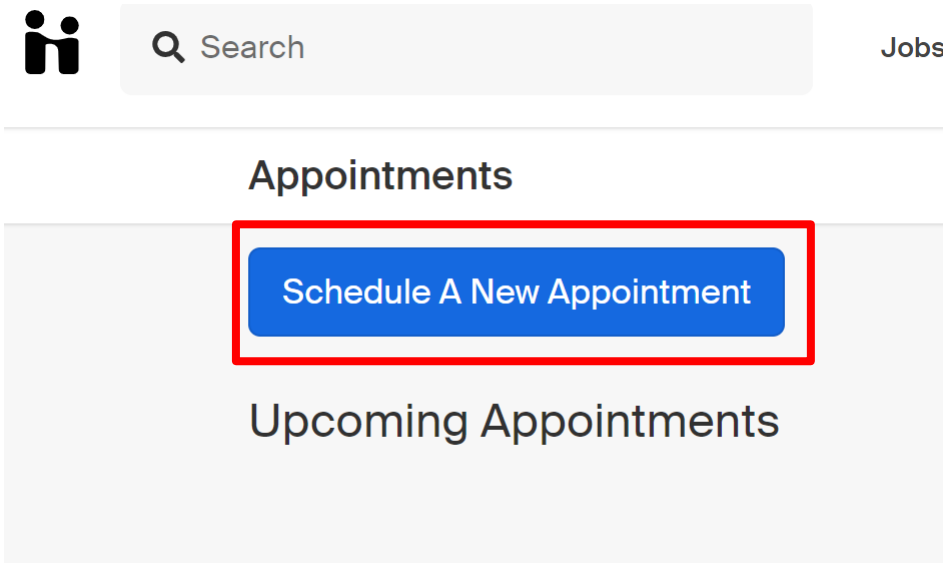
1. Visit gcsu.joinhandshake.com
2. Login with your Unify Credentials
3. Click Career Center on the right-hand corner next to your name



4. Click Appointments



5. Click Schedule A New Appointment



6. Choose your classification (freshman, sophomore, junior, senior, alumni, graduate student)

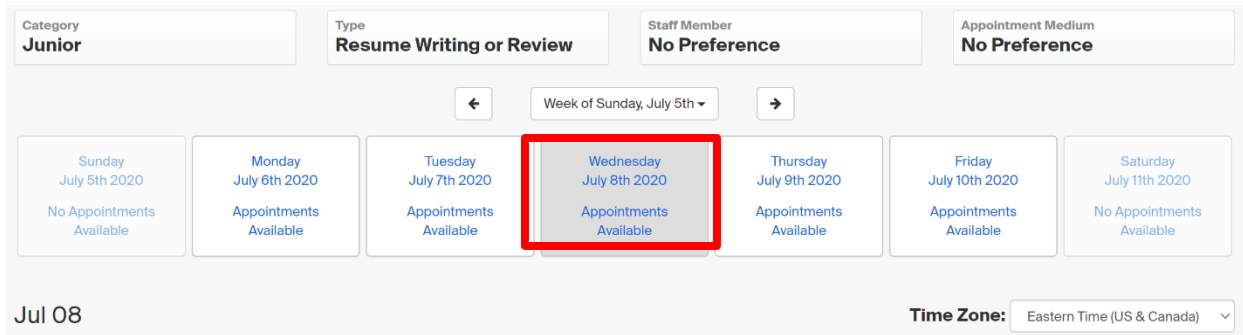
Choose a Category

Freshman Students with 0-30 credit hours
Sophomore Students with 31 -60 credit hours
Junior Students with 61-90 credit hours
Senior Students with 91-120 credit hours
Alumni
Graduate Students

7. Choose your appointment type

Choose an Appointment Type
Cover Letter Review
Curriculum Vitae Writing or Review
Explore Career Options
Explore/Change Majors
Focus 2 Results Review
Graduate/ Pre-Professional School Application Preparation
Graduate/Professional School Exploration
Internship Search Help
Interviewing Skills
LinkedIn/Networking
Mock Interview-Graduate/Professional School
Mock Interview-Job or Internship
Part-Time Job Search Help
Personal Statement Review
Prepare for a Career Fair/Networking Event
Resume Writing or Review

8. Select the date you would like to schedule your appointment



Category: Junior

Type: Resume Writing or Review

Staff Member: No Preference

Appointment Medium: No Preference

Week of Sunday, July 5th

Sunday July 5th 2020 No Appointments Available	Monday July 6th 2020 Appointments Available	Tuesday July 7th 2020 Appointments Available	Wednesday July 8th 2020 Appointments Available	Thursday July 9th 2020 Appointments Available	Friday July 10th 2020 Appointments Available	Saturday July 11th 2020 No Appointments Available
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Jul 08

Time Zone: Eastern Time (US & Canada)

9. You can select your preference of Career Advisor at the top if you would like

10. Select the time you want to schedule your appointment



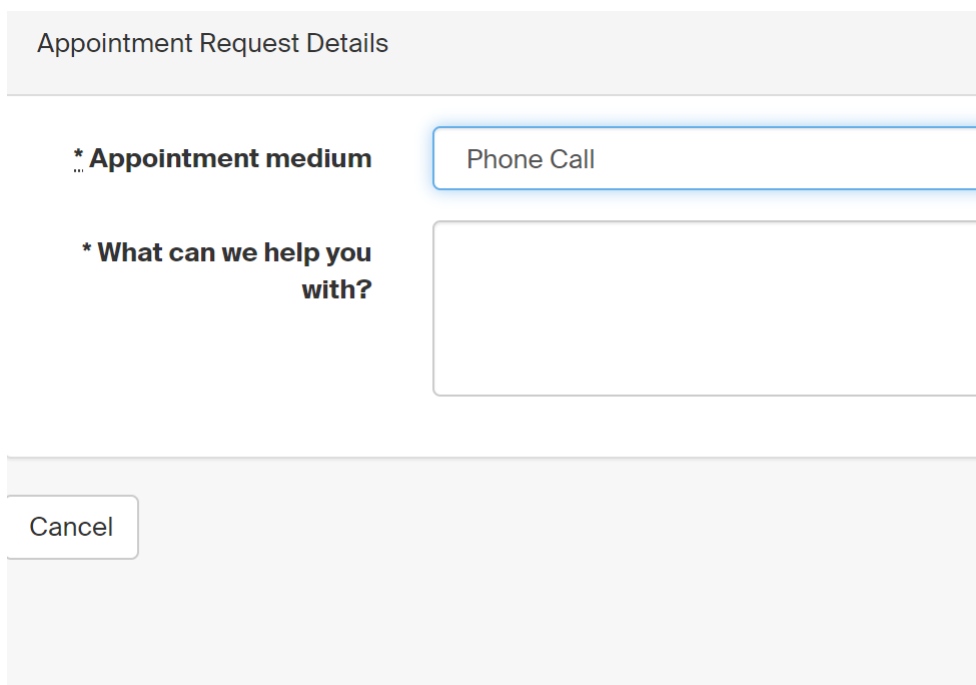
Jun 30

Time Zone: Eastern Time (US & Canada)

Lizz Giordano - Jun 30 - Resume Writing or Review	9:00 am EDT - 9:30 am EDT
Lizz Giordano - Jun 30 - Resume Writing or Review	9:30 am EDT - 10:00 am EDT
Lizz Giordano - Jun 30 - Resume Writing or Review	10:00 am EDT - 10:30 am EDT

11. Select your appointment medium on the following page (phone, video, or email appointment)

12. Describe how the Career Advisor can help you (i.e. for Resume Review state if it is for class assignment, specific job, general, etc.)



Appointment Request Details

* Appointment medium: Phone Call

* What can we help you with?

Cancel

13. Then click the green Request button on the bottom right

