



All residence halls will close Wednesday, Nov. 25, at noon. Students must be out by this time.

Before Leaving for Winter Break

- Clean the entire suite (bedroom and bathroom).
- Take home or throw away food that will expire while you are gone.
- Take out trash.
- Unplug all appliances including refrigerators (use towel to defrost fridge at least one day before you plan to leave).
- Set your thermostat to 55 degrees heat and turn off all lights in the suite before exiting.
- Turn OFF your alarm clock.
- Lock all windows, close all blinds and lock all closet doors.
- Submit any work orders [HERE](#).
- Take home valuables and items you will need for the break (text books, laptops, jewelry, gaming equipment, etc.). Remember that winter break is seven weeks and the residence halls will be closed.

Roommate/Room Changes

For those students currently living without a roommate, remember, you should expect to be assigned a roommate over the break. Prepare the room by removing any personal belongings from the roommate's half of the room and by clean the bathroom.

If you do not currently have a roommate or your roommate is not returning for the spring semester, and you would like to buy out the open space to continue living without a roommate, you have the opportunity to convert your double room to a single room for the spring semester. To take advantage of the opportunity you must let us know before new spring students have been assigned. The Double as Single rate is \$4,612.00 per semester. If you are interested, please reply to this email no later than Tuesday, Nov. 24, 2020 at 5:00 p.m. to confirm.

Students wishing to [make room/hall changes](#) for spring should submit an online room change request to their Community Director by 5 p.m. on Monday, Nov. 16, 2020. Any approved room changes must be completed prior to leaving for Winter Break.

Housing Contract

The housing contract is for the entire year. If you are not enrolled at Georgia College next semester, you must have all of your belongings moved out of the hall by Wednesday, Nov. 25, at noon and follow all check-out procedures including returning your room key(s) to avoid any improper check-out charges. You must complete a [contract cancelation form](#) by Friday, Nov. 20 and the cancelation must be approved by University Housing, or you will be charged for spring 2021 housing. Please note that registering for online classes spring semester will not qualify students for an exemption from the University Housing contract.

Meal Plan Changes

Meal plan changes can be submitted online through Unify. Meal plan change requests must be submitted by Jan. 15, 2021. All freshmen are required to have a meal plan.

Central Campus freshmen may choose one of the required plans listed below:

Unlimited Everyday plan

Unlimited Weekday plan

14 meals/week

Freshmen living at The Village may choose:

Unlimited Everyday plan

Unlimited Weekday plan

14 meals/week

10 meals/week

Spring Opening Information

University Housing offices at GC will close Thursday, Dec. 24, at 5 p.m. and re-open on Monday, Jan. 4, 2021.

The residence halls will reopen Monday, Jan. 18, at 1 p.m.

If you have any questions, please contact your Community Director or call 478-445-5160.