



## Submit an OTM Nomination

"Of The Month" (OTM) awards recognize outstanding contributions of individuals and groups at Georgia College, and many other colleges and universities, in a number of categories. Individuals campus-wide may submit OTMs, however, you must create an OTM account to submit an award. You can create an OTM account here: <http://otms.nrhh.org/>

To maintain active membership status, NRHH members must create an OTM account, submit at least three OTM awards per semester as outlined by our constitution, and must participate in monthly OTM voting.

Submissions are due by the first of each month (for contributions during the previous month). OTM voting occurs during the fifth and the ninth of each month by NRHH members, then campus winners are sent to the regional level.

Additionally, our chapter has instituted "Pin Day" on the first of every month. As the title suggests, on the first, chapter members wear their diamond pins to increase the chapter's presence on campus, and to bring attention to OTM awards.

### Tips for OTM Writing:

1. Aspire to max out the OTM word count of 600 by painting a clear picture of the event, individual, or group of individuals in which you are writing about. The minimum amount of words required for an OTM submission is 200 words.
2. Make sure you are using the correct category for your nominee.
3. Presentation is key! Using quotes will add a little extra pizzazz, but proofread the OTM to make sure you are clearly saying what you want to say. Look out for bad grammar and spelling errors!
4. Make sure your nomination is month specific! It is very important to highlight the outstanding things the nominee did, and how, in the month of nomination.
5. Your OTM could go on to win regional and/or national awards so make it great! Good luck and happy writing!