Registering with College Scheduler

Undergraduate students now have the option of registering with College Scheduler. In addition to helping you identify numerous ways to schedule the classes you need, College Scheduler will also allow you to build a schedule in advance of registration so you are absolutely ready at your 7:00 AM registration time.

To register using College Scheduler, log into your Unify account, select PAWS, click on the Student Services tab, and then click “Register, Add, or Drop Courses Using College Scheduler.”

Please use the yellow highlights and red arrows on the following screenshots to see an overview of the rest of the process.
Select Campus

- Select All Campuses
- Main Campus
- Unreported Facility

Save and Continue
Select Instruction Mode

- Select All Instruction Modes
- Entirely at a Distance
- Fully at a Distance
- Hybrid
- Technology Enhanced

Save and Continue

**Current Schedule**

<table>
<thead>
<tr>
<th>Status</th>
<th>Subject</th>
<th>Course</th>
<th>Component</th>
<th>Instructor</th>
<th>Day(s) &amp; Location(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enrolled</td>
<td>ARTS 1000</td>
<td>Lecture/Supervised Lab/Clinic</td>
<td>Kim-Kasser, TeaYoun</td>
<td>TTh 9:30am - 12:15pm - 1055 304</td>
<td></td>
</tr>
</tbody>
</table>

Courses

Add the courses you wish to take for the upcoming term.

Breaks

Add times during the day you do not wish to take classes.

Generate Schedules

You must select at least one course before generating schedules.
Add Course

African Studies 2010 - Intro to African Studies

A survey of the important issues in the African experience. Topics could include the justification for African studies, history, economic development, political systems, social systems, the position of women, literature, religion and world view, art, health, Africa's place in the world, and the environment. This course may be used to fulfill one of the three required global perspectives overlay requirements.
Instructions: Add desired courses and breaks and click Generate Schedules button.

Courses
- Select All
- AFST 2010

Intro to African Studies

Breaks
Add times during the day you do not wish to take classes.

Current Schedule

<table>
<thead>
<tr>
<th>Status</th>
<th>Subject</th>
<th>Course</th>
<th>Component</th>
<th>Instructor</th>
<th>Day(s) &amp; Location(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enrolled</td>
<td>ARTS 1009</td>
<td>Lecture/Supervised Lab/Clinic</td>
<td>Kim-Kassor, TeaYoun</td>
<td>TTh 9:30am - 12:15pm - 1055 304</td>
<td></td>
</tr>
</tbody>
</table>

Schedules
- Generate Schedules
- Advanced Options
Add New Break

Breaks are times during the day that you do not wish to take classes.

Break Name: Lunch

Start Time: 12:00 am
End Time: 1:00 pm

Days: Select Weekdays

- MON
- TUE
- WED
- THU
- FRI

Add Break Button

Courses

AFST 2010: Intro to African Studies

Breaks

Lunch: 12:30pm to 1:30pm

Current Schedule

Arts 1000: Lecture/Supervised Lab/Clinic
Instructor: Kim-Young, Taeyoun
Day(s) & Location(s): TTH 9:30am - 11:15am - 1053 1034

Schedules

Generate Schedules Button

Generate Schedules for your changes to take effect.
### Courses
- **AFST 2010**
  - Intro to African Studies

### Breaks
- **Lunch**
  - MTWTF - 2:00pm to 3:00pm

### Current Schedule

<table>
<thead>
<tr>
<th>Status</th>
<th>Subject</th>
<th>Course</th>
<th>Component</th>
<th>Instructor</th>
<th>Day(s) &amp; Location(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enrolled</td>
<td>ARTS</td>
<td>1000</td>
<td>Lecture/Supervised Lab/Clinic</td>
<td>Kim-Kasser, TeaYoun</td>
<td>TTh 9:30am - 12:15pm - 1055 304</td>
</tr>
</tbody>
</table>

### Schedules
- Generated 1 Schedule
  - **View 1**
<table>
<thead>
<tr>
<th>Status</th>
<th>CRN  #</th>
<th>Section</th>
<th>Subject</th>
<th>Course</th>
<th>Seats Open</th>
<th>Day(s) &amp; Location(s)</th>
<th>Campus</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Not Enrolled</td>
<td>21340</td>
<td>01</td>
<td>AFST</td>
<td>2010</td>
<td>21</td>
<td>MWF 11:00am - 11:50am - 9099</td>
<td>Unreported Facility</td>
<td>3</td>
</tr>
<tr>
<td>Enrolled</td>
<td>21469</td>
<td>01</td>
<td>ARTS</td>
<td>1000</td>
<td>14</td>
<td>TTh 9:30am - 12:15pm - 1055 304</td>
<td>Main Campus</td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Time</th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
</tr>
</thead>
<tbody>
<tr>
<td>8am</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8:10</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8:30</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8:45</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9am</td>
<td>AFST-2010</td>
<td>ARTS-1000</td>
<td>AFST-2010</td>
<td>ARTS-1000</td>
<td>AFST-2010</td>
</tr>
<tr>
<td>11:15</td>
<td>9099</td>
<td>1055 304</td>
<td>9099</td>
<td>1055 304</td>
<td>9099</td>
</tr>
<tr>
<td>11:30</td>
<td>Sevcik, Stefanie Alicia</td>
<td>Kim-Kassor, TeaYoun</td>
<td>Sevcik, Stefanie Alicia</td>
<td>Kim-Kassor, TeaYoun</td>
<td>Sevcik, Stefanie Alicia</td>
</tr>
<tr>
<td>11:45</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>12pm</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>12:15</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>12:30</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>12:45</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1pm</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Contact Information

Registrar's Office
Georgia College
Parks Hall 107, Campus Box 069
Milledgeville, GA 31061
Office: 478-445-6286
Fax: 478-445-1914
Email: registrar@gcsu.edu

Last Update: October 23, 2020