

## Fall & Spring Schedule Planning Matrix

All **Fall and Spring courses**, except those noted below, should be scheduled at the following times. The common meeting time for Fall and Spring semesters is Fridays from 2-5 p.m. No classes should be scheduled during this time.

Class times may be extended for laboratory, clinical, and studio courses that require additional minutes of instruction.

Since graduate students and students accepted to cohort programs enroll only in courses unique to their program, graduate courses and cohort programs may use alternate times, as long as the department coordinates courses within that program to minimize potential scheduling conflicts for students. Approved cohort programs are Early Childhood Education, Middle Grades Education, Special Education, Nursing, and Athletic Training.

Fall and Spring Course Meeting Times		
MWF class times	MW class times	TR class times
8-8:50 a.m.	2-3:15 p.m.	8-9:15 a.m.
9-9:50 a.m.	3:30-4:45 p.m.	9:30-10:45 a.m.
10-10:50 a.m.	5-6:15 p.m.	11 a.m.-12:15 p.m.
11-11:50 a.m.	6:30-7:45 p.m.	12:30-1:45 p.m.
12-12:50 p.m.		2-3:15 p.m.
1-1:50 p.m.		3:30-4:45 p.m.
		5-6:15 p.m.
		6:30-7:45 p.m.

## Summer Schedule Planning Matrix

All **Summer courses**, except those noted below, should be scheduled at the following times. There is no common meeting time during the summer semester.

Class times may be extended for laboratory, clinical, and studio courses that require additional minutes of instruction.

Since graduate students and students accepted to cohort programs enroll only in courses unique to that program, graduate courses and cohort courses may use alternate times, as long as the department coordinates courses within that program to minimize potential scheduling conflicts for students.

Courses are not scheduled on Fridays, unless a course day is lost in the same week for a holiday. For example, classes that on Mondays during the May, May-June, or Full-Summer sessions will meet on the Friday after Memorial Day to make up the Monday class period.

Time for a ten minute break, to be used at the discretion of the instructor, is automatically included in the time allotment for each class. Classes marked with an asterisk have been allotted twenty minute breaks.

Summer Course Meeting Times		
Four-Week Sessions	Eight-Week Sessions	Full Session (Twelve-Week)
8:00-10:30 MTWR	8:00-10:30 MW or TR	
10:45-1:15 MTWR	10:45-1:15 MW or TR	
2:00-4:30 MTWR	2:00-4:30 MW or TR	
5:30-8:00 MTWR	5:30-8:00 MW or TR	
5:30-10:30 MW or TR *	5:30-10:30 one night per week *	5:30-9:00 one night per week *

## Class Instructional Time

All classes are required to meet for the time required by [Georgia College's credit hour policy](#). All required class meeting times must be included in the course listing in the semester schedule. Classes with online components should be properly coded on the course schedule to indicate that portions or all of the course is being offered through alternative delivery methods.