



Call for Supplemental Graduate Assistant Requests for Administrative Offices

Academic Year: Fall 2021 – Spring 2022

Administrative offices that wish to request a Supplemental Graduate Assistant (GA) for 2021-2022 should complete the **Supplemental Graduate Assistant Request Form** and submit it to Parris Story, parris.story@gcsu.edu on or before **December 21, 2020**. To complete the form, click here: <https://forms.gle/MkSTHgXTeBvjSMSBA>

If you received a Supplemental Graduate Assistant allocation in prior years, you are still required to apply each year. This application does **NOT** relate to academic departments or graduate degree programs that have a “regular” state-funded Graduate Assistant allocation, but rather to the offices that typically hire or would want to hire a Supplemental Graduate Assistant for various administrative tasks.

The stipend for supplemental/administrative Graduate Assistants must be paid out of the hiring department’s budget. Stipend amounts will often vary according to the hiring area. In the past, the average pay for Supplemental Graduate Assistants was \$2,315.

Review & Notification:

Requests will be reviewed by the Supplemental Graduate Assistant Committee and email notifications of decisions will be sent mid-January 2021. If approved, the deadline to hire a Supplemental Graduate Assistant will be **September 3, 2021**.

For questions, please contact Parris Story, parris.story@gcsu.edu or 478-445-8576.