

## Georgia College 2021 Staff Holiday Calendar

| Holiday Count | Holiday Name           | Day of Week | Date              |
|---------------|------------------------|-------------|-------------------|
| 1             | New Year's Day         | Friday      | January 1, 2021   |
| 2             | Martin Luther King Day | Monday      | January 18, 2021  |
| 3             | Memorial Day           | Monday      | May 31, 2021      |
| 4             | Independence Day       | Monday      | July 5, 2021      |
| 5             | Labor Day              | Monday      | September 6, 2021 |
| 6             | Thanksgiving Day 1     | Thursday    | November 25, 2021 |
| 7             | Thanksgiving Day 2     | Friday      | November 26, 2021 |
| *             | Campus Closure         | Friday      | December 24, 2021 |
| 8             | Winter Day 1           | Monday      | December 27, 2021 |
| 9             | Winter Day 2           | Tuesday     | December 28, 2021 |
| 10            | Winter Day 3           | Wednesday   | December 29, 2021 |
| 11            | Winter Day 4           | Thursday    | December 30, 2021 |
| 12            | Winter Day 5           | Friday      | December 31, 2021 |

2022 Holiday Information:

*New Year's Day is Saturday, January 1, 2022*

*Georgia College will re-open Tuesday, January 4, 2022*

**\*CAMPUS CLOSED: Friday, December 24, 2021 (not a Paid Holiday)**

Options for employees scheduled to work:

1. Submit 8 hours of vacation leave on your timesheet.
2. Work an alternate schedule, pre-approved by your supervisor, to make up the hours. Supervisors must submit the approved work schedule to [payroll@gcsu.edu](mailto:payroll@gcsu.edu) by Monday, November 29, 2021.
3. Submit uncompensated leave on your timesheet.