



Closing information Winter 2021

The Village does not close for Winter Break.

Before Leaving for Winter Break

- Clean the entire apartment (bedroom, bathroom, living room, and kitchen).
- Take home or throw away food that will expire while you are gone.
- Take out trash.
- Wash all dishes in the sink or in the dishwasher.
- Unplug all appliances except for refrigerators.
- Set your thermostat to 55 degrees heat and turn off all lights in the apartment before exiting.
- Turn OFF your alarm clock.
- Lock all windows, close all blinds, and lock all bedroom doors.
- Take home all valuables (laptops, jewelry, gaming equipment, etc.).
- Submit any work orders [HERE](#).
- Confirm you have everything you will need for the break and have made arrangements for fish/plants.
- Students who own bicycles may store them in their rooms throughout the winter break period.

Room Changes

Students wishing to [make room/hall changes](#) for spring should submit an online room change request to their Community Director by 5 p.m. on Wednesday, Dec. 1, 2021. Any approved room changes must be completed prior to leaving for Winter Break.

Housing Contract

The housing contract is for the entire year. If you are not enrolled at Georgia College next semester, you must have all of your belongings moved out of the hall by Friday, Dec. 31, at 5 p.m. and follow all check-out procedures including returning your room key(s) to avoid any improper check-out charges. You must complete a [contract cancellation form](#) and the cancellation must be approved by University Housing, or you will be charged for spring 2022 housing. Please note that registering for online classes spring semester will not qualify students for an exemption from the University Housing contract.

Office Hours/Contact Information

All offices at GC will close on Thursday, Dec. 23, at 5 p.m. and reopen Tuesday, Jan. 4, 2022. The Village CA on duty will be available if you need assistance.

Building Duty Phone Numbers:

The Village 1-3: 478-443-0288

The Village 4-6: 478-443-0297

Campus Police: 478-445-4400