



**Graduate Council Meeting
Friday, January 14, 2022
1:00 p.m.
WebEx
Minutes**

- Present: Katie Broadhurst, Scott Cox, Daniel Czech, Nicole DeClouette, Tanya Goette, Diane Gregg, Roddran Grimes, Lynn Hanson, Brandy Kennedy, Sarah Myers, Jin Park, Holley Roberts, Katie Simon. Guests: Kay Anderson, Josie Doss, Cara Smith, and Eric Tenbus.
- Regrets: Parris Story
- Approval of Agenda

New Business:

- Action Item:
 - College of Health Sciences:**
 - Nursing Simulation Certificate
 - Clarification to note this certificate will be classified as an online certificate
 - Passed unanimously
- Information Items (from November 2021):
 - College of Health Sciences:**
 - New Course Proposals:
 - HSCS 6500: *Healthcare Simulation Essentials I*
 - HSCS 6501: *Healthcare Simulation Essentials II*
 - HSCS 6502: *Healthcare Simulation Essentials III*
 - College of Arts & Sciences:**
 - New Course Proposals / Modification of Existing Courses:
 - ENGL 5023: *Teaching Writing in the Schools I* - change in course number
 - ENGL 5024: *Teaching Writing in the Schools II* - change in course number
 - ENGL 5025: *Journal Design and Editing* - change in course number

Update from Each College:

- CoAS
 - New Associate Dean hired
 - 20+ faculty searches in progress
- CoB
 - Tanya Goette named as Associate Dean effective July 1, 2022
 - Scott Cox is replacing Dee Sams as Graduate Council representative
- CoEd
 - No updates at this time

- CoHS
 - Visiting scholar Butch Reynolds will be on campus February 7-11 with presentations in Ethics courses; will also present to Philosophy courses in A&S
 - Podcast series developed for faculty research
 - Equipment purchased for faculty to disseminate research
 - HHP working on coaching emphasis area
 - Interviewing for research fellow for Center

Announcements/Discussion:

- Status of Graduate School – Dr. Holley Roberts, Associate Provost of Academic Affairs and Director of the Graduate School, provided an update on the status of the Graduate School. The discussion included:
 - Fall 2021 enrollment was 1,177 students which was a decrease of 7% from Fall 2020; Spring 2022 enrollment as of January 6 was 1,089 which is down about 1000 graduate credit hours from Spring 2021.
 - Discovered there is not a real understanding of all marketing efforts between Graduate Admissions, the graduate coordinators and the colleges. Every fall an allotment of money is used to market the Graduate School as a whole. In Fall 2020, a billboard was put up in Milledgeville, on I-20, and on I-75 near Buc-ee's. The billboards are for brand awareness. The University has also been doing digital marketing and some GRE name buys; emails sent to undergraduate students to let them know about graduate school offerings; offered discount on the application fee during a limited time at the end of fall to encourage prospects to submit applications; partnered with the School of Continuing and Professional Studies to market certificate programs
 - Undergoing transition to Slate which is consistent with the CRM used for undergraduate admissions
 - Free texting capabilities for graduate coordinators provided through the Graduate School
 - Review of barriers to graduate admission. This included time from application to admission. Average time is about 39 days. Median time is 21 days; 76% of incomplete applications lacked a recommendation letter. Perhaps need to reconsider recommendation letter requirement to determine if they are actually needed and serving a valuable purpose in the admission process; review test score requirements; review admission deadlines to see if it can be extended to allow a longer time for prospective students to consider applying.
 - Review of graduate assistantships; made a change to clarify confusion by changing names from "Regular Graduate Assistant" to "Departmental Graduate Assistant," "Supplemental Graduate Assistant" to "Administrative Graduate Assistant" and a new classification of "Teaching Assistant." Descriptions:
 - **Departmental Graduate Assistants:** work directly in program of study (i.e. Nursing, Music Therapy) and are paid through a state-funded stipend
 - **Teaching Assistants:** GAs in Biology, the MFA program, and the MA ENG program who teach lower-level classes and/or labs who are paid through a state-funded stipend and, in some cases, departmental funding
 - **Administrative Graduate Assistants:** support non-academic offices (i.e. Grants, the Women's Center) and are paid by the hiring department

- Dr. Roberts expressed her gratitude for the hard work of the staff in the Graduate School and the Graduate Coordinators

Meeting adjourned at 1:35 pm.

Respectfully submitted by Lynn Hanson

Next Meeting:

February 11, 2022 at 1:00 pm via Zoom. Meeting link: <https://gcsu.zoom.us/j/96939923615>