



Minutes
University Curriculum Committee
September 22, 2023, 2:00 p.m.
Library 241

Attending:

Term ending in 2024: Angel Abney (CoAS), Kaitlyn Newman (CoAS), Jonathan Harwell (Library)
Term ending in 2025: Stephen Rutner (CoBT), Chad Whittle (COAS), Alex Berglund (COE)
Term ending in 2026: Lyndall Muschell (CoE), Jeremy Lee Cudd (CoAS), Kristine White (CoAS),
Tormechi Chambliss (CoHS)
Ex-Officio: Holley Roberts (Associate Provost), Kay Anderson (Registrar), Shannon Gardner
(Academic Affairs Administrative Assistant)

Regrets:

Sterling Roberts (CoHS), Ashleigh Ikemoto (CoAS), Adam Lamperello, Cara Smith (SACSCOC
liaison); Karl Manrodt (CoBT)

Absent:

1. Call to Order – Lyndall Muschell called the meeting to order at 2:00 PM.

Approval of Agenda:

- An amendment to the agenda regarding the discussion related to proposals for Concentrations and Minors being moved to October meeting was proposed and then unanimously approved.

2. Action Items:

- All CoB&T Majors - New Graduation Requirement related to exit exams (survey) – Unanimously Approved

3. Information Items:

College of Arts and Sciences

- Double Bobcats Pathway – English (all concentrations)

Modification in Existing Course

- MATH 1113 Precalculus – Change in credit hours from 3 hours to 4 hours

College of Business and Technology

Modification in Existing Course

- MKTG 4165 Small Business Institute – Course Reactivation

College of Health Sciences
Modification of Existing Course

- KINS 4203 Exercise Prescription for Normal/Special Populations – Change in course title to Exercise Program Design

4. Old/Continuing Business:

- Changes in Operating Procedures
 - Amendment – Addition: If representatives are not present at the UCC meeting for the purposes of discussion and clarification of action items, action on the proposal may be postponed until a later meeting time.
 - Approved Unanimously
- Changes in Bylaws
 - Following the procedures set for changing the bylaws for the committee, the vote to approve amendments in the Bylaws will take place in the October meeting.
 - Proposed Amendments:
 - Section 1a: Proxy votes for the committee's voting membership are not allowed.
 - Section 1b: Vacancies (i.e. professional leave, sick leave, etc.) or resignations of elected committee members that occur during a term of service shall be filled for the remainder of that term following the process used in the original election of the committee member. The election to fill the vacancy should follow the guidelines stated in Section 1a. To initiate this process the representative from the academic unit (CoAS, CoBT CoHS, CoE, or Library), University Senate, or area of appointment should notify the Chair of the UCC in writing of the vacancy or resignation and the results of the election process. (Electronic forms of communication are acceptable.) Vacancies (i.e. professional leave, sick leave, etc.) or resignations of members who are appointed based upon position shall be filled following the original appointment process.
 - Section 2b: UCC meetings dates will be determined by the University Senate as a component of the Governance Calendar. The Governance Calendar for the upcoming year is set near the end of each academic year. The Chair of the UCC may make the decision to cancel a regularly scheduled meeting of the committee if no action items have come before the UCC for consideration. However, the UCC shall meet a minimum of one time each academic term or at the discretion of the committee chair. Additional meetings may be called at the discretion of the GCSU administration or at the request of two-thirds of the voting members.

5. Adjournment – Meeting was adjourned at 2:22 PM.