



## **Central Campus - Winter Break 2023**

*All residence halls will close Friday, Dec. 15, at 6 p.m. Students must be out by this time.*

### **Before Leaving for Winter Break**

- Clean the entire suite (bedroom and bathroom).
- Take home or throw away food that will expire while you are gone.
- Take out trash.
- Unplug all appliances including refrigerators (use towel to defrost fridge at least one day before you plan to leave).
- Set your thermostat to 55 degrees heat and turn off all lights in the suite before exiting.
- Turn OFF your alarm clock.
- Lock all windows, close all blinds and lock all closet doors.
- Submit any work orders [HERE](#).
- Take home valuables and items you will need for the break (text books, laptops, jewelry, gaming equipment, etc.). Remember that residence halls will be closed during winter break.

***Parking and Transportation will be painting all parking spaces, loading zones, shuttle stops and crosswalks on Greene Street over winter break. Vehicles left on Greene Street during winter break will be subject to towing at the owner's expense.***

### **Roommate/Room Changes**

For those students currently living without a roommate, remember, you should expect to be assigned a roommate over the break. Prepare the room by removing any personal belongings from the roommate's half of the room and by cleaning the bathroom.

Students wishing to [make room/hall changes](#) for spring should submit an online room change request to their Community Director by 5 p.m. on Friday, December 1, 2023. Any approved room changes must be completed prior to leaving for Winter Break.

### **Housing Contract**

The housing contract is for the entire year. If you are not enrolled at Georgia College next semester, you must have all of your belongings moved out of the hall by Friday, Dec. 15, at 6 p.m. and follow all check-out procedures including returning your room key(s) to avoid any improper check-out charges. You must complete a [contract cancellation form](#) by Wednesday, Nov. 30 and the cancellation must be approved by University Housing, or you will be charged for spring 2024 housing. Please note that registering for online classes spring semester will not qualify students for an exemption from the University Housing contract.

### **Meal Plan Changes**

Meal plan changes can be [submitted online through Unify](#). Meal plan change requests must be submitted by Friday, Jan. 5, 2024. All freshmen are required to have a meal plan.

Central Campus freshmen may choose one of the required plans listed below:

Unlimited Everyday/Unlimited 7 plan

Unlimited Weekday/Unlimited 5 plan

14 meals/week