



## Graduate Council Meeting Minutes

Friday, February 9, 2024

1:00 p.m.

Atkinson 202

### Call to Order

Members: Holley Roberts (Grad School), Joseph Peters (CoEd), Winston Tripp (CoAS), Tanya Goette (CoBT), Josie Doss (CoHS), Kim Muschaweck (CoEd), Diane Gregg (CoEd), Lisa Griffin (CoHS), Krystal Canady (CoHS), Cassie Napier\* (CoBT), Scott Cox (CoBT), Max Harleman (CoAS), Al Mead (CoAS), Parris Story\* (Grad Admissions), Grayson Miller (Student). \*non-voting

Additional: Shannon Gardner, Cara Smith, Kay Anderson

Regrets: Holley Roberts, Josie Doss

Guests: none

Called to order @ 1pm

**Approval of Minutes** – November 10, 2023, and January 12, 2024

Motion to approve November 10, 2023, meeting minutes: Tanya Goette

Second: Winston Tripp

The minutes from Nov 10th were unanimously approved.

**Approval of January 12, 2024, minutes – please add date to document.**

Motion to approve the January 12 minutes: Tanya Goette

Second: Lisa Griffin

The minutes from January 12 (with addition of adding the date to the page) were unanimously approved.

**Approval of Agenda**

Motion to approve the agenda: Lisa Griffin

Second: Tanya Goette

The agenda was unanimously approved.

**Welcome and Graduate School Updates:** Parris Story (Holley Roberts)

Parris Story update the committee on the following items:

Graduate Research Travel Grants- encourage applicants to apply for additional money (\$1700 remains) to assist with dissemination goals. Applications are found on the website.

Research Day- representation (44+) participants from various schools have already submitted/participated in proposals. The portal is now closed. Invite and kickoff will be streamed. The Writing Center will have a 100\$ gift card for poster awards.

Graduate and Professional week will be celebrated the week of March 25-29<sup>th</sup> They plan collaborate with the Career Center on events. Free professional headshots are offered during this week. Information to be sent out with more details and event schedule.

Please mark down on the calendar, Thursday, March 28<sup>th</sup>, mark that date for the Annual Graduate School Reception. Look for new menu items and some exciting changes for the event.

Graduate Admission Coordinator position is posted. 9 applicants currently. Position closes on February 29<sup>th</sup> If you know of anyone who would be a good applicant, please encourage them to apply.

March 11-registration opens and please encourage registration and enrollment for your students.

A question was raised to Parris about a potential spring application fee waiver – not 100% for sure but potentially coming- stay tuned for more information.

**Old Business: none**

**New Business:**

- **Action Items:**

- **College of Arts & Sciences**

- None:

- **College of Business & Technology**

- MBA, MMIS, MACCT, MLSCM: Require graduating graduate students to complete an exit survey to provide information needed for strategic plan and required college survey data for AACSB
      - Tanya Goette- explained further this action item from the College of Business and Technology. This will be a Qualtrics survey sent as a link to graduates and heavily required but not mandatory to occur before graduation to enable better collection of required data for AACSB and overall program objectives.
      - Question from Winston Tripp about how to require surveys for other programs to complete a survey as well. Further discussion from the committee about the process was brought forward. Items such as transformative experience, presentations, etc. would be easily captured this way.
      - Motion to approve the new requirements: Lisa Griffin
      - Second: Winston Tripp
      - The requirement to complete the exit survey was unanimously approved.

- **College of Education:**

- None:

- **College of Health Sciences**

- School of Health & Human Performance: removal of the anatomy and physiology pre-requisites from the MS Health & Human Performance (HHP) Coaching and Athletic Performance Concentration
      - Lisa Griffin from COHS discussed this action item further. They are requiring many teachers to coach as part of teaching requirements in schools and the HHP finds this A&P requirement a hindrance from applicants.
      - Motion to approve the removal of A&P pre-req- Tanya Goette
      - Second: Kim Muschaweck
      - The motion to approve the removal of A&P pre-req was unanimously approved.

- **Information Items:**

- New Courses: MMIS 6410 International Business Issues in MIS, 3-0-3; MMIS 6420 International Work Practicum in Design Thinking, 3-0-3;

- New Courses: NRS 8525 Health Systems, Policy and Financial Planning 3 credit hours.

Tanya Goette- provided update/further information on MMIS classes 6410 & 6420.

Krystal Canady- provided update/further information on NRS 8525.

### **Update from Each College:**

- College of Arts & Sciences  
General update from A&S items- Winston Tripp
- College of Business & Technology  
General update from Business & Technology- Tanya Goette
- College of Education  
General update from College of Education items – Scott Cox
- College of Health Sciences-  
General update from College of Health Sciences-Lisa Griffin and Krystal Canady

Please review the deadline for any submission needed for this academic year.

### **Announcements/Discussion:**

none

### **Next Meeting:**

Graduate Council: March 8, 2024 (1:00 PM) – Atkinson 202

### **Adjournment @ 1: 31**

Motion to Adjourn- Tanya Goette

Second: Diane Gregg

The motion to adjourn was unanimously approved.

### **Graduate Council Meetings for 2023-2024**

August 25, 2023 – Library 241

September 8, 2023 – Atkinson 202

October 13, 2023 – Atkinson 202

November 10, 2022 – Atkinson 202

January 12, 2024 – Atkinson 202

February 9, 2024 – Atkinson 202

March 8, 2024 – Atkinson 202

April 12, 2024 – Library 302