

University Housing and Residence Life Roommate Agreement

The Village

The following are suggested guidelines for reaching an agreement on how life will be in your apartment. Discuss your preferences and write up your agreement in the spaces provided below. There are some areas that will require you to consult with all occupants of your apartment. General civility and respect is expected in all living environments. Agreements will be kept on file with your hall staff and can be referenced at any time. If you would like to make updates to your agreement you may fill out a new form or contact your Community Advisor for assistance.

Room Information

Hall: [Choose an item.](#)

Apartment #: [Click or tap here to enter text.](#)

Roommate Information

Roommate A: [Click or tap here to enter text.](#)

Roommate C: [Click or tap here to enter text.](#)

Roommate B: [Click or tap here to enter text.](#)

Roommate D: [Click or tap here to enter text.](#)

Expectation Regarding Communication

How will we communicate with each other?

☐ In Person

☐ Text

☐ Other, specified below

[Click or tap here to enter text.](#)

How will we communicate with each other when there is an issue or concern in the apartment?

☐ In Person

☐ Text

☐ Other, specified below

[Click or tap here to enter text.](#)

Expectation Regarding Studying and Sleeping

Determine what type of activities are acceptable when someone is trying to study or sleep in the apartment. Specific hours for types of activities may also be set. Agreements made must comply with hall quiet hours.

When someone is studying in their bedroom, what type of activity is allowed in the living room/kitchen (electronic devices, tv, stereo, use of headphones, etc.)?

[Click or tap here to enter text.](#)

When someone is sleeping in their bedroom, what type of activity is allowed in the living room/kitchen (electronic devices, tv, stereo, use of headphones, etc.)?

[Click or tap here to enter text.](#)

When someone is sleeping/studying in the living room/kitchen, what type of activity is allowed in the living room/kitchen?

Click or tap here to enter text.

What other agreements do we want to make about the use of the living room/kitchen?

Click or tap here to enter text.

How will we communicate if someone is being too loud?

Click or tap here to enter text.

Expectations Regarding Room Temperature

What temperature will the apartment be kept?

Click or tap here to enter text.

What is the agreed upon method to change the thermostat?

Click or tap here to enter text.

Expectations Regarding Cleaning

Students are always expected to keep their living area in a clean and habitable state. Consider using the template below to create a cleaning schedule.

What is your definition of clean?

Roommate A: Click or tap here to enter text.

Roommate B: Click or tap here to enter text.

Roommate C: Click or tap here to enter text.

Roommate D: Click or tap here to enter text.

How often will we clean our respective rooms (each roommate will specify their frequency)?

Roommate A Frequency: Click or tap here to enter text.

Roommate B Frequency: Click or tap here to enter text.

Roommate C Frequency: Click or tap here to enter text.

Roommate D Frequency: Click or tap here to enter text.

How often will the kitchen be cleaned (daily, twice a week, weekly, other) and who is responsible for which tasks?

Cleaning frequency for the kitchen: Click or tap here to enter text.

Roommate A Responsibilities: Click or tap here to enter text.

Roommate B Responsibilities: Click or tap here to enter text.

Roommate C Responsibilities: Click or tap here to enter text.

Roommate D Responsibilities: Click or tap here to enter text.

How often will the living room be cleaned (daily, twice a week, weekly, other) and who is responsible for which tasks?

Cleaning frequency for the living room: Click or tap here to enter text.

Roommate A Responsibilities: Click or tap here to enter text.

Roommate B Responsibilities: Click or tap here to enter text.

Roommate C Responsibilities: Click or tap here to enter text.

Roommate D Responsibilities: Click or tap here to enter text.

How often will the trash be taken out (daily, twice a week, weekly, other) and who is responsible for taking out the trash?

Click or tap here to enter text.

How often will the bathroom (including toilet, shower, floors, mirrors and vanity) be cleaned (daily, twice a week, weekly, other) and who will be responsible for each task?

Cleaning Frequency for AB Bathroom: Click or tap here to enter text.

Roommate A Responsibilities: Click or tap here to enter text.

Roommate B Responsibilities: Click or tap here to enter text.

Cleaning Frequency for CD Bathroom: Click or tap here to enter text.

Roommate C Responsibilities: Click or tap here to enter text.

Roommate D Responsibilities: Click or tap here to enter text.

General cleaning supplies will be purchased:

- ☐ Always individually
- ☐ On a rotating basis
- ☐ With the cost split each time
- ☐ Other, specified below

Click or tap here to enter text.

Additional agreements about cleaning:

Click or tap here to enter text.

Expectations Regarding Guests/Visitors

The guest policy for Housing and Residence Life can be found here:

<https://www.gcsu.edu/housing/community-expectations>

All residents of the room must agree before a guest is allowed to visit/stay in the room. Anytime an unwanted guest is present, the student may contact the staff member on duty for assistance.

How far in advance would you like to be asked/notified of guests staying overnight?

Roommate A: Click or tap here to enter text.

Roommate B: Click or tap here to enter text.

Roommate C: Click or tap here to enter text.

Roommate D: Click or tap here to enter text.

Guests are allowed under the following terms.

Click or tap here to enter text.

Expectations Regarding Sharing

Below you will have the opportunity to designate items you are okay sharing, items that need to be requested to use, and items that are off limits. Items may include but are not limited to: food, electronics, clothes, kitchen items, dishes, toiletries, common supplies, etc.)

I am ok sharing the following items without being asked:

Roommate A: Click or tap here to enter text.

Roommate B: Click or tap here to enter text.

Roommate C: Click or tap here to enter text.

Roommate D: Click or tap here to enter text.

Please ask before using the following items:

Roommate A: Click or tap here to enter text.

Roommate B: Click or tap here to enter text.

Roommate C: Click or tap here to enter text.

Roommate D: Click or tap here to enter text.

I am not ok sharing the following items:

Roommate A: Click or tap here to enter text.

Roommate B: Click or tap here to enter text.

Roommate C: Click or tap here to enter text.

Roommate D: Click or tap here to enter text.

What shared belongings do we have?

Click or tap here to enter text.

How will we communicate if our sharing decisions have changed?

Click or tap here to enter text.

When can suitemates enter each other's spaces?

Roommate A: Click or tap here to enter text.

Roommate B: Click or tap here to enter text.

Roommate C: Click or tap here to enter text.

Roommate D: Click or tap here to enter text.

Conflict Management Plan

Even the best roommates disagree on certain issues, and you may not have been able to plan for such conflict. Don't wait until the problem grows out of proportion to discuss it. Work together to draft a plan.

If conflict arises in our apartment, we agree to:

Click or tap here to enter text.

Signatures

We have discussed the listed topics and have come to an agreement which will be altered only if we choose to fill out and sign a new form. We understand the staff will keep a copy of this form and will refer to it if issues occur. By adding my name I agree to everything stated in this agreement.

I agree to the terms of this agreement.

Roommate A: Click or tap here to enter text.

Roommate B: Click or tap here to enter text.

Roommate C: Click or tap here to enter text.

Roommate D: Click or tap here to enter text.