

EMERGENCY ACTION PLAN SUMMARY



478-445-4400
OR
911
**FOR ALL
CAMPUS EMERGENCIES**



TORNADO/SEVERE WEATHER MONITOR

Monitor local media stations, NOAA weather radio, weather-related internet sites, etc.

TAKE SHELTER

- Be prepared to take shelter on the lowest level of your building.
- Stay away from windows.
- Move to an interior hallway or room and assume a safe position low to the ground.
- If outdoors and shelter is not available or if there is no time to get indoors, lie in a ditch or low-lying area.
- Protect your head with your arms.



FIRE EVACUATE

- Evacuate the building immediately when the fire alarm is activated; evacuation is mandatory.
- Do not use the elevators if within your immediate vicinity.
- Take personal belongings with you (keys, purses, wallets, etc.).

CALL

Call 478-445-4400 or 911.

FOLLOW INSTRUCTIONS

- Follow directions given by your building's emergency manager, fire department, or the police.
- Help those needing assistance to move from the area safely.
- Do not re-enter the building until authorized to do so by emergency personnel.



BOMB THREAT KEEP CALM

If you receive a threat, keep calm and obtain as much information as possible:

- | | |
|----------------------------------|--|
| • Where is the bomb? | • What does it look like? |
| • When will the bomb explode? | • Who placed the bomb? |
| • What kind of bomb is it? | • Why did they place the bomb? |
| • What will cause it to explode? | • Name and address of the person reporting the bomb? |

STAY ON THE LINE

- Do not disconnect the line
- Have someone else at another phone call 478-445-4400 or 911.

IF FOUND

- If found, do not touch or handle the suspicious package; move away and call 478-445-4400 or 911.
- Do not use cellular phones or two-way radios near a suspicious package.



PSYCHOLOGICAL CRISIS

SEEK HELP

- If you are in distress and think that you may harm yourself or someone else, go to the hospital or call 478-445-4400 or 911.
- If you're in contact with someone who is a danger to themselves or others, call 478-445-4400 or 911.
- For non-life-threatening situations, contact GC Counseling Services at 478-445-5331.



MEDICAL EMERGENCY

CALL

- Call 478-445-4400 or 911
- Provide your name, location, number of people involved, and description of the medical emergency.

STAY ON THE PHONE

Stay on the phone for instructions of what to do.

SEND SOMEONE

Send someone to meet EMS and other responding emergency personnel.



ARMED INTRUDER

CALL

Call 478-445-4400 or 911.

AVOID DANGER

If you see an immediate life-threatening incident, exit the area safely and avoid danger; do so if evacuation is impossible, lock and/or barricade all doors and secure yourself in a safe area, turn off the lights, and silence your phone.

REMAIN IN PLACE

Remain in place until an "all clear" is given via GC Alert or as directed by emergency personnel.



CHEMICAL SPILL/HAZARD EMERGENCY

CALL

- Call 478-445-4400 or 911
- Provide information on the type of chemicals (if known), size of the spill, and possible exposures.

EVACUATE

- Evacuate the area and the building based on instructions from emergency personnel.
- The evacuated area should remain evacuated until an "all clear" indication is given by the appropriate authorities.
- Do not leave the evacuation assembly area as decontamination may be necessary.

EMERGENCY NOTIFICATION

Various types of emergencies could affect GC campuses. GC Public Safety will notify the campus of emergencies and provide actions to take when necessary.



GC ALERT

The GC Alert mass notification system will be utilized for campus-wide critical incidents. For additional details and to update your emergency notification information, visit gcsu.edu/alert



OUTDOOR ALERTS

The Outdoor Emergency Notification Systems includes outdoor sirens and public address systems that may be utilized for campus-wide critical incidents.



BUILDING ALERTS

Building notification systems that may be used to inform occupants of an emergency include NOAA weather radios, local radio and television stations, Alerts Desktop, fire alarms, and/or other building-specific equipment.

CONTACT

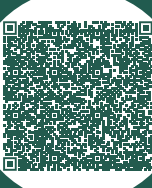
DEPARTMENT OF PUBLIC SAFETY



Emergency: 478-445-4400
Non-Emergency: 478-445-4400
Email: publicsafety@gcsu.edu
Website: www.gcsu.edu/publicsafety

FACILITIES MANAGEMENT

Phone: 478-445-4467
Emergency After Hours: 478-445-4400



STUDENT HEALTH SERVICES

Phone: 478-445-5288



COUNSELING SERVICES

Phone: 478-445-5331
24 Hour CARE: 478-445-7475

