

***Georgia College Provost
Summer Research Fellows***
(formerly Faculty Scholarship Support Program)



Purpose and Goal:

The purpose of the Georgia College Provost Summer Research Fellows (GC PSRF) is to provide additional support for faculty to disseminate their research, artistic work and/or teaching and learning scholarship in a peer-reviewed publication and/or juried context. The idea is to award one of the most valuable resources of all – time. This time would be used to write your scholarship or prepare your performance or exhibition. The goal is to increase the scholarly productivity of Georgia College faculty by making additional resources (i.e., time) available to our faculty. By increasing our dissemination of scholarship through peer-reviewed/juried outlets, we will enhance our national reputation; and the higher education learning community will have an opportunity to learn about all the great research, creative work, teaching and learning that is occurring at Georgia College.

This program is not for initiating research. GC has internal grants to assist faculty research. This program is designed to provide uninterrupted time to complete a project that has been on the back burner for some time. The expected outcome is a submission of finished work for peer-reviewed publication or juried artistic work.

Award: All awards are 12% of annual 10-month salary that will be distributed in summer (i.e., the equivalent to a 4-credit hour course). During the summer, award recipients may not engage in other regular remunerative service (i.e., teaching, external and/or internally funded research, consulting services). Chairs and deans are discouraged from requesting assistance from these individuals during the summer (i.e., committee work, mentoring students). This award is to give valuable time for scholarship! Up to four awards may be awarded.

Although the purpose of these awards is to complete scholarship and not to apply for grants, award recipients may seek assistance from the professional writer in the Office

of Grants and Sponsored Projects during the summer months to assist with review of work and editing of work in progress.

Award recipients are individual faculty, not groups of faculty; however, faculty are encouraged to write and work on the final product with GC colleagues (or colleagues elsewhere) as well as students. The faculty award recipient must be the primary author.

Eligibility: Any tenured or tenure-track member of instructional staff of the university holding the rank of assistant professor, associate professor or professor who has a minimum of three years of full-time tenured and/or tenure earning Georgia College service (at the time of the application) shall be eligible. No semester spent on professional or unpaid leave can be counted as part of the required three years. The summer award will not be granted before or after a paid professional leave.

Faculty on 12-month appointments and/or department chairs/directors/deans are not eligible for this award.

Faculty may not receive awards in consecutive years. Faculty recipients who have not completed the final report and/or did not successfully submit their work in a peer-reviewed/juried outlet will not be eligible for a future Georgia College Provost Summer Research Fellows award.

The acceptance of the GC PSRF award automatically commits the faculty member to return for a minimum of one academic year of teaching and/or other assigned functions at Georgia College. Should the faculty member decide to leave the university between announcement of awards and actual awarding of money, the faculty member will agree to release the award and forego compensation. Should the faculty member decide to leave the university during the year following the award, the faculty will be held responsible to repay the university the compensation received.

Procedure and Application Process:

1. An eligible faculty member desiring a Georgia College Provost Summer Research Fellows award shall submit a formal application to their department chair by November 27. Applications include the following:
 - a. Application form
 - b. Description of work
 - c. Approval page with appropriate signatures

- d. Updated CV
2. The department chair reviews and makes a recommendation to the dean of the college.
 3. The application must be submitted to the college dean by December 4.
 4. The college deans will forward their reviews and recommendations to the Provost (copy to Provost@gcsu.edu) no later than December 11. College deans are asked to rank the proposals they are recommending to the Provost.
 5. The Provost will determine awardees. In reaching a decision, the Provost will be guided by recommendations of the department chair and dean, clarity of application including description and rationale and clear expected outcomes. Incomplete or late applications will not be considered.
 6. The Provost, or designee, will inform faculty applicants of award decisions no later than January 15. Department chairs and deans will be informed at the same time.
 7. Although the constraints outlined under “eligibility” of this procedure must be observed, Georgia College Provost Summer Research Fellows awards are to be awarded regardless of college; not every college will automatically have a faculty recipient.
 8. The authority to grant exception to one or more of these policies and/or procedures is vested with the Provost.

Each proposal should include a brief description of the scholarship to be supported, the rationale, value, timeline for the project and a summary of expected outcomes. **This is not a research grant proposal**; this opportunity is to support you with the valuable time needed to complete and disseminate your work via peer-reviewed/juried venues.

Reporting Results: By September 4, the award recipient must submit a one-two page electronic report of award accomplishments to the Dean and Provost, including a copy of the manuscript or project submitted as well as confirmation of submission. By December 1, the faculty member must submit an updated progress report including, for example, peer-review responses, and/or comments from a journal editor. In this case, the faculty recipient is expected to respond and resubmit the manuscript/juried piece. Reports will be filed in the recipient’s appropriate college personnel file. Failure to produce the required reports or follow through on submission feedback will impact the individual’s ability to qualify for future GC PSRF awards.