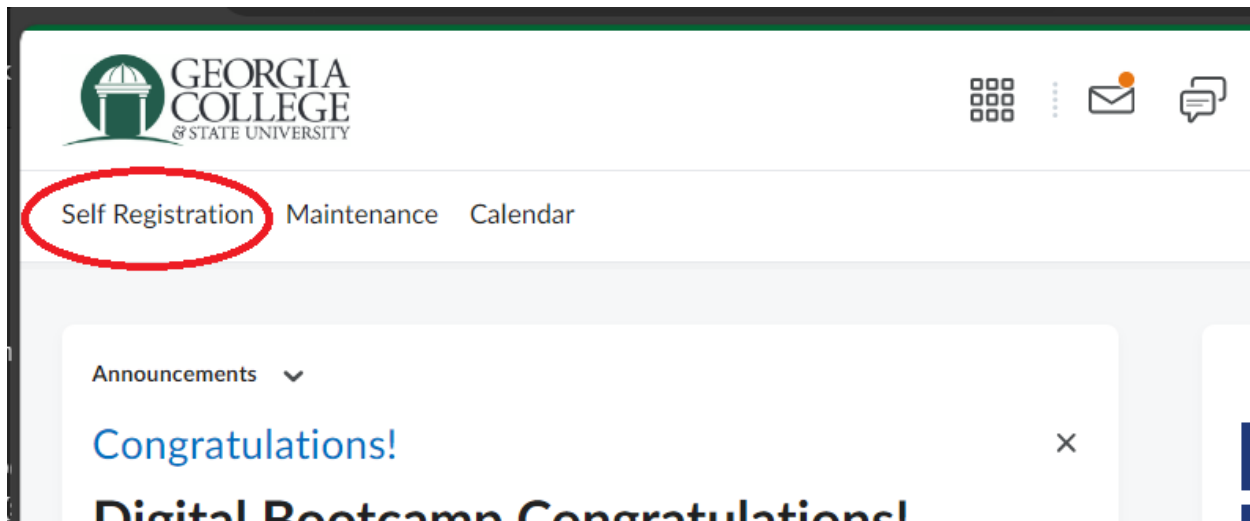


## Self-Registration Instructions for the MURACE course in GeorgiaVIEW/D2L

1. Sign into GeorgiaVIEW at <https://gcsu.view.usg.edu/>
2. On the main homepage, click on the Self Registration tab.



3. Click on Mentored Undergraduate Research and Creative Endeavors (MURACE)

Self Registration Maintenance Calendar

Self Registering Course Offerings		
Course Offering Code ▼	Course Offering Name	Course Offering Cost
2025 Protection of Minors Training	<a href="#">2025 Georgia College Protection of Minors Program Administrator Training</a>	No
Academic Affairs Small Grants Application	<a href="#">Academic Affairs Small Grants Application</a>	Er
Active Learning 101 - F2F	<a href="#">Active Learning 101 - F2F</a>	No
CbEL Grants Program	<a href="#">CbEL Grants Program</a>	Er
Center for Teaching and Learning Faculty Resources	<a href="#">Center for Teaching and Learning Faculty Resources</a>	No
Clery CSA Training	<a href="#">Clery CSA Training</a>	Er
Collaborative Research Grant	<a href="#">Collaborative Research Grant</a>	No
Communicating Student Success Outcomes at GCSU	<a href="#">Communicating Student Success Outcomes at GCSU</a>	Er
GCSU Institutional Review Board	<a href="#">IRB Portal</a>	No
MURACE Learning Modules 25-26	<a href="#">Mentored Undergraduate Research and Creative Endeavors (MURACE)</a>	Er
Research and Development Seed Grant	<a href="#">Research and Development Seed Grant</a>	No

4. On the page that shows “Step 1” click Register.

The screenshot shows the Georgia College & State University Self Registration interface. At the top is the college logo and navigation links: Self Registration, Maintenance, and Calendar. A header bar contains icons for a grid, email, chat, notifications, and a user profile labeled 'AS'. The main content area is titled 'Description' and shows a breadcrumb trail: [Course Offering List](#) > [Course Offering Description](#). Below this is 'Step 1: View Course Offering Information'. A grey box contains the following details: **Course Offering Name:** Mentored Undergraduate Research and Creative Endeavors (MURACE), **Course Offering Code:** MURACE Learning Modules 25-26, **Course Start Date:** Aug 17, 2025, **Course End Date:** Jul 31, 2026, and **Description:**. At the bottom of the form are two buttons: 'Cancel' and 'Register'. The 'Register' button is circled in red.

5. Your name and email address should populate on the page that shows Step 2. Click Submit.

The screenshot shows the Georgia College & State University Self Registration interface, Step 2: Enter Registration Information. The header and navigation are identical to the previous screenshot. The main content area is titled 'Registration Form' and shows a breadcrumb trail: [Course Offering List](#) > [Course Offering Description](#) > [Registration Form](#). Below this is 'Step 2: Enter Registration Information'. A grey box contains the text 'Required fields are marked with a \*' followed by three form fields: **\* First Name:** Alison, **\* Last Name:** Shepherd, and **\* Email:** alison.shepherd@gcsu.ed. At the bottom of the form are two buttons: 'Back' and 'Submit'. The 'Submit' button is circled in red.

6. On the Step 3: Confirmation page, click Finish.

The screenshot shows the Georgia College & State University Self Registration interface. The header includes the college logo and navigation links: Self Registration, Maintenance, and Calendar. The main content area is titled "Confirmation" and displays the breadcrumb trail: [Course Offering List](#) > [Course Offering Description](#) > [Registration Form](#) > **Confirmation**. Below this, it indicates "Step 3: Confirmation" and shows the user's details: FirstName: Alison, LastName: Shepherd, and Email Address: alison.shepherd@gcsu.edu. At the bottom of the confirmation box, there are two buttons: "Back" and "Finish". The "Finish" button is circled in red.

7. Once you see Registration Summary, click “Done” or click on the link to go to the MURACE course.

The screenshot shows the Georgia College & State University Self Registration interface. The header includes the college logo and navigation links: Self Registration, Maintenance, and Calendar. The main content area is titled "Registration Summary" and displays two links: [Go to course offering Mentored Undergraduate Research and Creative Endeavors \(MURACE\)](#) and [Register for another course](#). At the bottom of the summary box, there is a "Done" button, which is circled in red.

8. Once registered, you can access the MURACE course any time by clicking on the tile in the My Courses widget on the main GeorgiaVIEW homepage, or by locating the course in the waffle (Select a Course) icon at the top of any GeorgiaVIEW page.

The screenshot displays the Georgia College & State University GeorgiaVIEW homepage. The top navigation bar includes the university logo, a 'waffle' icon (a 3x3 grid of squares) circled in red, and icons for email, chat, and notifications. Below the navigation bar, there are links for 'Self Registration', 'Maintenance', and 'Calendar'. A search bar with the placeholder text 'Search for a course' is visible, with a magnifying glass icon and a link to 'Advanced Search'. On the left side, there is an 'Announcements' section with a dropdown arrow, displaying 'Congratulations!' and 'Digital Bootcamp C'. On the right side, a list of courses is shown, with the third item, 'Mentored Undergraduate Research and Creative Endeavors (MURACE) - MURACE Learning Modules', highlighted with a red rectangular box. The user's name, 'Alison Shep', is displayed in the top right corner.

GEORGIA COLLEGE & STATE UNIVERSITY

Self Registration Maintenance Calendar

Search for a course

Advanced Search

Survey - GaVIEW / D2L Training for Faculty - Faculty Training Survey

Alison Shepherd Sandbox - Alison Shepherd Sandbox

Mentored Undergraduate Research and Creative Endeavors (MURACE) - MURACE Learning Modules

Announcements

Congratulations!

Digital Bootcamp C

Alison Shep