

# MURACE Oral Presentation Guidelines

- 1 Each presentation should be approximately **ten minutes** in length.
- 2 A PC and a projector will be available for your use. PCs are equipped with sound.
- 3 The sessions PCs will have internet access to enable presenters to log into the **OneDrive** and access their presentation.
- 4 The recommended file type to be used for the presentation is **PowerPoint**.
- 5 Your presentation files should be stored on OneDrive AND on a USB, memory stick, or a similar memory device.
- 6 Presenters are expected to arrive to their presentation space at least **ten minutes** before the start of the session to upload their presentation onto the session PC.
- 7 All speakers will be introduced to the audience by the moderator.