



Intro to Modern Campus Curriculum

(formerly Curriculog)

Session 3

Academic Affairs

June 29, 2026



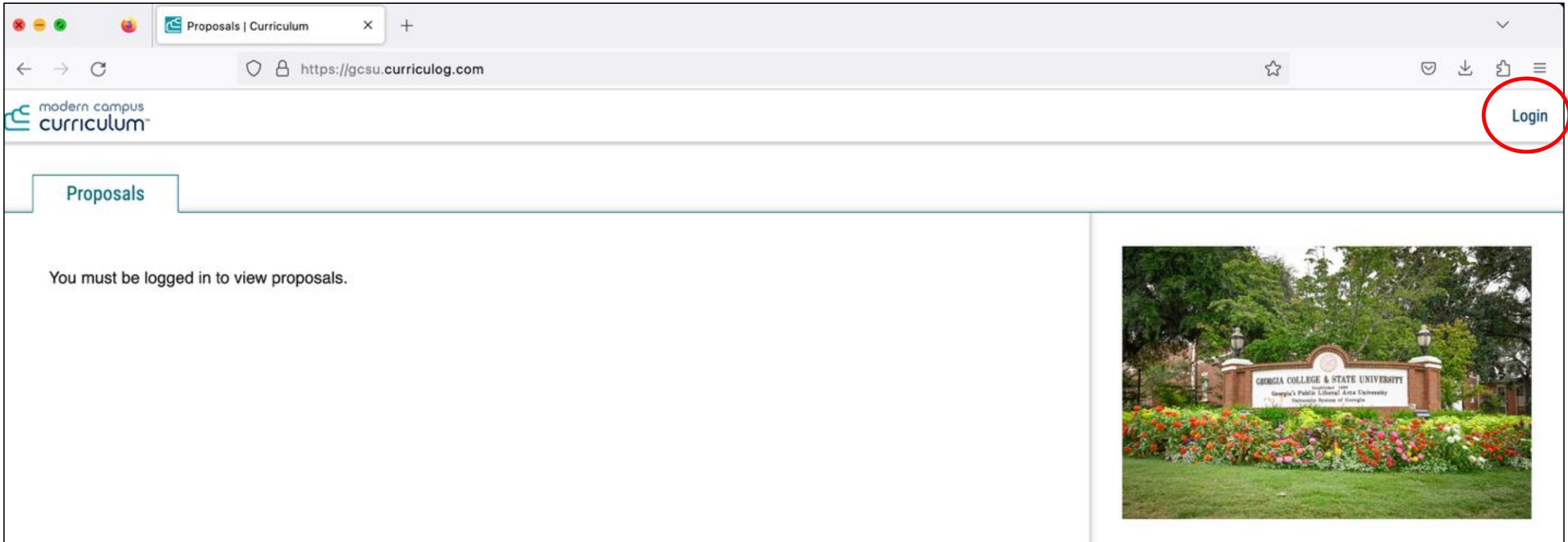
GEORGIA COLLEGE & STATE UNIVERSITY

Modern Campus Curriculum – Agenda

- Debrief Homework – Insights, Successes, Questions
- Course Deactivation Form
- Course Modification Form
- Program – New Proposal Form
- Program Deactivation Form
- Program Modification Form
- Homework

Login for Modern Campus Curriculum

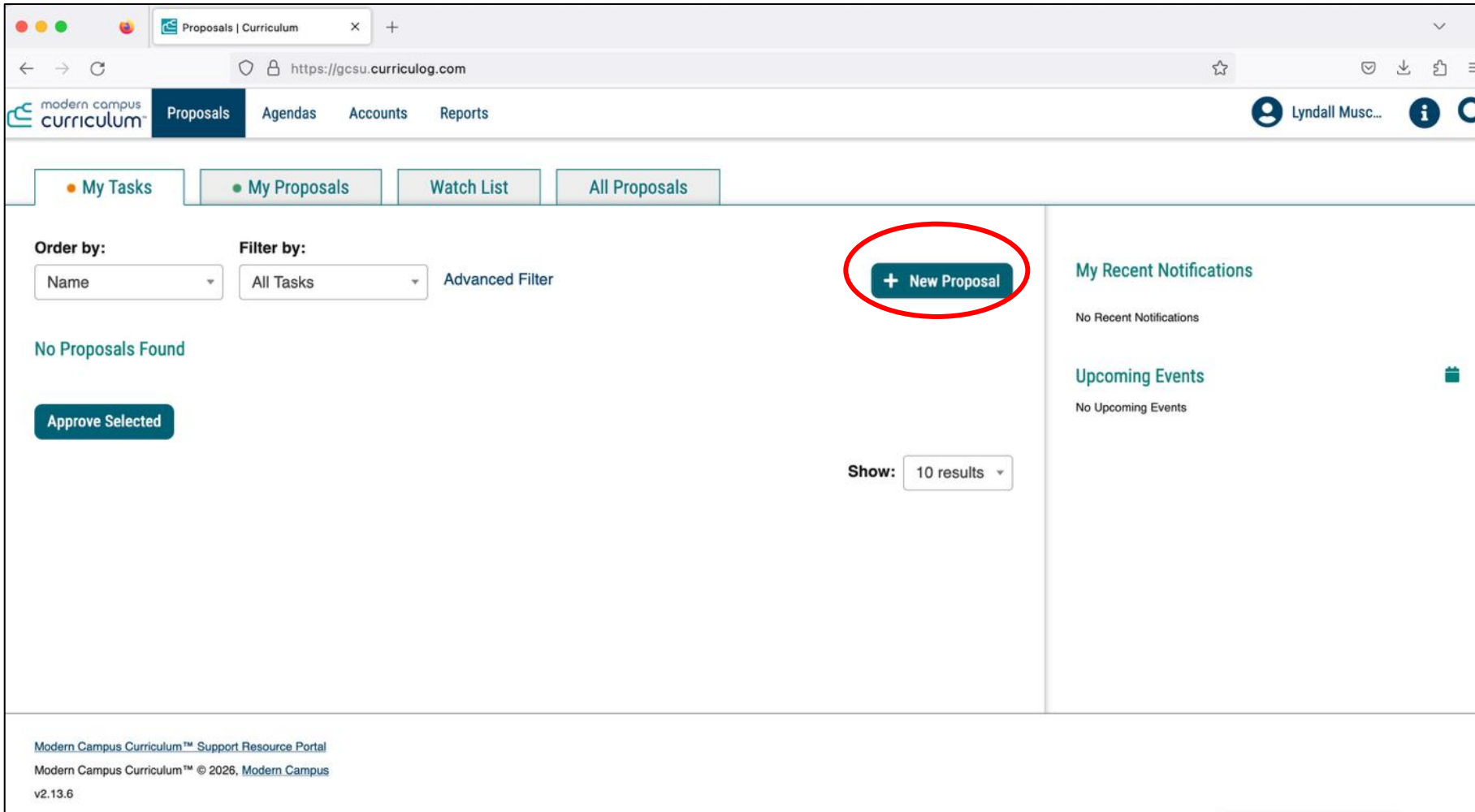
Open Modern Campus Curriculum using the following url: <https://gcsu.curriculog.com/>
Login using Unify/ My GCSU Credentials.



The screenshot shows a web browser window with the address bar displaying <https://gcsu.curriculog.com>. The page title is "Proposals | Curriculum". The main content area has a tab labeled "Proposals" and a message that reads "You must be logged in to view proposals." In the top right corner, there is a "Login" button, which is circled in red. To the right of the message, there is a photograph of the Georgia College & State University entrance sign, which includes the text "GEORGIA COLLEGE & STATE UNIVERSITY", "Founded 1828", "Georgia's Public Liberal Arts University", and "University System of Georgia".

Submitting a Proposal to Deactivate an Existing Course

Login to **Modern Campus Curriculum** using Unify/MyGCSU credentials. Click on the bar labeled “New Proposal.”



The screenshot displays the 'Proposals' page in the Modern Campus Curriculum system. The browser address bar shows the URL <https://gcsu.curriculog.com>. The navigation menu includes 'Proposals', 'Agendas', 'Accounts', and 'Reports'. The user profile 'Lyndall Musc...' is visible in the top right corner. The main content area features tabs for 'My Tasks', 'My Proposals', 'Watch List', and 'All Proposals'. Below the tabs, there are 'Order by:' and 'Filter by:' dropdown menus, with 'Name' selected for ordering and 'All Tasks' for filtering. An 'Advanced Filter' link is also present. A prominent '+ New Proposal' button is circled in red. The page indicates 'No Proposals Found' and includes an 'Approve Selected' button. On the right side, there are sections for 'My Recent Notifications' (showing 'No Recent Notifications') and 'Upcoming Events' (showing 'No Upcoming Events'). A 'Show: 10 results' dropdown is located at the bottom right of the main content area. The footer contains the text: 'Modern Campus Curriculum™ Support Resource Portal', 'Modern Campus Curriculum™ © 2026, Modern Campus', and 'v2.13.6'.

Submitting a Proposal to Deactivate an Existing Course

Select the *Course-Deactivation Form*.

modern campus curriculum

Proposals Agendas Accounts Reports

Lyndall Musc.


All Processes Courses Programs Others

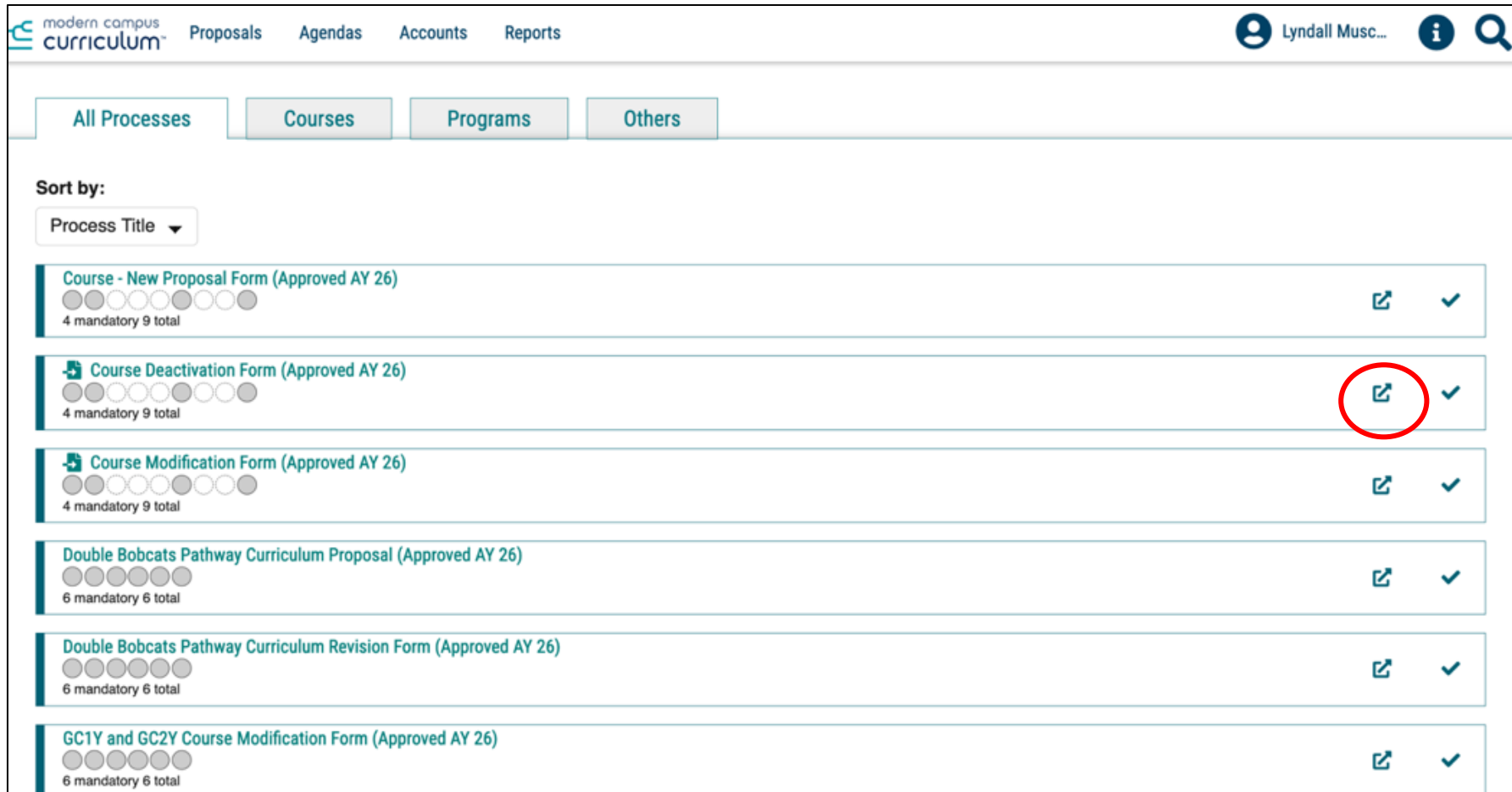
Sort by:
Process Title

Keyword
 Filter Processes













Course - New Proposal Form (Approved AY 26) 4 mandatory 9 total		
Course Deactivation Form (Approved AY 26) 4 mandatory 9 total		
Course Modification Form (Approved AY 26) 4 mandatory 9 total		
Double Bobcats Pathway Curriculum Proposal (Approved AY 26) 6 mandatory 6 total		
Double Bobcats Pathway Curriculum Revision Form (Approved AY 26) 6 mandatory 6 total		
GC1Y and GC2Y Course Modification Form (Approved AY 26) 6 mandatory 6 total		

Submitting a Proposal to Deactivate an Existing Course

To preview a proposal form, click on the  icon. This is helpful to review prior to beginning a proposal so that all necessary information can be prepared and easily accessible.

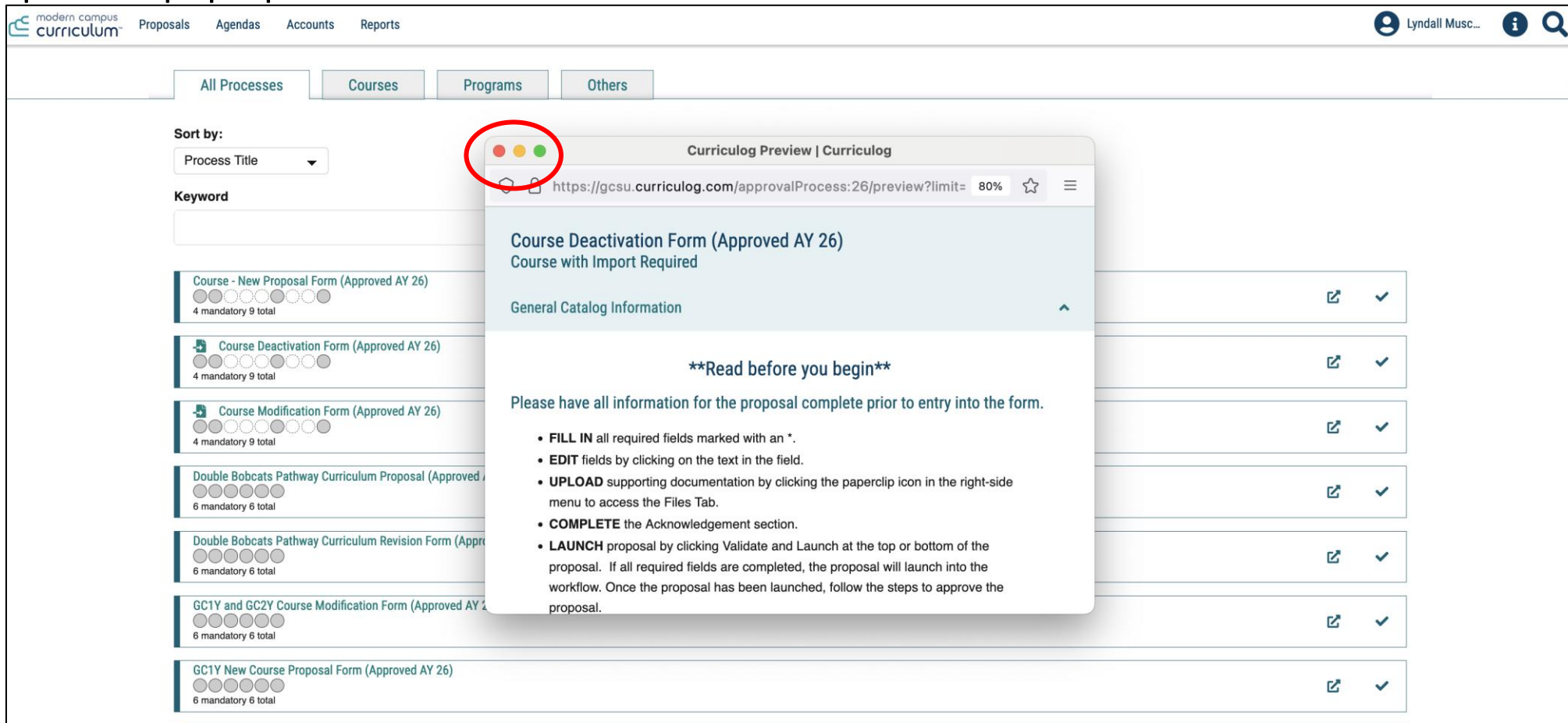


The screenshot displays the 'modern campus curriculum' interface. The top navigation bar includes 'Proposals', 'Agendas', 'Accounts', and 'Reports'. The user profile 'Lyndall Musc...' is visible in the top right. Below the navigation, there are tabs for 'All Processes', 'Courses', 'Programs', and 'Others'. A 'Sort by:' dropdown menu is set to 'Process Title'. The main content area lists several proposal forms, each with a progress indicator (circles) and a '4 mandatory 9 total' or '6 mandatory 6 total' status. The 'Course Deactivation Form (Approved AY 26)' is highlighted with a red circle around its external link icon.

Process Title	Mandatory	Total	Preview Icon	Checkmark
Course - New Proposal Form (Approved AY 26)	4	9		
Course Deactivation Form (Approved AY 26)	4	9		
Course Modification Form (Approved AY 26)	4	9		
Double Bobcats Pathway Curriculum Proposal (Approved AY 26)	6	6		
Double Bobcats Pathway Curriculum Revision Form (Approved AY 26)	6	6		
GC1Y and GC2Y Course Modification Form (Approved AY 26)	6	6		

Submitting a Proposal to Deactivate an Existing Course

The preview window can be expanded, minimized, or closed using the red, yellow, and green dots at the top of the pop-up screen.

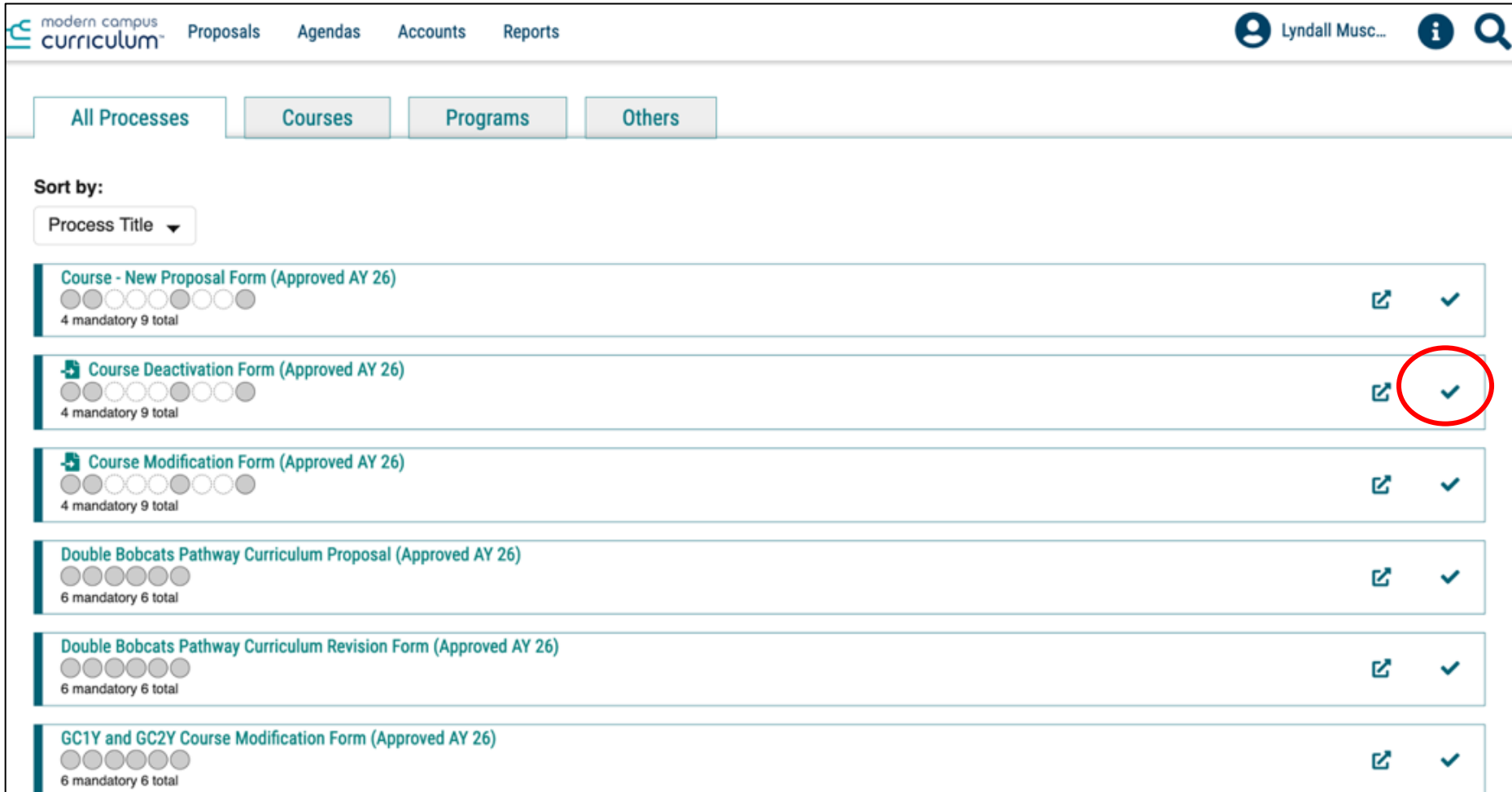


The screenshot displays the Curriculog web application interface. The main content area shows a list of proposals under the 'Courses' tab. A preview window for a 'Course Deactivation Form (Approved AY 26)' is open, showing the form title, 'General Catalog Information', and a list of instructions. The window's title bar includes standard macOS window controls (red, yellow, and green dots), which are circled in red. The background list includes the following items:

Proposal Title	Mandatory	Total	Actions
Course - New Proposal Form (Approved AY 26)	4	9	✎ ✓
Course Deactivation Form (Approved AY 26)	4	9	✎ ✓
Course Modification Form (Approved AY 26)	4	9	✎ ✓
Double Bobcats Pathway Curriculum Proposal (Approved AY 26)	6	6	✎ ✓
Double Bobcats Pathway Curriculum Revision Form (Approved AY 26)	6	6	✎ ✓
GC1Y and GC2Y Course Modification Form (Approved AY 26)	6	6	✎ ✓
GC1Y New Course Proposal Form (Approved AY 26)	6	6	✎ ✓

Submitting a Proposal to Deactivate an Existing Course

To begin the proposal, click on the ✓ icon. This will open the proposal form.

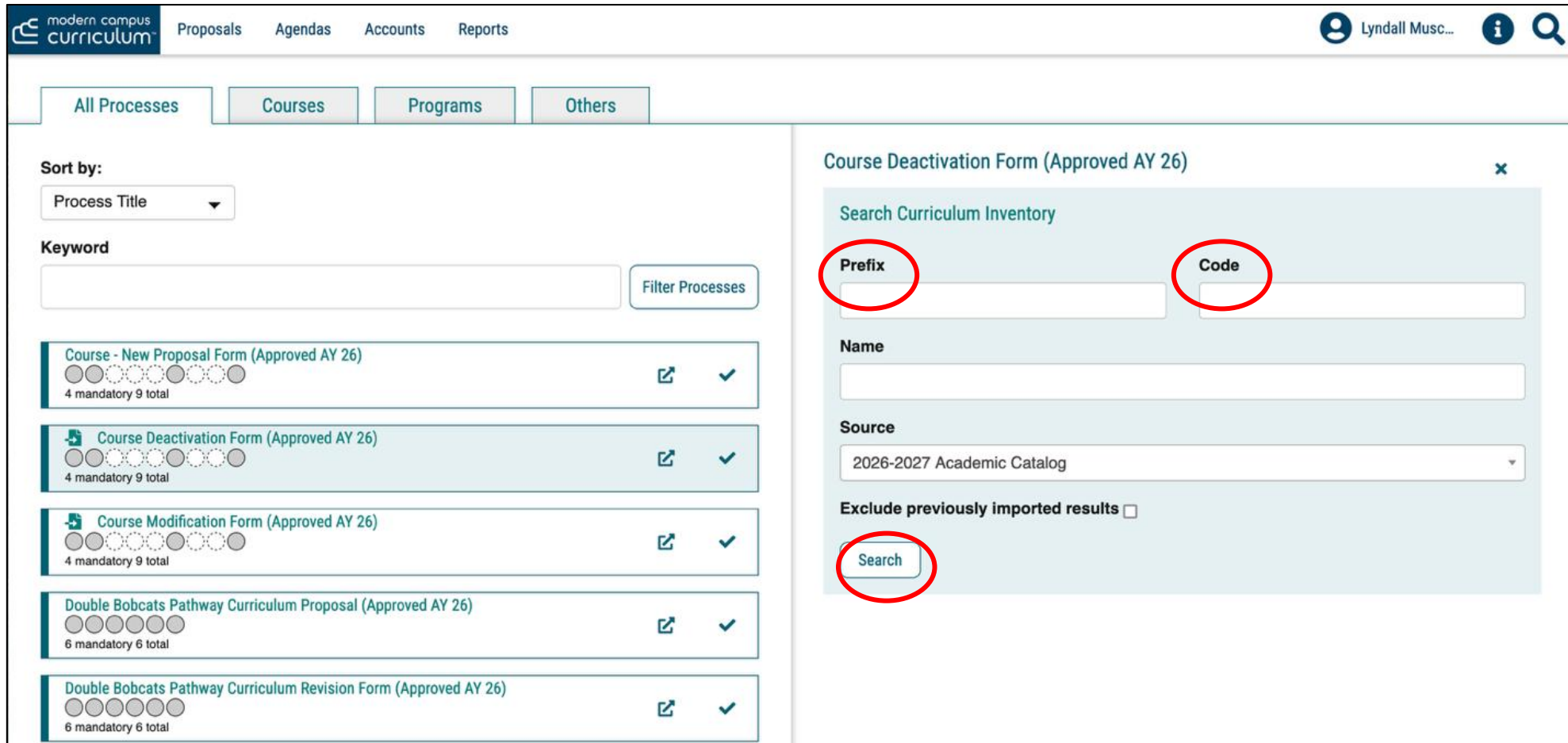


The screenshot shows the 'modern campus curriculum' web application interface. The top navigation bar includes 'Proposals', 'Agendas', 'Accounts', and 'Reports'. The user is logged in as 'Lyndall Musc...'. Below the navigation, there are tabs for 'All Processes', 'Courses', 'Programs', and 'Others'. A 'Sort by:' dropdown menu is set to 'Process Title'. The main content area displays a list of proposals, each with a progress indicator (a row of 9 circles) and a '4 mandatory 9 total' status. The second proposal, 'Course Deactivation Form (Approved AY 26)', is highlighted with a red circle around its checkmark icon, indicating it is the target for the user's action.

Process Title	Progress	Mandatory	Total	Action
Course - New Proposal Form (Approved AY 26)	4 of 9 circles filled	4 mandatory	9 total	✓
Course Deactivation Form (Approved AY 26)	4 of 9 circles filled	4 mandatory	9 total	✓
Course Modification Form (Approved AY 26)	4 of 9 circles filled	4 mandatory	9 total	✓
Double Bobcats Pathway Curriculum Proposal (Approved AY 26)	6 of 6 circles filled	6 mandatory	6 total	✓
Double Bobcats Pathway Curriculum Revision Form (Approved AY 26)	6 of 6 circles filled	6 mandatory	6 total	✓
GC1Y and GC2Y Course Modification Form (Approved AY 26)	6 of 6 circles filled	6 mandatory	6 total	✓

Submitting a Proposal to Deactivate an Existing Course

Select the course to be deactivated by entering the course prefix and code (number). If the prefix and code are unknown, this can be searched by course name. Click “search.”



The screenshot displays the 'modern campus curriculum' interface. The top navigation bar includes 'Proposals', 'Agendas', 'Accounts', and 'Reports'. A user profile for 'Lyndall Musc...' is visible in the top right. Below the navigation, there are tabs for 'All Processes', 'Courses', 'Programs', and 'Others'. The main content area is divided into two panels. The left panel shows a list of processes with a 'Sort by' dropdown set to 'Process Title' and a 'Keyword' search field. The right panel is titled 'Course Deactivation Form (Approved AY 26)' and contains a 'Search Curriculum Inventory' section. This section includes input fields for 'Prefix' and 'Code', a 'Name' field, a 'Source' dropdown menu (set to '2026-2027 Academic Catalog'), and an 'Exclude previously imported results' checkbox. A 'Search' button is located at the bottom of the search section. Red circles highlight the 'Prefix', 'Code', and 'Search' fields.

modern campus curriculum

Proposals Agendas Accounts Reports

Lyndall Musc...

All Processes Courses Programs Others

Sort by:
Process Title

Keyword
Filter Processes

Course - New Proposal Form (Approved AY 26)
4 mandatory 9 total

Course Deactivation Form (Approved AY 26)
4 mandatory 9 total

Course Modification Form (Approved AY 26)
4 mandatory 9 total

Double Bobcats Pathway Curriculum Proposal (Approved AY 26)
6 mandatory 6 total

Double Bobcats Pathway Curriculum Revision Form (Approved AY 26)
6 mandatory 6 total

Course Deactivation Form (Approved AY 26)

Search Curriculum Inventory

Prefix Code

Name

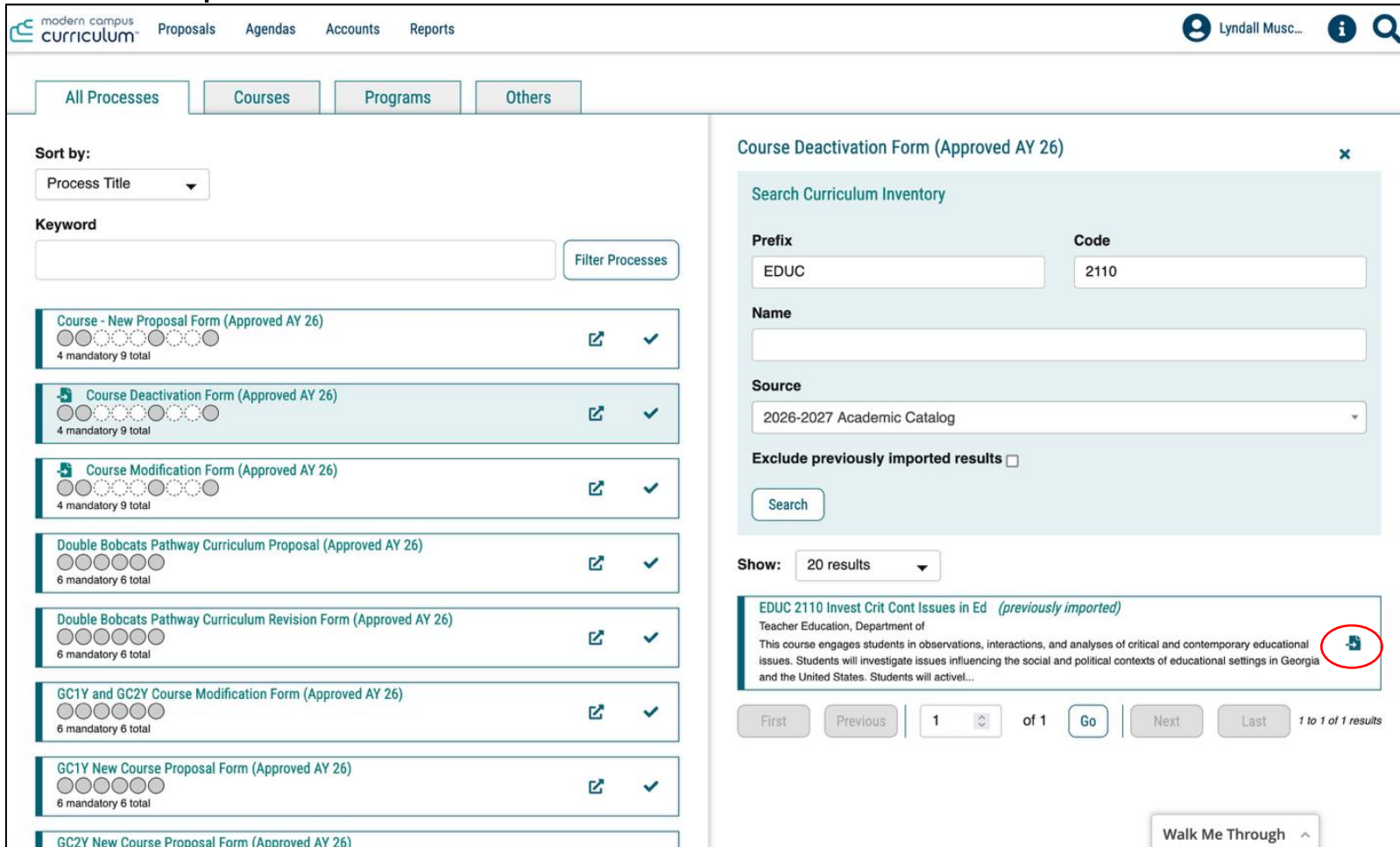
Source
2026-2027 Academic Catalog

Exclude previously imported results

Search

Submitting a Proposal to Deactivate an Existing Course

The course information will be displayed. Select the course by clicking on the small icon to the right of the course description.



The screenshot displays the 'modern campus curriculum' interface. The top navigation bar includes 'Proposals', 'Agendas', 'Accounts', and 'Reports'. The user is logged in as 'Lyndall Musc...'. The main content area is divided into two sections.

Left Section: Course Proposals

Navigation tabs: All Processes, Courses, Programs, Others.

Sort by: Process Title

Keyword: [Input field] Filter Processes

- Course - New Proposal Form (Approved AY 26) [4 mandatory 9 total]
- Course Deactivation Form (Approved AY 26)** [4 mandatory 9 total]
- Course Modification Form (Approved AY 26) [4 mandatory 9 total]
- Double Bobcats Pathway Curriculum Proposal (Approved AY 26) [6 mandatory 6 total]
- Double Bobcats Pathway Curriculum Revision Form (Approved AY 26) [6 mandatory 6 total]
- GC1Y and GC2Y Course Modification Form (Approved AY 26) [6 mandatory 6 total]
- GC1Y New Course Proposal Form (Approved AY 26) [6 mandatory 6 total]
- GC2Y New Course Proposal Form (Approved AY 26)

Right Section: Course Deactivation Form (Approved AY 26)

Search Curriculum Inventory

Prefix: EDUC Code: 2110


Name: [Input field]

Source: 2026-2027 Academic Catalog

Exclude previously imported results

Search

Show: 20 results

EDUC 2110 Invest Crit Cont Issues in Ed (previously imported)
Teacher Education, Department of
This course engages students in observations, interactions, and analyses of critical and contemporary educational issues. Students will investigate issues influencing the social and political contexts of educational settings in Georgia and the United States. Students will activel... 

First Previous 1 of 1 Go Next Last 1 to 1 of 1 results

Walk Me Through ^

Submitting a Proposal to Deactivate an Existing Course

Specific information related to the course to be modified will be displayed. To continue the proposal, click on the bar labeled “build proposal” which is near the bottom center of the pane.

modern campus curriculum Proposals Agendas Accounts Reports Lyndall Musc...

Sort by: Process Title

Keyword Filter Processes

- Course - New Proposal Form (Approved AY 26)
4 mandatory 9 total
- Course Deactivation Form (Approved AY 26)**
4 mandatory 9 total
- Course Modification Form (Approved AY 26)
4 mandatory 9 total
- Double Bobcats Pathway Curriculum Proposal (Approved AY 26)
6 mandatory 6 total
- Double Bobcats Pathway Curriculum Revision Form (Approved AY 26)
6 mandatory 6 total
- GC1Y and GC2Y Course Modification Form (Approved AY 26)
6 mandatory 6 total
- GC1Y New Course Proposal Form (Approved AY 26)
6 mandatory 6 total
- GC2Y New Course Proposal Form (Approved AY 26)
6 mandatory 6 total
- Program - New Proposal Form (Approved AY 26)

Course Deactivation Form (Approved AY 26)

Import Data into your Proposal

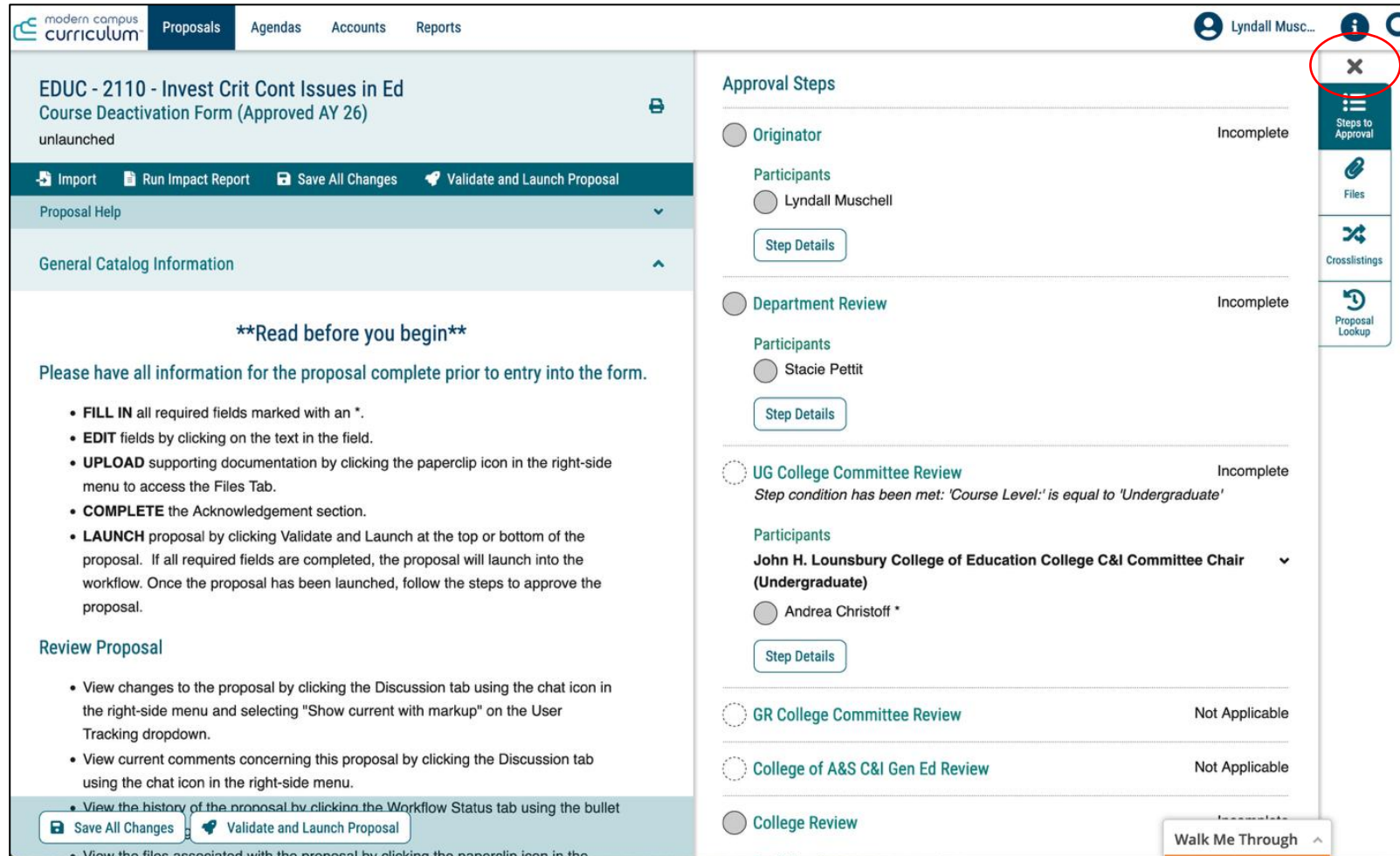
Field Name	Data Preview
General Catalog Information: Course Level:	Undergraduate
General Catalog Information: College	John H. Lounsbury College of Education
General Catalog Information: Department/School	Teacher Education
General Catalog Information: Course Prefix	EDUC
General Catalog Information: Course Number	2110
General Catalog Information: Course Title	Invest Crit Cont Issues in Ed
General Catalog Information: Schedule/Transcript Title (30 Characters)	Invest Crit Cont Issues in Ed
General Catalog Information: Course Description	This course engages students in observations, interactions, and analyses of critical and contemporary educational issues. Students will investigate issues influencing the social and political contexts of educational settings in Georgia and the United States. Students will actively examine the teaching profession from multiple vantage points both within and outside the school. Against this backdrop, students will reflect on and interpret the meaning of education and schooling in a diverse culture and examine the moral and ethical responsibilities of teaching in a democracy. This course will include at least 10 hours of field experience.
System Administrator Only: Catalog OID (Item ID)	11609
System Administrator Only: Catalog Status	Active-Visible
System Administrator Only: Student Information	eb8b5343-21dc-4595-9141-cb4e123a5893
System ID	

Build Proposal Return to Search

Walk Me Through

Submitting a Proposal to Deactivate an Existing Course

To view the form in full pane, click on the X in the top right-hand corner.



modern campus curriculum

Proposals Agendas Accounts Reports

Lyndall Musc...

EDUC - 2110 - Invest Crit Cont Issues in Ed Course Deactivation Form (Approved AY 26)

unlaunched

Import Run Impact Report Save All Changes Validate and Launch Proposal

Proposal Help

General Catalog Information

****Read before you begin****

Please have all information for the proposal complete prior to entry into the form.

- **FILL IN** all required fields marked with an *.
- **EDIT** fields by clicking on the text in the field.
- **UPLOAD** supporting documentation by clicking the paperclip icon in the right-side menu to access the Files Tab.
- **COMPLETE** the Acknowledgement section.
- **LAUNCH** proposal by clicking Validate and Launch at the top or bottom of the proposal. If all required fields are completed, the proposal will launch into the workflow. Once the proposal has been launched, follow the steps to approve the proposal.

Review Proposal

- View changes to the proposal by clicking the Discussion tab using the chat icon in the right-side menu and selecting "Show current with markup" on the User Tracking dropdown.
- View current comments concerning this proposal by clicking the Discussion tab using the chat icon in the right-side menu.
- View the history of the proposal by clicking the Workflow Status tab using the bullet

Save All Changes Validate and Launch Proposal

View the files associated with the proposal by clicking the paperclip icon in the

Approval Steps

- Originator Incomplete
- Participants Lyndall Muschell Step Details
- Department Review Incomplete
- Participants Stacie Pettit Step Details
- UG College Committee Review Incomplete Step condition has been met: 'Course Level:' is equal to 'Undergraduate'
- Participants John H. Lounsbury College of Education College C&I Committee Chair (Undergraduate) Andrea Christoff * Step Details
- GR College Committee Review Not Applicable
- College of A&S C&I Gen Ed Review Not Applicable
- College Review

Steps to Approval

Files

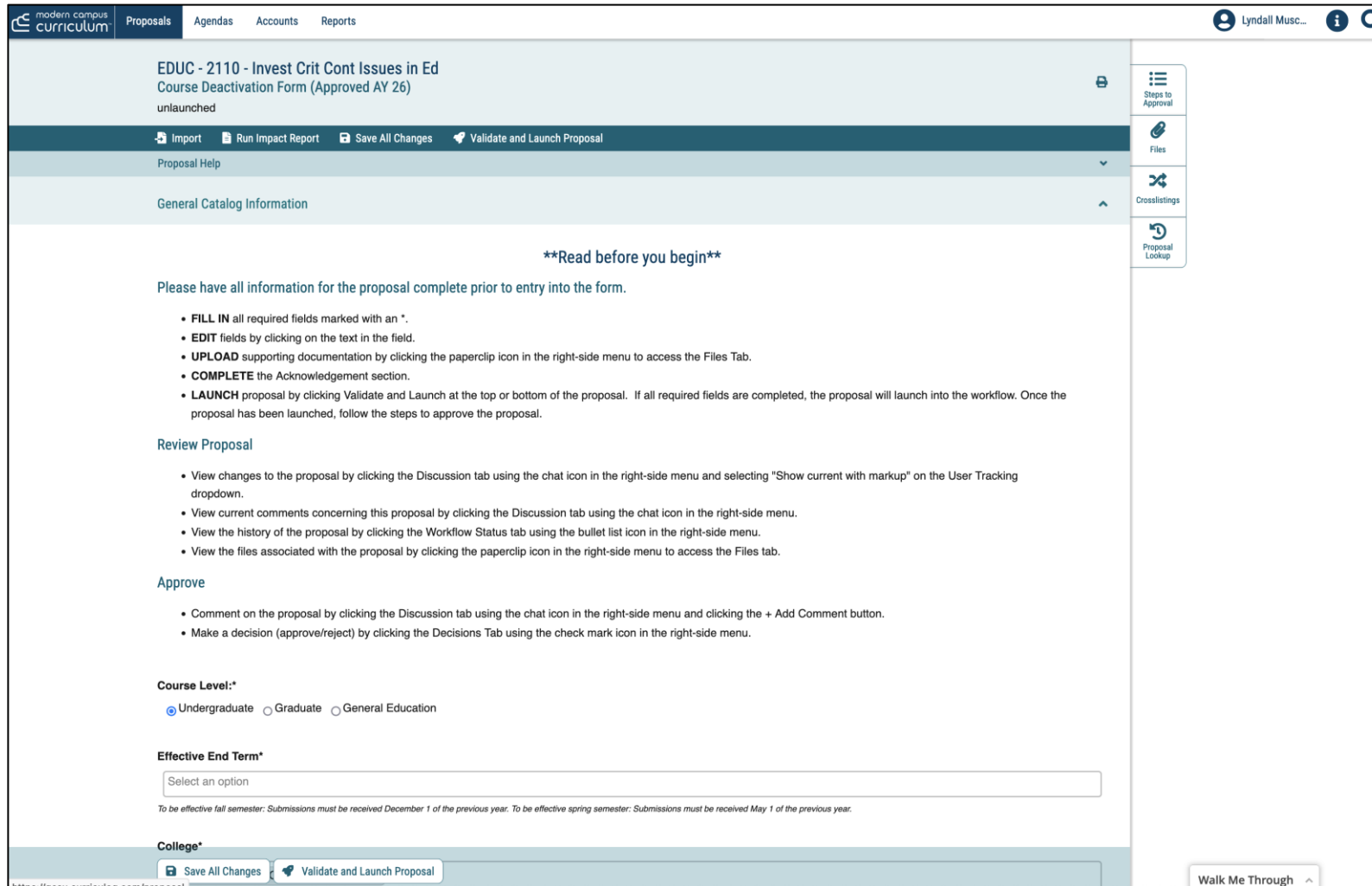
Crosslistings

Proposal Lookup

Walk Me Through

Submitting a Proposal to Deactivate an Existing Course

Continue the proposal by completing form using the guidelines provided. Required fields are marked with an *.



The screenshot displays the 'modern campus curriculum' interface for a proposal titled 'EDUC - 2110 - Invest Crit Cont Issues in Ed Course Deactivation Form (Approved AY 26)'. The status is 'unlaunched'. The interface includes a top navigation bar with 'Proposals', 'Agendas', 'Accounts', and 'Reports'. A right-side menu contains 'Steps to Approval', 'Files', 'Crosslistings', and 'Proposal Lookup'. The main content area features a 'Proposal Help' dropdown and 'General Catalog Information'. A central instruction box reads: '**Read before you begin**'. Below this, a paragraph states: 'Please have all information for the proposal complete prior to entry into the form.' This is followed by a list of instructions: 'FILL IN all required fields marked with an *', 'EDIT fields by clicking on the text in the field', 'UPLOAD supporting documentation by clicking the paperclip icon in the right-side menu to access the Files Tab', 'COMPLETE the Acknowledgement section', and 'LAUNCH proposal by clicking Validate and Launch at the top or bottom of the proposal. If all required fields are completed, the proposal will launch into the workflow. Once the proposal has been launched, follow the steps to approve the proposal.' Three sections follow: 'Review Proposal' (view changes, comments, history, and files), 'Approve' (comment and make a decision), and 'Course Level:*' (radio buttons for Undergraduate, Graduate, and General Education). The 'Effective End Term*' is a dropdown menu with 'Select an option' displayed. A note below reads: 'To be effective fall semester: Submissions must be received December 1 of the previous year. To be effective spring semester: Submissions must be received May 1 of the previous year.' The 'College*' field is partially visible at the bottom. Action buttons for 'Save All Changes' and 'Validate and Launch Proposal' are at the bottom of the form area. A 'Walk Me Through' button is in the bottom right corner.

modern campus curriculum | Proposals | Agendas | Accounts | Reports | Lyndall Musc... | i | 🔍

EDUC - 2110 - Invest Crit Cont Issues in Ed
Course Deactivation Form (Approved AY 26)
unlaunched

📄 Import | 📄 Run Impact Report | 💾 Save All Changes | 🚀 Validate and Launch Proposal

Proposal Help

General Catalog Information

****Read before you begin****

Please have all information for the proposal complete prior to entry into the form.

- **FILL IN** all required fields marked with an *.
- **EDIT** fields by clicking on the text in the field.
- **UPLOAD** supporting documentation by clicking the paperclip icon in the right-side menu to access the Files Tab.
- **COMPLETE** the Acknowledgement section.
- **LAUNCH** proposal by clicking Validate and Launch at the top or bottom of the proposal. If all required fields are completed, the proposal will launch into the workflow. Once the proposal has been launched, follow the steps to approve the proposal.

Review Proposal

- View changes to the proposal by clicking the Discussion tab using the chat icon in the right-side menu and selecting "Show current with markup" on the User Tracking dropdown.
- View current comments concerning this proposal by clicking the Discussion tab using the chat icon in the right-side menu.
- View the history of the proposal by clicking the Workflow Status tab using the bullet list icon in the right-side menu.
- View the files associated with the proposal by clicking the paperclip icon in the right-side menu to access the Files tab.

Approve

- Comment on the proposal by clicking the Discussion tab using the chat icon in the right-side menu and clicking the + Add Comment button.
- Make a decision (approve/reject) by clicking the Decisions Tab using the check mark icon in the right-side menu.

Course Level:*

Undergraduate Graduate General Education

Effective End Term*

Select an option

To be effective fall semester: Submissions must be received December 1 of the previous year. To be effective spring semester: Submissions must be received May 1 of the previous year.

College*

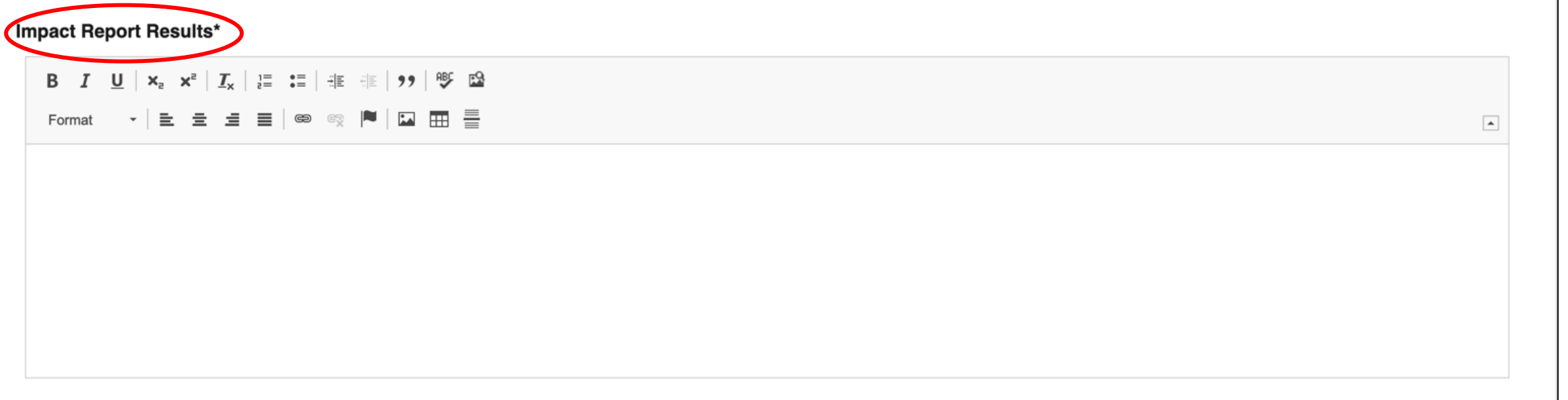
📄 Save All Changes | 🚀 Validate and Launch Proposal

Walk Me Through

Submitting a Proposal to Deactivate an Existing Course

A section of the proposal requires the results of an “Impact Report.” To run an “Impact Report,” return to the top of the proposal.

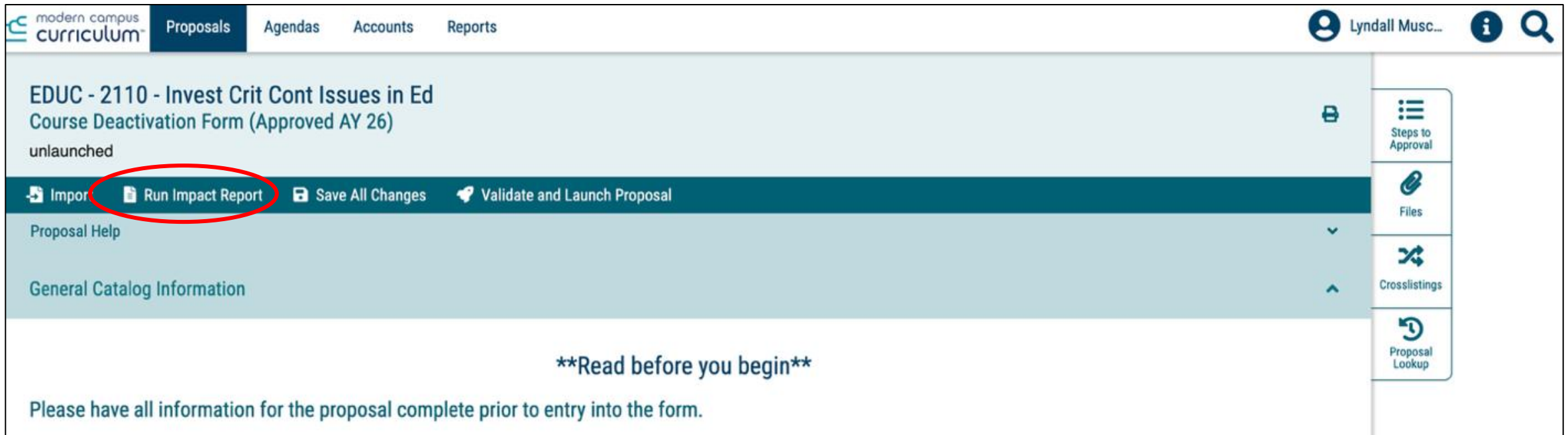
Impact Report Results*



The screenshot shows a rich text editor interface. At the top left, the text "Impact Report Results*" is circled in red. Below this is a toolbar with various formatting options: Bold (B), Italic (I), Underline (U), subscript (x₂), superscript (x²), strikethrough (I_x), bulleted list, numbered list, indent, outdent, quote, link, unlink, image, table, and a small square icon. Below the toolbar is a large, empty text area for entering the report results.

Submitting a Proposal to Deactivate an Existing Course

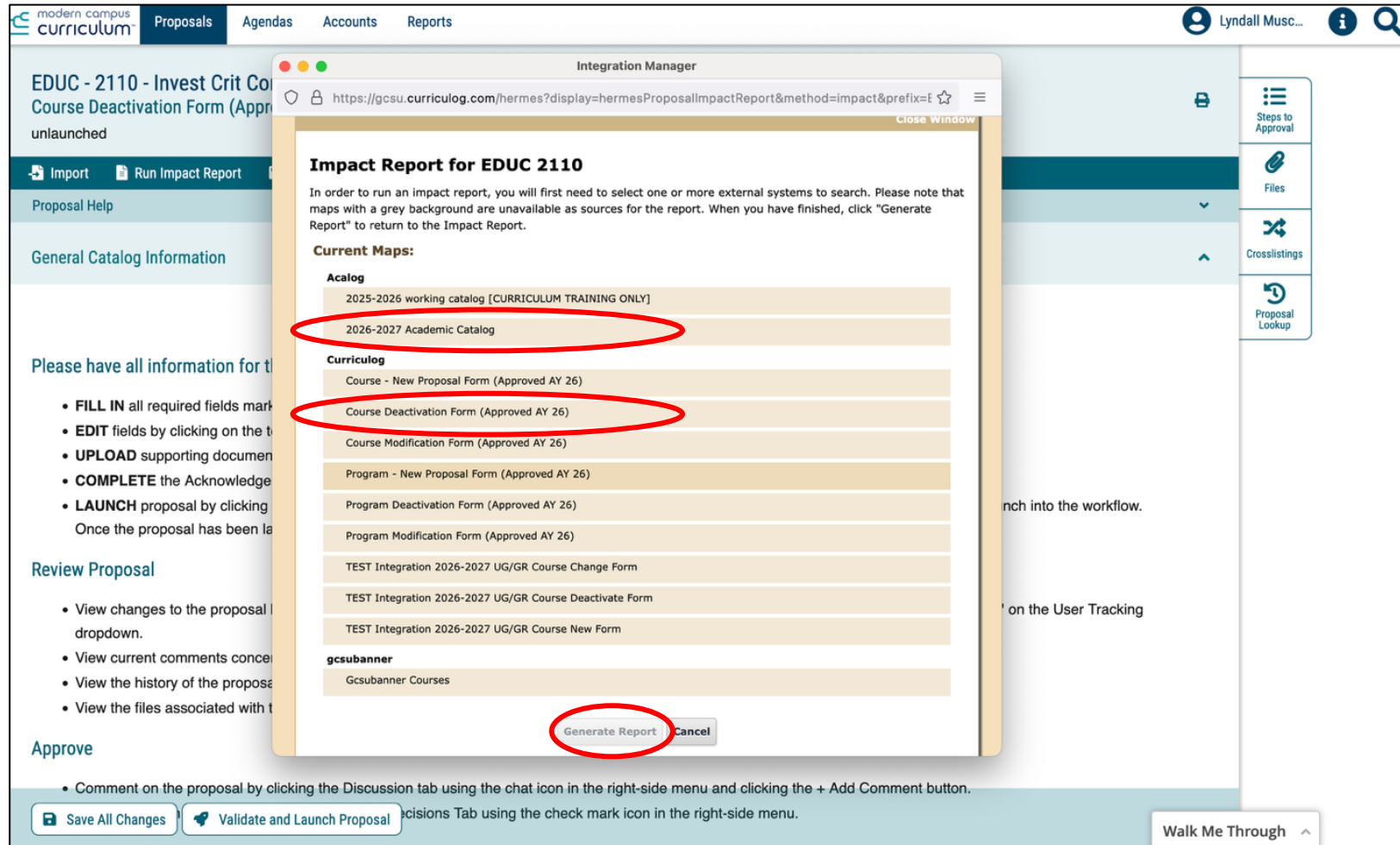
To run an “Impact Report,” return to the top of the proposal form. Click on “Run Impact Report.”



The screenshot displays the 'modern campus curriculum' interface. The top navigation bar includes 'Proposals', 'Agendas', 'Accounts', and 'Reports'. The user profile 'Lyndall Musc...' is visible in the top right corner. The main content area shows a proposal for 'EDUC - 2110 - Invest Crit Cont Issues in Ed Course Deactivation Form (Approved AY 26)' with a status of 'unlaunched'. A dark teal action bar contains the following buttons: 'Import', 'Run Impact Report' (circled in red), 'Save All Changes', and 'Validate and Launch Proposal'. Below the action bar are links for 'Proposal Help' and 'General Catalog Information'. A right-hand sidebar contains icons for 'Steps to Approval', 'Files', 'Crosslistings', and 'Proposal Lookup'. At the bottom, a warning message reads: '**Read before you begin**' followed by 'Please have all information for the proposal complete prior to entry into the form.'

Submitting a Proposal to Deactivate an Existing Course

In the pop-up window, select the current catalog and the type of proposal form being submitted. Then, click “Generate Report.”



The screenshot displays the "modern campus curriculum" interface. A pop-up window titled "Integration Manager" is open, showing the "Impact Report for EDUC 2110". The report includes instructions and a list of "Current Maps" categorized by "Acalog" and "Curriculog".

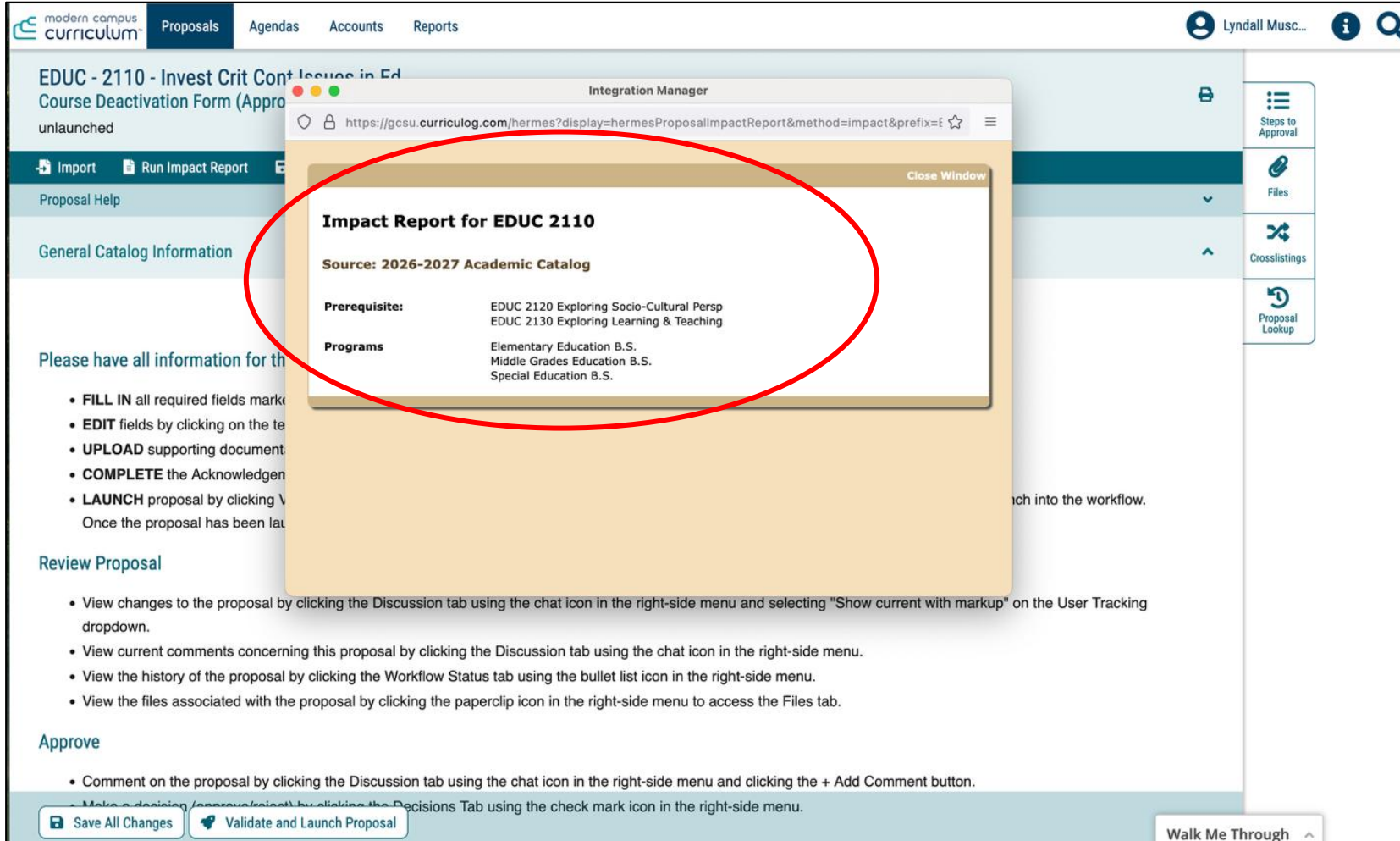
Current Maps:

- Acalog**
 - 2025-2026 working catalog [CURRICULUM TRAINING ONLY]
 - 2026-2027 Academic Catalog
- Curriculog**
 - Course - New Proposal Form (Approved AY 26)
 - Course Deactivation Form (Approved AY 26)
 - Course Modification Form (Approved AY 26)
 - Program - New Proposal Form (Approved AY 26)
 - Program Deactivation Form (Approved AY 26)
 - Program Modification Form (Approved AY 26)
 - TEST Integration 2026-2027 UG/GR Course Change Form
 - TEST Integration 2026-2027 UG/GR Course Deactivate Form
 - TEST Integration 2026-2027 UG/GR Course New Form
- gcsbanner**
 - Gcsbanner Courses

At the bottom of the pop-up window, there are two buttons: "Generate Report" and "Cancel".

Submitting a Proposal to Deactivate an Existing Course

The “Impact Report” will be displayed.



The screenshot displays the 'modern campus curriculum' interface. A modal window titled 'Integration Manager' is open, showing the 'Impact Report for EDUC 2110'. The report details the source as the '2026-2027 Academic Catalog', lists prerequisites (EDUC 2120 and EDUC 2130), and identifies programs (Elementary Education B.S., Middle Grades Education B.S., and Special Education B.S.). The report is highlighted with a red circle. The background interface includes navigation tabs (Proposals, Agendas, Accounts, Reports), a user profile (Lyndall Musc...), and a sidebar with options like 'Steps to Approval', 'Files', 'Crosslistings', and 'Proposal Lookup'. A 'Walk Me Through' button is visible at the bottom right.

modern campus curriculum | Proposals | Agendas | Accounts | Reports | Lyndall Musc... | i | 🔍

EDUC - 2110 - Invest Crit Cont Issues in Ed
Course Deactivation Form (Appro...
unlaunched

Import | Run Impact Report | Proposal Help

General Catalog Information

Please have all information for the proposal ready to be entered into the workflow.

- **FILL IN** all required fields marked with an asterisk.
- **EDIT** fields by clicking on the edit icon in the right-side menu.
- **UPLOAD** supporting documents by clicking on the paperclip icon in the right-side menu.
- **COMPLETE** the Acknowledgement section by clicking on the checkmark icon in the right-side menu.
- **LAUNCH** proposal by clicking on the launch icon in the right-side menu. Once the proposal has been launched, it will be visible in the workflow.

Review Proposal

- View changes to the proposal by clicking the Discussion tab using the chat icon in the right-side menu and selecting "Show current with markup" on the User Tracking dropdown.
- View current comments concerning this proposal by clicking the Discussion tab using the chat icon in the right-side menu.
- View the history of the proposal by clicking the Workflow Status tab using the bullet list icon in the right-side menu.
- View the files associated with the proposal by clicking the paperclip icon in the right-side menu to access the Files tab.

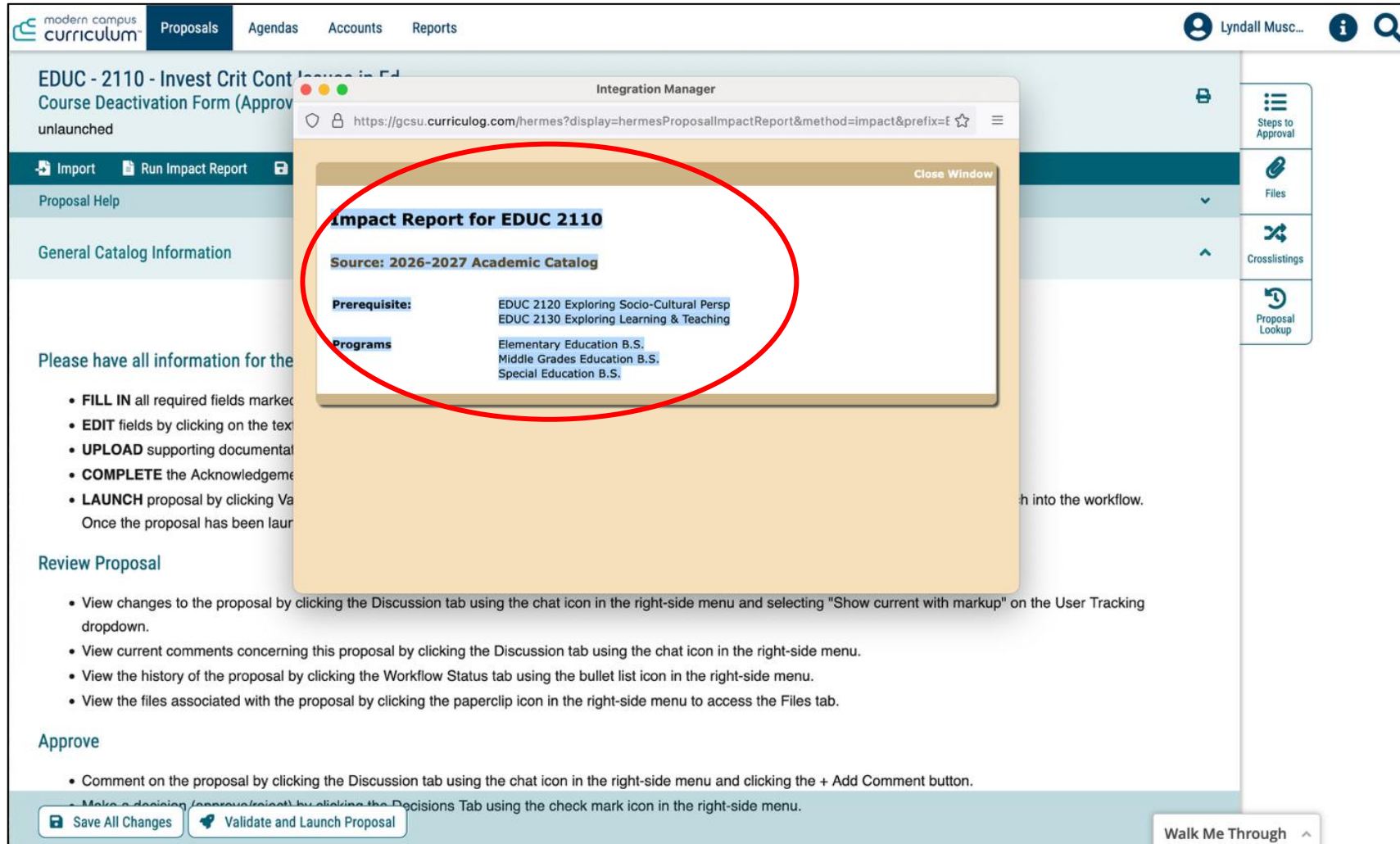
Approve

- Comment on the proposal by clicking the Discussion tab using the chat icon in the right-side menu and clicking the + Add Comment button.
- Make a decision (approve/reject) by clicking the Decisions Tab using the check mark icon in the right-side menu.

Save All Changes | Validate and Launch Proposal | Walk Me Through ^

Submitting a Proposal to Deactivate an Existing Course

Copy the report for pasting into the proposal form.



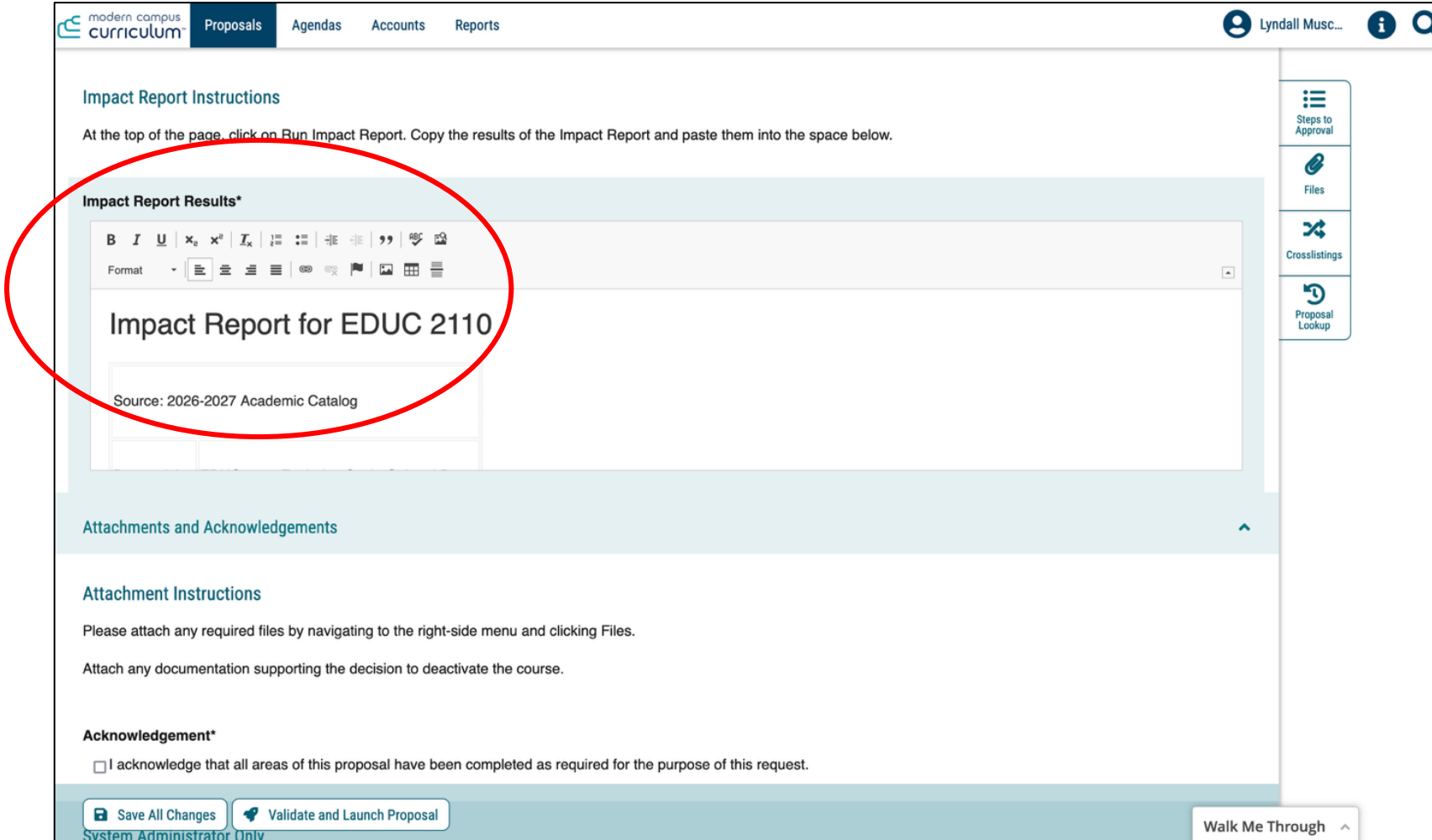
The screenshot displays the 'modern campus curriculum' interface. A window titled 'Integration Manager' is open, showing an 'Impact Report for EDUC 2110'. The report is circled in red and contains the following information:

- Source:** 2026-2027 Academic Catalog
- Prerequisite:** EDUC 2120 Exploring Socio-Cultural Persp, EDUC 2130 Exploring Learning & Teaching
- Programs:** Elementary Education B.S., Middle Grades Education B.S., Special Education B.S.

The background interface shows a proposal for 'EDUC - 2110 - Invest Crit Cont Course Deactivation Form (Approved)'. The right-hand side menu includes options like 'Steps to Approval', 'Files', 'Crosslistings', and 'Proposal Lookup'. At the bottom, there are buttons for 'Save All Changes' and 'Validate and Launch Proposal'.

Submitting a Proposal to Deactivate an Existing Course

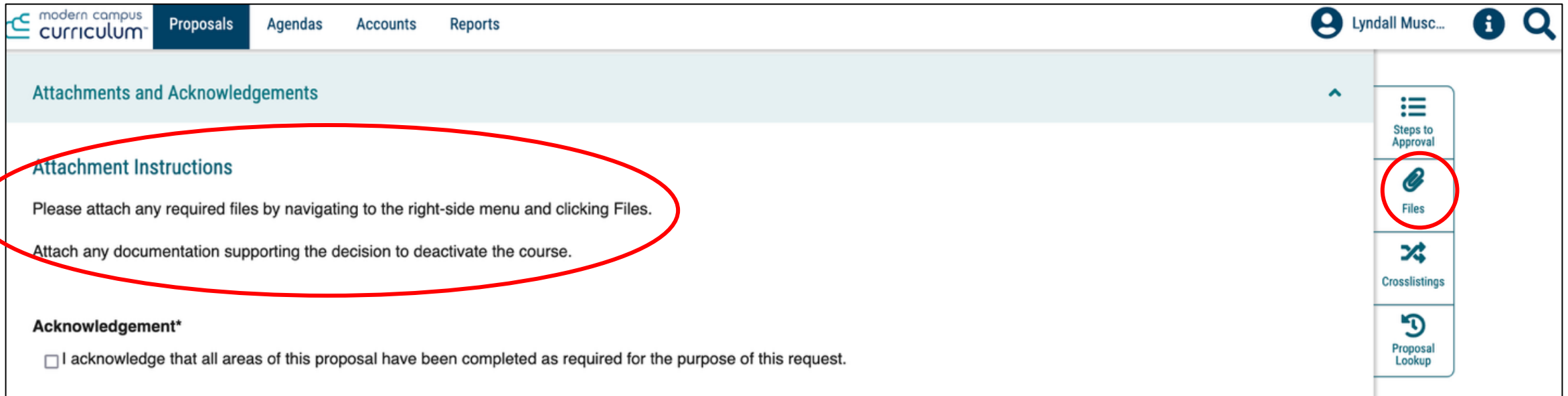
Paste the “Impact Report” into the appropriate section of the proposal form.



The screenshot shows the 'modern campus curriculum' interface. The top navigation bar includes 'Proposals', 'Agendas', 'Accounts', and 'Reports'. The user profile 'Lyndall Musc...' is visible in the top right. The main content area is titled 'Impact Report Instructions' and contains the text: 'At the top of the page, click on Run Impact Report. Copy the results of the Impact Report and paste them into the space below.' Below this is the 'Impact Report Results*' section, which is circled in red. It features a rich text editor with a toolbar and contains the text: 'Impact Report for EDUC 2110' and 'Source: 2026-2027 Academic Catalog'. To the right of the main content is a vertical sidebar menu with options: 'Steps to Approval', 'Files', 'Crosslistings', and 'Proposal Lookup'. Below the 'Impact Report Results*' section is the 'Attachments and Acknowledgements' section, which includes 'Attachment Instructions' and 'Acknowledgement*' with a checkbox. At the bottom of the form are buttons for 'Save All Changes' and 'Validate and Launch Proposal', along with a 'Walk Me Through' link.

Submitting a Proposal to Deactivate an Existing Course

After completing the form, attach documentation supporting the decision to deactivate the course by clicking on the paperclip/files icon in the menu on the righthand side.



modern campus curriculum™ Proposals Agendas Accounts Reports

Lyndall Musc... i Q

Attachments and Acknowledgements ^

Attachment Instructions

Please attach any required files by navigating to the right-side menu and clicking Files.

Attach any documentation supporting the decision to deactivate the course.

Acknowledgement*

I acknowledge that all areas of this proposal have been completed as required for the purpose of this request.

Steps to Approval

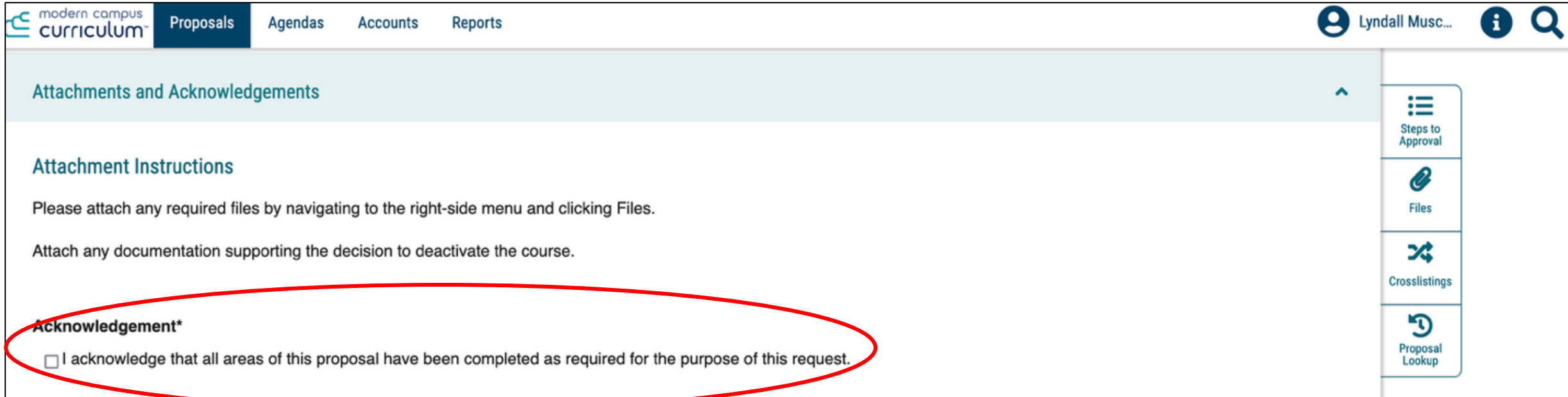
Files

Crosslistings

Proposal Lookup

Submitting a Proposal to Deactivate an Existing Course

Once attachments have been uploaded, verify that all components of the proposal have been completed appropriately by clicking the “acknowledgement” box.



The screenshot shows the 'modern campus curriculum' interface. The top navigation bar includes 'Proposals', 'Agendas', 'Accounts', and 'Reports'. The user is identified as 'Lyndall Musc...'. The main content area is titled 'Attachments and Acknowledgements'. Under 'Attachment Instructions', it states: 'Please attach any required files by navigating to the right-side menu and clicking Files. Attach any documentation supporting the decision to deactivate the course.' The 'Acknowledgement*' section is circled in red and contains the text: ' I acknowledge that all areas of this proposal have been completed as required for the purpose of this request.' The right-side menu includes 'Steps to Approval', 'Files', 'Crosslistings', and 'Proposal Lookup'.

Submitting a Proposal to Deactivate an Existing Course

The section following “Attachments” and “Acknowledgements” is for “System Administrator Only.”
DO NOT enter any information into this section.

System Administrator Only 

Catalog OID (Item ID)

11609

Catalog Status

Active-Visible

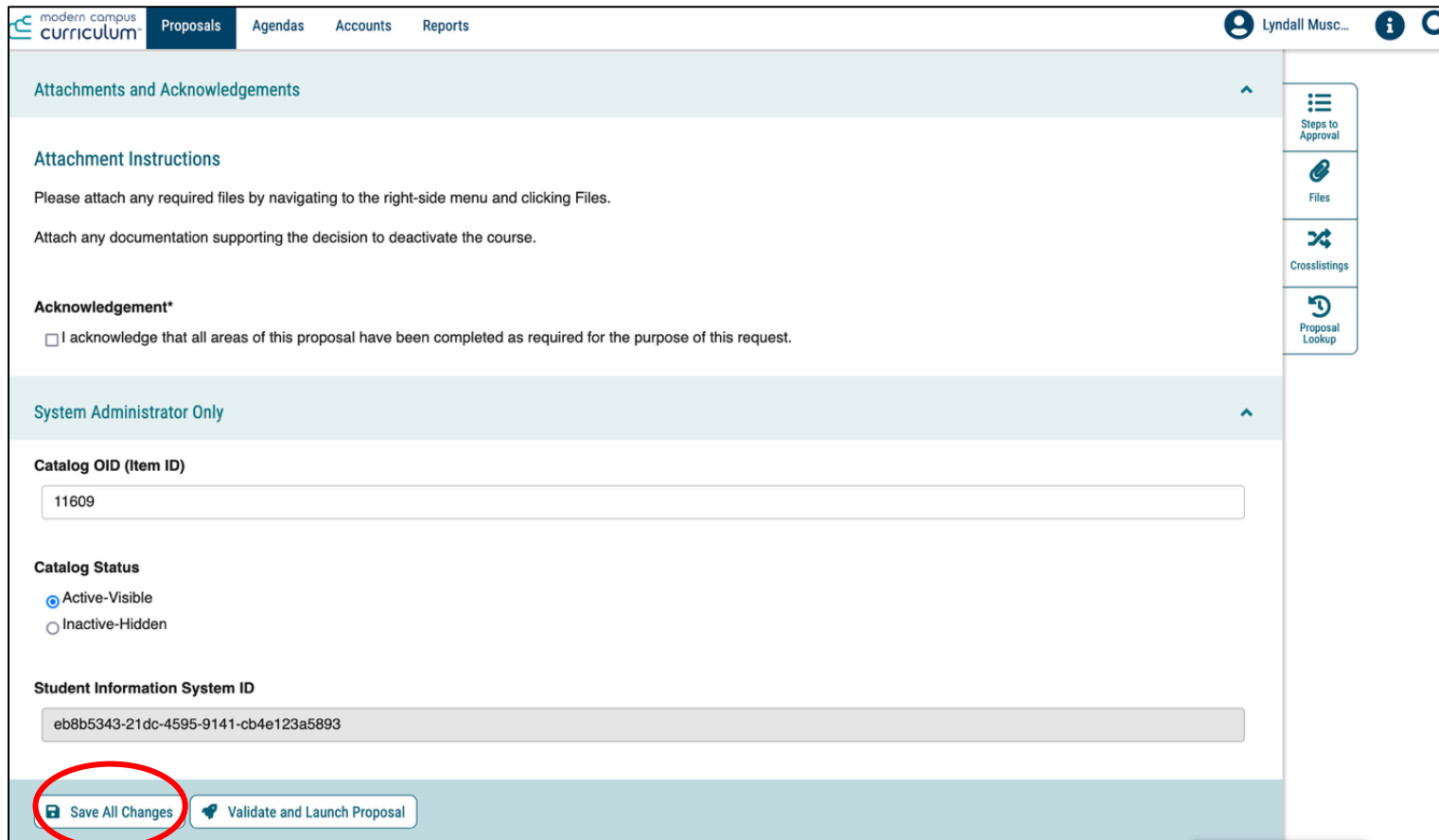
Inactive-Hidden

Student Information System ID

eb8b5343-21dc-4595-9141-cb4e123a5893

Submitting a Proposal to Deactivate an Existing Course

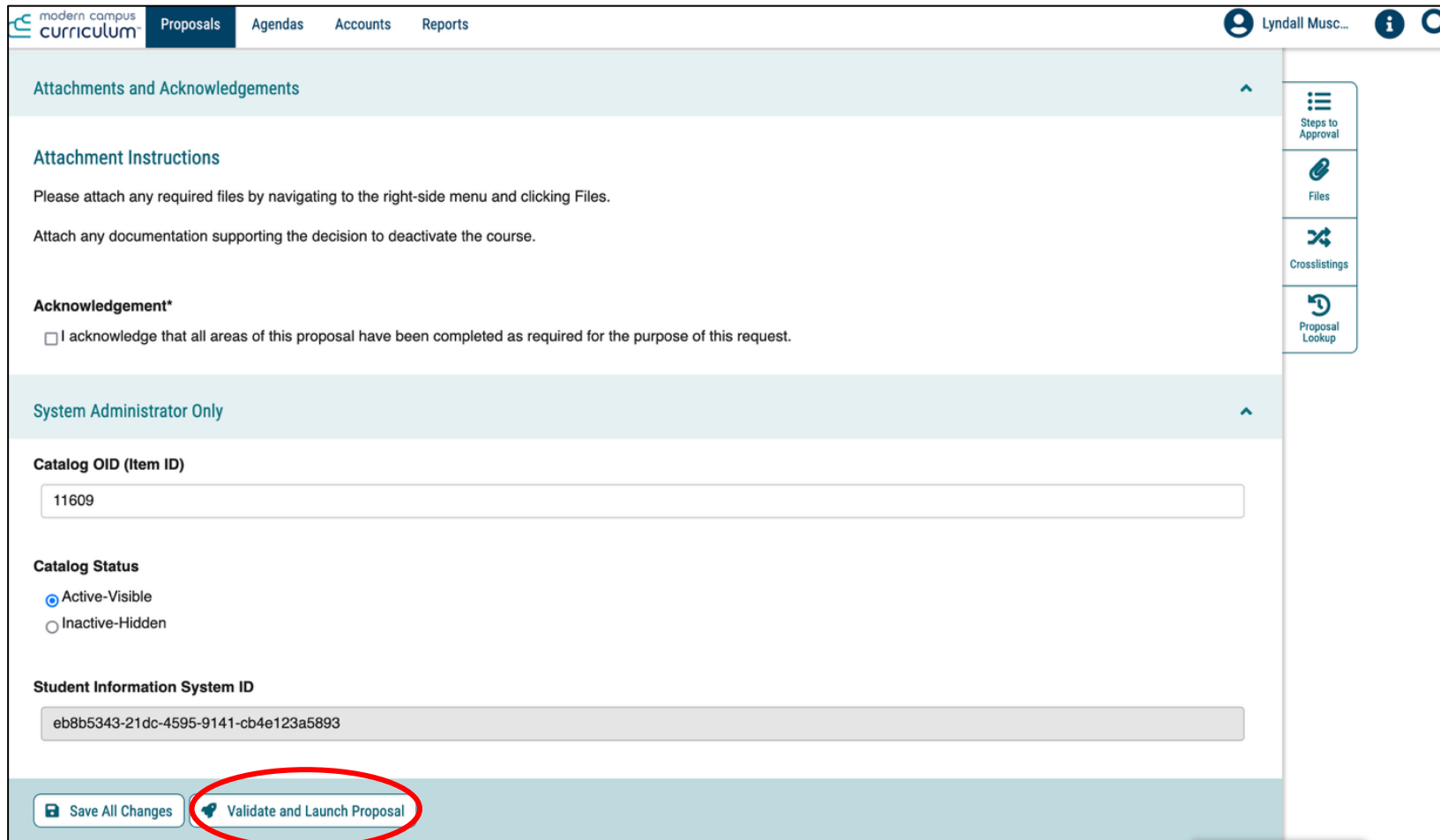
If you will need to return to the form before launching, click the bar labeled “Save All Changes” at the bottom lefthand side of the pane. The saved proposal can be accessed by clicking on the “My Proposals” tab near the top of the home screen.



The screenshot displays the 'modern campus curriculum' interface. At the top, there are navigation tabs for 'Proposals', 'Agendas', 'Accounts', and 'Reports'. The user is logged in as 'Lyndall Musc...'. The main content area is titled 'Attachments and Acknowledgements' and includes sections for 'Attachment Instructions', 'Acknowledgement*' (with a checkbox), and 'System Administrator Only'. The 'System Administrator Only' section contains fields for 'Catalog OID (Item ID)' (11609), 'Catalog Status' (Active-Visible selected), and 'Student Information System ID' (eb8b5343-21dc-4595-9141-cb4e123a5893). At the bottom, there are two buttons: 'Save All Changes' (circled in red) and 'Validate and Launch Proposal'.

Submitting a Proposal to Deactivate an Existing Course

If you are ready to “launch” (submit) the proposal, verify the “launching” of the proposal by clicking “Validate and Launch Proposal.”



The screenshot displays the 'Proposals' section of the 'modern campus curriculum' system. The user is logged in as 'Lyndall Musc...'. The main content area is titled 'Attachments and Acknowledgements' and includes instructions for attaching files and an acknowledgment checkbox. Below this is a 'System Administrator Only' section with fields for 'Catalog OID (Item ID)' (11609), 'Catalog Status' (Active-Visible selected), and 'Student Information System ID' (eb8b5343-21dc-4595-9141-cb4e123a5893). At the bottom, there are two buttons: 'Save All Changes' and 'Validate and Launch Proposal', with the latter being circled in red.

modern campus curriculum | Proposals | Agendas | Accounts | Reports | Lyndall Musc... | i | 🔍

Attachments and Acknowledgements

Attachment Instructions

Please attach any required files by navigating to the right-side menu and clicking Files.

Attach any documentation supporting the decision to deactivate the course.

Acknowledgement*

I acknowledge that all areas of this proposal have been completed as required for the purpose of this request.

System Administrator Only

Catalog OID (Item ID)

11609

Catalog Status

Active-Visible
 Inactive-Hidden

Student Information System ID

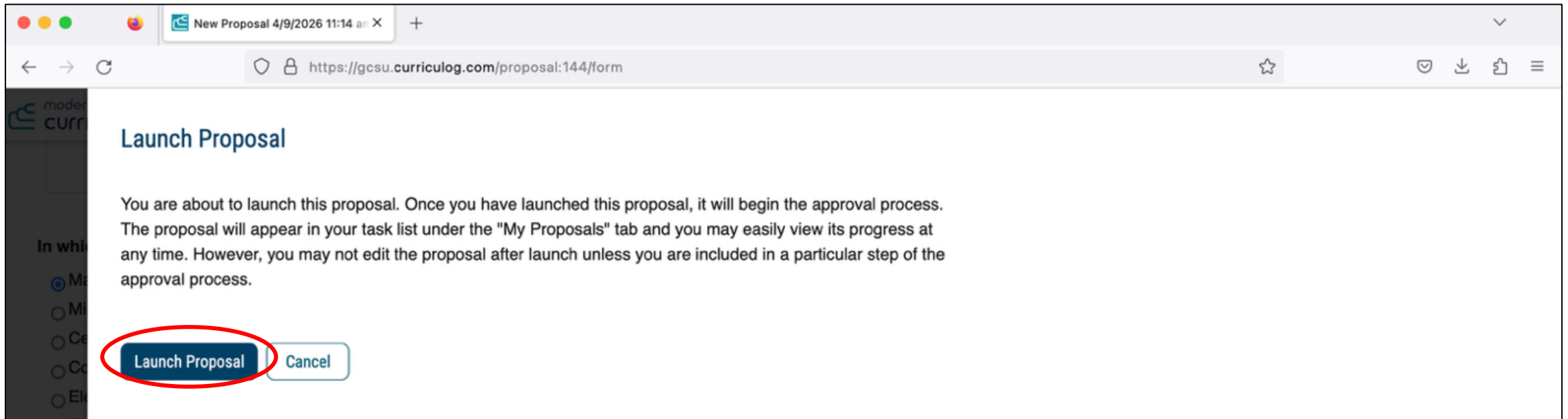
eb8b5343-21dc-4595-9141-cb4e123a5893

Save All Changes | **Validate and Launch Proposal**

Steps to Approval
Files
Crosslistings
Proposal Lookup

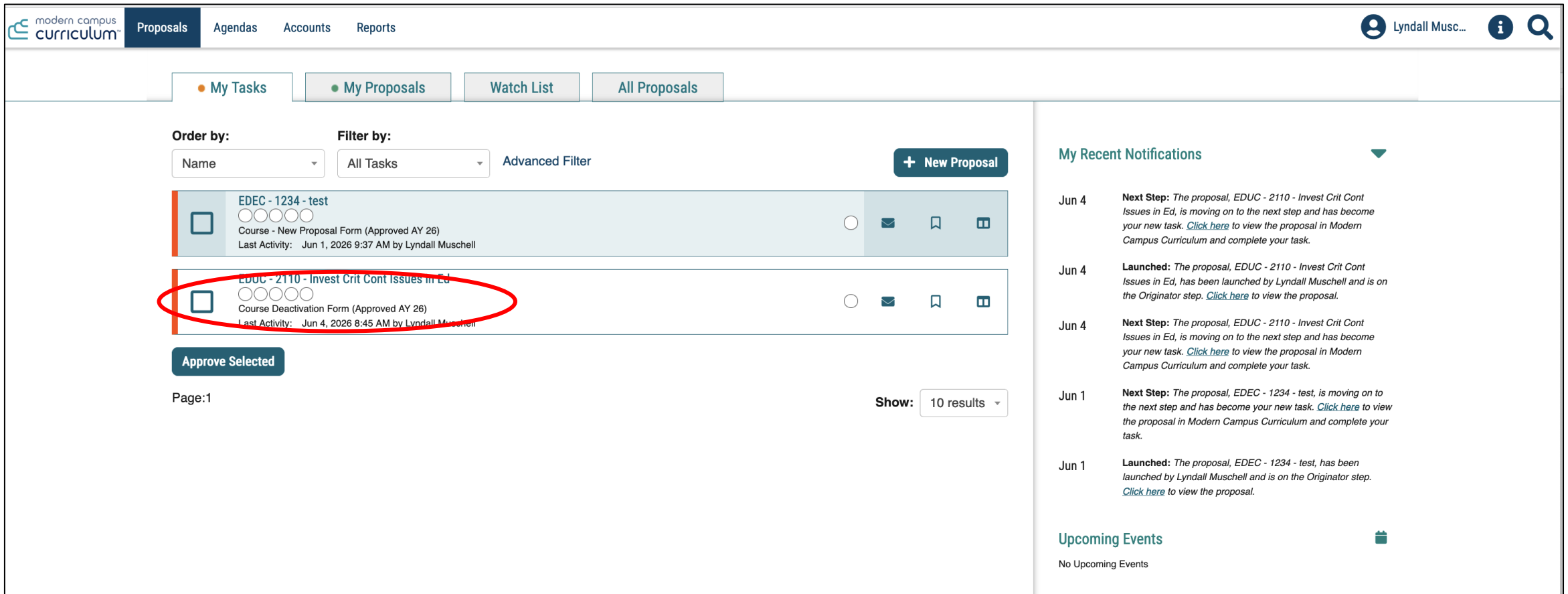
Submitting a Proposal to Deactivate an Existing Course

The final step in submitting the proposal is to begin the approval process by clicking “Launch Proposal.” The proposal will appear in “Your Tasks” tab on the homepage.



Moving a Proposal to Deactivate an Existing Course through the Workflow

The proposal has been moved into the “workflow” and can be found under the “Your Tasks” tab on the homepage. Locate the appropriate proposal and double click to open.



The screenshot shows the 'Proposals' page in the Modern Campus Curriculum system. The user is logged in as Lyndall Muschell. The 'Proposals' tab is active, and the 'My Tasks' sub-tab is selected. The main content area displays a list of proposals. The second proposal, 'EDUC - 2110 - Invest Crit Cont Issues in Ed', is highlighted with a red circle. This proposal is a 'Course Deactivation Form (Approved AY 26)' with a progress indicator of 0/5 steps and a last activity on Jun 4, 2026 at 8:45 AM by Lyndall Muschell. Below the list is an 'Approve Selected' button. The right sidebar shows 'My Recent Notifications' with four entries, each providing context on the proposal's status and next steps. At the bottom, there is an 'Upcoming Events' section which is currently empty.

modern campus curriculum

Proposals Agendas Accounts Reports

Lyndall Musc...

My Tasks My Proposals Watch List All Proposals

Order by: Name Filter by: All Tasks Advanced Filter + New Proposal

EDEC - 1234 - test
Course - New Proposal Form (Approved AY 26)
Last Activity: Jun 1, 2026 9:37 AM by Lyndall Muschell

EDUC - 2110 - Invest Crit Cont Issues in Ed
Course Deactivation Form (Approved AY 26)
Last Activity: Jun 4, 2026 8:45 AM by Lyndall Muschell

Approve Selected

Page:1 Show: 10 results

My Recent Notifications

Jun 4 **Next Step:** The proposal, EDUC - 2110 - Invest Crit Cont Issues in Ed, is moving on to the next step and has become your new task. [Click here](#) to view the proposal in Modern Campus Curriculum and complete your task.

Jun 4 **Launched:** The proposal, EDUC - 2110 - Invest Crit Cont Issues in Ed, has been launched by Lyndall Muschell and is on the Originator step. [Click here](#) to view the proposal.

Jun 4 **Next Step:** The proposal, EDUC - 2110 - Invest Crit Cont Issues in Ed, is moving on to the next step and has become your new task. [Click here](#) to view the proposal in Modern Campus Curriculum and complete your task.

Jun 1 **Next Step:** The proposal, EDEC - 1234 - test, is moving on to the next step and has become your new task. [Click here](#) to view the proposal in Modern Campus Curriculum and complete your task.

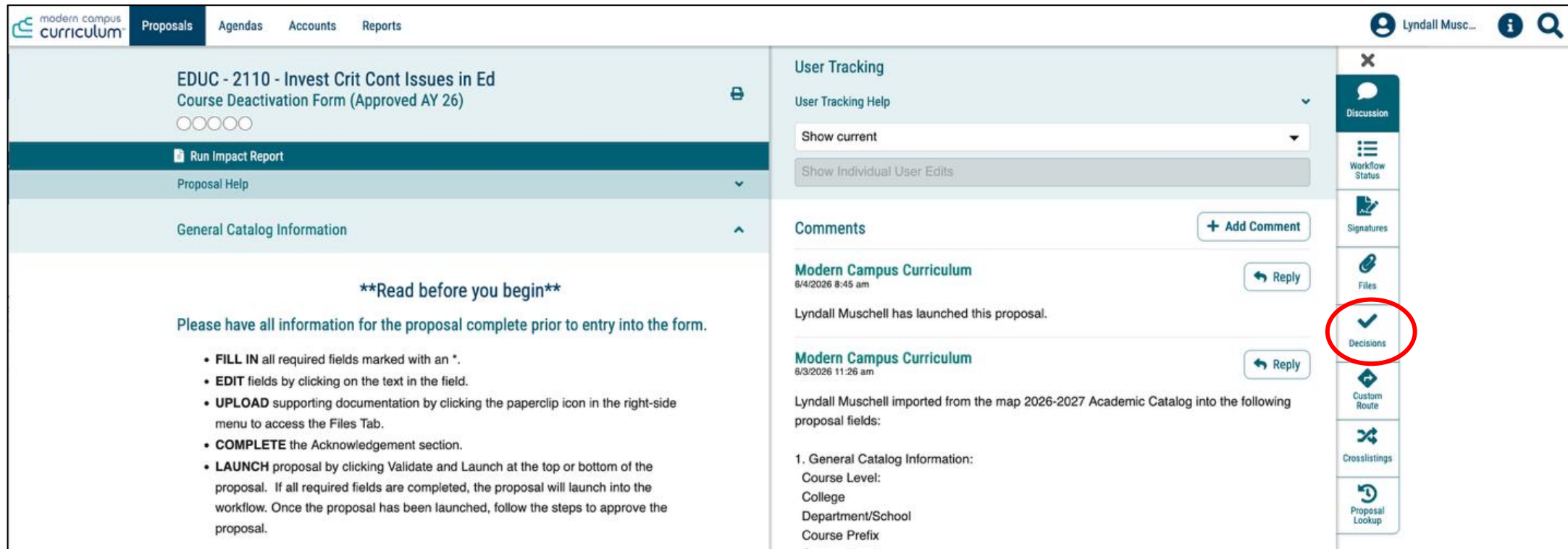
Jun 1 **Launched:** The proposal, EDEC - 1234 - test, has been launched by Lyndall Muschell and is on the Originator step. [Click here](#) to view the proposal.

Upcoming Events

No Upcoming Events

Moving a Proposal to Deactivate an Existing Course through the Workflow

For the proposal to advance to the next step, you must verify the submission by clicking the **v** within the menu bar on the right-hand side of the screen.



The screenshot displays the 'modern campus curriculum' interface. The main content area shows a proposal titled 'EDUC - 2110 - Invest Crit Cont Issues in Ed Course Deactivation Form (Approved AY 26)'. Below the title are five empty circles, a 'Run Impact Report' button, 'Proposal Help', and 'General Catalog Information'. A central instruction reads: ****Read before you begin****
Please have all information for the proposal complete prior to entry into the form.

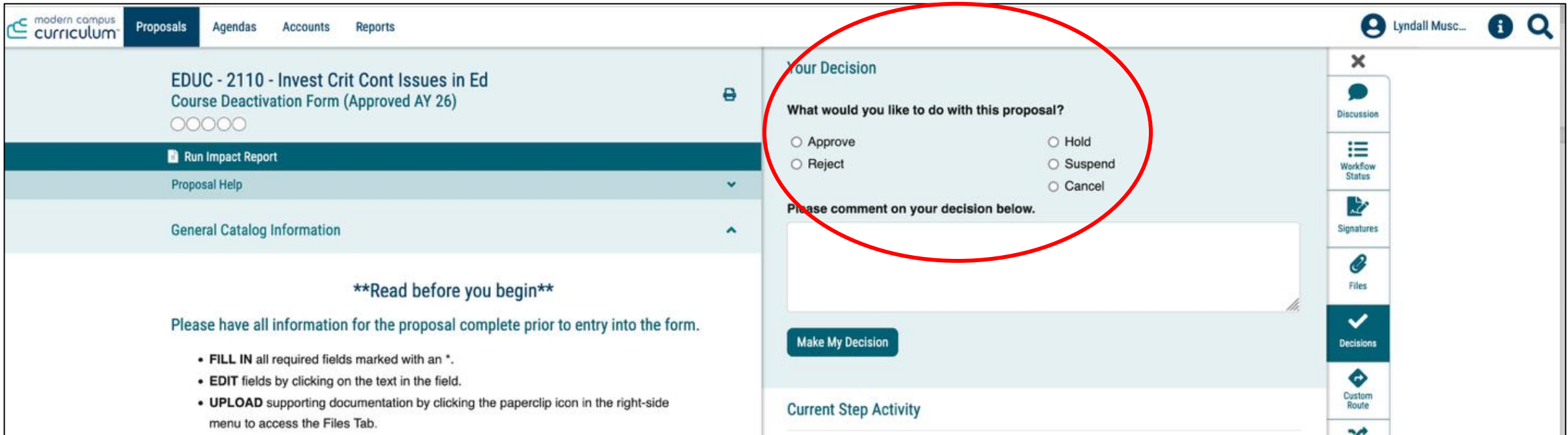
- **FILL IN** all required fields marked with an *.
- **EDIT** fields by clicking on the text in the field.
- **UPLOAD** supporting documentation by clicking the paperclip icon in the right-side menu to access the Files Tab.
- **COMPLETE** the Acknowledgement section.
- **LAUNCH** proposal by clicking Validate and Launch at the top or bottom of the proposal. If all required fields are completed, the proposal will launch into the workflow. Once the proposal has been launched, follow the steps to approve the proposal.

The right sidebar contains a menu with the following items: Discussion, Workflow Status, Signatures, Files, Decisions (circled in red), Custom Route, Crosslistings, and Proposal Lookup. The 'Decisions' item features a green checkmark icon.

Below the sidebar, the 'User Tracking' section shows a dropdown menu set to 'Show current' and a 'Show Individual User Edits' button. The 'Comments' section includes an '+ Add Comment' button and two comments from 'Modern Campus Curriculum':
1. 6/4/2026 8:45 am: Lyndall Muschell has launched this proposal.
2. 6/3/2026 11:26 am: Lyndall Muschell imported from the map 2026-2027 Academic Catalog into the following proposal fields:
1. General Catalog Information:
Course Level:
College
Department/School
Course Prefix

Moving a Proposal to Deactivate an Existing Course through the Workflow

As the originator of the proposal, you must make a decision to advance the workflow process.



modern campus curriculum

Proposals Agendas Accounts Reports

Lyndall Musc...

EDUC - 2110 - Invest Crit Cont Issues in Ed Course Deactivation Form (Approved AY 26)

○○○○○

Run Impact Report

Proposal Help

General Catalog Information

****Read before you begin****

Please have all information for the proposal complete prior to entry into the form.

- **FILL IN** all required fields marked with an *.
- **EDIT** fields by clicking on the text in the field.
- **UPLOAD** supporting documentation by clicking the paperclip icon in the right-side menu to access the Files Tab.

Your Decision

What would you like to do with this proposal?

Approve Hold

Reject Suspend

Cancel

Please comment on your decision below.

Make My Decision

Current Step Activity

Discussion

Workflow Status

Signatures

Files

Decisions

Custom Route

Moving a Proposal to Deactivate an Existing Course through the Workflow

Decision options include the following:

Approve – This indicates that your decision is to approve the proposal and have the proposal continue in the workflow process.

Reject – This indicates that your decision is to reject the decision to move the proposal forward in the workflow process.

Hold – This indicates that your decision is to hold the proposal for review or continued revisions. You will be able to continue work on the proposal; however, it will not advance in the workflow until the hold is removed by an Administrator.

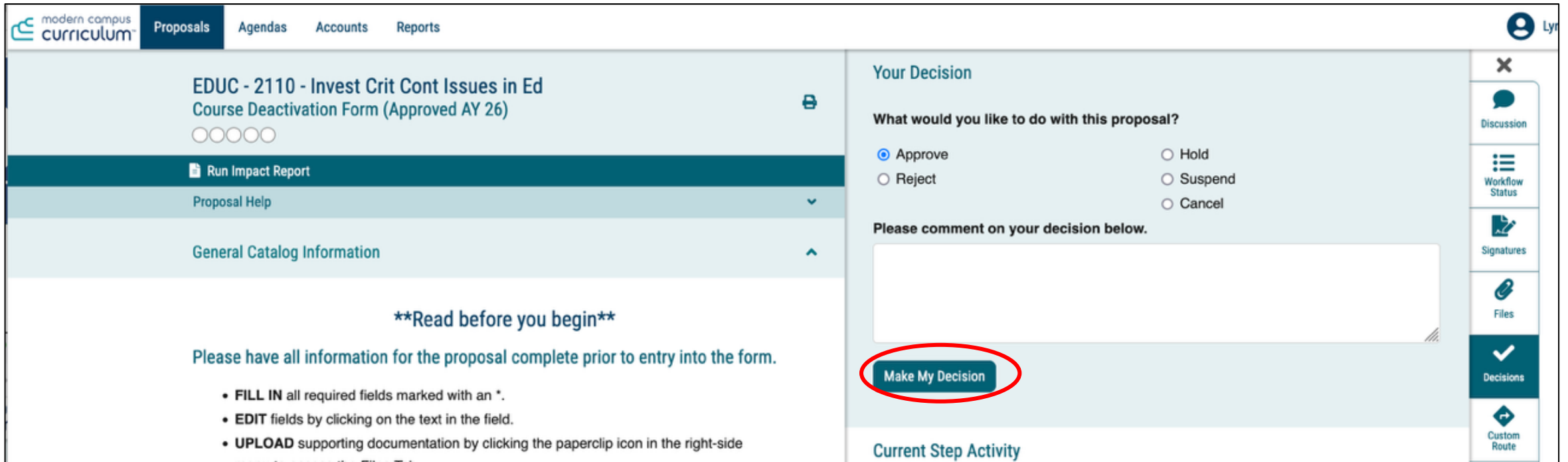
Suspend – If this decision option is selected, no work may be done on the proposal, and it will not advance in the workflow until the suspension is removed by an administrator.

Cancel – If this decision option is selected, the proposal will be sent back to the Originator in an unlaunched state; the Originator may then cancel and delete the proposal.

Moving a Proposal to Deactivate an Existing Course through the Workflow

Once the decision option has been selected, click the bar labeled, “Make My Decision.”

If “Approve” has been selected, the proposal will begin progressing through the appropriate workflow.



The screenshot shows the 'Proposals' section of the Modern Campus Curriculum system. The main proposal is titled 'EDUC - 2110 - Invest Crit Cont Issues in Ed Course Deactivation Form (Approved AY 26)'. The 'Your Decision' panel on the right contains the following options:

Your Decision

What would you like to do with this proposal?

Approve Hold
 Reject Suspend
 Cancel

Please comment on your decision below.

Make My Decision

The 'Make My Decision' button is circled in red. Below the decision options is a text area for comments and a 'Current Step Activity' section. A vertical sidebar on the right contains icons for Discussion, Workflow Status, Signatures, Files, Decisions, and Custom Route.

EDUC - 2110 - Invest Crit Cont Issues in Ed Course Deactivation Form (Approved AY 26)

○○○○○

Run Impact Report

Proposal Help

General Catalog Information

****Read before you begin****

Please have all information for the proposal complete prior to entry into the form.

- **FILL IN** all required fields marked with an *.
- **EDIT** fields by clicking on the text in the field.
- **UPLOAD** supporting documentation by clicking the paperclip icon in the right-side

modern campus curriculum

Proposals Agendas Accounts Reports

Discussion

Workflow Status

Signatures

Files

Decisions

Custom Route

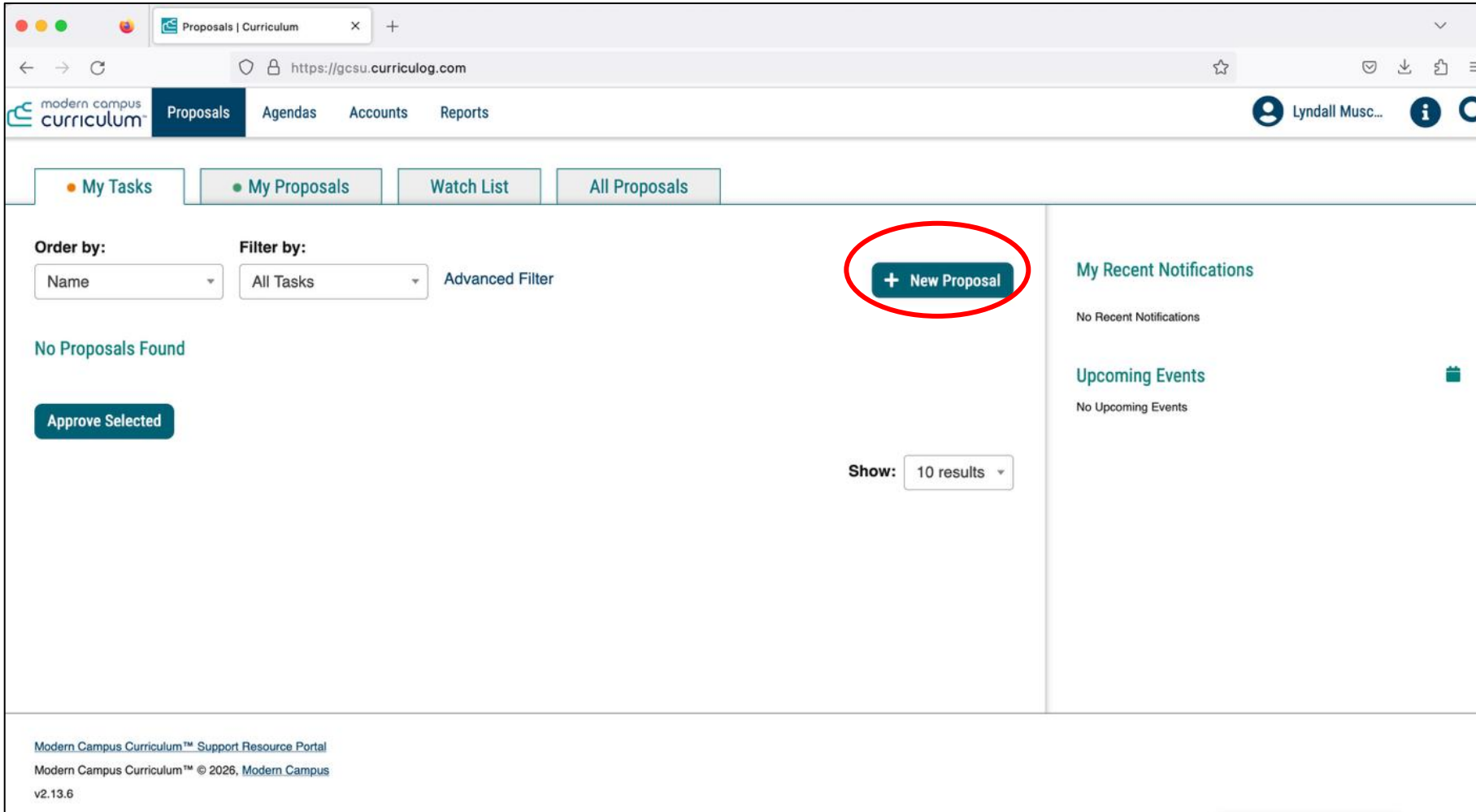
Moving a Proposal to Deactivate an Existing Course through the Workflow

The proposal will appear under the “My Tasks” tab on the *Modern Campus Curriculum* homepage of the next reviewer.

When a proposal appears in the “My Tasks” tab, the reviewer considers the proposal and makes their decision moving the proposal forward in the workflow. This process continues until the final level of approval at which time notifications are sent.

Submitting a Proposal to Modify an Existing Course

Login to **Modern Campus Curriculum** using Unify/MyGCSU credentials. Click on the bar labeled “New Proposal.”



The screenshot displays the 'Proposals' page in the Modern Campus Curriculum system. The browser address bar shows the URL <https://gcsu.curriculog.com>. The navigation menu includes 'Proposals', 'Agendas', 'Accounts', and 'Reports'. The user profile 'Lyndall Musc...' is visible in the top right. The main content area features tabs for 'My Tasks', 'My Proposals', 'Watch List', and 'All Proposals'. Below the tabs, there are filters for 'Order by' (Name) and 'Filter by' (All Tasks), along with an 'Advanced Filter' link. A prominent '+ New Proposal' button is circled in red. The page also shows 'No Proposals Found', an 'Approve Selected' button, and a 'Show: 10 results' dropdown. On the right sidebar, there are sections for 'My Recent Notifications' (No Recent Notifications) and 'Upcoming Events' (No Upcoming Events).

Modern Campus Curriculum™ Support Resource Portal
Modern Campus Curriculum™ © 2026, Modern Campus
v2.13.6

Submitting a Proposal to Modify an Existing Course

Select the *Course Modification Form*.

modern campus curriculum

Proposals Agendas Accounts Reports

Lyndall Musc.


All Processes Courses Programs Others

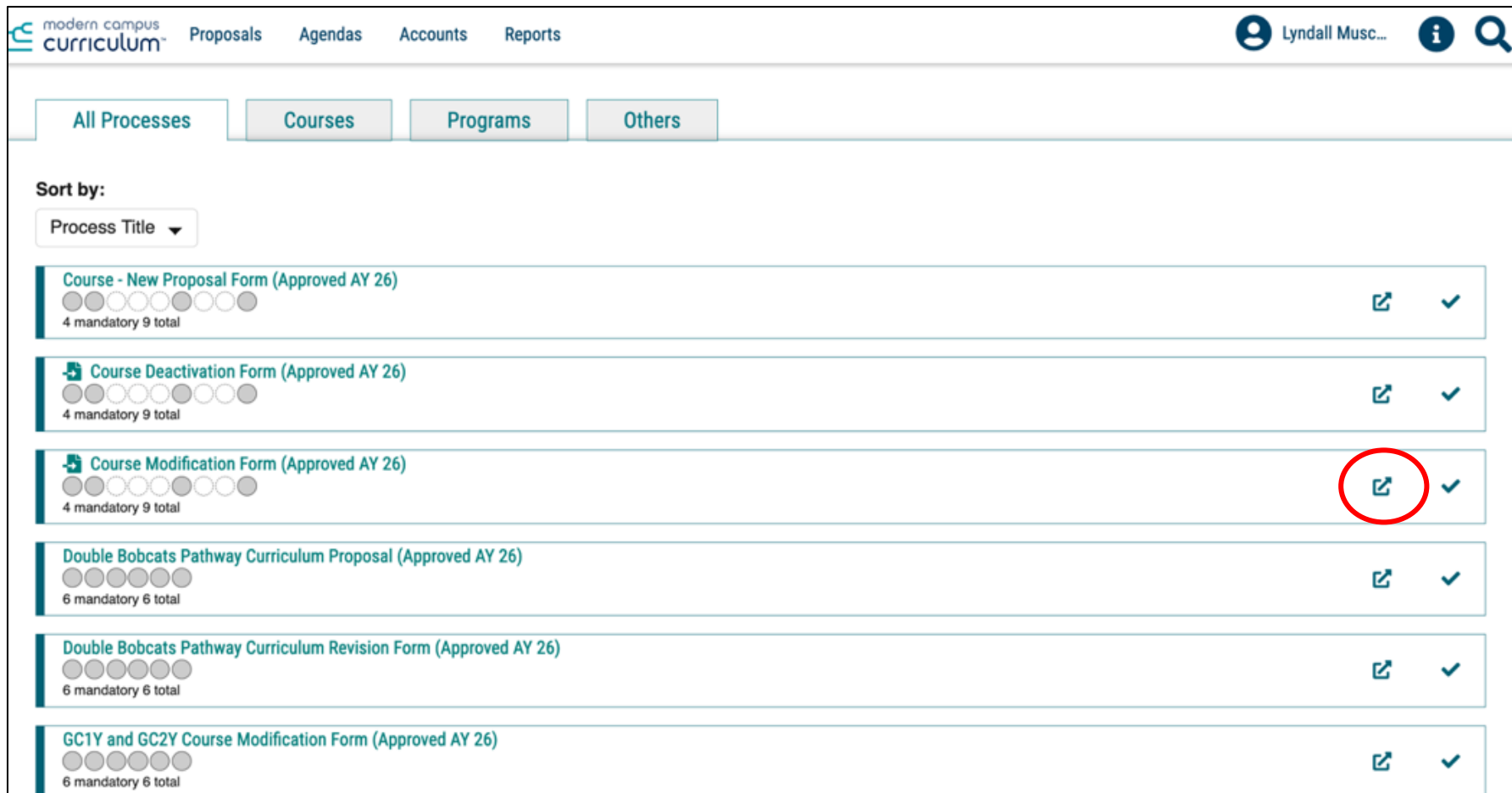
Sort by:
Process Title

Keyword
 Filter Processes













Course - New Proposal Form (Approved AY 26) 4 mandatory 9 total		
Course Deactivation Form (Approved AY 26) 4 mandatory 9 total		
Course Modification Form (Approved AY 26) 4 mandatory 9 total		
Double Bobcats Pathway Curriculum Proposal (Approved AY 26) 6 mandatory 6 total		
Double Bobcats Pathway Curriculum Revision Form (Approved AY 26) 6 mandatory 6 total		
GC1Y and GC2Y Course Modification Form (Approved AY 26) 6 mandatory 6 total		

Submitting a Proposal to Modify an Existing Course

To preview a proposal form, click on the  icon. This is helpful to review prior to beginning a proposal so that all necessary information can be prepared and easily accessible.

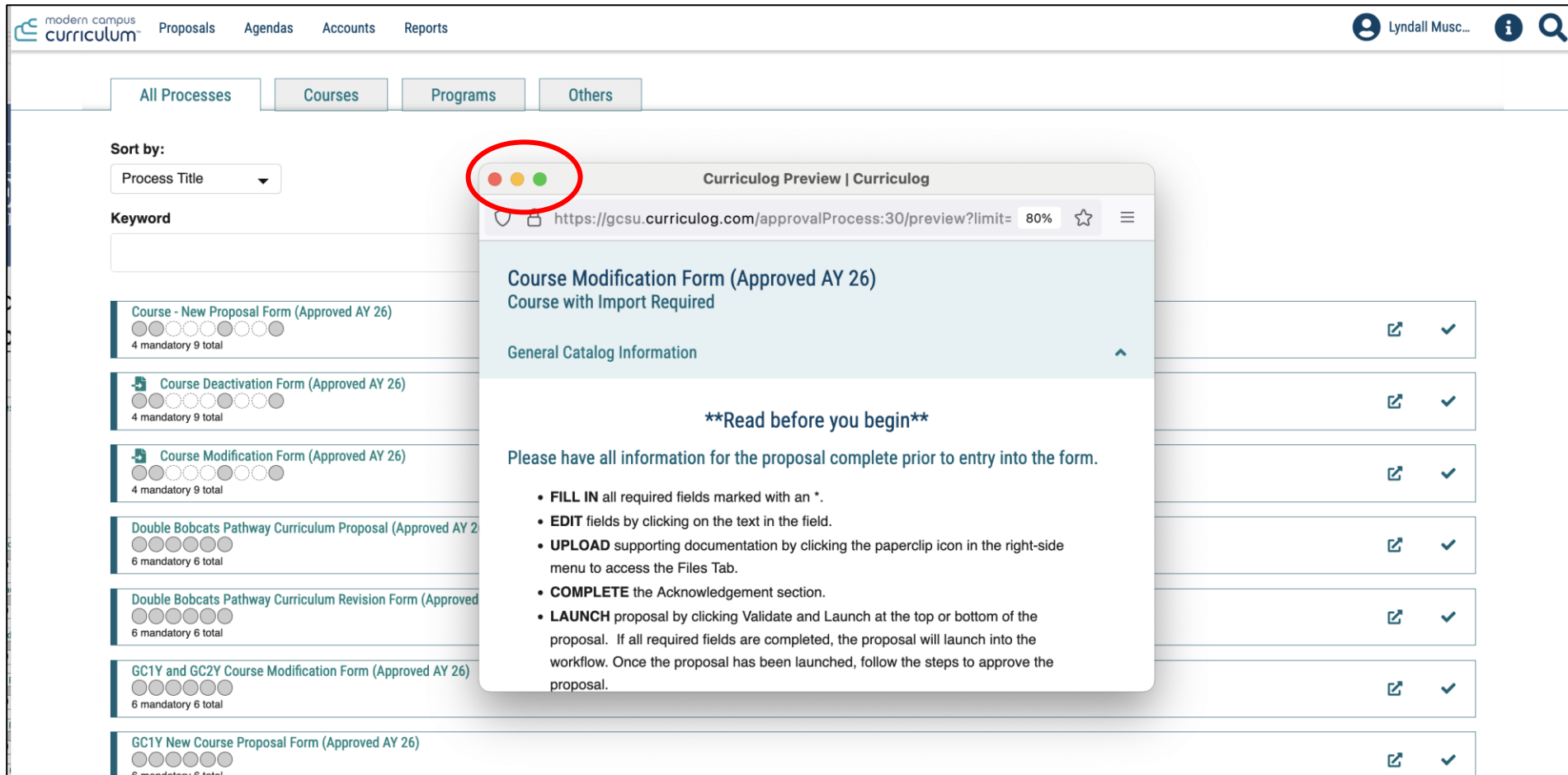


The screenshot displays the 'modern campus curriculum' interface. The top navigation bar includes 'Proposals', 'Agendas', 'Accounts', and 'Reports'. The user is logged in as 'Lyndall Musc...'. Below the navigation, there are tabs for 'All Processes', 'Courses', 'Programs', and 'Others'. The 'Sort by:' dropdown is set to 'Process Title'. A list of proposal forms is shown, each with a progress indicator (circles) and a '4 mandatory 9 total' or '6 mandatory 6 total' status. The 'Course Modification Form (Approved AY 26)' entry has its external link icon circled in red.

Process Title	Mandatory	Total	Preview Icon	Checkmark
Course - New Proposal Form (Approved AY 26)	4	9		
Course Deactivation Form (Approved AY 26)	4	9		
Course Modification Form (Approved AY 26)	4	9		
Double Bobcats Pathway Curriculum Proposal (Approved AY 26)	6	6		
Double Bobcats Pathway Curriculum Revision Form (Approved AY 26)	6	6		
GC1Y and GC2Y Course Modification Form (Approved AY 26)	6	6		

Submitting a Proposal to Modify an Existing Course

The preview window can be expanded, minimized, or closed using the red, yellow, and green dots at the top of the pop-up screen.



The screenshot displays the Curricolog web application interface. The main content area shows a list of proposal forms, each with a progress indicator (a row of circles) and a status (e.g., "Approved AY 26"). The forms include:

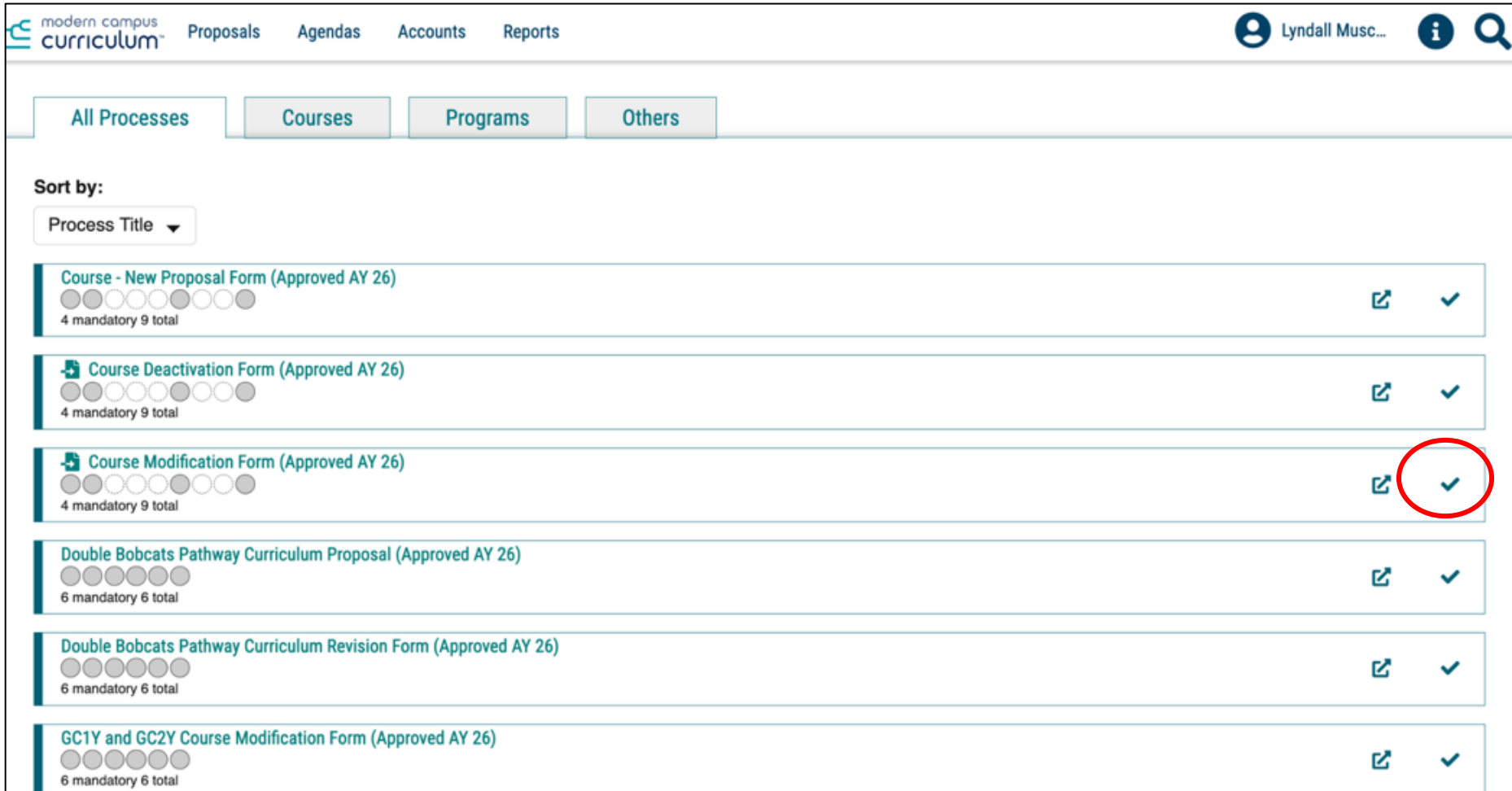
- Course - New Proposal Form (Approved AY 26)
- Course Deactivation Form (Approved AY 26)
- Course Modification Form (Approved AY 26)
- Double Bobcats Pathway Curriculum Proposal (Approved AY 26)
- Double Bobcats Pathway Curriculum Revision Form (Approved AY 26)
- GC1Y and GC2Y Course Modification Form (Approved AY 26)
- GC1Y New Course Proposal Form (Approved AY 26)

A preview window titled "Curricolog Preview | Curricolog" is overlaid on the list. The window's title bar features three colored dots (red, yellow, green) circled in red, indicating window control buttons. The preview content includes:

- Course Modification Form (Approved AY 26)
Course with Import Required
- General Catalog Information
- **Read before you begin****
- Please have all information for the proposal complete prior to entry into the form.
- A list of instructions:
 - FILL IN** all required fields marked with an *.
 - EDIT** fields by clicking on the text in the field.
 - UPLOAD** supporting documentation by clicking the paperclip icon in the right-side menu to access the Files Tab.
 - COMPLETE** the Acknowledgement section.
 - LAUNCH** proposal by clicking Validate and Launch at the top or bottom of the proposal. If all required fields are completed, the proposal will launch into the workflow. Once the proposal has been launched, follow the steps to approve the proposal.

Submitting a Proposal to Modify an Existing Course

To begin the proposal, click on the ✓ icon. This will open the proposal form.

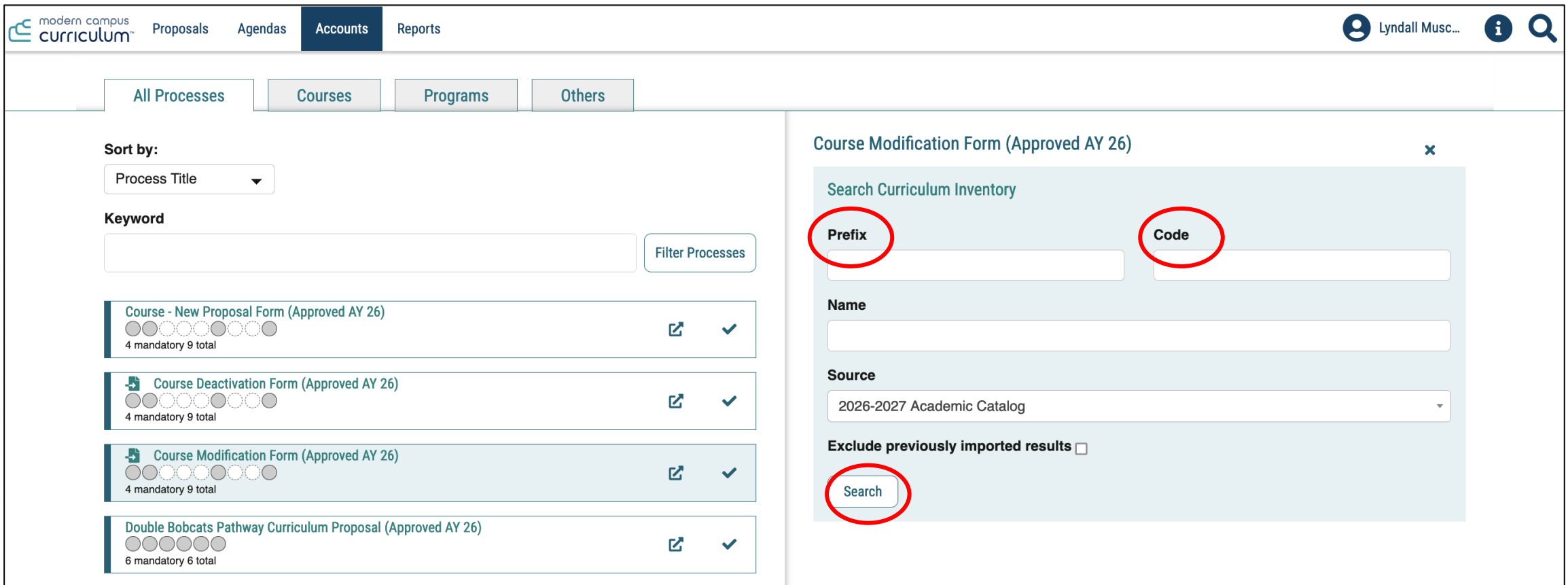


The screenshot shows the 'modern campus curriculum' interface. The top navigation bar includes 'Proposals', 'Agendas', 'Accounts', and 'Reports'. The user is logged in as 'Lyndall Musc...'. Below the navigation, there are tabs for 'All Processes', 'Courses', 'Programs', and 'Others'. A 'Sort by:' dropdown menu is set to 'Process Title'. The main content area displays a list of proposal items, each with a progress indicator (a row of 9 circles) and a status (e.g., '4 mandatory 9 total'). The third item, 'Course Modification Form (Approved AY 26)', has a red circle around its checkmark icon (✓), indicating it is the target for the proposal.

Process Title	Progress	Mandatory	Total	Action
Course - New Proposal Form (Approved AY 26)	●●●●●●●●●	4	9	✓
Course Deactivation Form (Approved AY 26)	●●●●●●●●●	4	9	✓
Course Modification Form (Approved AY 26)	●●●●●●●●●	4	9	✓
Double Bobcats Pathway Curriculum Proposal (Approved AY 26)	●●●●●●●●●	6	6	✓
Double Bobcats Pathway Curriculum Revision Form (Approved AY 26)	●●●●●●●●●	6	6	✓
GC1Y and GC2Y Course Modification Form (Approved AY 26)	●●●●●●●●●	6	6	✓

Submitting a Proposal to Modify an Existing Course

Select the course to be modified by entering the course prefix and code (number). If the prefix and code are unknown, this can be searched by course name. Click “search.”



The screenshot displays the 'modern campus curriculum' interface. The top navigation bar includes 'Proposals', 'Agendas', 'Accounts', and 'Reports'. The user is logged in as 'Lyndall Musc...'. The main content area is divided into two panels. The left panel, titled 'All Processes', shows a list of processes with a 'Sort by' dropdown set to 'Process Title' and a 'Keyword' search field. The right panel, titled 'Course Modification Form (Approved AY 26)', contains a 'Search Curriculum Inventory' section with input fields for 'Prefix' and 'Code', a 'Name' field, a 'Source' dropdown menu set to '2026-2027 Academic Catalog', and an 'Exclude previously imported results' checkbox. A 'Search' button is located at the bottom of the search section. Red circles highlight the 'Prefix', 'Code', and 'Search' fields.

modern campus curriculum

Proposals Agendas Accounts Reports

Lyndall Musc...

All Processes Courses Programs Others

Sort by:
Process Title

Keyword

Filter Processes

Course - New Proposal Form (Approved AY 26)
4 mandatory 9 total

Course Deactivation Form (Approved AY 26)
4 mandatory 9 total

Course Modification Form (Approved AY 26)
4 mandatory 9 total

Double Bobcats Pathway Curriculum Proposal (Approved AY 26)
6 mandatory 6 total

Course Modification Form (Approved AY 26)

Search Curriculum Inventory

Prefix Code

Name

Source
2026-2027 Academic Catalog

Exclude previously imported results

Search

Submitting a Proposal to Modify an Existing Course

The course information will be displayed. Select the course by clicking on the small icon to the right of the course description.

modern campus curriculum™ Proposals Agendas Accounts Reports Lyndall Musc...

All Processes Courses Programs Others

Sort by:
Process Title

Keyword
Filter Processes

- Course - New Proposal Form (Approved AY 26)
4 mandatory 9 total
- Course Deactivation Form (Approved AY 26)
4 mandatory 9 total
- Course Modification Form (Approved AY 26)**
4 mandatory 9 total
- Double Bobcats Pathway Curriculum Proposal (Approved AY 26)
6 mandatory 6 total
- Double Bobcats Pathway Curriculum Revision Form (Approved AY 26)
6 mandatory 6 total
- GC1Y and GC2Y Course Modification Form (Approved AY 26)
6 mandatory 6 total

Course Modification Form (Approved AY 26)

Search Curriculum Inventory

Prefix: EDUC Code: 2110

Name

Source: 2026-2027 Academic Catalog

Exclude previously imported results

Search

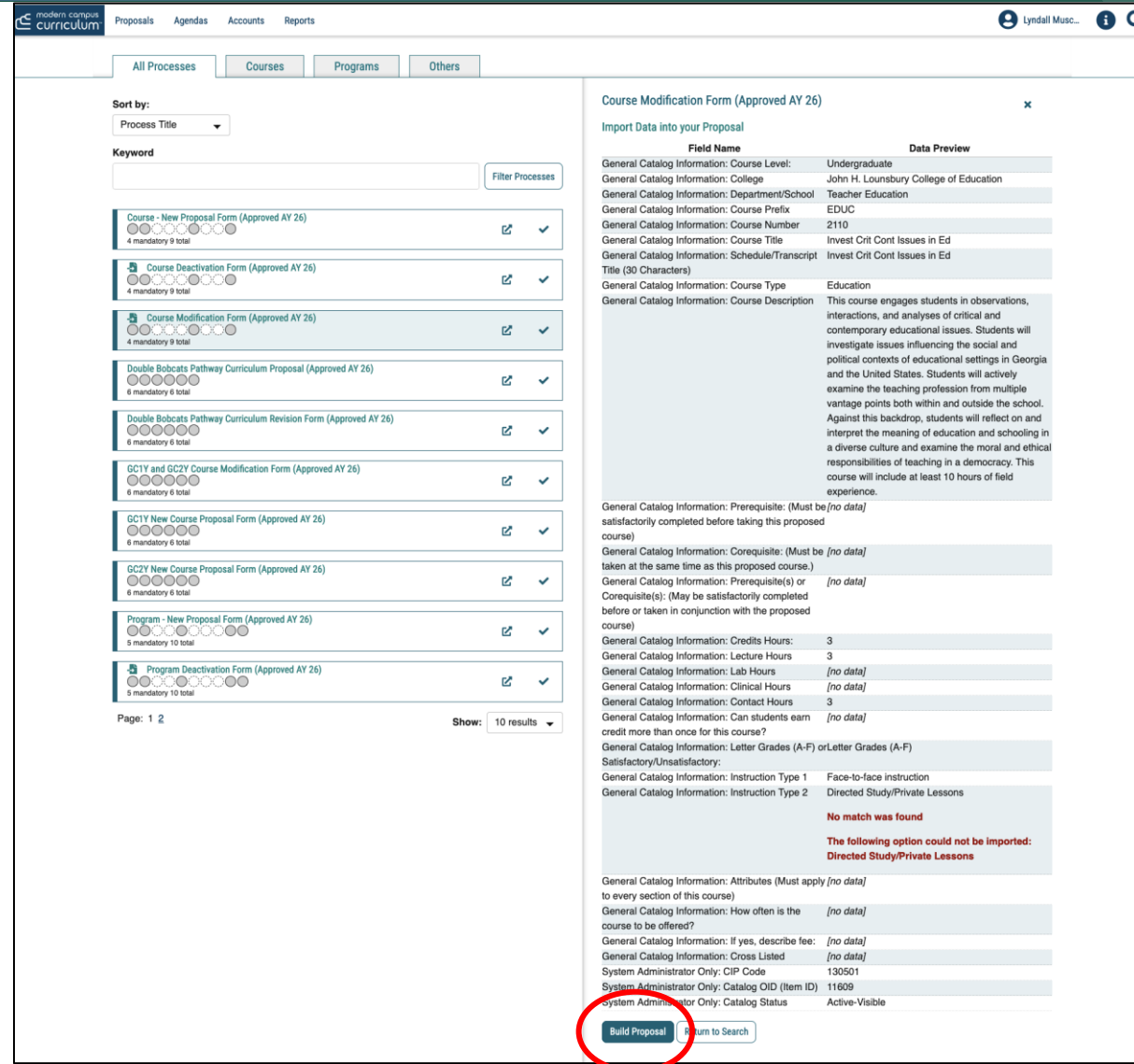
Show: 20 results

EDUC 2110 Invest Crit Cont Issues in Ed (previously imported)
Teacher Education, Department of
This course engages students in observations, interactions, and analyses of critical and contemporary educational issues. Students will investigate issues influencing the social and political contexts of educational settings in Georgia and the United States. Students will activel...

First Previous 1 of 1 Go Next Last 1 to 1 of 1 results

Submitting a Proposal to Modify an Existing Course

Specific information related to the course to be modified will be displayed. To continue the proposal, click on the bar labeled “build proposal” which is near the bottom center of the pane. This allows for sections of the proposal form to be prepopulated with current catalog information.



The screenshot shows the 'modern campus curriculum' interface. On the left, a list of proposal forms is displayed, including 'Course - New Proposal Form (Approved AY 26)', 'Course Deactivation Form (Approved AY 26)', 'Course Modification Form (Approved AY 26)', 'Double Bobcats Pathway Curriculum Proposal (Approved AY 26)', 'Double Bobcats Pathway Curriculum Revision Form (Approved AY 26)', 'GC1Y and GC2Y Course Modification Form (Approved AY 26)', 'GC1Y New Course Proposal Form (Approved AY 26)', 'GC2Y New Course Proposal Form (Approved AY 26)', 'Program - New Proposal Form (Approved AY 26)', and 'Program Deactivation Form (Approved AY 26)'. Each item has a progress indicator and a 'Build Proposal' button.

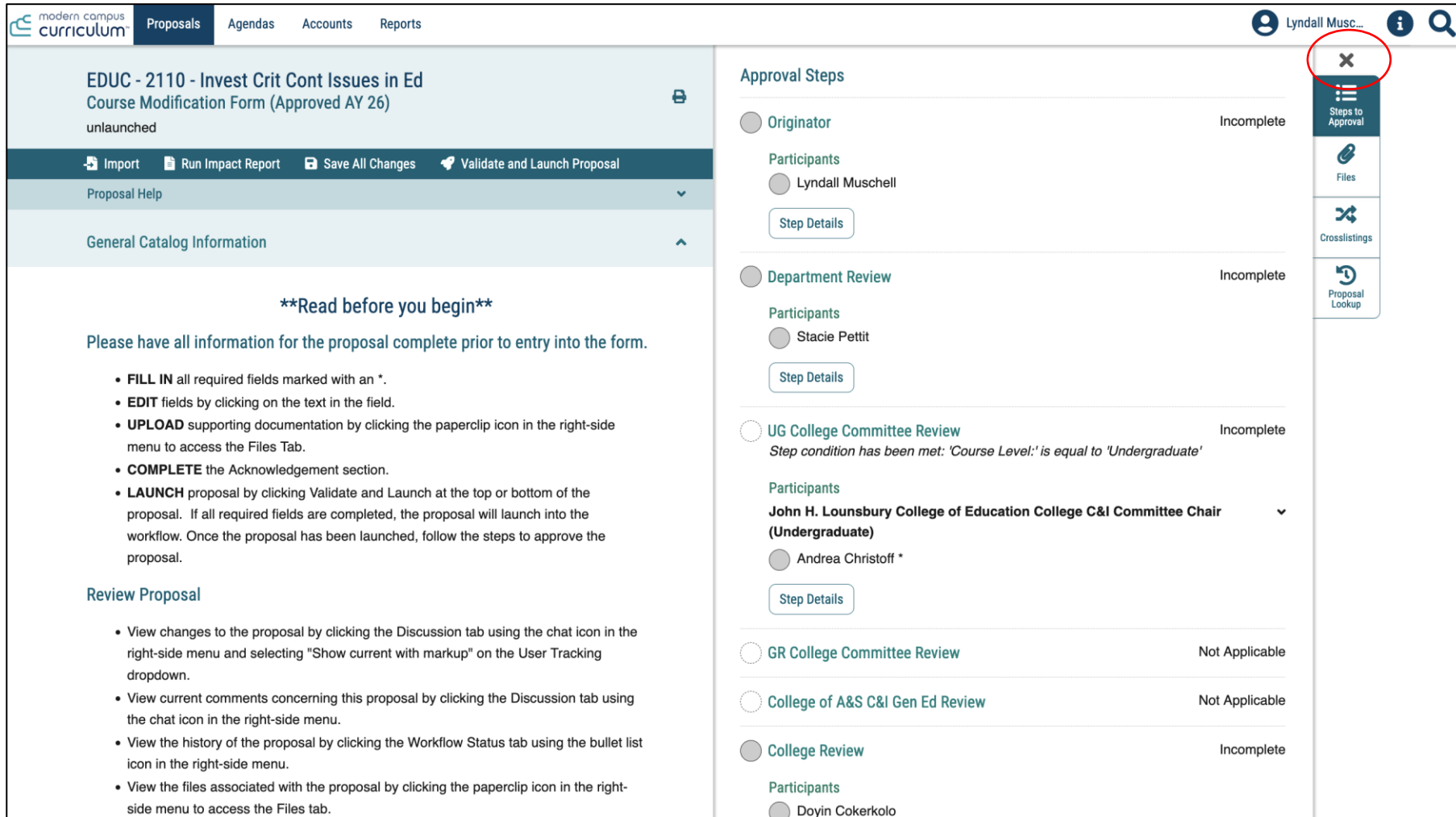
The right pane displays the 'Course Modification Form (Approved AY 26)'. It includes a 'Data Preview' table with the following information:

Field Name	Data Preview
General Catalog Information: Course Level:	Undergraduate
General Catalog Information: College	John H. Lounsbury College of Education
General Catalog Information: Department/School	Teacher Education
General Catalog Information: Course Prefix	EDUC
General Catalog Information: Course Number	2110
General Catalog Information: Course Title	Invest Crit Cont Issues in Ed
General Catalog Information: Schedule/Transcript Title (30 Characters)	Invest Crit Cont Issues in Ed
General Catalog Information: Course Type	Education
General Catalog Information: Course Description	This course engages students in observations, interactions, and analyses of critical and contemporary educational issues. Students will investigate issues influencing the social and political contexts of educational settings in Georgia and the United States. Students will actively examine the teaching profession from multiple vantage points both within and outside the school. Against this backdrop, students will reflect on and interpret the meaning of education and schooling in a diverse culture and examine the moral and ethical responsibilities of teaching in a democracy. This course will include at least 10 hours of field experience.
General Catalog Information: Prerequisite: (Must be [no data] satisfactorily completed before taking this proposed course)	[no data]
General Catalog Information: Corequisite: (Must be [no data] taken at the same time as this proposed course.)	[no data]
General Catalog Information: Prerequisite(s) or Corequisite(s): (May be satisfactorily completed before or taken in conjunction with the proposed course)	[no data]
General Catalog Information: Credits Hours:	3
General Catalog Information: Lecture Hours	3
General Catalog Information: Lab Hours	[no data]
General Catalog Information: Clinical Hours	[no data]
General Catalog Information: Contact Hours	3
General Catalog Information: Can students earn credit more than once for this course?	[no data]
General Catalog Information: Letter Grades (A-F) or Letter Grades (A-F) Satisfactory/Unsatisfactory:	[no data]
General Catalog Information: Instruction Type 1	Face-to-face instruction
General Catalog Information: Instruction Type 2	Directed Study/Private Lessons
No match was found	
The following option could not be imported: Directed Study/Private Lessons	
General Catalog Information: Attributes (Must apply [no data] to every section of this course)	[no data]
General Catalog Information: How often is the course to be offered?	[no data]
General Catalog Information: If yes, describe fee:	[no data]
General Catalog Information: Cross Listed	[no data]
System Administrator Only: CIP Code	130501
System Administrator Only: Catalog OID (Item ID)	11609
System Administrator Only: Catalog Status	Active-Visible

At the bottom of the right pane, there are two buttons: 'Build Proposal' and 'Return to Search'. The 'Build Proposal' button is highlighted with a red circle.

Submitting a Proposal to Modify an Existing Course

To view the form in full pane, click on the X in the top right-hand corner.



The screenshot shows the 'modern campus curriculum' interface. The main content area displays a proposal for 'EDUC - 2110 - Invest Crit Cont Issues in Ed Course Modification Form (Approved AY 26)'. The proposal is currently 'unlaunched'. A toolbar includes options for 'Import', 'Run Impact Report', 'Save All Changes', and 'Validate and Launch Proposal'. Below the toolbar is a 'Proposal Help' dropdown and 'General Catalog Information' expandable section.

The main content area contains the following text:

****Read before you begin****

Please have all information for the proposal complete prior to entry into the form.

- **FILL IN** all required fields marked with an *.
- **EDIT** fields by clicking on the text in the field.
- **UPLOAD** supporting documentation by clicking the paperclip icon in the right-side menu to access the Files Tab.
- **COMPLETE** the Acknowledgement section.
- **LAUNCH** proposal by clicking Validate and Launch at the top or bottom of the proposal. If all required fields are completed, the proposal will launch into the workflow. Once the proposal has been launched, follow the steps to approve the proposal.

Review Proposal

- View changes to the proposal by clicking the Discussion tab using the chat icon in the right-side menu and selecting "Show current with markup" on the User Tracking dropdown.
- View current comments concerning this proposal by clicking the Discussion tab using the chat icon in the right-side menu.
- View the history of the proposal by clicking the Workflow Status tab using the bullet list icon in the right-side menu.
- View the files associated with the proposal by clicking the paperclip icon in the right-side menu to access the Files tab.

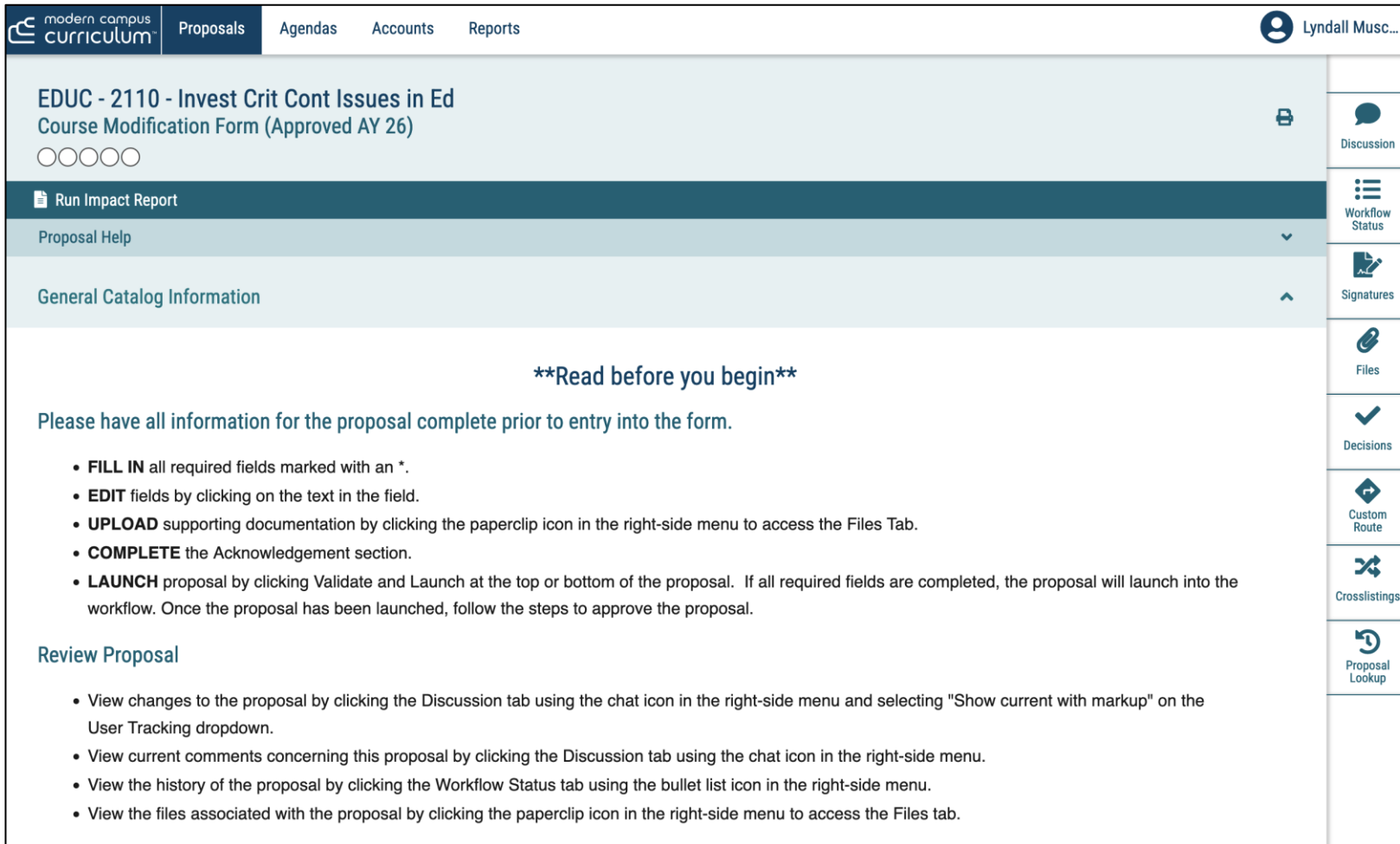
The right-hand sidebar, titled 'Approval Steps', lists the following steps:

- Originator** (Incomplete)
 - Participants: Lyndall Muschell
 - Step Details
- Department Review** (Incomplete)
 - Participants: Stacie Pettit
 - Step Details
- UG College Committee Review** (Incomplete)
 - Step condition has been met: 'Course Level:' is equal to 'Undergraduate'
 - Participants: John H. Lounsbury College of Education College C&I Committee Chair (Undergraduate)
 - Participant: Andrea Christoff *
 - Step Details
- GR College Committee Review** (Not Applicable)
- College of A&S C&I Gen Ed Review** (Not Applicable)
- College Review** (Incomplete)
 - Participants: Doyin Cokerkolo

In the top right corner of the sidebar, there is a red circle around an 'X' icon, which is the button to expand the sidebar into a full pane.

Submitting a Proposal to Modify an Existing Course

Complete the form using the guidelines provided. Required fields are marked with an *.



modern campus curriculum | Proposals | Agendas | Accounts | Reports | Lyndall Musc...

EDUC - 2110 - Invest Crit Cont Issues in Ed
Course Modification Form (Approved AY 26)

○○○○○

Run Impact Report

Proposal Help

General Catalog Information

****Read before you begin****

Please have all information for the proposal complete prior to entry into the form.

- **FILL IN** all required fields marked with an *.
- **EDIT** fields by clicking on the text in the field.
- **UPLOAD** supporting documentation by clicking the paperclip icon in the right-side menu to access the Files Tab.
- **COMPLETE** the Acknowledgement section.
- **LAUNCH** proposal by clicking Validate and Launch at the top or bottom of the proposal. If all required fields are completed, the proposal will launch into the workflow. Once the proposal has been launched, follow the steps to approve the proposal.

Review Proposal

- View changes to the proposal by clicking the Discussion tab using the chat icon in the right-side menu and selecting "Show current with markup" on the User Tracking dropdown.
- View current comments concerning this proposal by clicking the Discussion tab using the chat icon in the right-side menu.
- View the history of the proposal by clicking the Workflow Status tab using the bullet list icon in the right-side menu.
- View the files associated with the proposal by clicking the paperclip icon in the right-side menu to access the Files tab.

Discussion

Workflow Status

Signatures

Files

Decisions

Custom Route

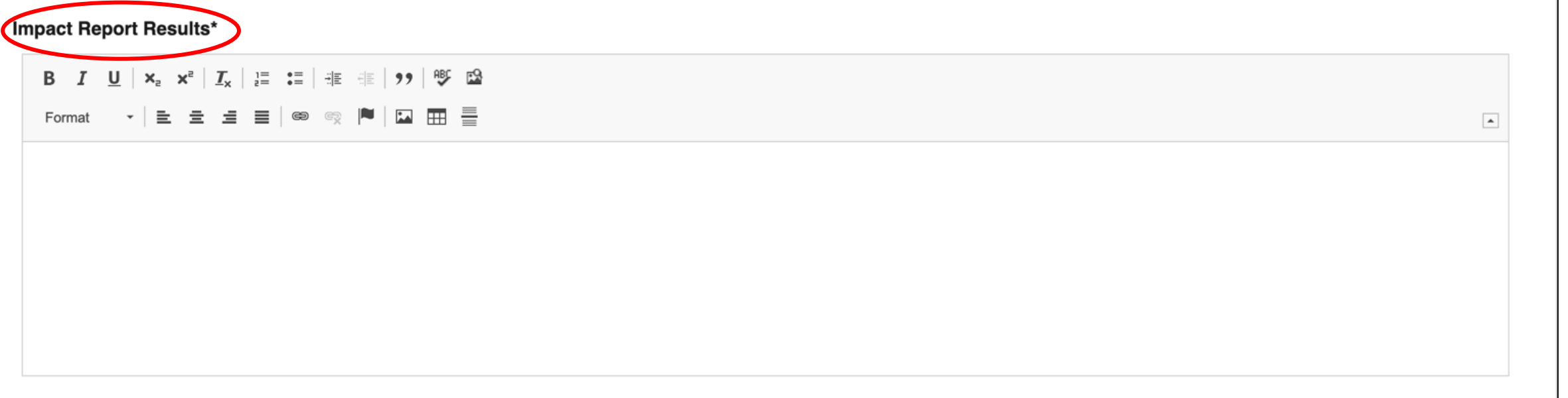
Crosslistings

Proposal Lookup

Submitting a Proposal to Modify an Existing Course

A section of the proposal requires the results of an “Impact Report.” To run an “Impact Report,” return to the top of the proposal.

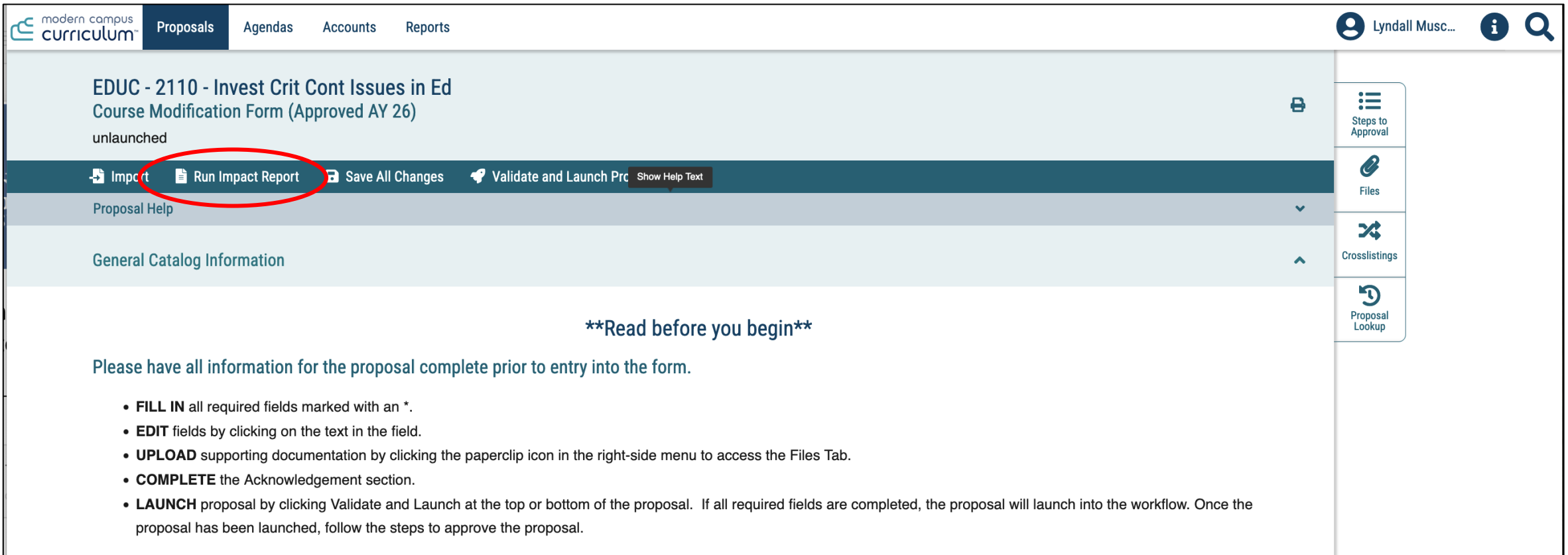
Impact Report Results*



The screenshot shows a rich text editor interface. At the top left, the text "Impact Report Results*" is circled in red. Below this is a toolbar with various formatting options: Bold (B), Italic (I), Underline (U), subscript (x₂), superscript (x²), strikethrough (I_x), bulleted list, numbered list, indent, outdent, quote, link, unlink, image, table, and a small square icon. Below the toolbar is a large, empty text area for input.

Submitting a Proposal to Modify an Existing Course

To run an “Impact Report,” return to the top of the proposal form. Click on “Run Impact Report.”



modern campus curriculum™ Proposals Agendas Accounts Reports Lyndall Musc... i Q

EDUC - 2110 - Invest Crit Cont Issues in Ed
Course Modification Form (Approved AY 26)
unlaunched

Impact Run Impact Report Save All Changes Validate and Launch Proc Show Help Text

Proposal Help

General Catalog Information

****Read before you begin****

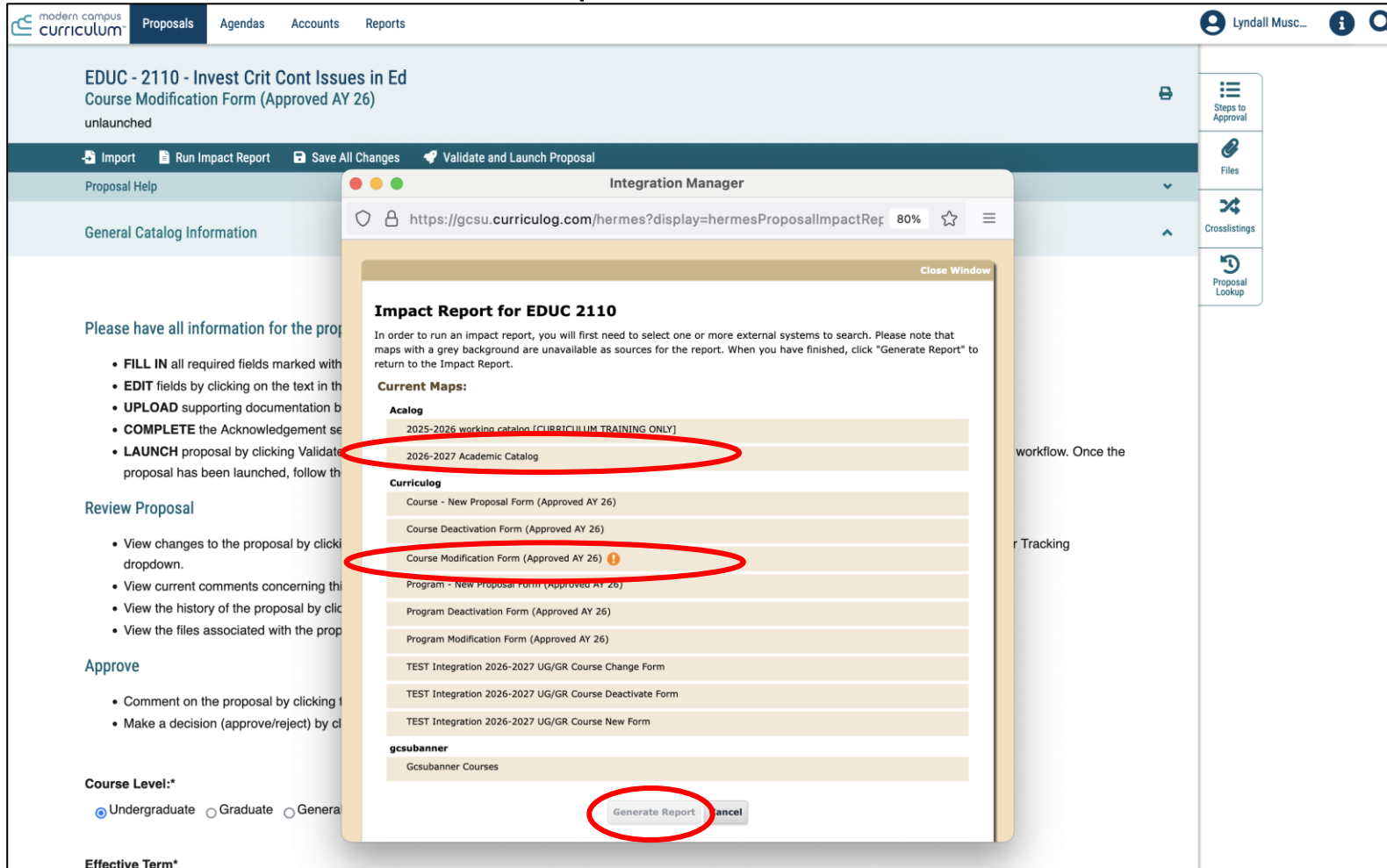
Please have all information for the proposal complete prior to entry into the form.

- **FILL IN** all required fields marked with an *.
- **EDIT** fields by clicking on the text in the field.
- **UPLOAD** supporting documentation by clicking the paperclip icon in the right-side menu to access the Files Tab.
- **COMPLETE** the Acknowledgement section.
- **LAUNCH** proposal by clicking Validate and Launch at the top or bottom of the proposal. If all required fields are completed, the proposal will launch into the workflow. Once the proposal has been launched, follow the steps to approve the proposal.

Steps to Approval
Files
Crosslistings
Proposal Lookup

Submitting a Proposal to Modify an Existing Course

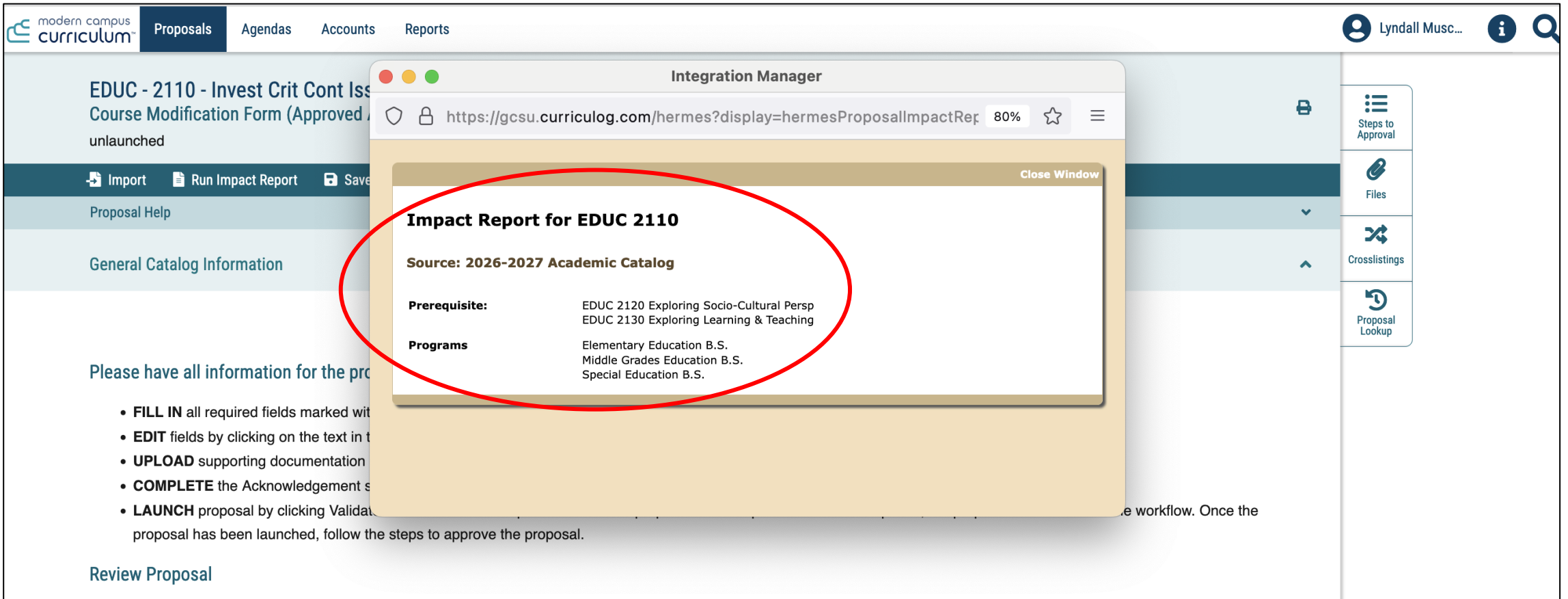
In the pop-up window, select the current catalog and the type of proposal form being submitted. Then, click “Generate Report.”



The screenshot displays the 'modern campus curriculum' interface. The main window shows the 'EDUC - 2110 - Invest Crit Cont Issues in Ed Course Modification Form (Approved AY 26)' which is 'unlaunched'. A toolbar includes options like 'Import', 'Run Impact Report', 'Save All Changes', and 'Validate and Launch Proposal'. A sidebar on the right contains 'Steps to Approval', 'Files', 'Crosslistings', and 'Proposal Lookup'. An 'Integration Manager' pop-up window is open, titled 'Impact Report for EDUC 2110'. It provides instructions on selecting external systems and lists 'Current Maps' under three categories: 'Acalog', 'Curriculog', and 'gcsbanner'. In the 'Acalog' section, '2026-2027 Academic Catalog' is highlighted with a red circle. In the 'Curriculog' section, 'Course Modification Form (Approved AY 26)' is highlighted with a red circle. At the bottom of the pop-up, the 'Generate Report' button is also highlighted with a red circle. The background window shows instructions for proposal completion and a 'Course Level' selection (Undergraduate, Graduate, General).

Submitting a Proposal to Modify an Existing Course

The “Impact Report” will be displayed.



The screenshot displays the 'modern campus curriculum' interface. The main content area shows the 'EDUC - 2110 - Invest Crit Cont Iss Course Modification Form (Approved)' which is 'unlaunched'. A sidebar on the left contains navigation options: 'Import', 'Run Impact Report', 'Save', 'Proposal Help', and 'General Catalog Information'. A 'Please have all information for the pro' section lists instructions: 'FILL IN' all required fields, 'EDIT' fields by clicking on text, 'UPLOAD' supporting documentation, 'COMPLETE' the Acknowledgement, and 'LAUNCH' the proposal by clicking 'Validate'. A 'Review Proposal' link is at the bottom left. A 'Steps to Approval' sidebar is on the right. A central 'Integration Manager' window is open, displaying the 'Impact Report for EDUC 2110'. The report details the source as '2026-2027 Academic Catalog', prerequisites as 'EDUC 2120 Exploring Socio-Cultural Persp' and 'EDUC 2130 Exploring Learning & Teaching', and programs as 'Elementary Education B.S.', 'Middle Grades Education B.S.', and 'Special Education B.S.'. A red circle highlights the report content.

modern campus curriculum

Proposals Agendas Accounts Reports

Lyndall Musc...

EDUC - 2110 - Invest Crit Cont Iss Course Modification Form (Approved) unlaunched

Import Run Impact Report Save

Proposal Help

General Catalog Information

Please have all information for the pro

- **FILL IN** all required fields marked with an asterisk
- **EDIT** fields by clicking on the text in the form
- **UPLOAD** supporting documentation
- **COMPLETE** the Acknowledgement section
- **LAUNCH** proposal by clicking 'Validate'

Review Proposal

Integration Manager

https://gcsu.curriculog.com/hermes?display=hermesProposallImpactRep 80%

Close Window

Impact Report for EDUC 2110

Source: 2026-2027 Academic Catalog

Prerequisite: EDUC 2120 Exploring Socio-Cultural Persp
EDUC 2130 Exploring Learning & Teaching

Programs Elementary Education B.S.
Middle Grades Education B.S.
Special Education B.S.

Steps to Approval

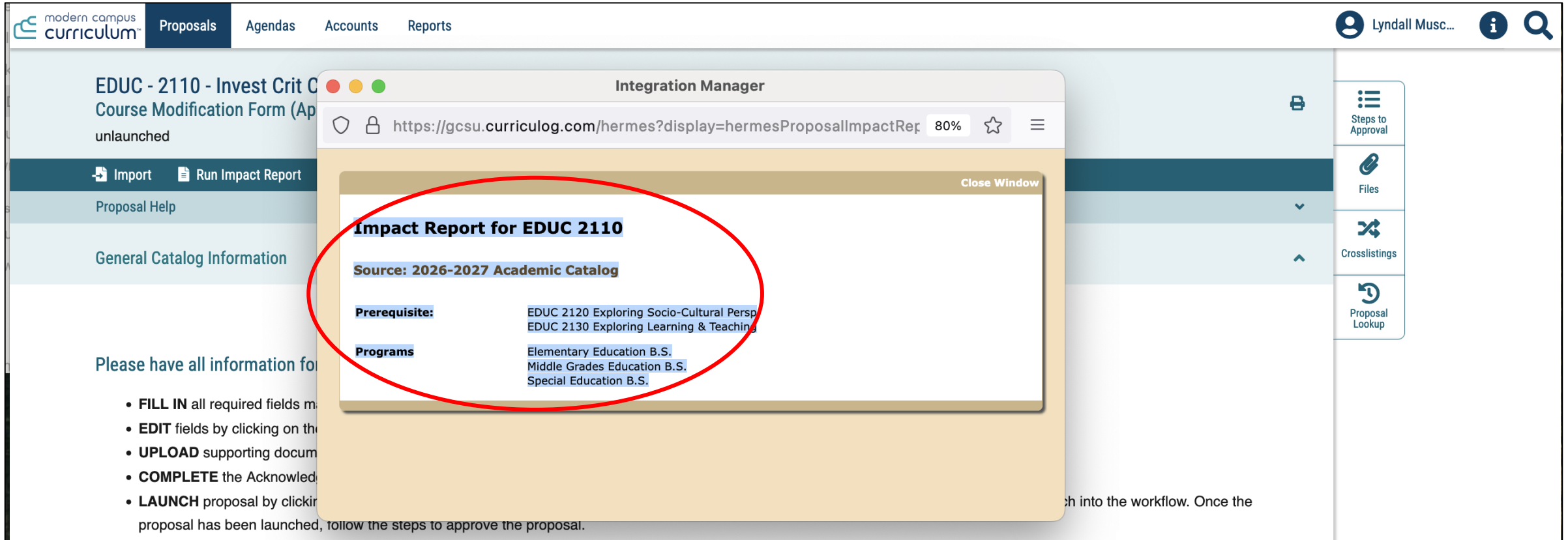
Files

Crosslistings

Proposal Lookup

Submitting a Proposal to Modify an Existing Course

Copy the report for pasting into the proposal form.



The screenshot displays the 'modern campus curriculum' interface. A window titled 'Integration Manager' is open, showing an 'Impact Report for EDUC 2110'. The report details the source as the '2026-2027 Academic Catalog', lists prerequisites (EDUC 2120 and EDUC 2130), and identifies programs such as Elementary Education B.S., Middle Grades Education B.S., and Special Education B.S. A red circle highlights the report content. The background interface includes navigation tabs for Proposals, Agendas, Accounts, and Reports, and a sidebar with options like 'Steps to Approval', 'Files', 'Crosslistings', and 'Proposal Lookup'.

modern campus curriculum

Proposals Agendas Accounts Reports

Lyndall Musc...

EDUC - 2110 - Invest Crit C
Course Modification Form (Ap
unlaunched

Import Run Impact Report

Proposal Help

General Catalog Information

Please have all information for

- **FILL IN** all required fields m
- **EDIT** fields by clicking on the
- **UPLOAD** supporting docum
- **COMPLETE** the Acknowled
- **LAUNCH** proposal by clickin

proposal has been launched, follow the steps to approve the proposal.

Integration Manager

https://gcsu.curriculog.com/hermes?display=hermesProposallImpactRep 80%

Close Window

Impact Report for EDUC 2110

Source: 2026-2027 Academic Catalog

Prerequisite: EDUC 2120 Exploring Socio-Cultural Persp
EDUC 2130 Exploring Learning & Teaching

Programs Elementary Education B.S.
Middle Grades Education B.S.
Special Education B.S.

Steps to Approval

Files

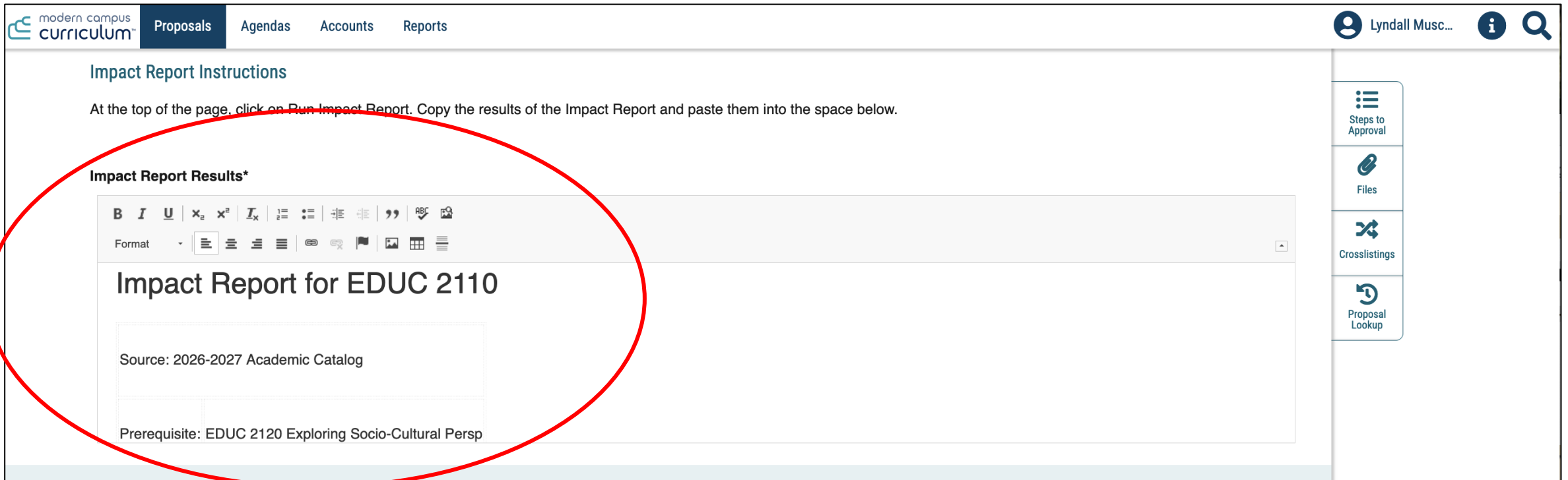
Crosslistings

Proposal Lookup

ch into the workflow. Once the

Submitting a Proposal to Modify an Existing Course

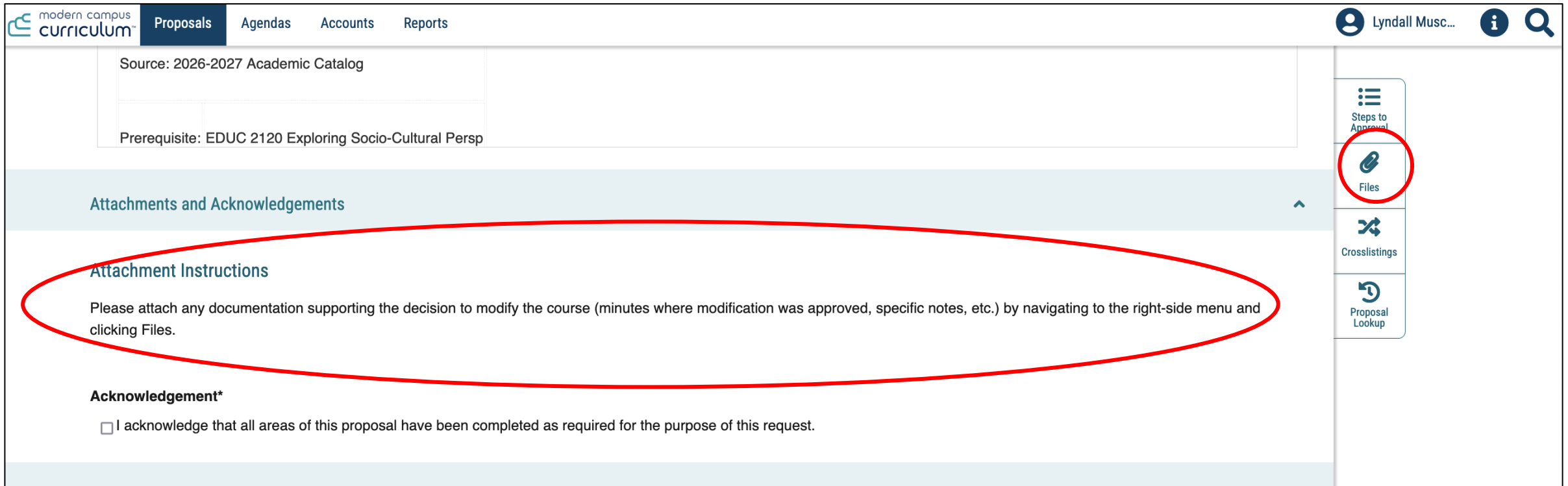
Paste the “Impact Report” into the appropriate section of the proposal form.



The screenshot displays the 'modern campus curriculum' interface. The top navigation bar includes 'Proposals', 'Agendas', 'Accounts', and 'Reports'. The user profile 'Lyndall Musc...' is visible in the top right. The main content area is titled 'Impact Report Instructions' and contains the text: 'At the top of the page, click on Run Impact Report. Copy the results of the Impact Report and paste them into the space below.' Below this is the 'Impact Report Results*' section, which is circled in red. This section contains a rich text editor with a toolbar and the following text: 'Impact Report for EDUC 2110', 'Source: 2026-2027 Academic Catalog', and 'Prerequisite: EDUC 2120 Exploring Socio-Cultural Persp'. A right-hand sidebar contains navigation links: 'Steps to Approval', 'Files', 'Crosslistings', and 'Proposal Lookup'.

Submitting a Proposal to Modify an Existing Course

After completing the form, attach documentation supporting the decision to modify the course by clicking on the paperclip/files icon in the menu on the righthand side.



modern campus curriculum

Proposals Agendas Accounts Reports

Lyndall Musc...

Source: 2026-2027 Academic Catalog

Prerequisite: EDUC 2120 Exploring Socio-Cultural Persp

Steps to Approval

Files

Crosslistings

Proposal Lookup

Attachments and Acknowledgements

Attachment Instructions

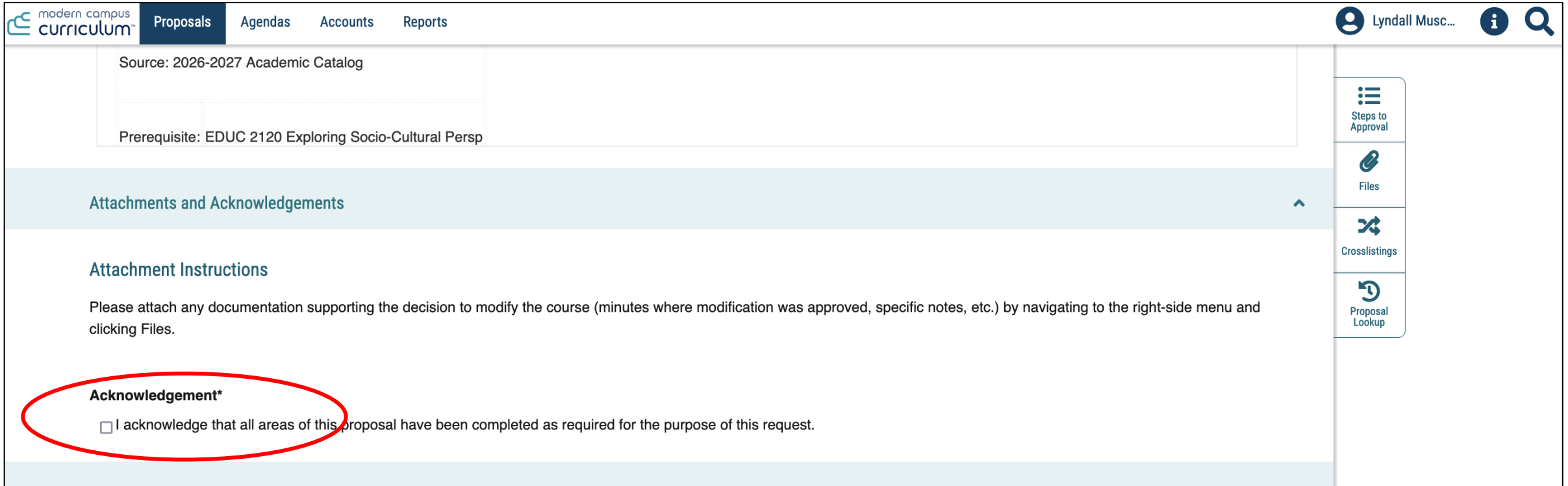
Please attach any documentation supporting the decision to modify the course (minutes where modification was approved, specific notes, etc.) by navigating to the right-side menu and clicking Files.

Acknowledgement*

I acknowledge that all areas of this proposal have been completed as required for the purpose of this request.

Submitting a Proposal to Modify an Existing Course

Once attachments have been uploaded, verify that all components of the proposal have been completed appropriately by clicking the “acknowledgement” box.



modern campus curriculum™

Proposals Agendas Accounts Reports

Lyndall Musc... i Q

Source: 2026-2027 Academic Catalog

Prerequisite: EDUC 2120 Exploring Socio-Cultural Persp

Attachments and Acknowledgements ^

Attachment Instructions

Please attach any documentation supporting the decision to modify the course (minutes where modification was approved, specific notes, etc.) by navigating to the right-side menu and clicking Files.

Acknowledgement*

I acknowledge that all areas of this proposal have been completed as required for the purpose of this request.

Steps to Approval

Files

Crosslistings

Proposal Lookup

Submitting a Proposal to Modify an Existing Course

The section following “Attachments” and “Acknowledgements” is for “System Administrator Only.”
DO NOT enter any information into this section.

System Administrator Only

CIP Code

130501

Catalog OID (Item ID)

11609

Catalog Status

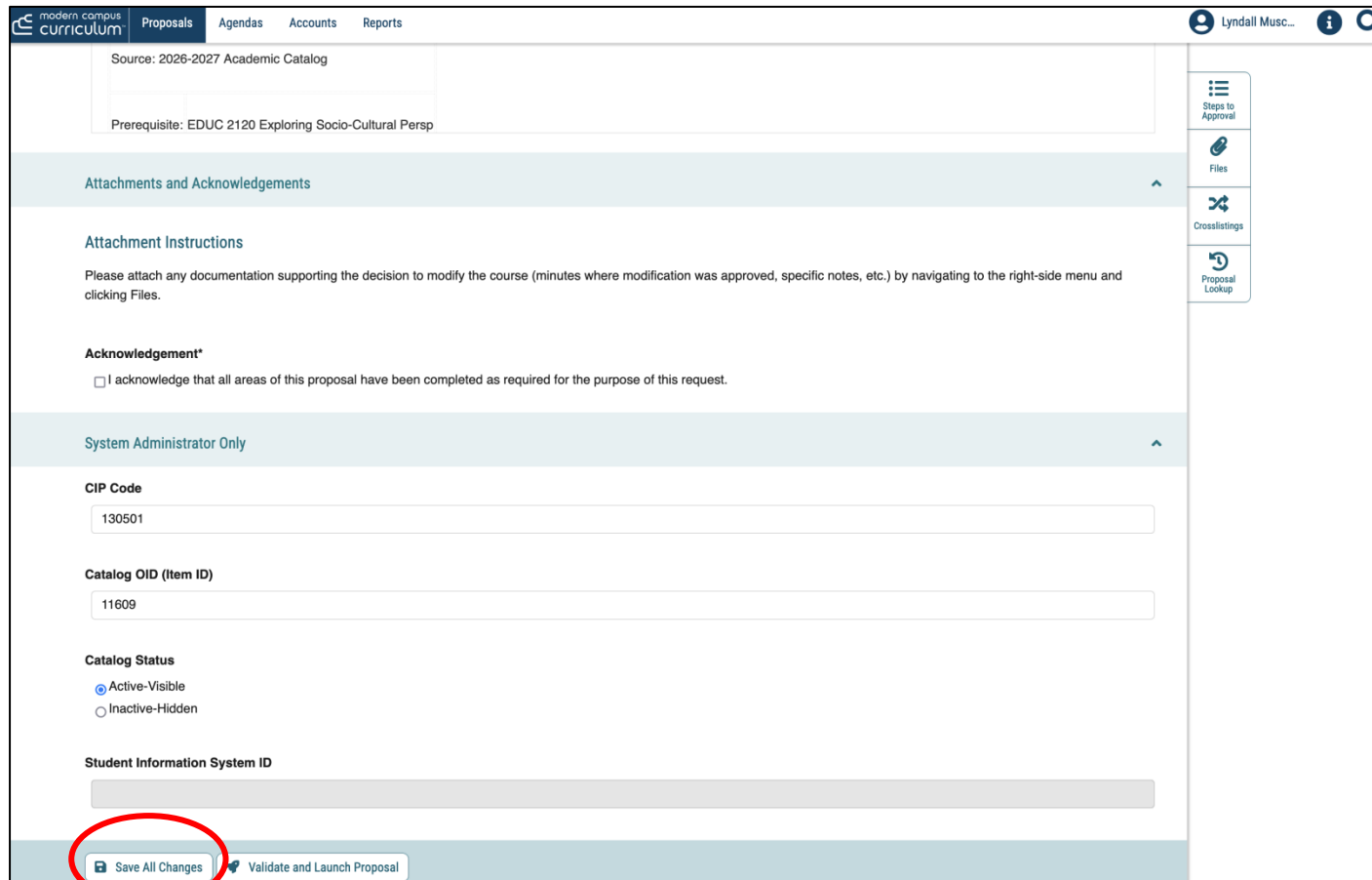
Active-Visible

Inactive-Hidden

Student Information System ID

Submitting a Proposal to Modify an Existing Course

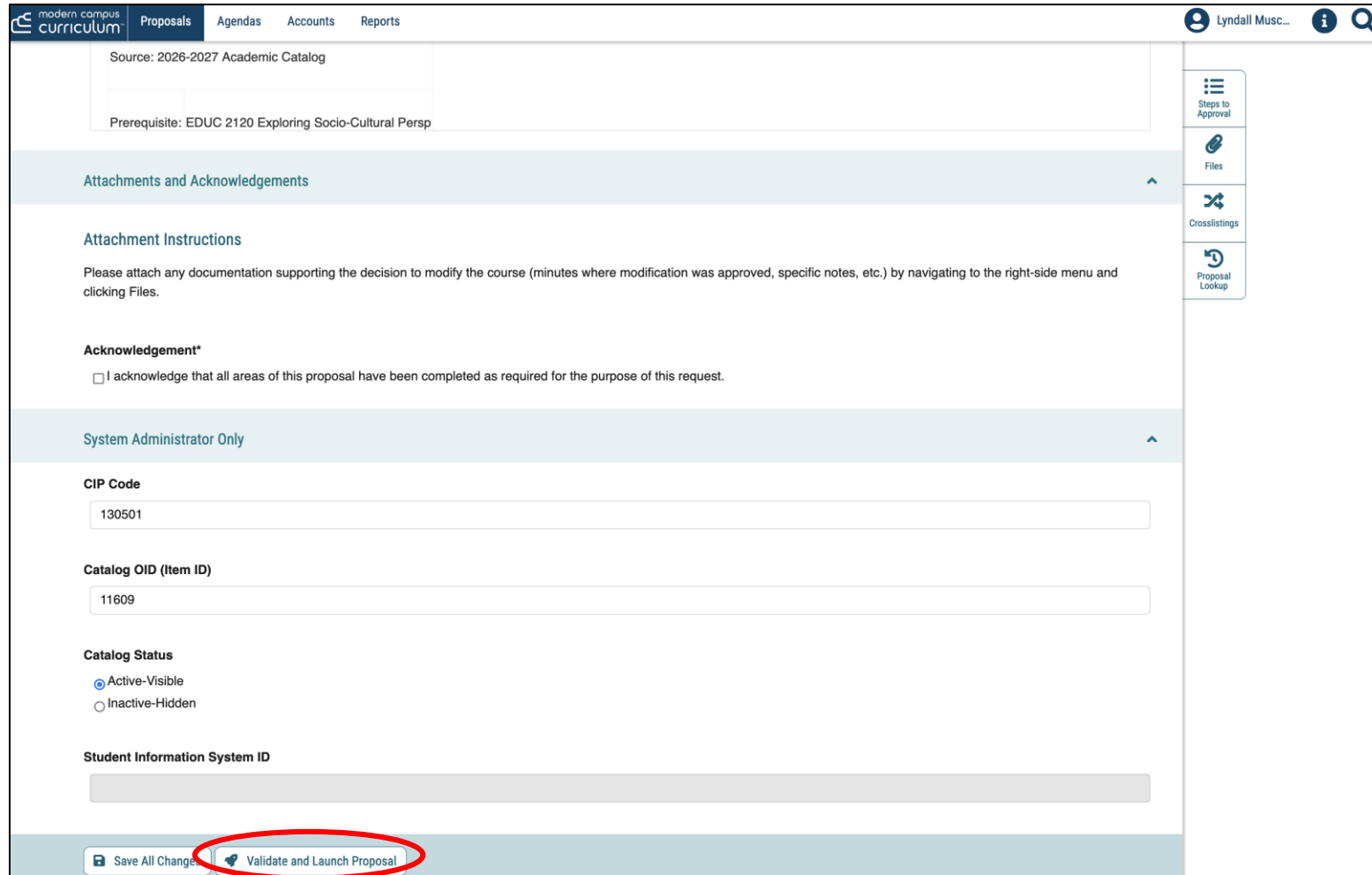
If you will need to return to the form before launching, click the bar labeled “Save All Changes” at the bottom lefthand side of the pane. The saved proposal can be accessed by clicking on the “My Proposals” tab near the top of the home screen.



The screenshot displays the 'modern campus curriculum' interface. At the top, there are navigation tabs for 'Proposals', 'Agendas', 'Accounts', and 'Reports'. The user's name 'Lyndall Musc...' is visible in the top right corner. The main content area includes a 'Source' field set to '2026-2027 Academic Catalog' and a 'Prerequisite' field set to 'EDUC 2120 Exploring Socio-Cultural Persp'. Below this is a section titled 'Attachments and Acknowledgements' with an upward arrow. Under 'Attachment Instructions', it states: 'Please attach any documentation supporting the decision to modify the course (minutes where modification was approved, specific notes, etc.) by navigating to the right-side menu and clicking Files.' There is an 'Acknowledgement*' section with a checkbox: ' I acknowledge that all areas of this proposal have been completed as required for the purpose of this request.' A 'System Administrator Only' section contains several fields: 'CIP Code' (130501), 'Catalog OID (Item ID)' (11609), 'Catalog Status' (radio buttons for 'Active-Visible' and 'Inactive-Hidden'), and 'Student Information System ID' (empty). At the bottom, there are two buttons: 'Save All Changes' (circled in red) and 'Validate and Launch Proposal'.

Submitting a Proposal to Modify an Existing Course

If you are ready to “launch” (submit) the proposal, verify the “launching” of the proposal by clicking “Validate and Launch Proposal.”



The screenshot shows the 'Proposals' form in the Modern Campus Curriculum system. The form includes the following sections:

- Source:** 2026-2027 Academic Catalog
- Prerequisite:** EDUC 2120 Exploring Socio-Cultural Persp
- Attachments and Acknowledgements:**
 - Attachment Instructions:** Please attach any documentation supporting the decision to modify the course (minutes where modification was approved, specific notes, etc.) by navigating to the right-side menu and clicking Files.
 - Acknowledgement*:** I acknowledge that all areas of this proposal have been completed as required for the purpose of this request.
- System Administrator Only:**
 - CIP Code:** 130501
 - Catalog OID (Item ID):** 11609
 - Catalog Status:** Active-Visible, Inactive-Hidden
 - Student Information System ID:** (Empty field)

At the bottom of the form, there are two buttons: 'Save All Changes' and 'Validate and Launch Proposal'. The 'Validate and Launch Proposal' button is circled in red.

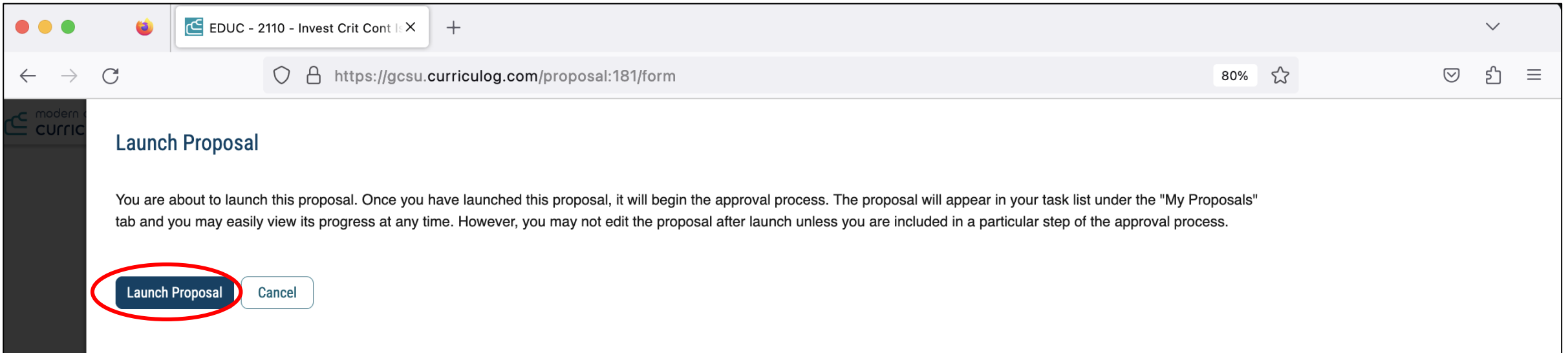
Navigation tabs: Proposals, Agendas, Accounts, Reports

User: Lyndall Musc...

Right-side menu: Steps to Approval, Files, Crosslistings, Proposal Lookup

Submitting a Proposal to Modify an Existing Course

The final step in submitting the proposal is to begin the approval process by clicking “Launch Proposal.” The proposal will appear in “Your Tasks” tab on the homepage.



EDUC - 2110 - Invest Crit Cont | X

https://gcsu.curriculog.com/proposal:181/form

80%

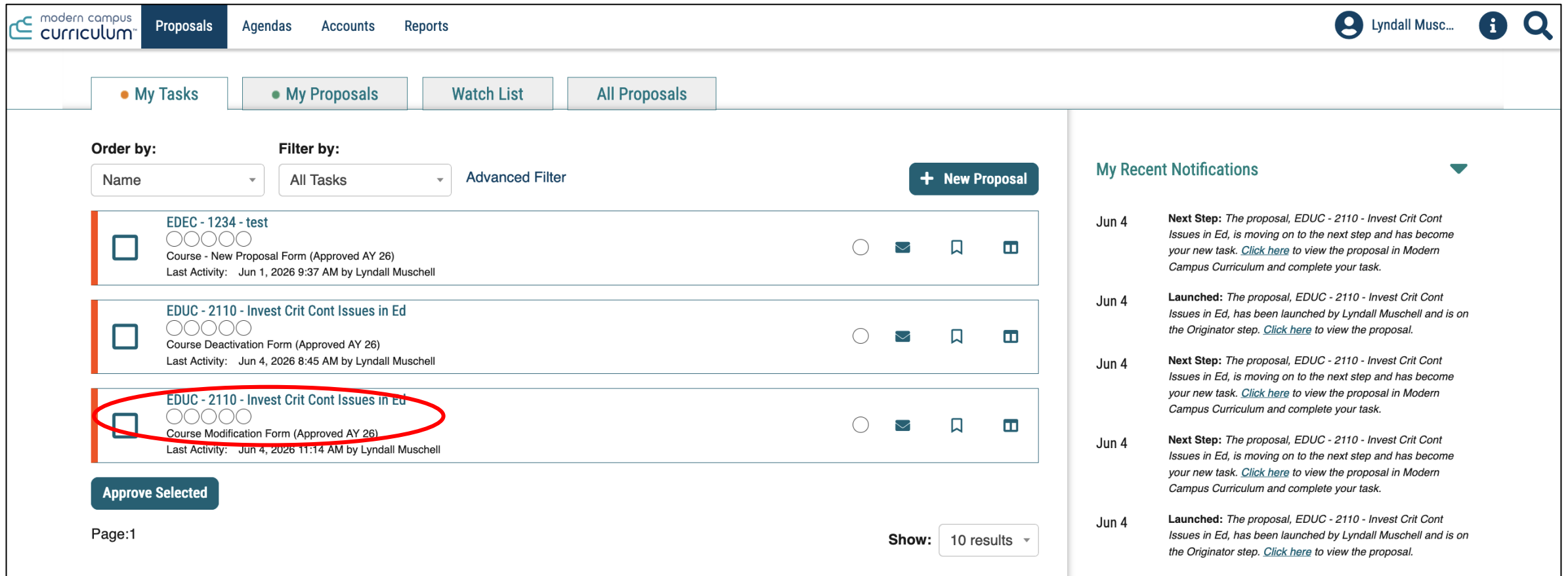
Launch Proposal

You are about to launch this proposal. Once you have launched this proposal, it will begin the approval process. The proposal will appear in your task list under the "My Proposals" tab and you may easily view its progress at any time. However, you may not edit the proposal after launch unless you are included in a particular step of the approval process.

Launch Proposal Cancel

Moving a Proposal to Modify an Existing Course through the Workflow

The proposal has been moved into the “workflow” and can be found under the “Your Tasks” tab on the homepage. Locate the appropriate proposal and double click to open.



The screenshot shows the 'Proposals' section of the Modern Campus Curriculum system. The interface includes a navigation bar with 'Proposals', 'Agendas', 'Accounts', and 'Reports'. A user profile for 'Lyndall Musc...' is visible in the top right. Below the navigation, there are tabs for 'My Tasks', 'My Proposals', 'Watch List', and 'All Proposals'. The 'My Tasks' tab is active, showing a list of proposals with columns for 'Order by' (Name), 'Filter by' (All Tasks), and an 'Advanced Filter' button. A '+ New Proposal' button is also present. The list contains three proposals, with the third one, 'EDUC - 2110 - Invest Crit Cont Issues in Ed', circled in red. The 'Approve Selected' button is at the bottom left. The right sidebar shows 'My Recent Notifications' with four entries dated Jun 4, each providing a status update and a 'Click here' link to view the proposal.

modern campus curriculum

Proposals Agendas Accounts Reports

Lyndall Musc...

My Tasks My Proposals Watch List All Proposals

Order by: Name Filter by: All Tasks Advanced Filter + New Proposal

EDEC - 1234 - test
Course - New Proposal Form (Approved AY 26)
Last Activity: Jun 1, 2026 9:37 AM by Lyndall Muschell

EDUC - 2110 - Invest Crit Cont Issues in Ed
Course Deactivation Form (Approved AY 26)
Last Activity: Jun 4, 2026 8:45 AM by Lyndall Muschell

EDUC - 2110 - Invest Crit Cont Issues in Ed
Course Modification Form (Approved AY 26)
Last Activity: Jun 4, 2026 11:14 AM by Lyndall Muschell

Approve Selected

Page:1 Show: 10 results

My Recent Notifications

Jun 4 **Next Step:** The proposal, EDUC - 2110 - Invest Crit Cont Issues in Ed, is moving on to the next step and has become your new task. [Click here](#) to view the proposal in Modern Campus Curriculum and complete your task.

Jun 4 **Launched:** The proposal, EDUC - 2110 - Invest Crit Cont Issues in Ed, has been launched by Lyndall Muschell and is on the Originator step. [Click here](#) to view the proposal.

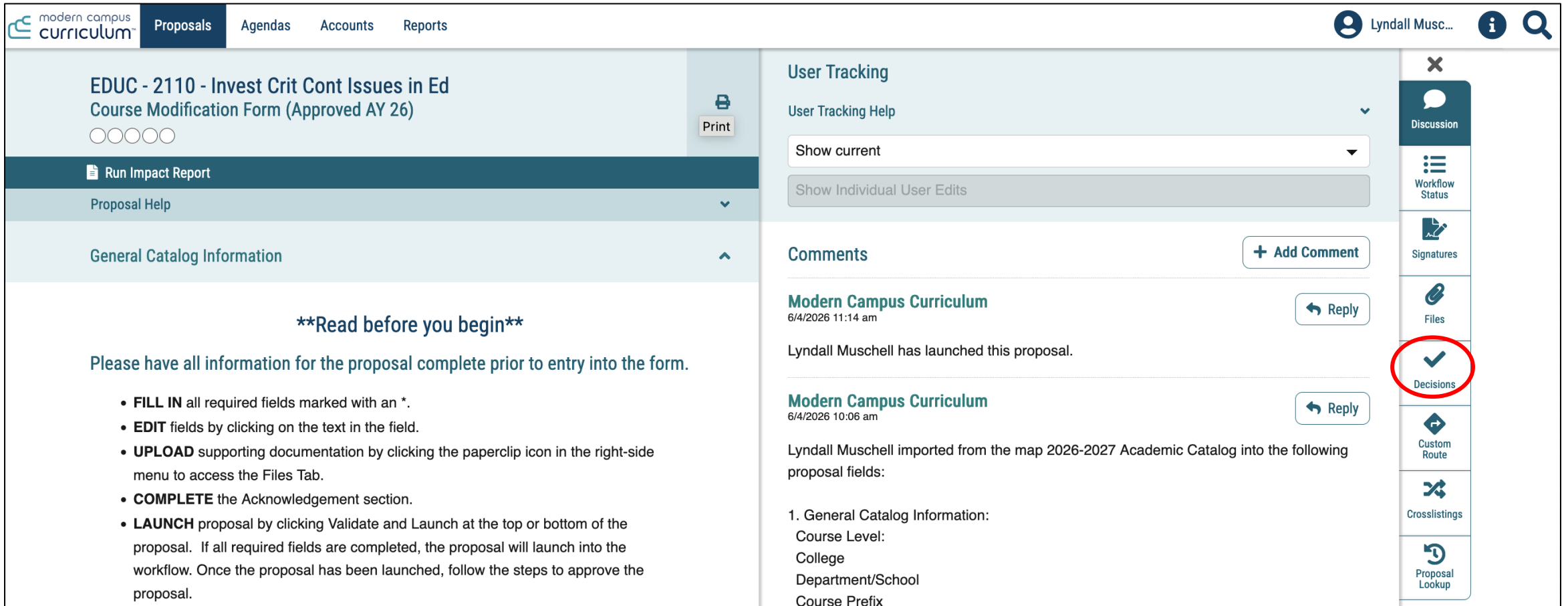
Jun 4 **Next Step:** The proposal, EDUC - 2110 - Invest Crit Cont Issues in Ed, is moving on to the next step and has become your new task. [Click here](#) to view the proposal in Modern Campus Curriculum and complete your task.

Jun 4 **Next Step:** The proposal, EDUC - 2110 - Invest Crit Cont Issues in Ed, is moving on to the next step and has become your new task. [Click here](#) to view the proposal in Modern Campus Curriculum and complete your task.

Jun 4 **Launched:** The proposal, EDUC - 2110 - Invest Crit Cont Issues in Ed, has been launched by Lyndall Muschell and is on the Originator step. [Click here](#) to view the proposal.

Moving a Proposal to Modify an Existing Course through the Workflow

For the proposal to advance to the next step, you must verify the submission by clicking the **v** within the menu bar on the right-hand side of the screen.



The screenshot displays the 'modern campus curriculum' interface. The main content area shows a proposal titled 'EDUC - 2110 - Invest Crit Cont Issues in Ed Course Modification Form (Approved AY 26)'. Below the title are five empty circles and a 'Print' button. A 'Run Impact Report' button is also visible. The right sidebar contains a vertical menu with several options: Discussion, Workflow Status, Signatures, Files, **Decisions** (highlighted with a red circle), Custom Route, Crosslistings, and Proposal Lookup. The 'Decisions' menu item features a checkmark icon. The main content area also includes a 'User Tracking' section with a dropdown menu set to 'Show current' and a 'Show Individual User Edits' button. Below this is a 'Comments' section with an 'Add Comment' button and two comments from 'Modern Campus Curriculum' dated 6/4/2026. The first comment states 'Lyndall Muschell has launched this proposal.' The second comment states 'Lyndall Muschell imported from the map 2026-2027 Academic Catalog into the following proposal fields:' followed by a list of fields: General Catalog Information, Course Level, College, Department/School, and Course Prefix.

modern campus curriculum

Proposals Agendas Accounts Reports

Lyndall Musc...

EDUC - 2110 - Invest Crit Cont Issues in Ed Course Modification Form (Approved AY 26)

Print

Run Impact Report

Proposal Help

General Catalog Information

****Read before you begin****

Please have all information for the proposal complete prior to entry into the form.

- **FILL IN** all required fields marked with an *.
- **EDIT** fields by clicking on the text in the field.
- **UPLOAD** supporting documentation by clicking the paperclip icon in the right-side menu to access the Files Tab.
- **COMPLETE** the Acknowledgement section.
- **LAUNCH** proposal by clicking Validate and Launch at the top or bottom of the proposal. If all required fields are completed, the proposal will launch into the workflow. Once the proposal has been launched, follow the steps to approve the proposal.

User Tracking

User Tracking Help

Show current

Show Individual User Edits

Comments

+ Add Comment

Modern Campus Curriculum

6/4/2026 11:14 am

Lyndall Muschell has launched this proposal.

Modern Campus Curriculum

6/4/2026 10:06 am

Lyndall Muschell imported from the map 2026-2027 Academic Catalog into the following proposal fields:

1. General Catalog Information:
Course Level:
College
Department/School
Course Prefix

Discussion

Workflow Status

Signatures

Files

Decisions

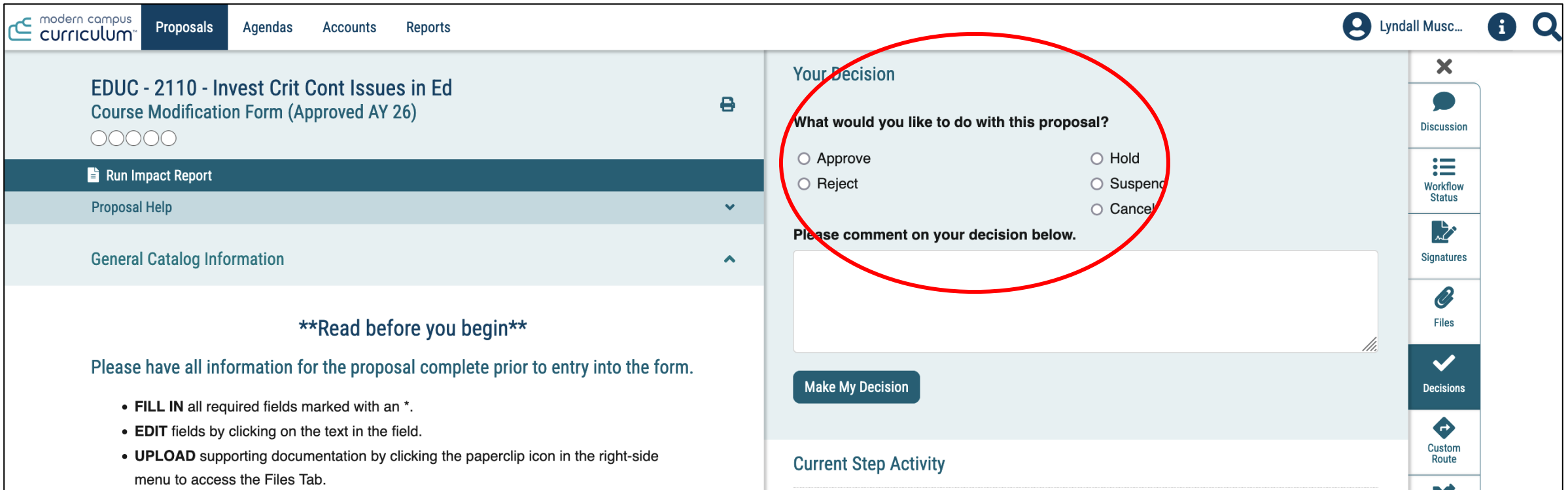
Custom Route

Crosslistings

Proposal Lookup

Moving a Proposal to Modify an Existing Course through the Workflow

As the originator of the proposal, you must make a decision to advance the workflow process.



modern campus curriculum™ Proposals Agendas Accounts Reports Lyndall Musc...

EDUC - 2110 - Invest Crit Cont Issues in Ed Course Modification Form (Approved AY 26) ○○○○○

Run Impact Report Proposal Help General Catalog Information

****Read before you begin****

Please have all information for the proposal complete prior to entry into the form.

- **FILL IN** all required fields marked with an *.
- **EDIT** fields by clicking on the text in the field.
- **UPLOAD** supporting documentation by clicking the paperclip icon in the right-side menu to access the Files Tab.

Your Decision

What would you like to do with this proposal?

Approve Hold

Reject Suspend

Cancel

Please comment on your decision below.

Make My Decision

Current Step Activity

Discussion Workflow Status Signatures Files Decisions Custom Route

Moving the New Course Proposal Through the Workflow

Decision options include the following:

Approve – This indicates that your decision is to approve the proposal and have the proposal continue in the workflow process.

Reject – This indicates that your decision is to reject the decision to move the proposal forward in the workflow process.

Hold – This indicates that your decision is to hold the proposal for review or continued revisions. You will be able to continue work on the proposal; however, it will not advance in the workflow until the hold is removed by an Administrator.

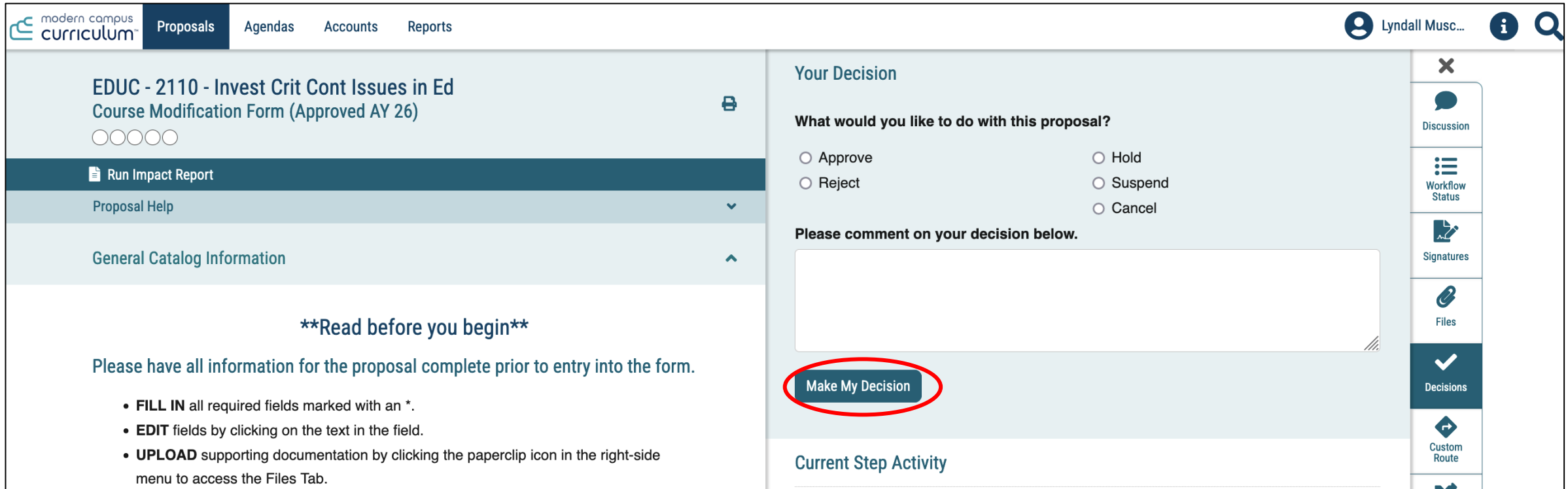
Suspend – If this decision option is selected, no work may be done on the proposal, and it will not advance in the workflow until the suspension is removed by an administrator.

Cancel – If this decision option is selected, the proposal will be sent back to the Originator in an unlaunched state; the Originator may then cancel and delete the proposal.

Moving a Proposal to Modify an Existing Course through the Workflow

Once the decision option has been selected, click the bar labeled, “Make My Decision.”

If “Approve” has been selected, the proposal will begin progressing through the appropriate workflow.



The screenshot displays the 'modern campus curriculum' interface. The top navigation bar includes 'Proposals', 'Agendas', 'Accounts', and 'Reports'. The user profile 'Lyndall Musc...' is visible in the top right. The main content area is titled 'Your Decision' and asks 'What would you like to do with this proposal?'. The proposal title is 'EDUC - 2110 - Invest Crit Cont Issues in Ed Course Modification Form (Approved AY 26)'. The decision options are: Approve, Reject, Hold, Suspend, and Cancel. Below the options is a text box for 'Please comment on your decision below.' and a 'Make My Decision' button, which is circled in red. The left sidebar contains a list of actions: 'Run Impact Report', 'Proposal Help', and 'General Catalog Information'. The bottom section is titled 'Current Step Activity'.

modern campus curriculum™ Proposals Agendas Accounts Reports Lyndall Musc...

EDUC - 2110 - Invest Crit Cont Issues in Ed Course Modification Form (Approved AY 26)

○○○○○

Run Impact Report

Proposal Help

General Catalog Information

****Read before you begin****

Please have all information for the proposal complete prior to entry into the form.

- **FILL IN** all required fields marked with an *.
- **EDIT** fields by clicking on the text in the field.
- **UPLOAD** supporting documentation by clicking the paperclip icon in the right-side menu to access the Files Tab.

Your Decision

What would you like to do with this proposal?

Approve Hold

Reject Suspend

Cancel

Please comment on your decision below.

Make My Decision

Current Step Activity

Discussion

Workflow Status

Signatures

Files

Decisions

Custom Route

Moving a Proposal to Modify an Existing Course through the Workflow

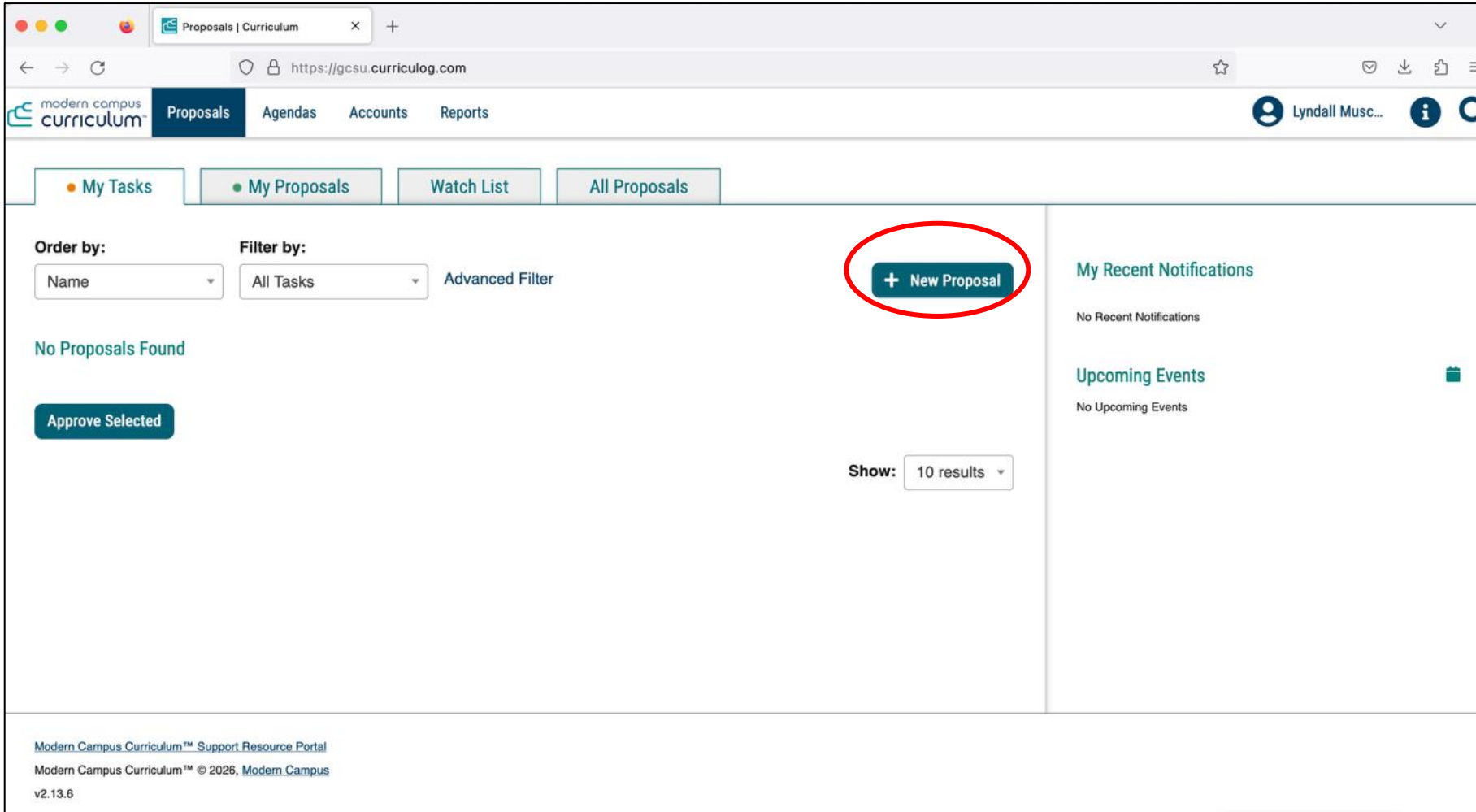
The proposal will appear under the “My Tasks” tab on the *Modern Campus Curriculum* homepage of the next reviewer.

When a proposal appears in the “My Tasks” tab, the reviewer considers the proposal and makes their decision moving the proposal forward in the workflow. This process continues until the final level of approval at which time notifications are sent.

10 Minute Break

Submitting a Proposal for a New Program

Login to **Modern Campus Curriculum** using Unify/MyGCSU credentials. Click on the bar labeled “New Proposal.”



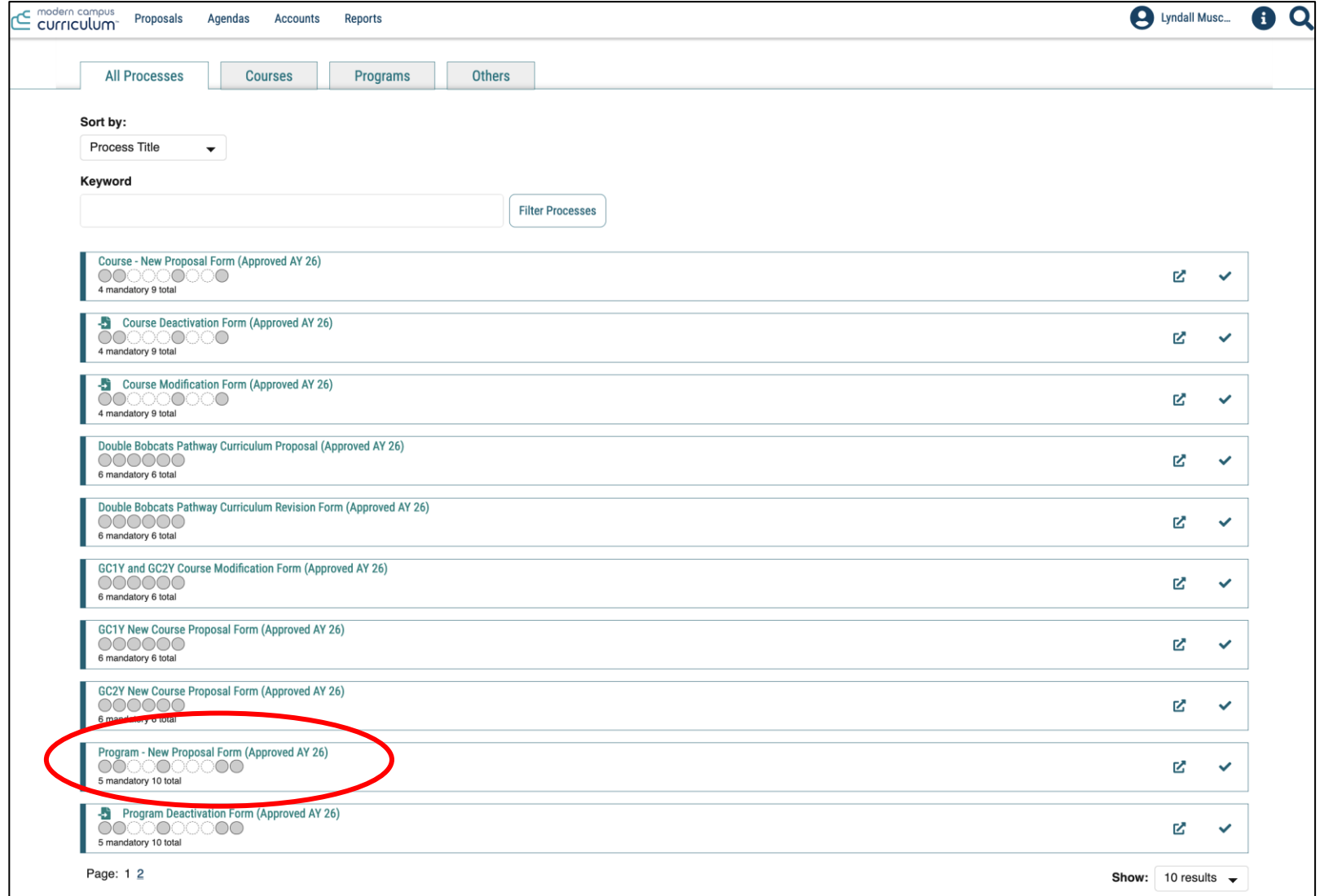
The screenshot displays the 'Proposals' page in the Modern Campus Curriculum system. The browser address bar shows the URL <https://gcsu.curriculog.com>. The navigation menu includes 'Proposals', 'Agendas', 'Accounts', and 'Reports'. The user profile 'Lyndall Musc...' is visible in the top right corner. The main content area features tabs for 'My Tasks', 'My Proposals', 'Watch List', and 'All Proposals'. Below the tabs, there are 'Order by:' and 'Filter by:' dropdown menus, with 'Name' selected for ordering and 'All Tasks' for filtering. An 'Advanced Filter' link is also present. A prominent '+ New Proposal' button is circled in red. The page indicates 'No Proposals Found' and includes an 'Approve Selected' button. A 'Show: 10 results' dropdown is located at the bottom right of the main content area. The right sidebar contains sections for 'My Recent Notifications' (showing 'No Recent Notifications') and 'Upcoming Events' (showing 'No Upcoming Events'). The footer contains the text: 'Modern Campus Curriculum™ Support Resource Portal', 'Modern Campus Curriculum™ © 2026, Modern Campus', and 'v2.13.6'.

Submitting a Proposal for a New Program

Select the *Program - New Proposal Form*

New “Programs” include the following:

- New Major
- New Minor
- New Certificate
- New Concentration



modern campus curriculum

Proposals Agendas Accounts Reports

Lyndall Musc...

All Processes Courses Programs Others

Sort by:
Process Title


Keyword
Filter Processes

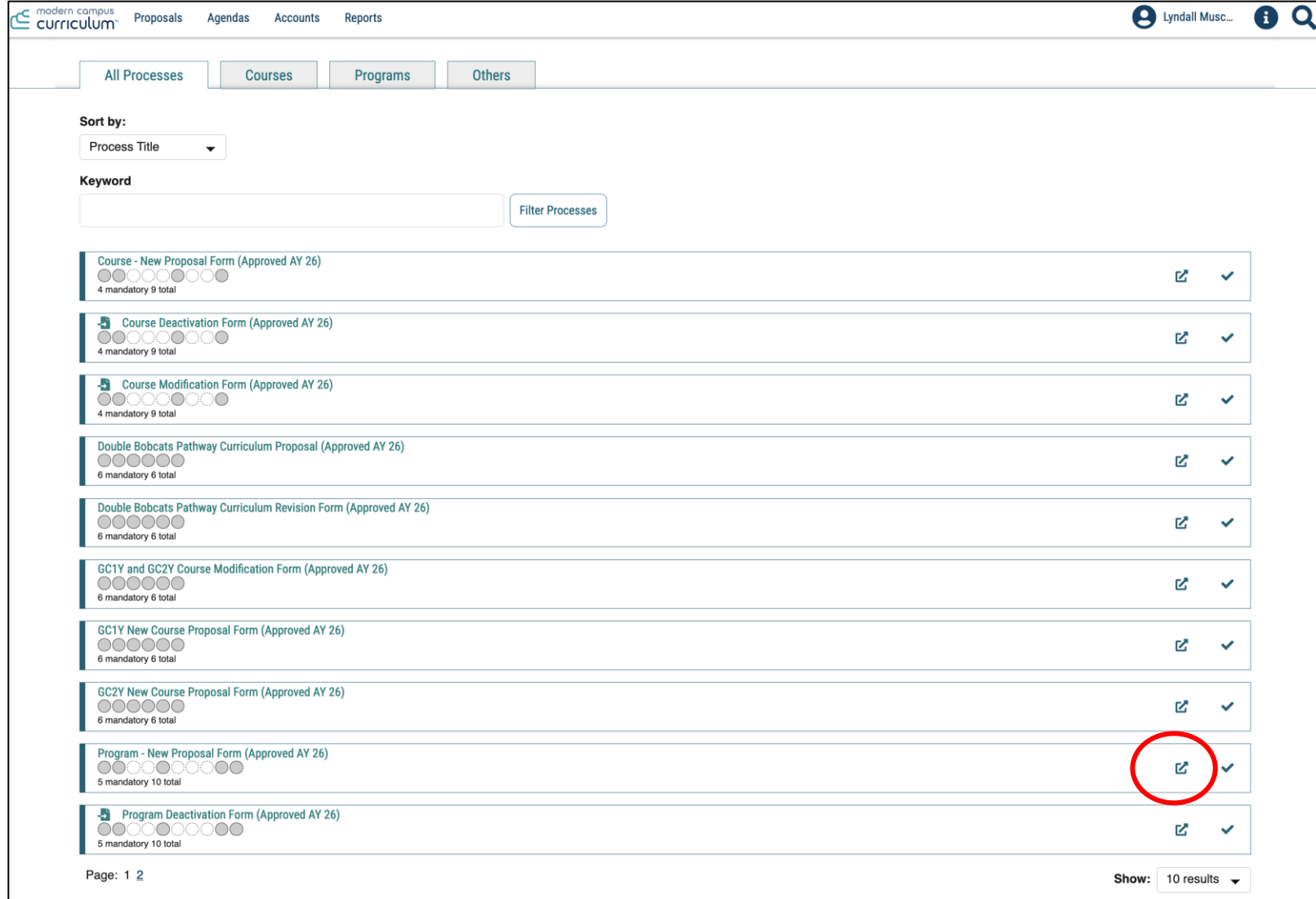
Course - New Proposal Form (Approved AY 26) 4 mandatory 9 total	✎	✓
Course Deactivation Form (Approved AY 26) 4 mandatory 9 total	✎	✓
Course Modification Form (Approved AY 26) 4 mandatory 9 total	✎	✓
Double Bobcats Pathway Curriculum Proposal (Approved AY 26) 6 mandatory 6 total	✎	✓
Double Bobcats Pathway Curriculum Revision Form (Approved AY 26) 6 mandatory 6 total	✎	✓
GC1Y and GC2Y Course Modification Form (Approved AY 26) 6 mandatory 6 total	✎	✓
GC1Y New Course Proposal Form (Approved AY 26) 6 mandatory 6 total	✎	✓
GC2Y New Course Proposal Form (Approved AY 26) 6 mandatory 6 total	✎	✓
Program - New Proposal Form (Approved AY 26) 5 mandatory 10 total	✎	✓
Program Deactivation Form (Approved AY 26) 5 mandatory 10 total	✎	✓

Page: 1 2

Show: 10 results

Submitting a Proposal for a New Program

To preview a proposal form, click on the  icon. This is helpful to review prior to beginning a proposal so that all necessary information can be prepared and easily accessible.

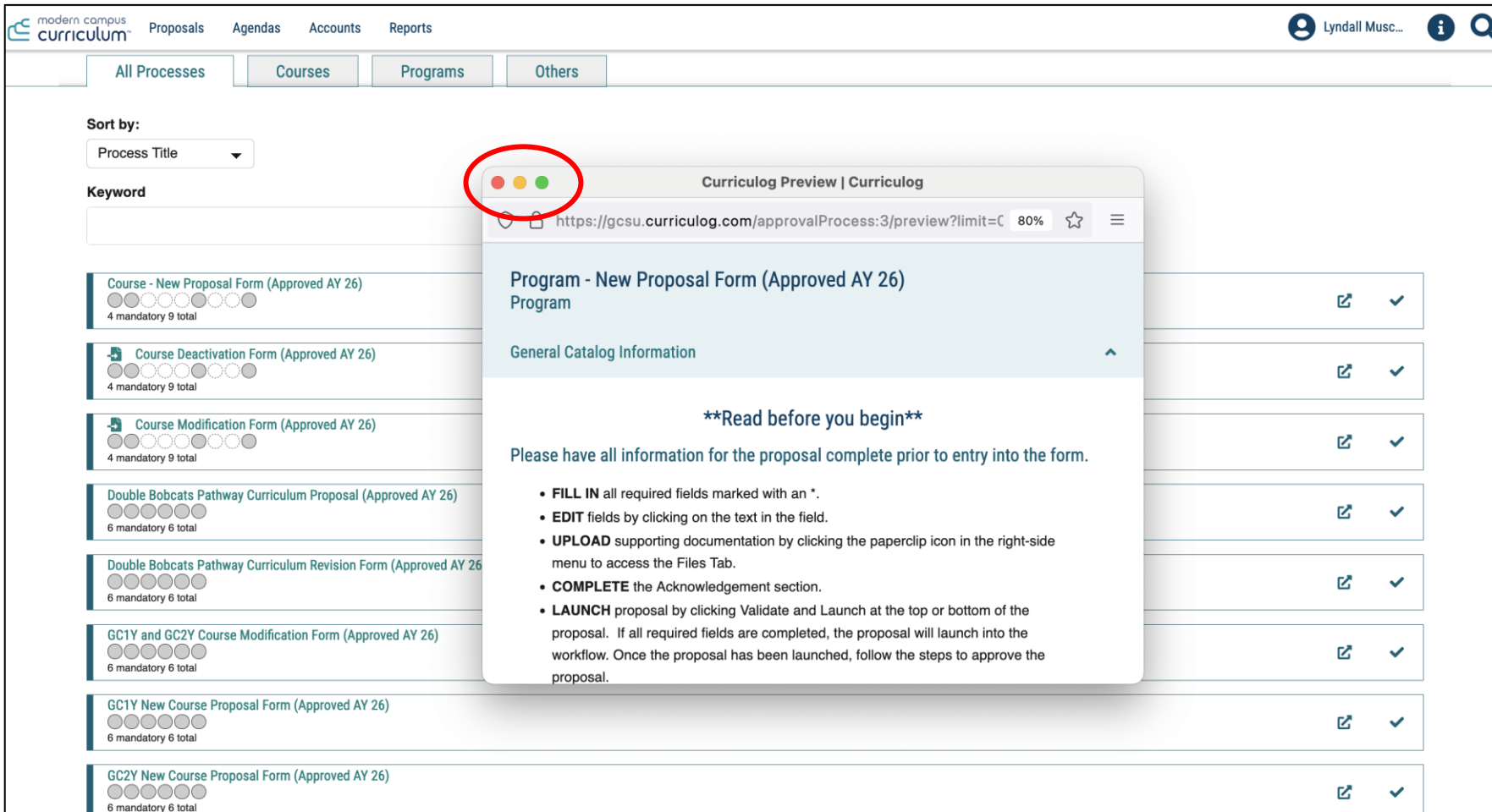


The screenshot displays the 'modern campus curriculum' interface. At the top, there are navigation tabs for 'Proposals', 'Agendas', 'Accounts', and 'Reports'. The user's name 'Lyndall Musc...' is visible in the top right corner. Below the navigation, there are tabs for 'All Processes', 'Courses', 'Programs', and 'Others'. The 'All Processes' tab is selected. Underneath, there is a 'Sort by:' dropdown menu set to 'Process Title', a 'Keyword' search box, and a 'Filter Processes' button. The main content area shows a list of proposal forms, each with a title, a progress indicator (a row of 10 circles), and a '4 mandatory 9 total' or '6 mandatory 6 total' label. Each item has an external link icon (a square with a diagonal arrow) and a checkmark icon. The external link icon for the 'Program - New Proposal Form (Approved AY 26)' is circled in red. At the bottom, there is a 'Page: 1 2' indicator and a 'Show: 10 results' dropdown menu.

Process Title	Mandatory	Total	Preview	Checkmark
Course - New Proposal Form (Approved AY 26)	4	9		
Course Deactivation Form (Approved AY 26)	4	9		
Course Modification Form (Approved AY 26)	4	9		
Double Bobcats Pathway Curriculum Proposal (Approved AY 26)	6	6		
Double Bobcats Pathway Curriculum Revision Form (Approved AY 26)	6	6		
GC1Y and GC2Y Course Modification Form (Approved AY 26)	6	6		
GC1Y New Course Proposal Form (Approved AY 26)	6	6		
GC2Y New Course Proposal Form (Approved AY 26)	6	6		
Program - New Proposal Form (Approved AY 26)	5	10		
Program Deactivation Form (Approved AY 26)	5	10		

Submitting a Proposal for a New Program

The preview window can be expanded, minimized, or closed using the red, yellow, and green dots at the top of the pop-up screen.



The screenshot displays the Curriculog web application interface. At the top, there is a navigation bar with the "modern campus curriculum" logo and tabs for "Proposals", "Agendas", "Accounts", and "Reports". The user's name "Lyndall Musc..." is visible in the top right corner. Below the navigation bar, there are tabs for "All Processes", "Courses", "Programs", and "Others".


The main content area shows a list of proposal forms under the "Programs" tab. Each form entry includes a title, a progress indicator (a row of circles), and a "4 mandatory 9 total" or "6 mandatory 6 total" label. The forms listed are:

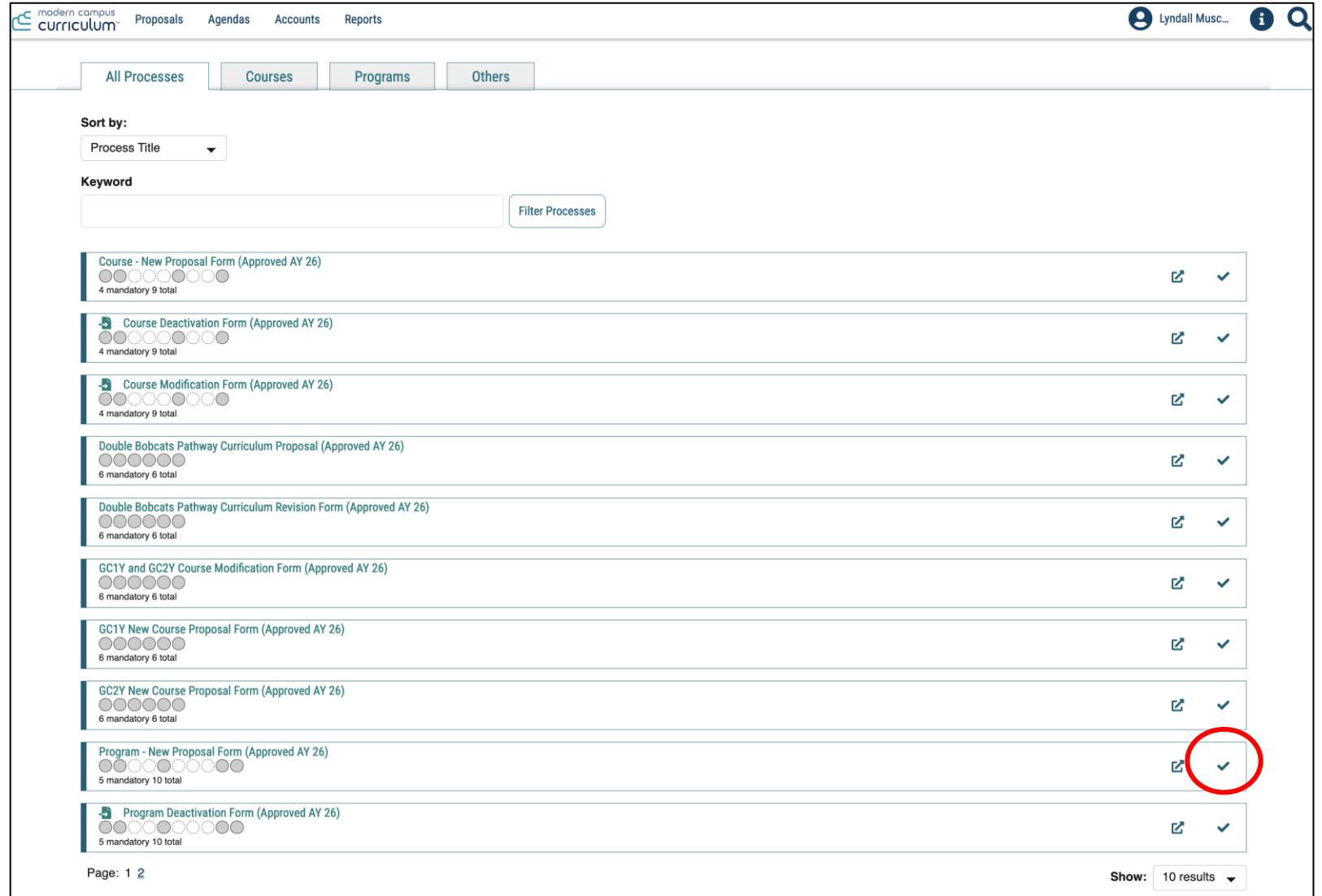
- Course - New Proposal Form (Approved AY 26)
- Course Deactivation Form (Approved AY 26)
- Course Modification Form (Approved AY 26)
- Double Bobcats Pathway Curriculum Proposal (Approved AY 26)
- Double Bobcats Pathway Curriculum Revision Form (Approved AY 26)
- GC1Y and GC2Y Course Modification Form (Approved AY 26)
- GC1Y New Course Proposal Form (Approved AY 26)
- GC2Y New Course Proposal Form (Approved AY 26)

A preview window titled "Curriculog Preview | Curriculog" is open over the list. The window's title bar features three colored dots (red, yellow, green) for window control, which are circled in red. The URL in the address bar is "https://gcsu.curriculog.com/approvalProcess:3/preview?limit=C 80%". The preview content includes:











- Title: "Program - New Proposal Form (Approved AY 26) Program"
- Section: "General Catalog Information"
- Header: "**Read before you begin**"
- Text: "Please have all information for the proposal complete prior to entry into the form."
- Instructions:
 - FILL IN** all required fields marked with an *.
 - EDIT** fields by clicking on the text in the field.
 - UPLOAD** supporting documentation by clicking the paperclip icon in the right-side menu to access the Files Tab.
 - COMPLETE** the Acknowledgement section.
 - LAUNCH** proposal by clicking Validate and Launch at the top or bottom of the proposal. If all required fields are completed, the proposal will launch into the workflow. Once the proposal has been launched, follow the steps to approve the proposal.

Submitting a Proposal for a New Program

To begin the proposal, click on the  icon. This will open the proposal form.

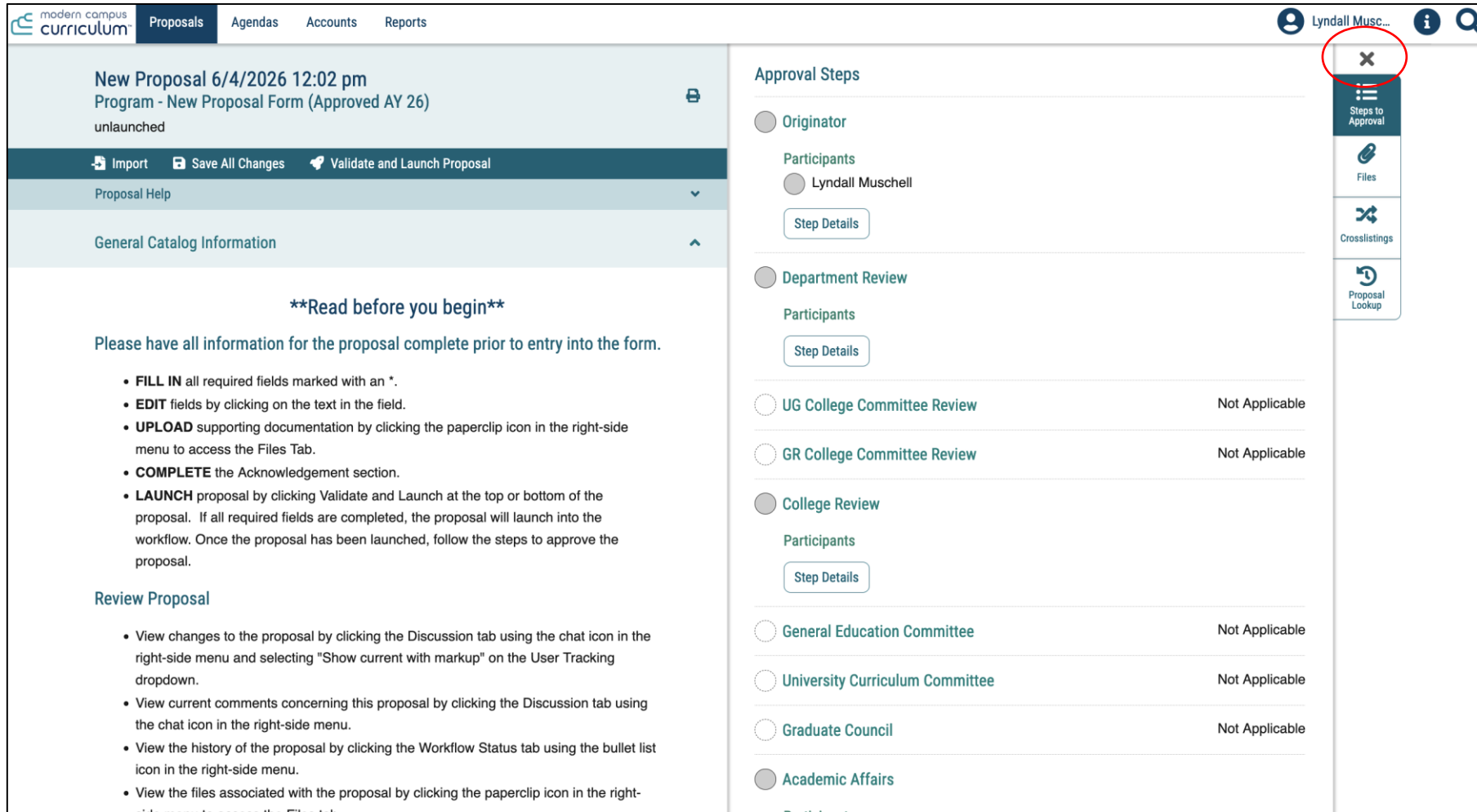


The screenshot shows the 'modern campus curriculum' interface. The top navigation bar includes 'Proposals', 'Agendas', 'Accounts', and 'Reports'. The user is logged in as 'Lyndall Musc...'. The main content area has tabs for 'All Processes', 'Courses', 'Programs', and 'Others'. Below the tabs, there is a 'Sort by:' dropdown set to 'Process Title' and a 'Keyword' search field with a 'Filter Processes' button. A list of proposal forms is displayed, each with a progress indicator (circles) and a '4 mandatory 9 total' or '6 mandatory 6 total' or '5 mandatory 10 total' label. The 'Program - New Proposal Form (Approved AY 26)' entry is highlighted with a red circle around its checkmark icon. The bottom of the page shows 'Page: 1 2' and 'Show: 10 results'.

Process Title	Mandatory	Total	Action
Course - New Proposal Form (Approved AY 26)	4	9	
Course Deactivation Form (Approved AY 26)	4	9	
Course Modification Form (Approved AY 26)	4	9	
Double Bobcats Pathway Curriculum Proposal (Approved AY 26)	6	6	
Double Bobcats Pathway Curriculum Revision Form (Approved AY 26)	6	6	
GC1Y and GC2Y Course Modification Form (Approved AY 26)	6	6	
GC1Y New Course Proposal Form (Approved AY 26)	6	6	
GC2Y New Course Proposal Form (Approved AY 26)	6	6	
Program - New Proposal Form (Approved AY 26)	5	10	
Program Deactivation Form (Approved AY 26)	5	10	

Submitting a Proposal for a New Program

To view the form in full pane, click on the X in the top right-hand corner.



modern campus curriculum | Proposals | Agendas | Accounts | Reports

Lyndall Musc...

New Proposal 6/4/2026 12:02 pm
Program - New Proposal Form (Approved AY 26)
unlaunched

Import | Save All Changes | Validate and Launch Proposal

Proposal Help

General Catalog Information

****Read before you begin****

Please have all information for the proposal complete prior to entry into the form.

- **FILL IN** all required fields marked with an *.
- **EDIT** fields by clicking on the text in the field.
- **UPLOAD** supporting documentation by clicking the paperclip icon in the right-side menu to access the Files Tab.
- **COMPLETE** the Acknowledgement section.
- **LAUNCH** proposal by clicking Validate and Launch at the top or bottom of the proposal. If all required fields are completed, the proposal will launch into the workflow. Once the proposal has been launched, follow the steps to approve the proposal.

Review Proposal

- View changes to the proposal by clicking the Discussion tab using the chat icon in the right-side menu and selecting "Show current with markup" on the User Tracking dropdown.
- View current comments concerning this proposal by clicking the Discussion tab using the chat icon in the right-side menu.
- View the history of the proposal by clicking the Workflow Status tab using the bullet list icon in the right-side menu.
- View the files associated with the proposal by clicking the paperclip icon in the right-side menu to access the Files tab.

Approval Steps

- Originator
 - Participants: Lyndall Muschell
 - Step Details
- Department Review
 - Participants
 - Step Details
- UG College Committee Review: Not Applicable
- GR College Committee Review: Not Applicable
- College Review
 - Participants
 - Step Details
- General Education Committee: Not Applicable
- University Curriculum Committee: Not Applicable
- Graduate Council: Not Applicable
- Academic Affairs

Steps to Approval

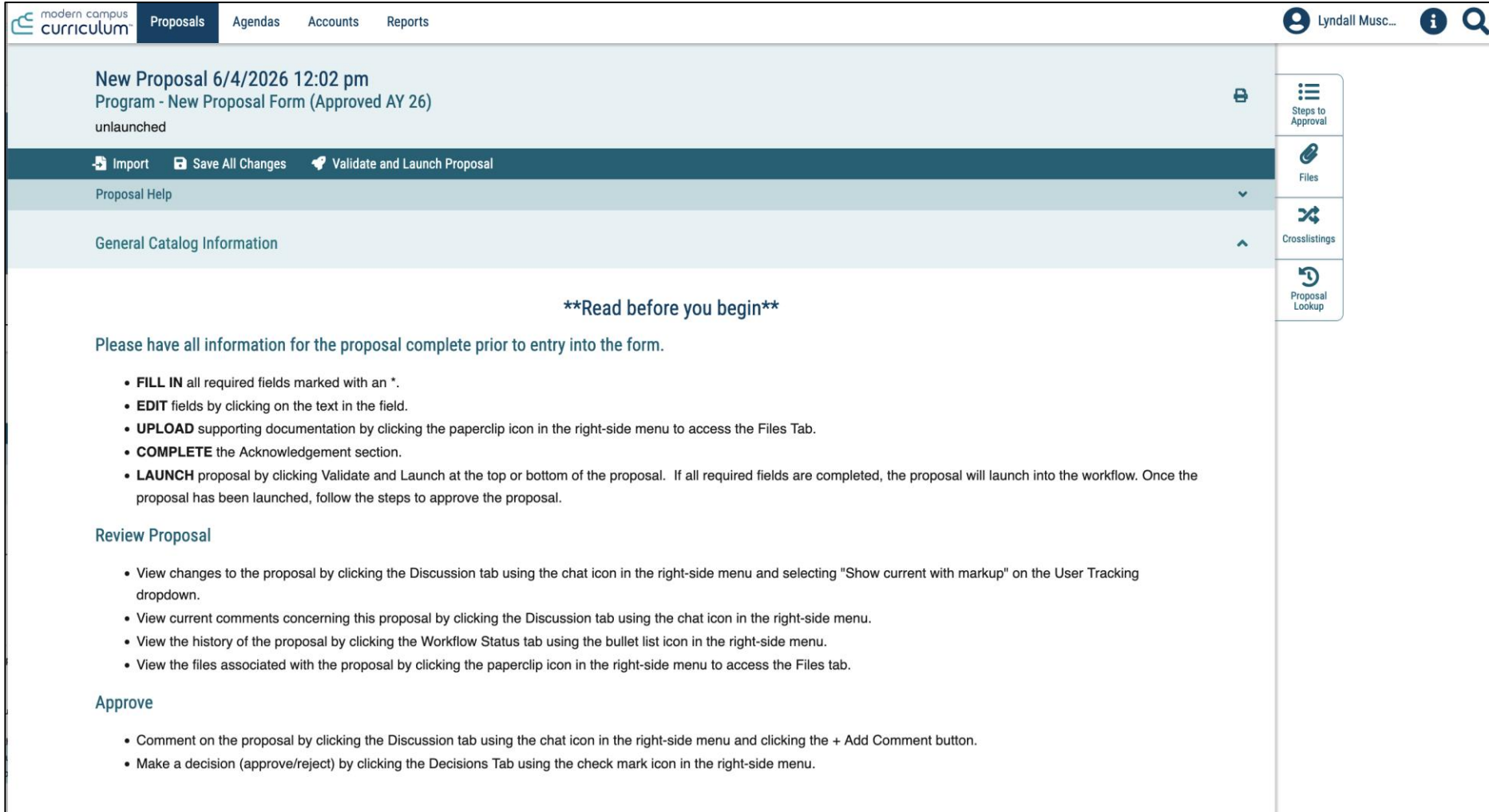
Files

Crosslistings

Proposal Lookup

Submitting a Proposal for a New Program

Complete the form using the guidelines provided. Required fields are marked with an *.



The screenshot displays the 'modern campus curriculum' interface for submitting a proposal. The top navigation bar includes 'Proposals', 'Agendas', 'Accounts', and 'Reports'. The user is identified as 'Lyndall Musc...'. The main content area shows a 'New Proposal' created on 6/4/2026 at 12:02 pm, titled 'Program - New Proposal Form (Approved AY 26)', which is currently 'unlaunched'. A toolbar offers actions: 'Import', 'Save All Changes', and 'Validate and Launch Proposal'. A right-side menu contains 'Steps to Approval', 'Files', 'Crosslistings', and 'Proposal Lookup'. The main text area contains instructions: '**Read before you begin**', a warning to complete information before entry, and detailed steps for filling, editing, uploading, completing, and launching the proposal. It also provides instructions for reviewing and approving the proposal.

modern campus curriculum | Proposals | Agendas | Accounts | Reports | Lyndall Musc... | i | Q

New Proposal 6/4/2026 12:02 pm
Program - New Proposal Form (Approved AY 26)
unlaunched

Import | Save All Changes | Validate and Launch Proposal

Proposal Help

General Catalog Information

****Read before you begin****

Please have all information for the proposal complete prior to entry into the form.

- **FILL IN** all required fields marked with an *.
- **EDIT** fields by clicking on the text in the field.
- **UPLOAD** supporting documentation by clicking the paperclip icon in the right-side menu to access the Files Tab.
- **COMPLETE** the Acknowledgement section.
- **LAUNCH** proposal by clicking Validate and Launch at the top or bottom of the proposal. If all required fields are completed, the proposal will launch into the workflow. Once the proposal has been launched, follow the steps to approve the proposal.

Review Proposal

- View changes to the proposal by clicking the Discussion tab using the chat icon in the right-side menu and selecting "Show current with markup" on the User Tracking dropdown.
- View current comments concerning this proposal by clicking the Discussion tab using the chat icon in the right-side menu.
- View the history of the proposal by clicking the Workflow Status tab using the bullet list icon in the right-side menu.
- View the files associated with the proposal by clicking the paperclip icon in the right-side menu to access the Files tab.

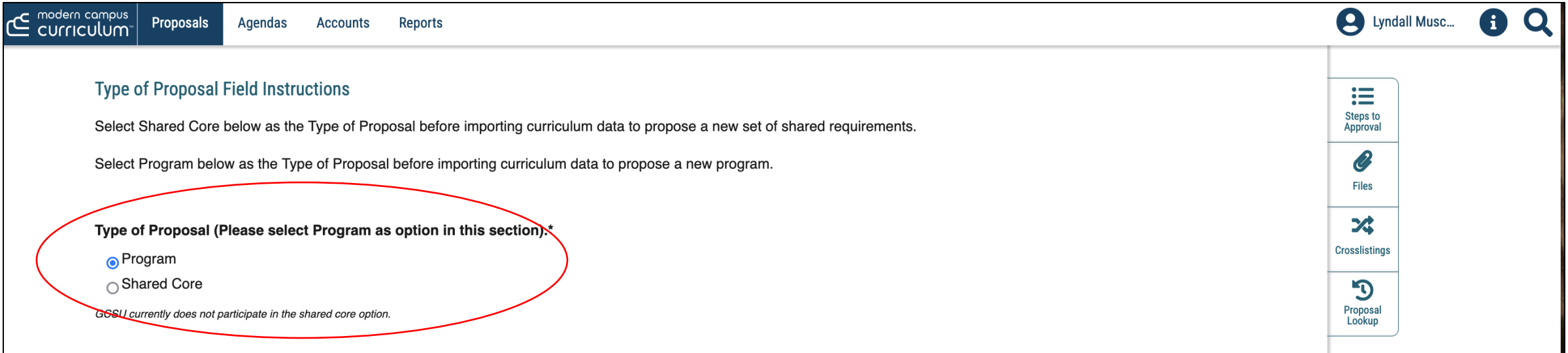
Approve

- Comment on the proposal by clicking the Discussion tab using the chat icon in the right-side menu and clicking the + Add Comment button.
- Make a decision (approve/reject) by clicking the Decisions Tab using the check mark icon in the right-side menu.

Steps to Approval
Files
Crosslistings
Proposal Lookup

Submitting a Proposal for a New Program

In the section of the proposal which required the selection of the “Type of Proposal.” Select “Program.”



modern campus curriculum

Proposals Agendas Accounts Reports

Lyndall Musc... i Q

Type of Proposal Field Instructions

Select Shared Core below as the Type of Proposal before importing curriculum data to propose a new set of shared requirements.

Select Program below as the Type of Proposal before importing curriculum data to propose a new program.

Type of Proposal (Please select Program as option in this section).*

Program

Shared Core

GCSU currently does not participate in the shared core option.

Steps to Approval

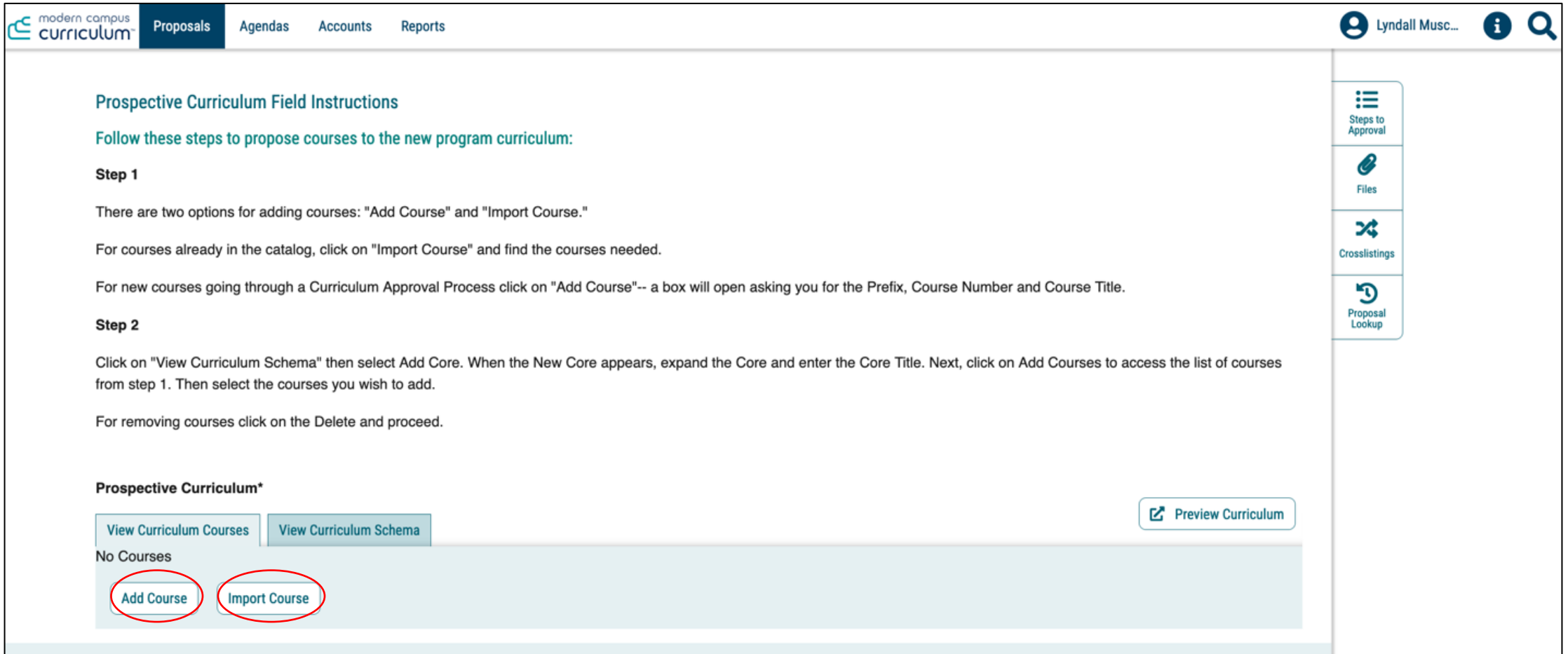
Files

Crosslistings

Proposal Lookup

Submitting a Proposal for a New Program

A section of the form requires the entry of the prospective curriculum for the new program. There are two options for adding courses: "Add Course" and "Import Course."



modern campus curriculum

Proposals Agendas Accounts Reports

Lyndall Musc...

Prospective Curriculum Field Instructions

Follow these steps to propose courses to the new program curriculum:

Step 1

There are two options for adding courses: "Add Course" and "Import Course."

For courses already in the catalog, click on "Import Course" and find the courses needed.

For new courses going through a Curriculum Approval Process click on "Add Course"-- a box will open asking you for the Prefix, Course Number and Course Title.

Step 2

Click on "View Curriculum Schema" then select Add Core. When the New Core appears, expand the Core and enter the Core Title. Next, click on Add Courses to access the list of courses from step 1. Then select the courses you wish to add.

For removing courses click on the Delete and proceed.

Prospective Curriculum*

View Curriculum Courses View Curriculum Schema

No Courses

Add Course Import Course

Preview Curriculum

Steps to Approval

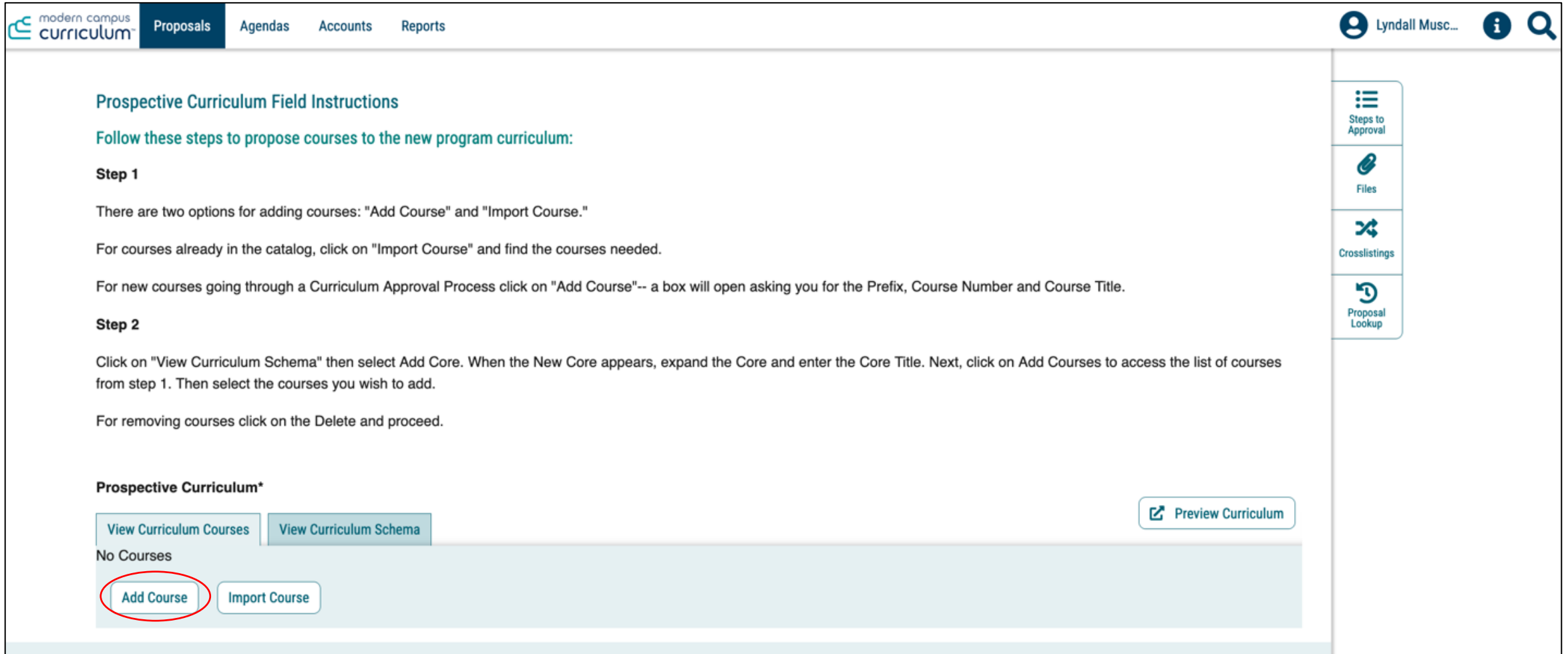
Files

Crosslistings

Proposal Lookup

Submitting a Proposal for a New Program

To add new courses that are going through a Curriculum Approval Process, click “Add Course.”



The screenshot shows the 'modern campus curriculum' interface. The top navigation bar includes 'Proposals', 'Agendas', 'Accounts', and 'Reports'. The user is logged in as 'Lyndall Musc...'. The main content area is titled 'Prospective Curriculum Field Instructions' and provides instructions for adding courses. The 'Add Course' button is highlighted with a red circle.

Prospective Curriculum Field Instructions

Follow these steps to propose courses to the new program curriculum:

Step 1

There are two options for adding courses: "Add Course" and "Import Course."

For courses already in the catalog, click on "Import Course" and find the courses needed.

For new courses going through a Curriculum Approval Process click on "Add Course"-- a box will open asking you for the Prefix, Course Number and Course Title.

Step 2

Click on "View Curriculum Schema" then select Add Core. When the New Core appears, expand the Core and enter the Core Title. Next, click on Add Courses to access the list of courses from step 1. Then select the courses you wish to add.

For removing courses click on the Delete and proceed.

Prospective Curriculum*

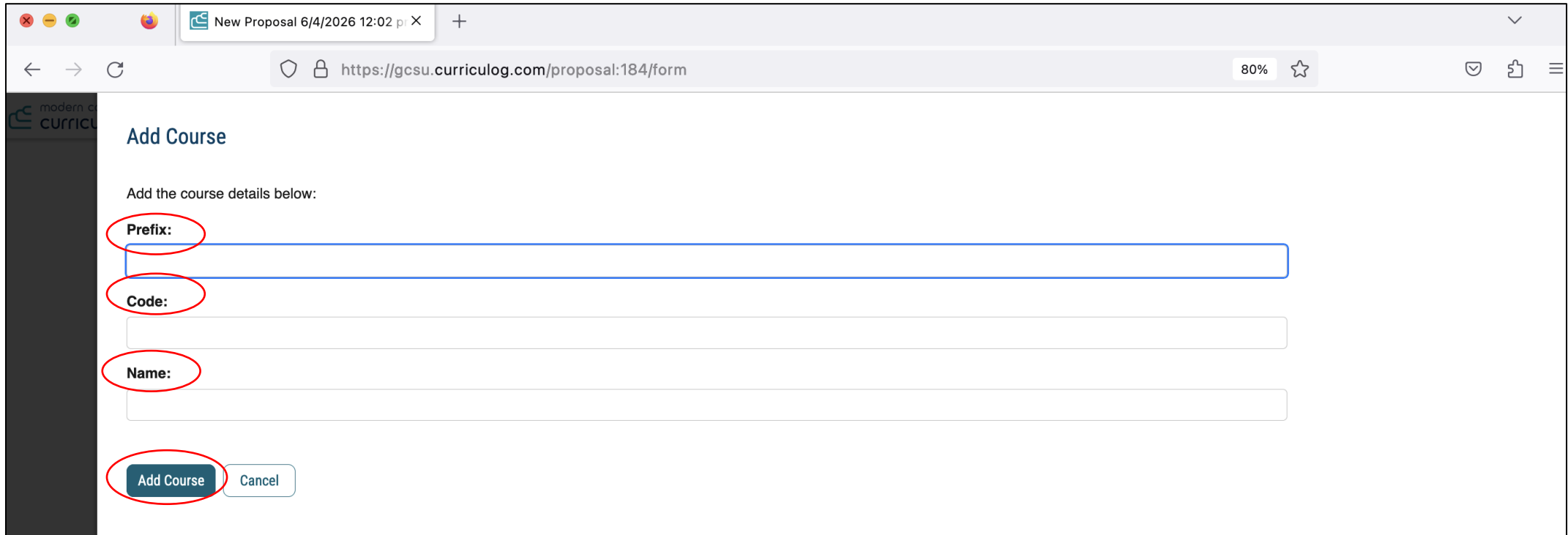
View Curriculum Courses View Curriculum Schema Preview Curriculum

No Courses

Add Course Import Course

Submitting a Proposal for a New Program

In the box that appears, add the prefix, code (number), and name of the new course. Click “Add Course.”



New Proposal 6/4/2026 12:02 pm X

https://gcsu.curriculog.com/proposal:184/form 80% ☆

Add Course

Add the course details below:

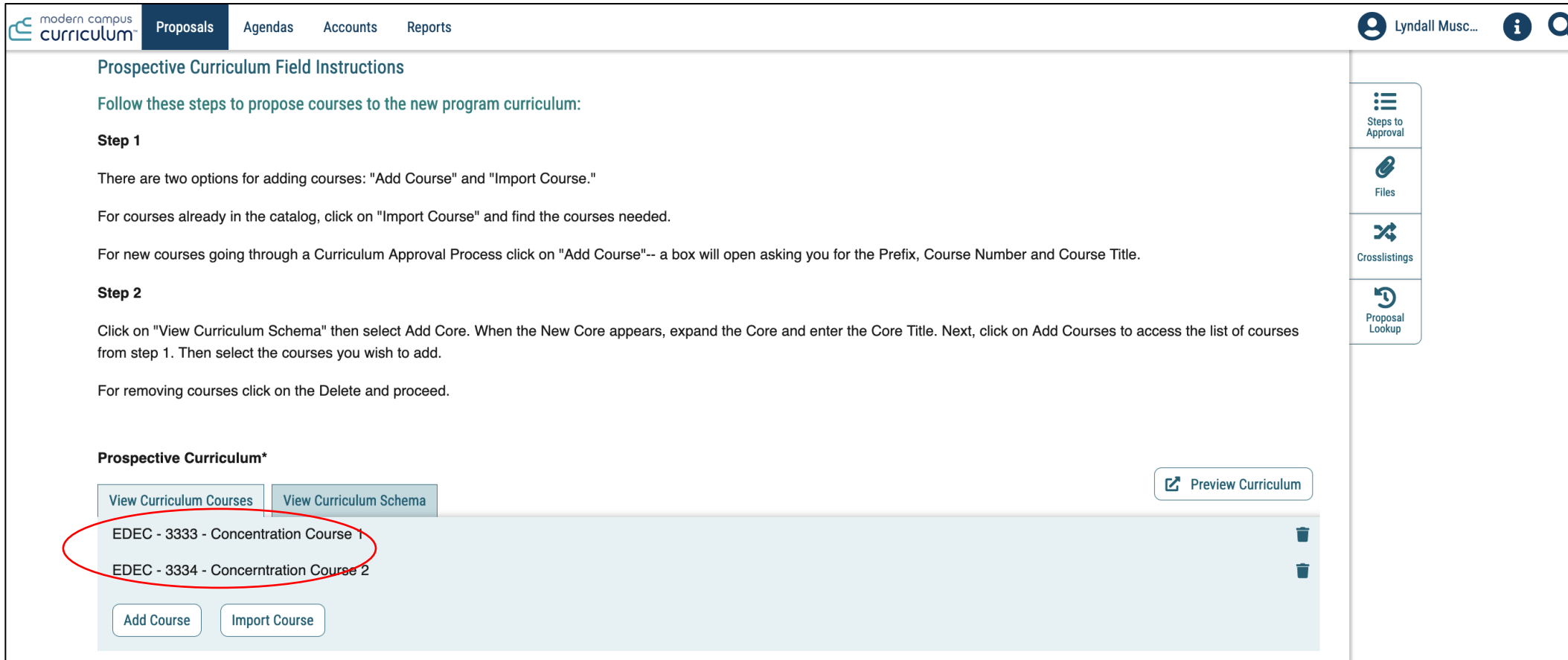
Prefix:

Code:

Name:

Submitting a Proposal for a New Program

After clicking “Add Course,” the new course will show in the section for “Prospective Curriculum.” To add additional new courses that are going through a Curriculum Approval Process, repeat the process by clicking “Add Course.”



The screenshot displays the 'modern campus curriculum' interface. The top navigation bar includes 'Proposals', 'Agendas', 'Accounts', and 'Reports'. The user is identified as 'Lyndall Musc...'. The main content area is titled 'Prospective Curriculum Field Instructions' and provides step-by-step guidance for adding courses. Below the instructions, the 'Prospective Curriculum*' section shows a list of courses: 'EDEC - 3333 - Concentration Course 1' and 'EDEC - 3334 - Concentration Course 2'. The 'Add Course' button is highlighted with a red circle. A sidebar on the right contains icons for 'Steps to Approval', 'Files', 'Crosslistings', and 'Proposal Lookup'. A 'Preview Curriculum' button is also visible in the top right of the course list area.

modern campus curriculum

Proposals Agendas Accounts Reports

Lyndall Musc...

Prospective Curriculum Field Instructions

Follow these steps to propose courses to the new program curriculum:

Step 1

There are two options for adding courses: "Add Course" and "Import Course."

For courses already in the catalog, click on "Import Course" and find the courses needed.

For new courses going through a Curriculum Approval Process click on "Add Course"-- a box will open asking you for the Prefix, Course Number and Course Title.

Step 2

Click on "View Curriculum Schema" then select Add Core. When the New Core appears, expand the Core and enter the Core Title. Next, click on Add Courses to access the list of courses from step 1. Then select the courses you wish to add.

For removing courses click on the Delete and proceed.

Prospective Curriculum*

View Curriculum Courses View Curriculum Schema Preview Curriculum

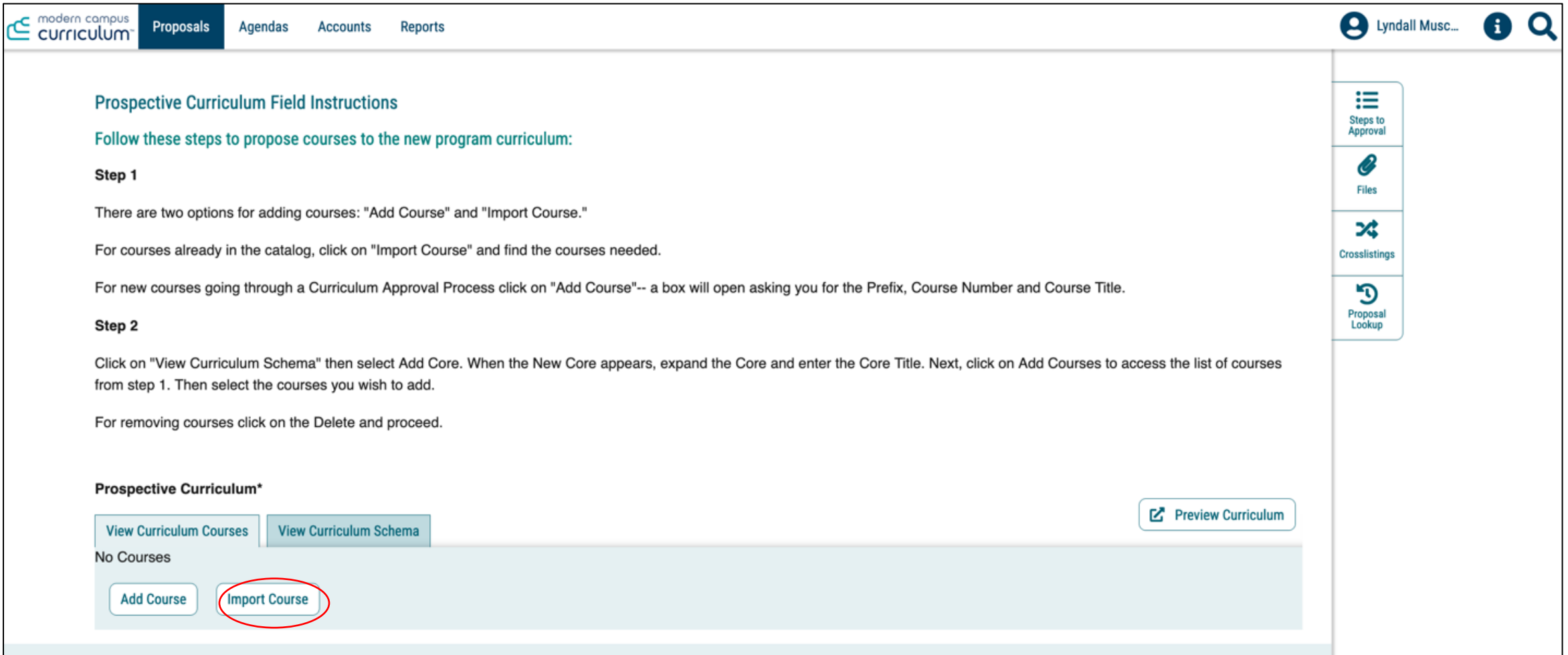
EDEC - 3333 - Concentration Course 1

EDEC - 3334 - Concentration Course 2

Add Course Import Course

Submitting a Proposal for a New Program

To add courses that are already in the catalog, click “Import Courses.”



modern campus curriculum

Proposals Agendas Accounts Reports

Lyndall Musc... i Q

Prospective Curriculum Field Instructions

Follow these steps to propose courses to the new program curriculum:

Step 1

There are two options for adding courses: "Add Course" and "Import Course."

For courses already in the catalog, click on "Import Course" and find the courses needed.

For new courses going through a Curriculum Approval Process click on "Add Course"-- a box will open asking you for the Prefix, Course Number and Course Title.

Step 2

Click on "View Curriculum Schema" then select Add Core. When the New Core appears, expand the Core and enter the Core Title. Next, click on Add Courses to access the list of courses from step 1. Then select the courses you wish to add.

For removing courses click on the Delete and proceed.

Prospective Curriculum*

View Curriculum Courses View Curriculum Schema Preview Curriculum

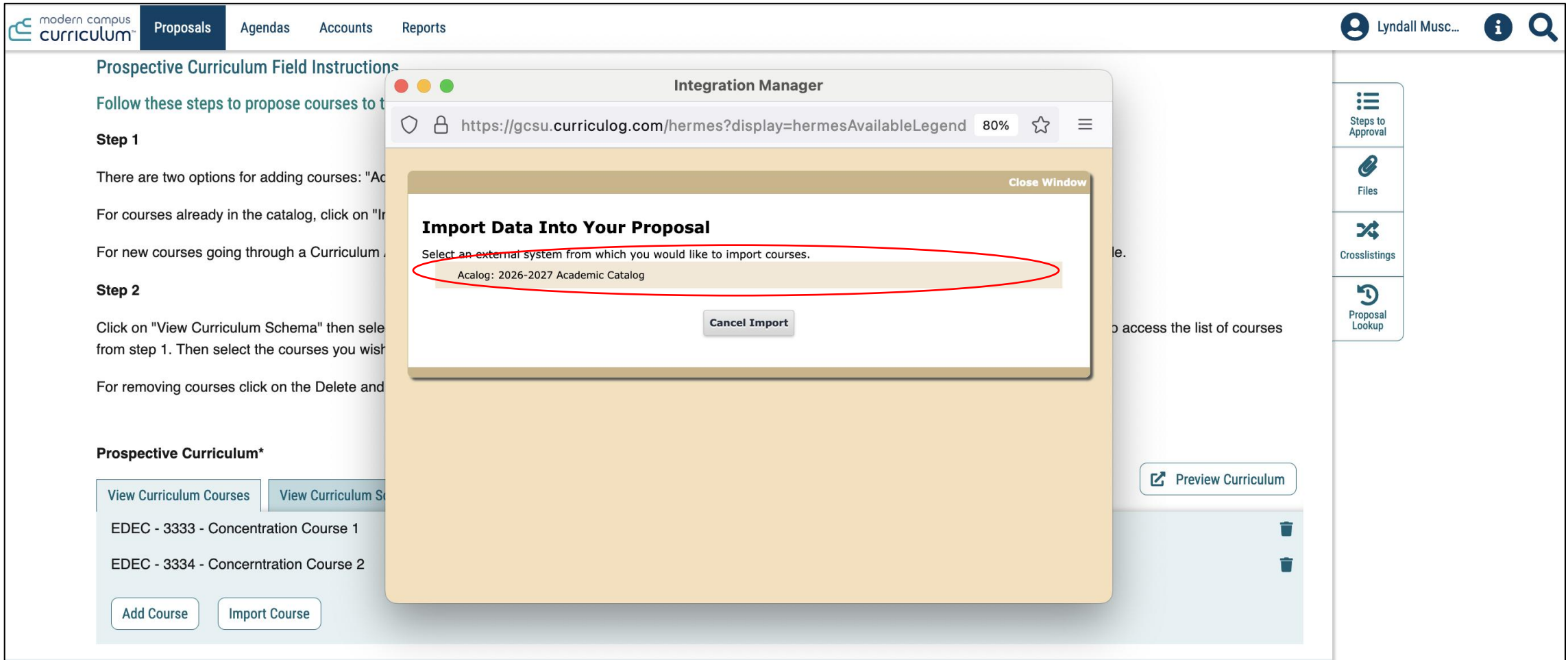
No Courses

Add Course Import Course

Steps to Approval
Files
Crosslistings
Proposal Lookup

Submitting a Proposal for a New Program

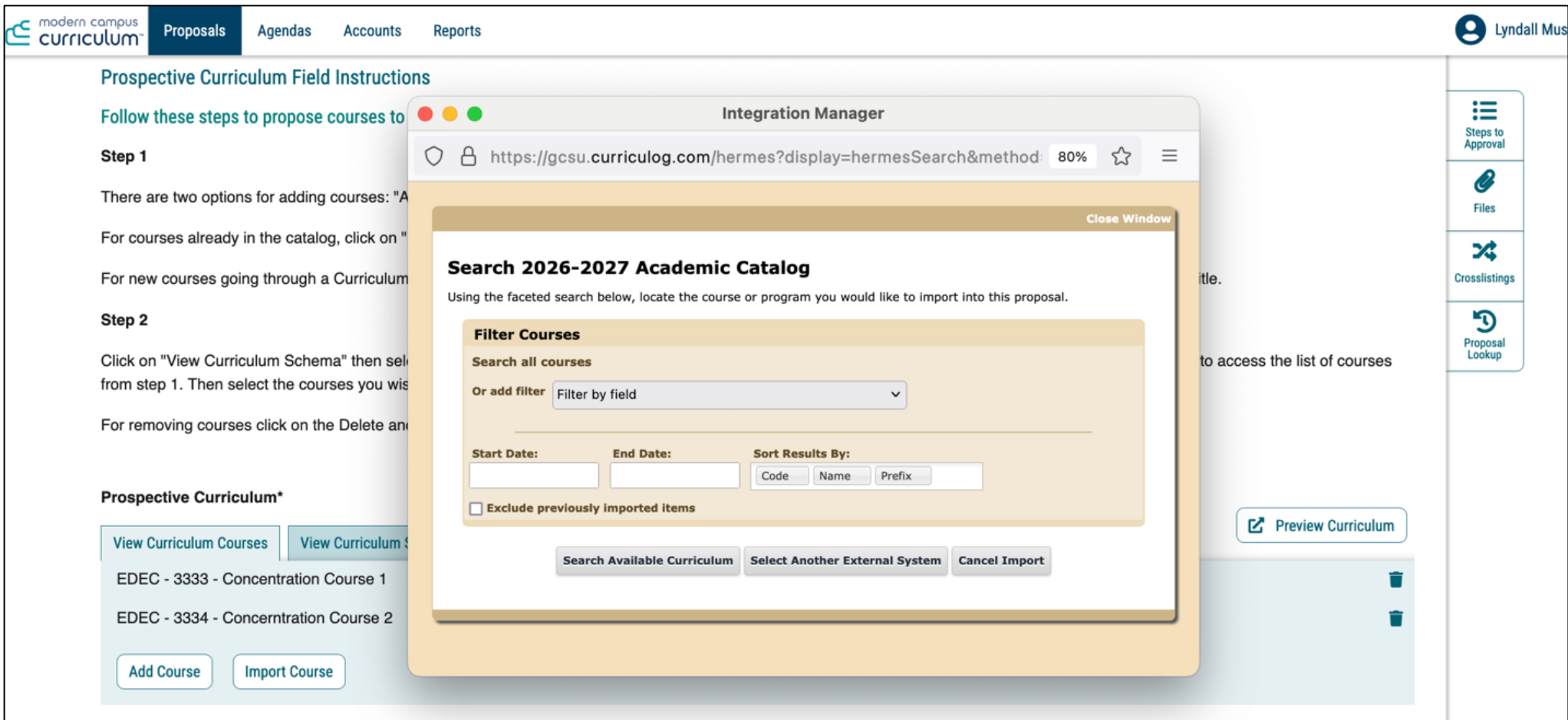
In the “Integration Manager” pop-up window, click on the current catalog.



The screenshot displays the "modern campus curriculum" web application. The main navigation bar includes "Proposals", "Agendas", "Accounts", and "Reports". The user is logged in as "Lyndall Musc...". The page content is titled "Prospective Curriculum Field Instructions" and provides steps for proposing courses. A pop-up window titled "Integration Manager" is open, showing a URL: <https://gcsu.curriculog.com/hermes?display=hermesAvailableLegend>. The pop-up window contains the heading "Import Data Into Your Proposal" and a prompt: "Select an external system from which you would like to import courses." Below this prompt, a list item "Acalog: 2026-2027 Academic Catalog" is highlighted with a red oval. A "Cancel Import" button is visible at the bottom of the pop-up. The background page shows a list of prospective curriculum items, including "EDEC - 3333 - Concentration Course 1" and "EDEC - 3334 - Concerntation Course 2", with buttons for "Add Course" and "Import Course".

Submitting a Proposal for a New Program

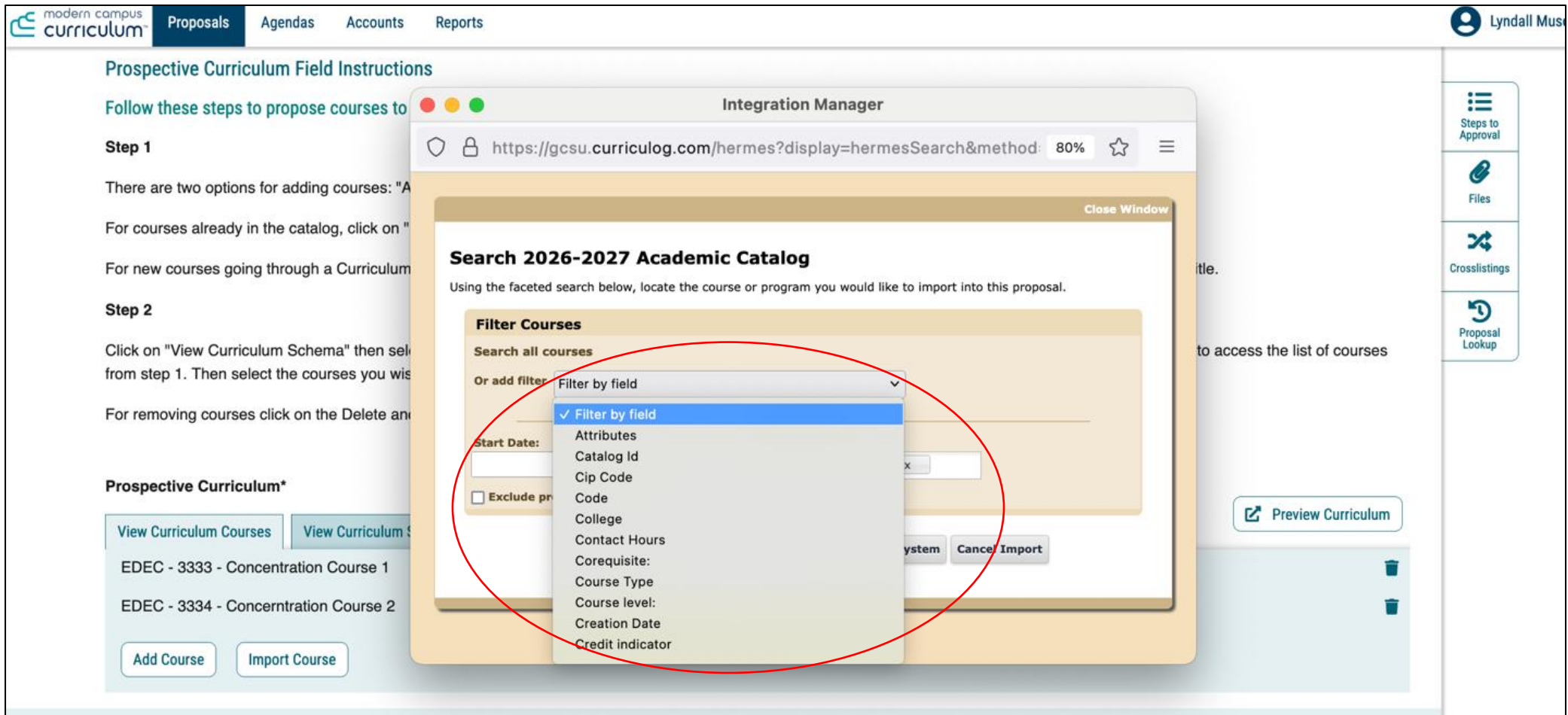
The pop-up window provides options for searching the selected catalog for existing courses that will be added to the “Prospective Curriculum.”



The screenshot displays the 'modern campus curriculum' interface. The main page is titled 'Prospective Curriculum Field Instructions' and includes navigation tabs for 'Proposals', 'Agendas', 'Accounts', and 'Reports'. A user profile for 'Lyndall Mus' is visible in the top right. The instructions are divided into 'Step 1' and 'Step 2'. A pop-up window titled 'Integration Manager' is open, showing a search interface for the '2026-2027 Academic Catalog'. The search window includes a 'Filter Courses' section with a 'Search all courses' dropdown, a 'Filter by field' dropdown, and input fields for 'Start Date', 'End Date', and 'Sort Results By' (with options for Code, Name, and Prefix). There is also a checkbox for 'Exclude previously imported items'. At the bottom of the search window are three buttons: 'Search Available Curriculum', 'Select Another External System', and 'Cancel Import'. The background page shows a list of courses under 'Prospective Curriculum*' and buttons for 'Add Course' and 'Import Course'.

Submitting a Proposal for a New Program

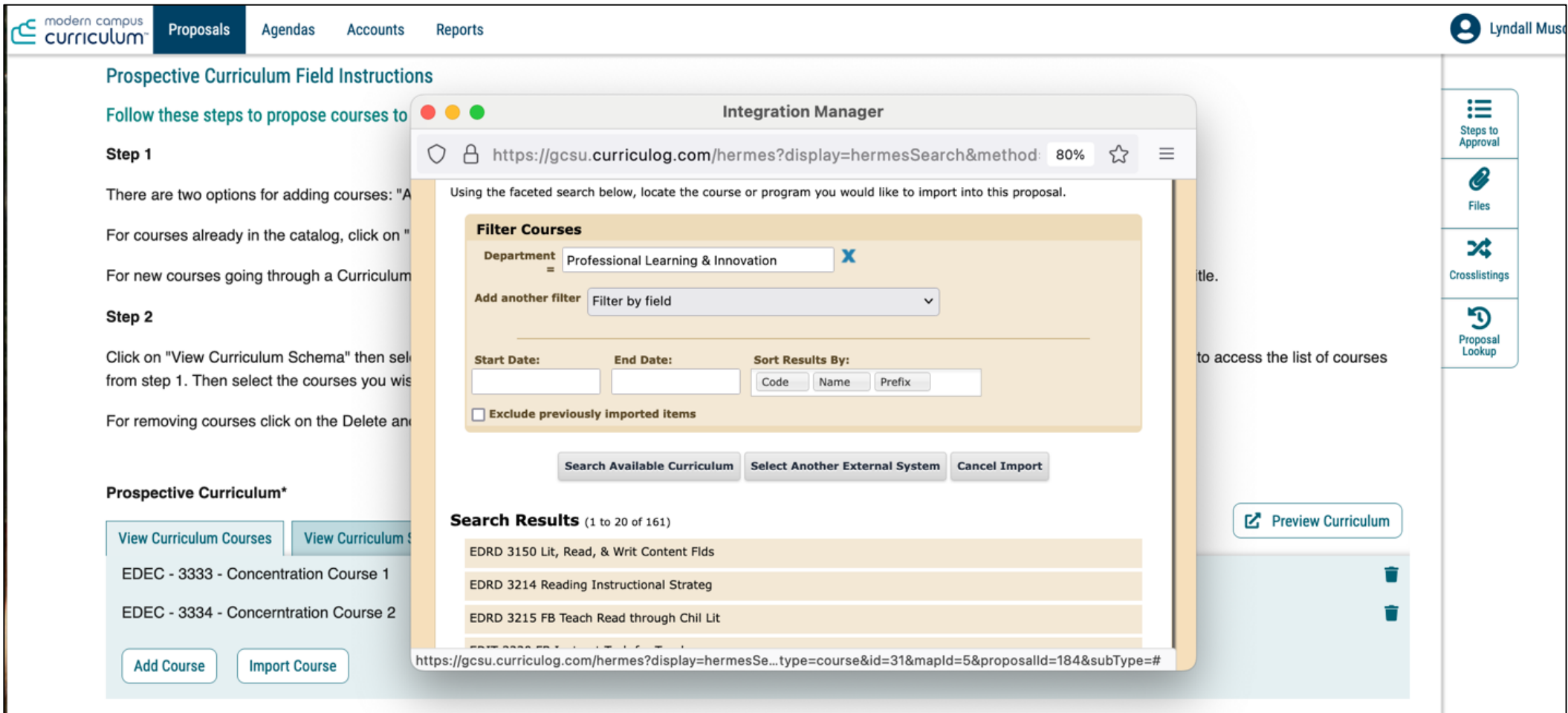
A search of all courses can be done. Or, the search can be narrowed by expanding the “Filter by Field” bar.



The screenshot displays the 'Integration Manager' interface for searching the 2026-2027 Academic Catalog. The main window is titled 'Search 2026-2027 Academic Catalog' and includes a search bar and a 'Filter Courses' dropdown menu. The dropdown menu is expanded, showing a list of filter options: Attributes, Catalog Id, Cip Code, Code, College, Contact Hours, Corequisite, Course Type, Course level, Creation Date, and Credit indicator. The 'Filter by field' option is selected and highlighted in blue. A red circle is drawn around the dropdown menu to emphasize it. The background shows the 'Proposals' tab and a list of prospective curriculum courses, including 'EDEC - 3333 - Concentration Course 1' and 'EDEC - 3334 - Concertration Course 2'. The user's name, Lyndall Mus, is visible in the top right corner.

Submitting a Proposal for a New Program

The example below shows a search by department. The window can be expanded to view all courses offered by the department.



The screenshot displays the 'modern campus curriculum' interface. The 'Proposals' tab is active, and the user is logged in as 'Lyndall Musc'. The main content area shows 'Prospective Curriculum Field Instructions' with steps for adding courses. A modal window titled 'Integration Manager' is open, showing a search for courses by department. The search criteria are: Department: Professional Learning & Innovation, Filter by field: Filter by field, Start Date: (empty), End Date: (empty), Sort Results By: Code, Name, Prefix. The search results show 1 to 20 of 161 results, including: EDRD 3150 Lit, Read, & Writ Content Flds, EDRD 3214 Reading Instructional Strateg, and EDRD 3215 FB Teach Read through Chil Lit. The interface also includes a 'Preview Curriculum' button and a sidebar with 'Steps to Approval', 'Files', 'Crosslistings', and 'Proposal Lookup'.

modern campus curriculum | Proposals | Agendas | Accounts | Reports | Lyndall Musc

Prospective Curriculum Field Instructions

Follow these steps to propose courses to

Step 1

There are two options for adding courses: "A

For courses already in the catalog, click on "

For new courses going through a Curriculum

Step 2

Click on "View Curriculum Schema" then sel

from step 1. Then select the courses you wis

For removing courses click on the Delete and

Prospective Curriculum*

View Curriculum Courses | View Curriculum S

EDEC - 3333 - Concentration Course 1

EDEC - 3334 - Concerntation Course 2

Add Course | Import Course

Integration Manager

https://gcsu.curriculog.com/hermes?display=hermesSearch&method: 80%

Using the faceted search below, locate the course or program you would like to import into this proposal.

Filter Courses

Department = Professional Learning & Innovation X

Add another filter Filter by field

Start Date: End Date: Sort Results By: Code Name Prefix

Exclude previously imported items

Search Available Curriculum | Select Another External System | Cancel Import

Search Results (1 to 20 of 161)

EDRD 3150 Lit, Read, & Writ Content Flds

EDRD 3214 Reading Instructional Strateg

EDRD 3215 FB Teach Read through Chil Lit

Preview Curriculum

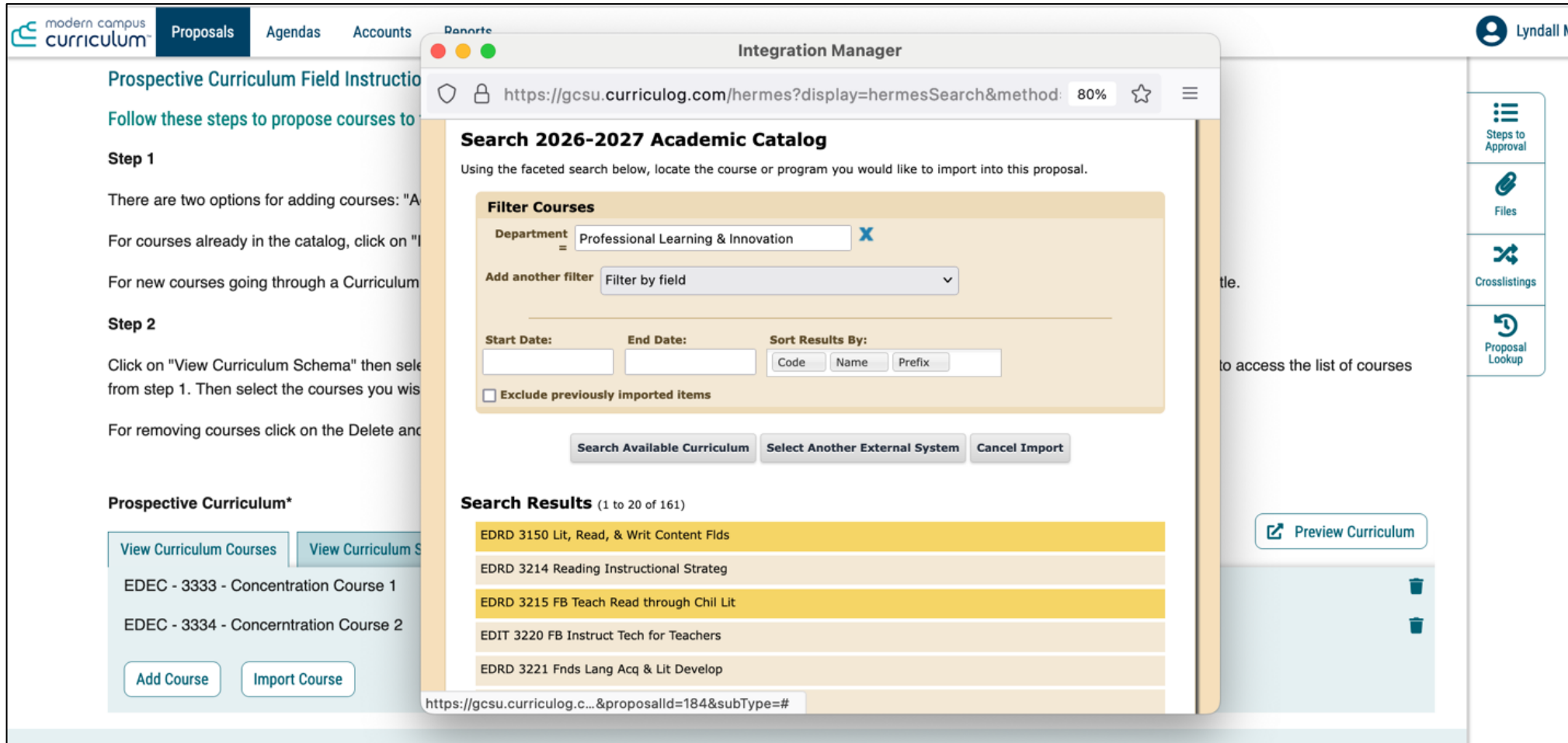
Steps to Approval | Files | Crosslistings | Proposal Lookup

to access the list of courses

https://gcsu.curriculog.com/hermes?display=hermesSe...type=course&id=31&mapId=5&proposalId=184&subType=#

Submitting a Proposal for a New Program

Select the courses to be added to the “Prospective Curriculum.”
Once selected, the course(s) will be highlighted.



The screenshot displays the 'modern campus curriculum' interface. The 'Proposals' tab is active, showing a 'Prospective Curriculum Field Instruction' section with steps for adding courses. A modal window titled 'Integration Manager' is open, showing a search for '2026-2027 Academic Catalog'. The search filters are set to 'Department: Professional Learning & Innovation'. The search results list several courses, with 'EDRD 3150 Lit, Read, & Writ Content Flds' and 'EDRD 3215 FB Teach Read through Chil Lit' highlighted in yellow. The interface includes navigation buttons like 'Add Course' and 'Import Course', and a sidebar with 'Steps to Approval', 'Files', 'Crosslistings', and 'Proposal Lookup'.

modern campus curriculum | Proposals | Agendas | Accounts | Lyndall M

Prospective Curriculum Field Instruction
Follow these steps to propose courses to

Step 1
There are two options for adding courses: "A
For courses already in the catalog, click on "I
For new courses going through a Curriculum

Step 2
Click on "View Curriculum Schema" then sele
from step 1. Then select the courses you wis
For removing courses click on the Delete and

Prospective Curriculum*
View Curriculum Courses | View Curriculum S
EDEC - 3333 - Concentration Course 1
EDEC - 3334 - Concerntation Course 2
Add Course | Import Course

Integration Manager
https://gcsu.curriculog.com/hermes?display=hermesSearch&method: 80% ☆ ☰

Search 2026-2027 Academic Catalog
Using the faceted search below, locate the course or program you would like to import into this proposal.

Filter Courses
Department: Professional Learning & Innovation X
Add another filter: Filter by field
Start Date: End Date: Sort Results By: Code Name Prefix
 Exclude previously imported items
Search Available Curriculum | Select Another External System | Cancel Import

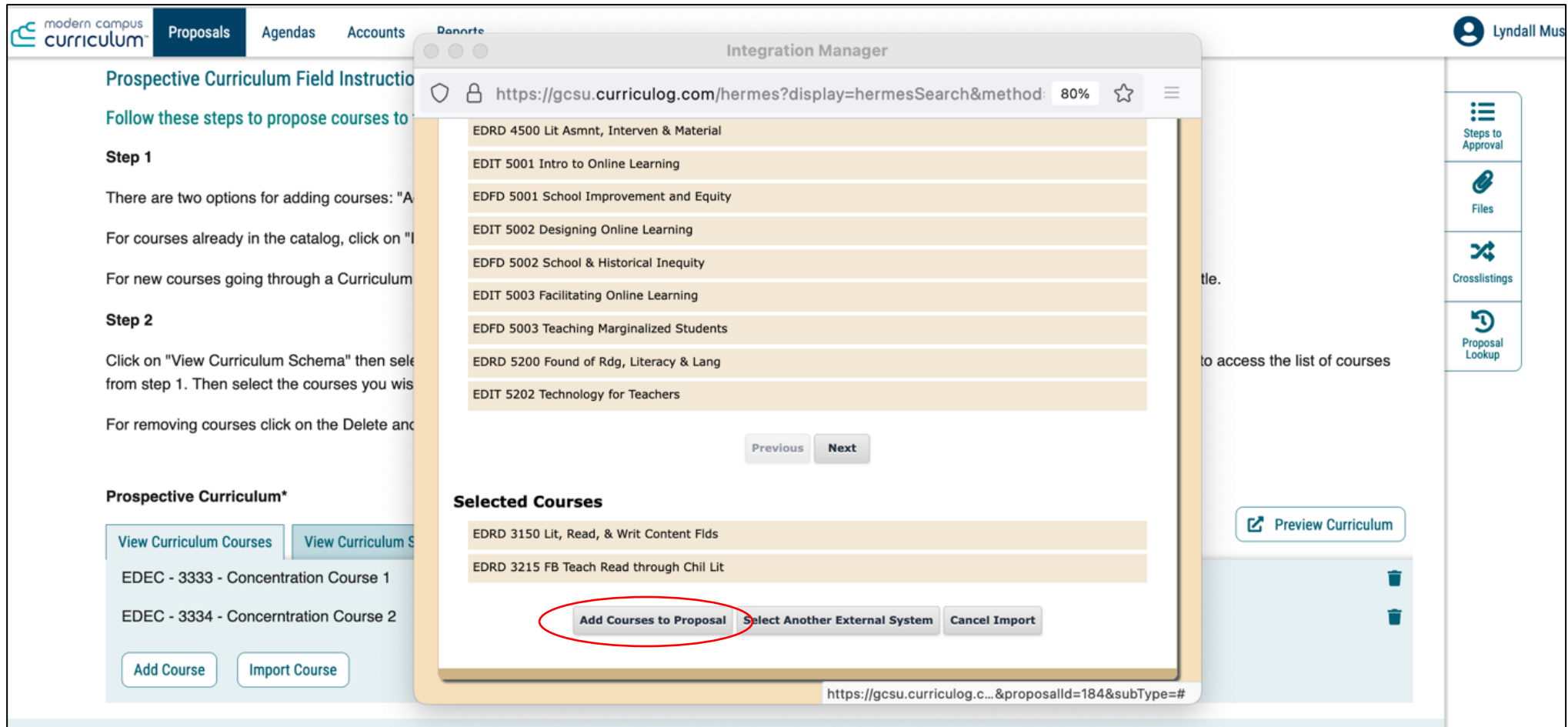
Search Results (1 to 20 of 161)
EDRD 3150 Lit, Read, & Writ Content Flds
EDRD 3214 Reading Instructional Strateg
EDRD 3215 FB Teach Read through Chil Lit
EDIT 3220 FB Instruct Tech for Teachers
EDRD 3221 Fnds Lang Acq & Lit Develop

to access the list of courses
Preview Curriculum

https://gcsu.curriculog.c...&proposalId=184&subType=#

Submitting a Proposal for a New Program

Once the course selection is complete, scroll to the bottom of the pop-up window and click “Add Courses to Proposal.”



The screenshot shows the 'modern campus curriculum' interface with a 'Proposals' tab selected. A pop-up window titled 'Integration Manager' is open, displaying a list of courses and a 'Selected Courses' section. The 'Add Courses to Proposal' button is circled in red.

Integration Manager

https://gcsu.curriculog.com/hermes?display=hermesSearch&method: 80%

EDRD 4500 Lit Asmnt, Interven & Material
EDIT 5001 Intro to Online Learning
EDFD 5001 School Improvement and Equity
EDIT 5002 Designing Online Learning
EDFD 5002 School & Historical Inequity
EDIT 5003 Facilitating Online Learning
EDFD 5003 Teaching Marginalized Students
EDRD 5200 Found of Rdg, Literacy & Lang
EDIT 5202 Technology for Teachers

Previous Next

Selected Courses

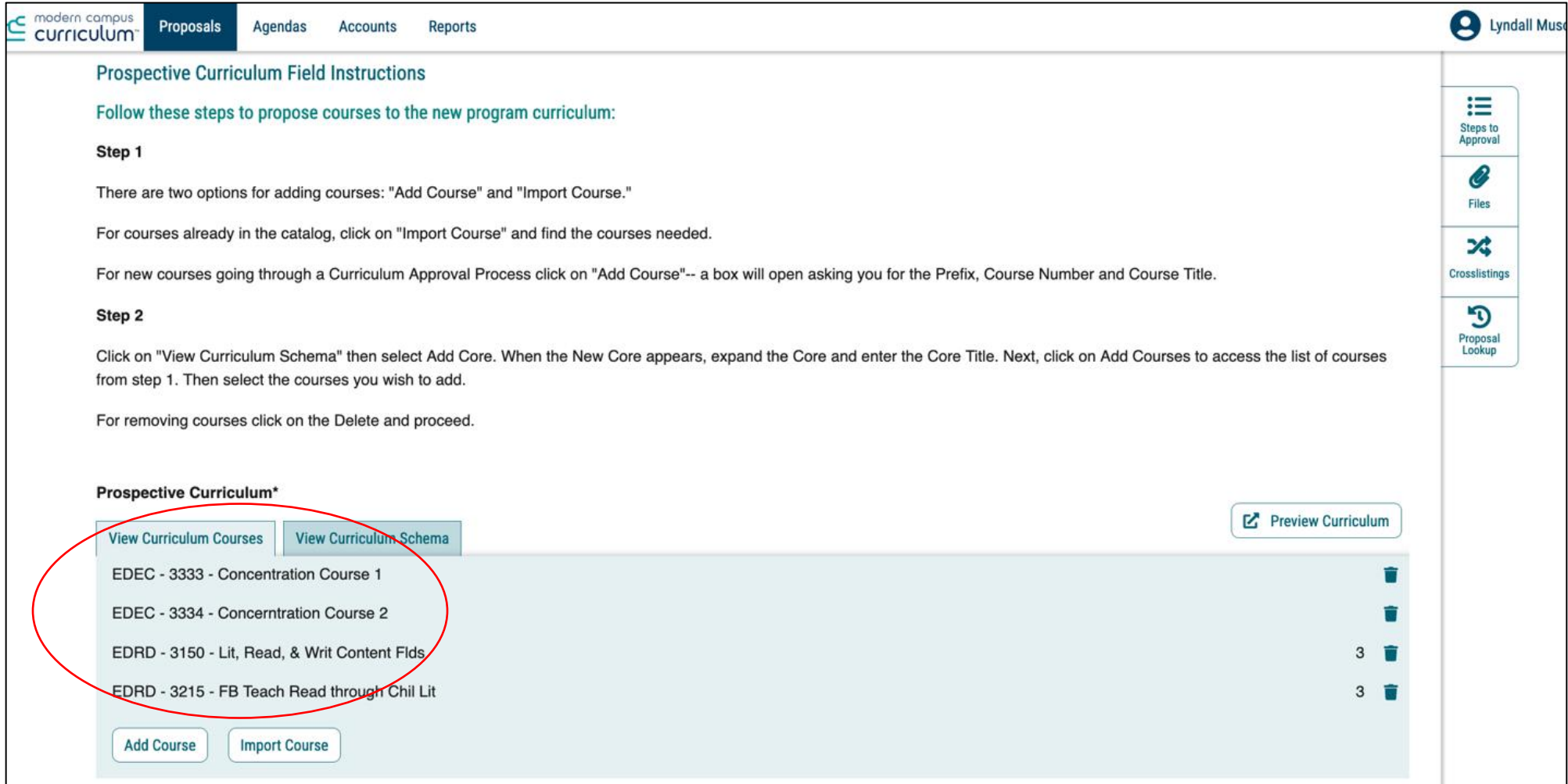
EDRD 3150 Lit, Read, & Writ Content Flds
EDRD 3215 FB Teach Read through Chil Lit

Add Courses to Proposal Select Another External System Cancel Import

https://gcsu.curriculog.c...&proposalId=184&subType=#

Submitting a Proposal for a New Program

The “new” courses and the “imported” courses will be in the tab labeled “View Curriculum Courses.”



The screenshot shows the 'modern campus curriculum' interface. The 'Proposals' tab is active. The main content area displays 'Prospective Curriculum Field Instructions' with two steps: Step 1 (adding courses) and Step 2 (viewing curriculum schema). Below the instructions, the 'Prospective Curriculum*' section shows a list of courses. The 'View Curriculum Courses' tab is highlighted with a red circle. The 'View Curriculum Schema' tab is also visible. A 'Preview Curriculum' button is located to the right of the course list. At the bottom, there are 'Add Course' and 'Import Course' buttons.

modern campus curriculum | Proposals | Agendas | Accounts | Reports | Lyndall Muse

Prospective Curriculum Field Instructions

Follow these steps to propose courses to the new program curriculum:

Step 1

There are two options for adding courses: "Add Course" and "Import Course."

For courses already in the catalog, click on "Import Course" and find the courses needed.

For new courses going through a Curriculum Approval Process click on "Add Course"-- a box will open asking you for the Prefix, Course Number and Course Title.

Step 2

Click on "View Curriculum Schema" then select Add Core. When the New Core appears, expand the Core and enter the Core Title. Next, click on Add Courses to access the list of courses from step 1. Then select the courses you wish to add.

For removing courses click on the Delete and proceed.

Prospective Curriculum*

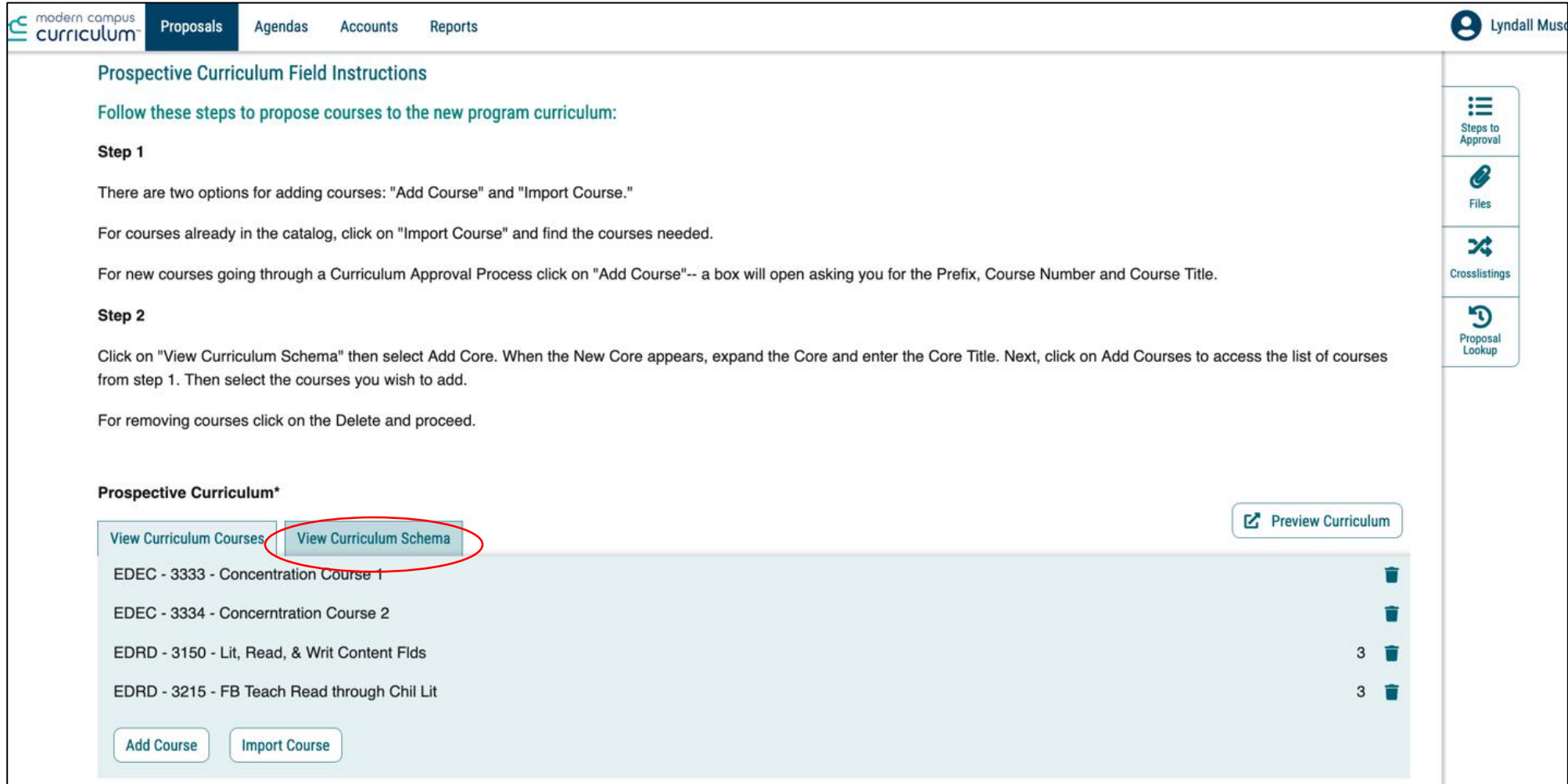
View Curriculum Courses | View Curriculum Schema | Preview Curriculum

EDEC - 3333 - Concentration Course 1	
EDEC - 3334 - Concentration Course 2	
EDRD - 3150 - Lit, Read, & Writ Content Flds	3
EDRD - 3215 - FB Teach Read through Chil Lit	3

Add Course | Import Course

Submitting a Proposal for a New Program

Click the tab labeled “View Curriculum Schema.”



The screenshot shows the 'modern campus curriculum' interface. The top navigation bar includes 'Proposals', 'Agendas', 'Accounts', and 'Reports'. The user is logged in as 'Lyndall Musc'. The main content area is titled 'Prospective Curriculum Field Instructions' and provides instructions for adding courses. Below the instructions, there is a section for 'Prospective Curriculum*' with a table of courses. The 'View Curriculum Schema' tab is highlighted with a red circle. A 'Preview Curriculum' button is also visible.

Prospective Curriculum Field Instructions

Follow these steps to propose courses to the new program curriculum:

Step 1

There are two options for adding courses: "Add Course" and "Import Course."

For courses already in the catalog, click on "Import Course" and find the courses needed.

For new courses going through a Curriculum Approval Process click on "Add Course"-- a box will open asking you for the Prefix, Course Number and Course Title.

Step 2

Click on "View Curriculum Schema" then select Add Core. When the New Core appears, expand the Core and enter the Core Title. Next, click on Add Courses to access the list of courses from step 1. Then select the courses you wish to add.

For removing courses click on the Delete and proceed.

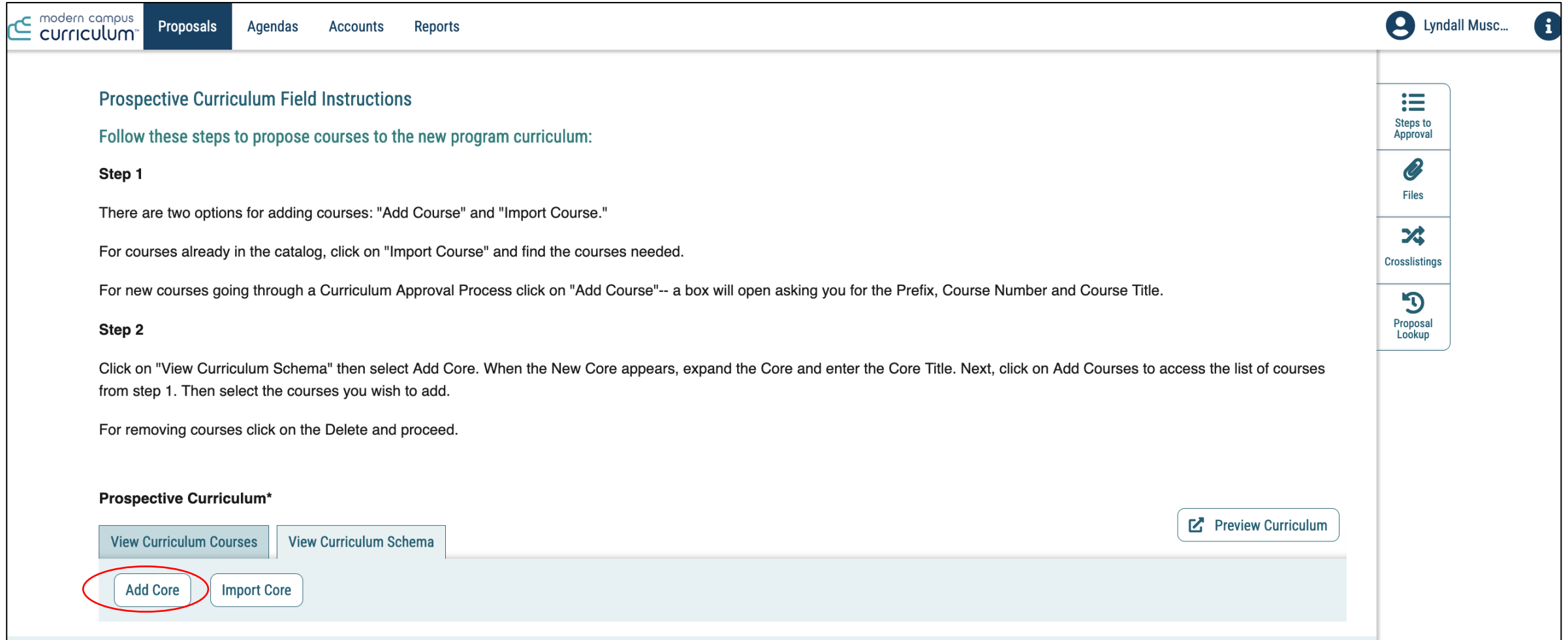
Prospective Curriculum*

View Curriculum Courses	View Curriculum Schema	Preview Curriculum
EDEC - 3333 - Concentration Course 1		
EDEC - 3334 - Concentration Course 2		
EDRD - 3150 - Lit, Read, & Writ Content Flds		3
EDRD - 3215 - FB Teach Read through Chil Lit		3

[Add Course](#) [Import Course](#)

Submitting a Proposal for a New Program

Click "Add Core."



modern campus curriculum

Proposals Agendas Accounts Reports

Lyndall Musc... i

Prospective Curriculum Field Instructions

Follow these steps to propose courses to the new program curriculum:

Step 1

There are two options for adding courses: "Add Course" and "Import Course."

For courses already in the catalog, click on "Import Course" and find the courses needed.

For new courses going through a Curriculum Approval Process click on "Add Course"-- a box will open asking you for the Prefix, Course Number and Course Title.

Step 2

Click on "View Curriculum Schema" then select Add Core. When the New Core appears, expand the Core and enter the Core Title. Next, click on Add Courses to access the list of courses from step 1. Then select the courses you wish to add.

For removing courses click on the Delete and proceed.

Prospective Curriculum*

View Curriculum Courses View Curriculum Schema

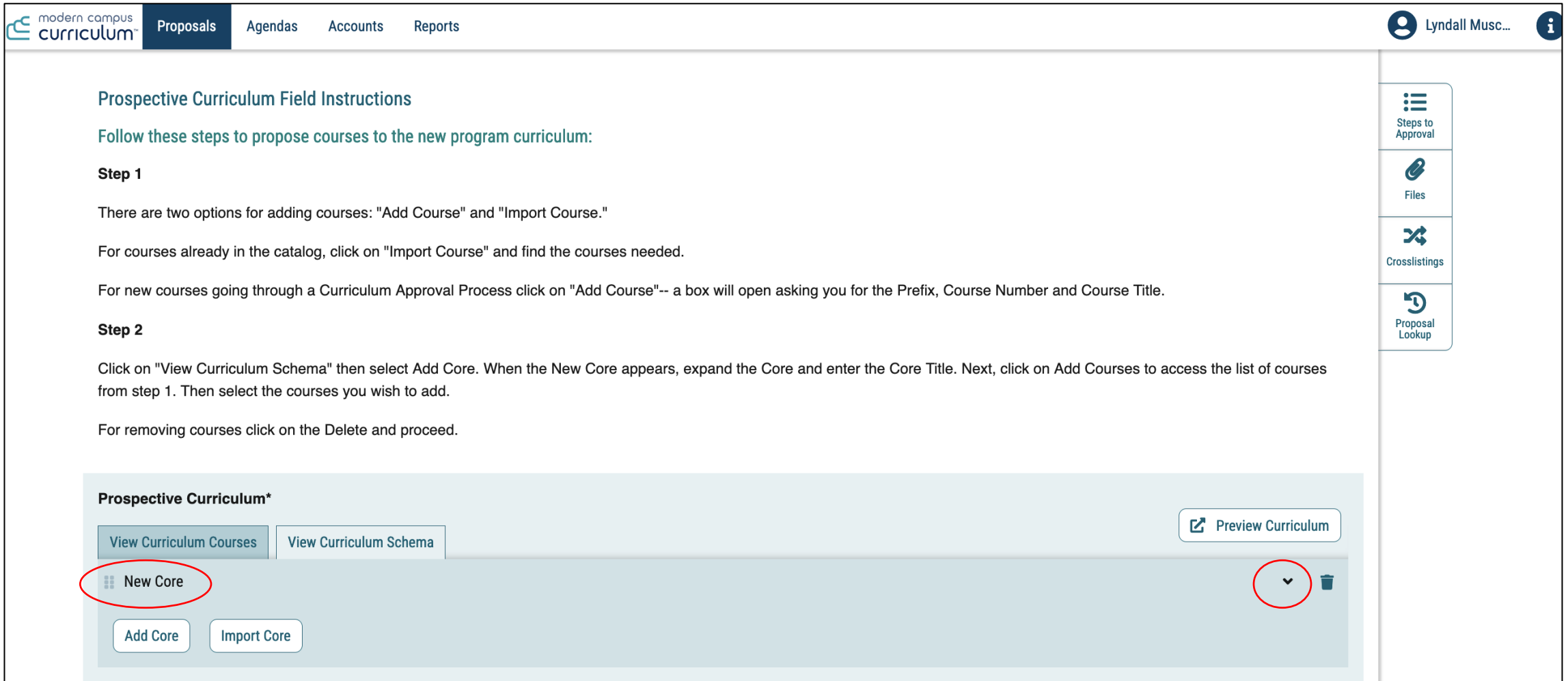
Add Core Import Core

Preview Curriculum

- Steps to Approval
- Files
- Crosslistings
- Proposal Lookup

Submitting a Proposal for a New Program

The "New Core" will appear. Expand the "New Core" window by clicking the small down arrow.



modern campus curriculum

Proposals Agendas Accounts Reports

Lyndall Musc...

Prospective Curriculum Field Instructions

Follow these steps to propose courses to the new program curriculum:

Step 1

There are two options for adding courses: "Add Course" and "Import Course."

For courses already in the catalog, click on "Import Course" and find the courses needed.

For new courses going through a Curriculum Approval Process click on "Add Course"-- a box will open asking you for the Prefix, Course Number and Course Title.

Step 2

Click on "View Curriculum Schema" then select Add Core. When the New Core appears, expand the Core and enter the Core Title. Next, click on Add Courses to access the list of courses from step 1. Then select the courses you wish to add.

For removing courses click on the Delete and proceed.

Prospective Curriculum*

View Curriculum Courses View Curriculum Schema Preview Curriculum

New Core

Add Core Import Core

Steps to Approval

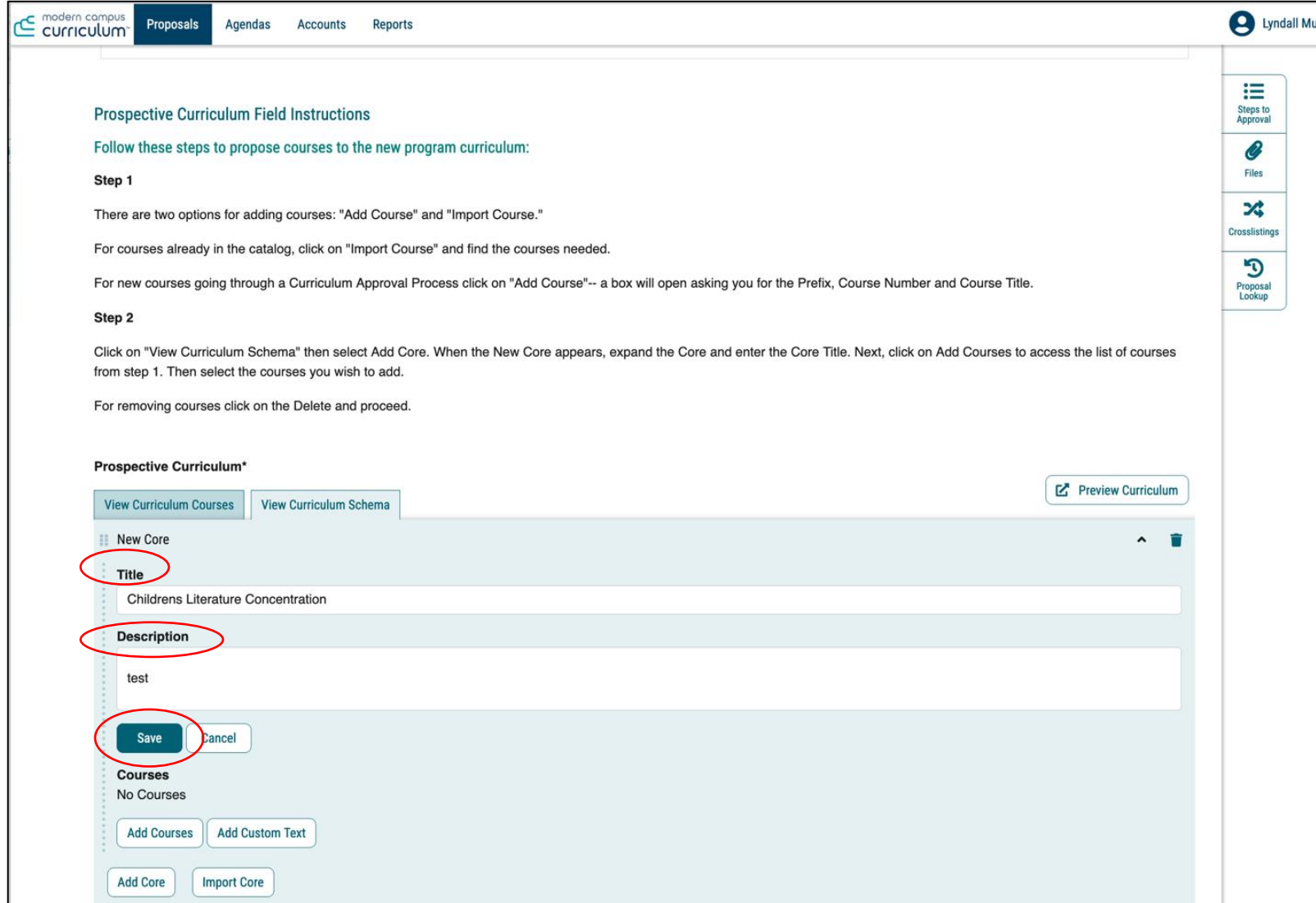
Files

Crosslistings

Proposal Lookup

Submitting a Proposal for a New Program

Provide a title and description for the “New Core,” then click “Save.”



modern campus curriculum

Proposals Agendas Accounts Reports

Lyndall Mu

Steps to Approval
Files
Crosslistings
Proposal Lookup

Prospective Curriculum Field Instructions

Follow these steps to propose courses to the new program curriculum:

Step 1

There are two options for adding courses: "Add Course" and "Import Course."

For courses already in the catalog, click on "Import Course" and find the courses needed.

For new courses going through a Curriculum Approval Process click on "Add Course"-- a box will open asking you for the Prefix, Course Number and Course Title.

Step 2

Click on "View Curriculum Schema" then select Add Core. When the New Core appears, expand the Core and enter the Core Title. Next, click on Add Courses to access the list of courses from step 1. Then select the courses you wish to add.

For removing courses click on the Delete and proceed.

Prospective Curriculum*

View Curriculum Courses View Curriculum Schema Preview Curriculum

New Core

Title
Childrens Literature Concentration

Description
test

Save Cancel

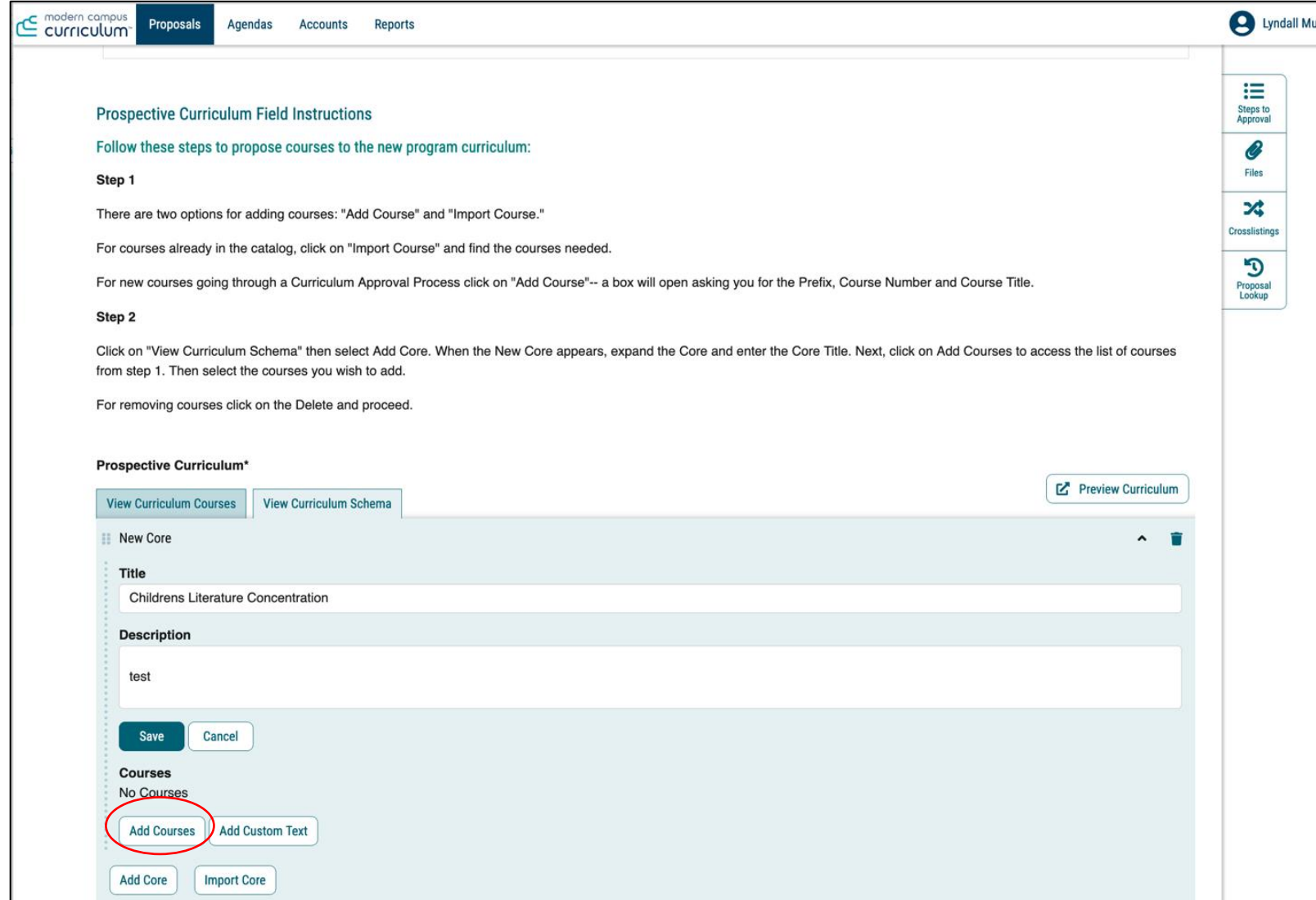
Courses
No Courses

Add Courses Add Custom Text

Add Core Import Core

Submitting a Proposal for a New Program

To add courses to the "New Core," click "Add Courses."



The screenshot displays the 'modern campus curriculum' interface. At the top, there are navigation tabs for 'Proposals', 'Agendas', 'Accounts', and 'Reports'. The user's name 'Lyndall Mu' is visible in the top right corner. The main content area is titled 'Prospective Curriculum Field Instructions' and provides step-by-step guidance for adding courses. Below the instructions, there is a 'Prospective Curriculum*' section with two tabs: 'View Curriculum Courses' and 'View Curriculum Schema'. A 'Preview Curriculum' button is located in the top right of this section. The 'View Curriculum Schema' tab is active, showing a form for a 'New Core'. The form includes a 'Title' field with the text 'Childrens Literature Concentration' and a 'Description' field with the text 'test'. Below the description field are 'Save' and 'Cancel' buttons. Underneath, there is a 'Courses' section with the text 'No Courses'. Two buttons, 'Add Courses' and 'Add Custom Text', are visible, with 'Add Courses' circled in red. At the bottom of the form, there are 'Add Core' and 'Import Core' buttons. On the right side of the interface, there is a vertical sidebar with icons for 'Steps to Approval', 'Files', 'Crosslistings', and 'Proposal Lookup'.

modern campus curriculum

Proposals Agendas Accounts Reports

Lyndall Mu

Prospective Curriculum Field Instructions

Follow these steps to propose courses to the new program curriculum:

Step 1

There are two options for adding courses: "Add Course" and "Import Course."

For courses already in the catalog, click on "Import Course" and find the courses needed.

For new courses going through a Curriculum Approval Process click on "Add Course"-- a box will open asking you for the Prefix, Course Number and Course Title.

Step 2

Click on "View Curriculum Schema" then select Add Core. When the New Core appears, expand the Core and enter the Core Title. Next, click on Add Courses to access the list of courses from step 1. Then select the courses you wish to add.

For removing courses click on the Delete and proceed.

Prospective Curriculum*

View Curriculum Courses View Curriculum Schema Preview Curriculum

New Core

Title

Childrens Literature Concentration

Description

test

Save Cancel

Courses

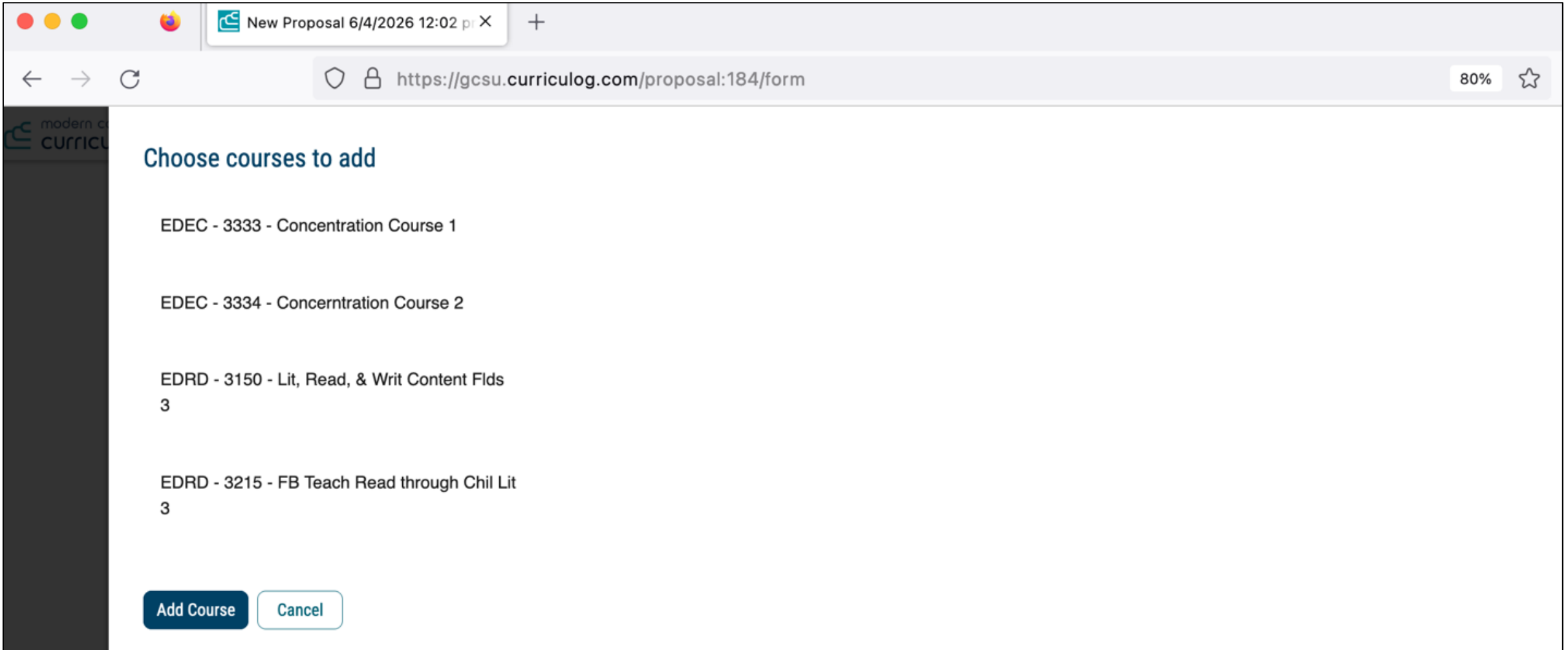
No Courses

Add Courses Add Custom Text

Add Core Import Core

Submitting a Proposal for a New Program

The “new” and “imported” courses will be displayed.

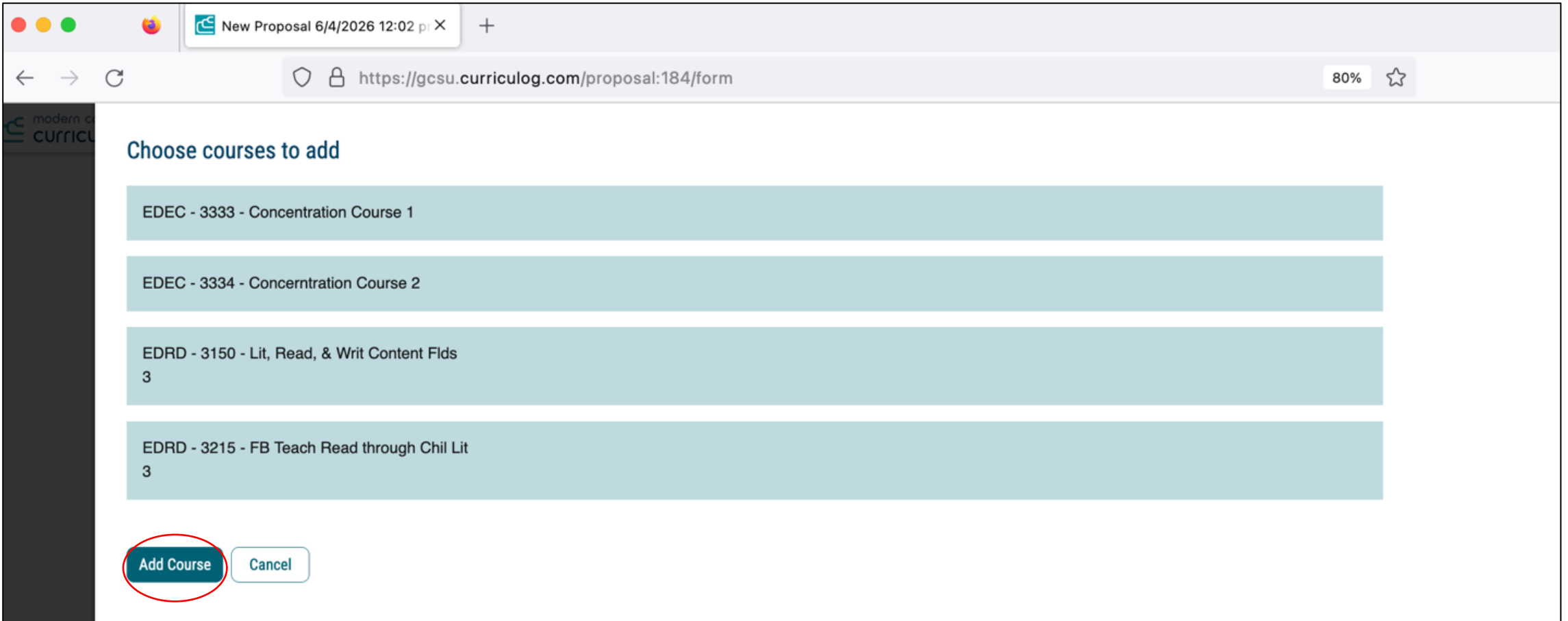


The screenshot shows a web browser window with the following details:

- Browser tab: New Proposal 6/4/2026 12:02 pm
- Address bar: <https://gcsu.curriculog.com/proposal:184/form>
- Page title: Choose courses to add
- Course list:
 - EDEC - 3333 - Concentration Course 1
 - EDEC - 3334 - Concentration Course 2
 - EDRD - 3150 - Lit, Read, & Writ Content Flds
3
 - EDRD - 3215 - FB Teach Read through Chil Lit
3
- Buttons: Add Course, Cancel

Submitting a Proposal for a New Program

Choose the courses to add to the core by clicking on the desired courses. Then click “Add Course.”



New Proposal 6/4/2026 12:02 p X

https://gcsu.curriculog.com/proposal:184/form 80%

Choose courses to add

EDEC - 3333 - Concentration Course 1

EDEC - 3334 - Concentration Course 2

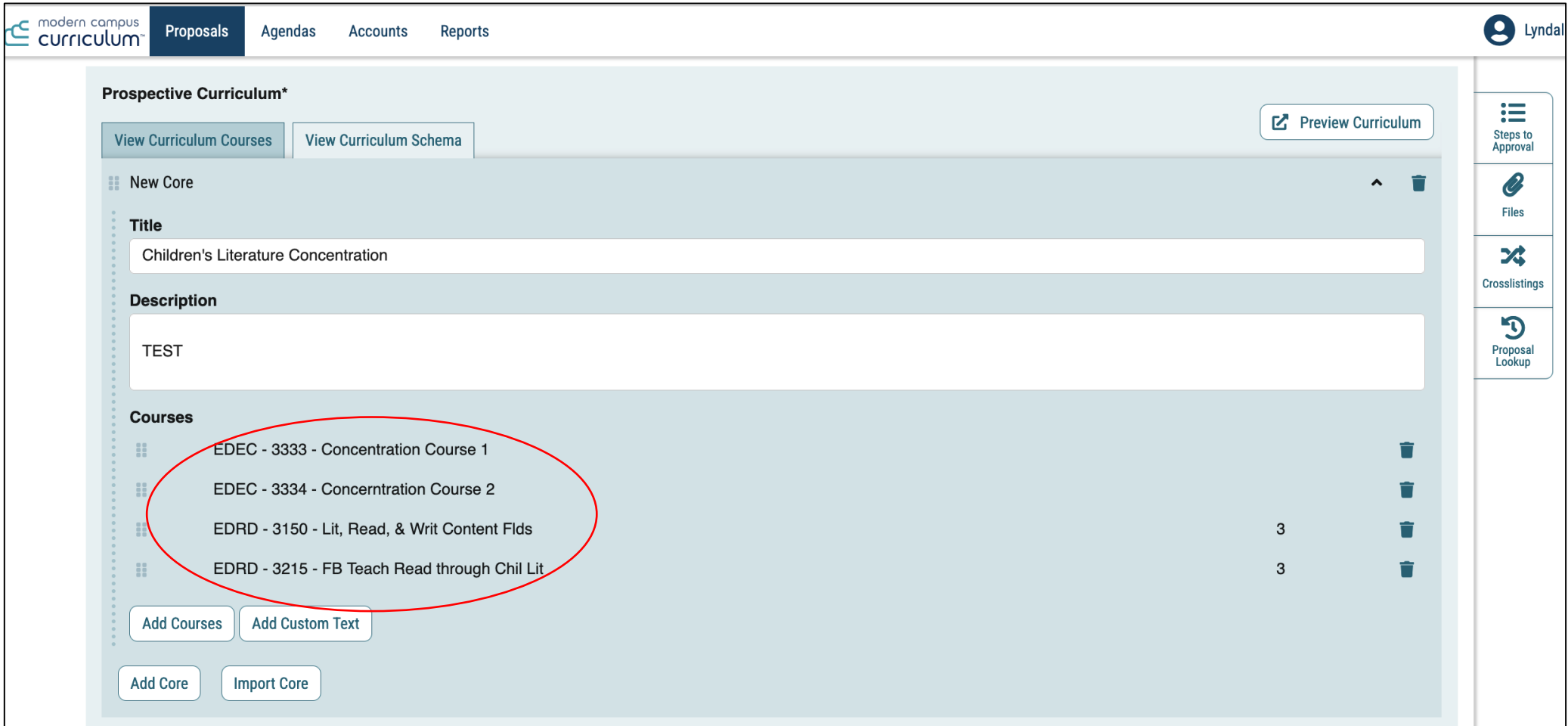
EDRD - 3150 - Lit, Read, & Writ Content Flds
3

EDRD - 3215 - FB Teach Read through Chil Lit
3

Add Course Cancel

Submitting a Proposal for a New Program

The courses selected for the core will appear under the title and description of the core.



modern campus curriculum

Proposals Agendas Accounts Reports

Lynda

Prospective Curriculum*

View Curriculum Courses View Curriculum Schema Preview Curriculum

New Core

Title
Children's Literature Concentration

Description
TEST

Courses

EDEC - 3333 - Concentration Course 1		
EDEC - 3334 - Concentration Course 2		
EDRD - 3150 - Lit, Read, & Writ Content Flds	3	
EDRD - 3215 - FB Teach Read through Chil Lit	3	

Add Courses Add Custom Text

Add Core Import Core

Steps to Approval
Files
Crosslistings
Proposal Lookup

Submitting a Proposal for a New Program

Once attachments have been uploaded, verify that all components of the proposal have been completed appropriately by clicking the “acknowledgement” boxes.

Attachments and Acknowledgements

Attachment Instructions

Please attach any required files by navigating to the right-side menu and clicking Files.

New Certificate: In addition to the information provided above, a proposal for a new **Certificate** requires the completion of the **New Certificate Request** form. This form along with guidelines for completion can be found on the Provost webpage under **Curriculum Approval Page**. The completed form must be attached to the proposal for college and university level reviews/approvals and for the submission to USG for review and approval.

New Degree Program: In addition to the information provided above, a proposal for a new degree program requires the completion of all **New Program Proposal Templates**. These forms along with guidelines for completion can be found on the **Curriculum Approval Page**. The completed forms must be attached to the proposal for college and university level reviews/approvals and for the submission to USG for review and approval.

Core IMPACTS and Field of Study: For guidance in submission of proposals for new courses in Core IMPACTS and Field of Study, refer to the **USG Forms and Information** section of the Provost webpage under **Curriculum Approval Page**.

A proposal for a new **Minor** or **Concentration** does not require the completion of the **USG** forms. However, a strong justification and outline of curricular requirements must be provided.

Attachments*

I acknowledge that all relevant attachments have been included for the USG, university, and college level review and approvals.

Acknowledgement*

I acknowledge that all areas of this proposal have been completed as required for the purpose of this request.

Submitting a Proposal for a New Program

If you will need to return to the form before launching, click the bar labeled “Save All Changes” at the bottom lefthand side of the pane. The saved proposal can be accessed by clicking on the “My Proposals” tab near the top of the home screen.

Attachments*

I acknowledge that all relevant attachments have been included for the USG, university, and college level review and approvals.

Acknowledgement*

I acknowledge that all areas of this proposal have been completed as required for the purpose of this request.

[Modern Campus Curriculum™ Support Resource Portal](#)

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v2.13.8

 Save All Changes

 Validate and Launch Proposal

Submitting a Proposal for a New Program

If you are ready to “launch” (submit) the proposal, verify the “launching” of the proposal by clicking “Validate and Launch Proposal.”

Attachments*

I acknowledge that all relevant attachments have been included for the USG, university, and college level review and approvals.

Acknowledgement*

I acknowledge that all areas of this proposal have been completed as required for the purpose of this request.

[Modern Campus Curriculum™ Support Resource Portal](#)

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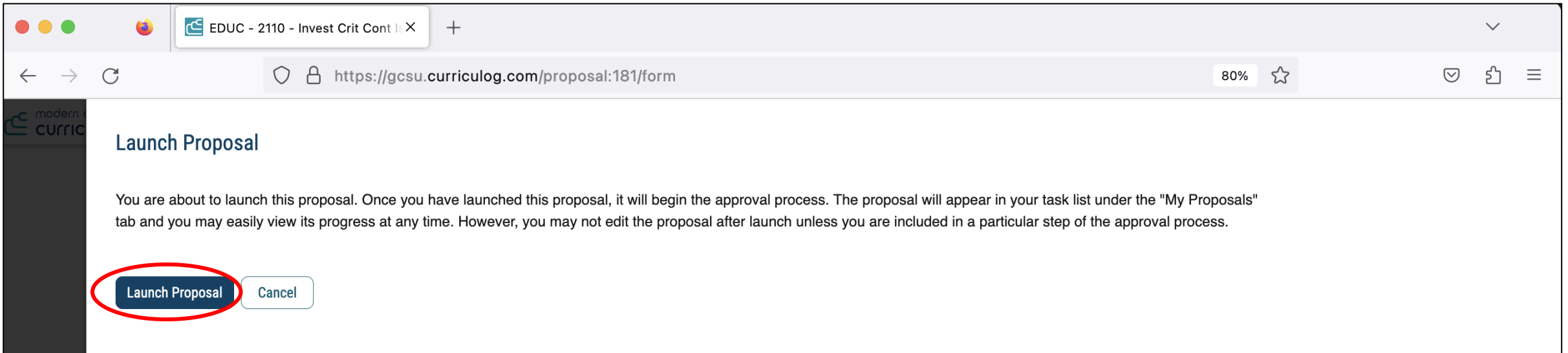
v2.13.8

 Save All Changes

 Validate and Launch Proposal

Submitting a Proposal for a New Program

The final step in submitting the proposal is to begin the approval process by clicking “Launch Proposal.” The proposal will appear in “Your Tasks” tab on the homepage.



EDUC - 2110 - Invest Crit Cont | X

https://gcsu.curriculog.com/proposal:181/form

80%

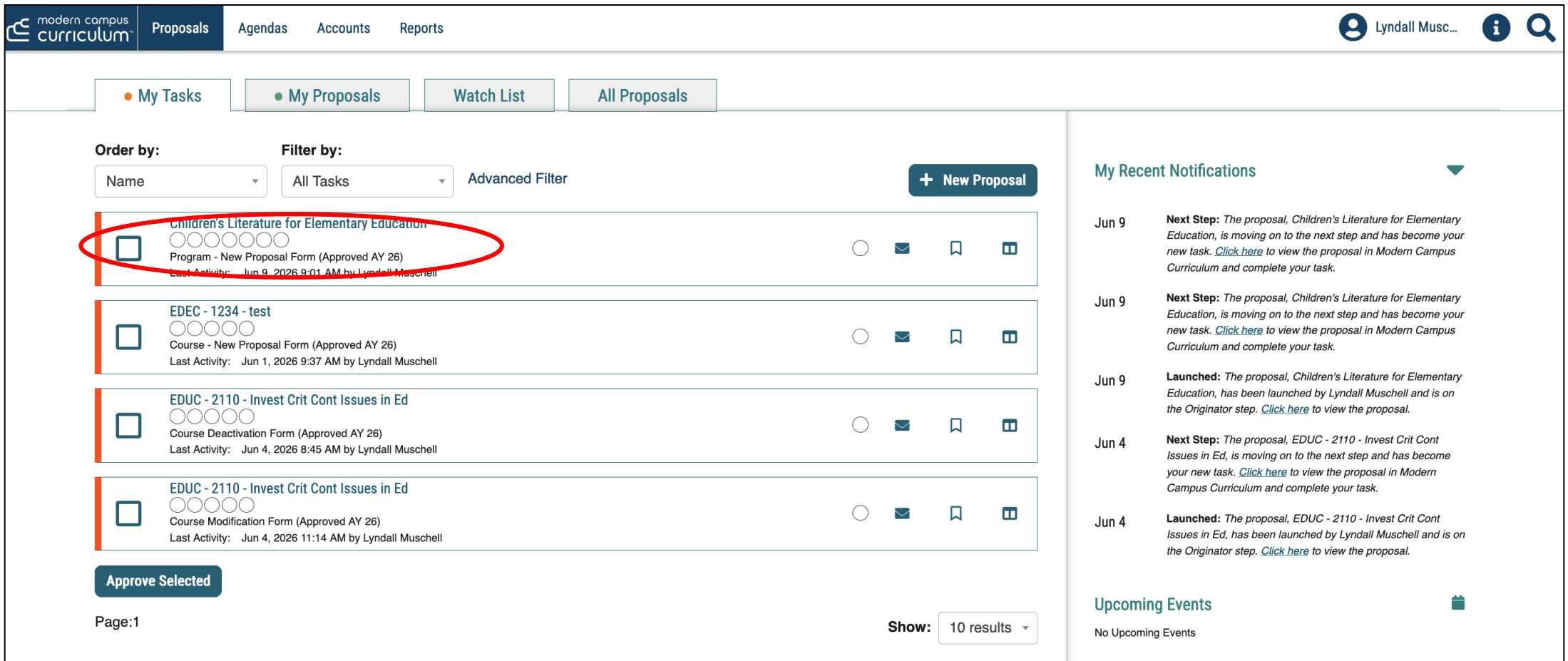
Launch Proposal

You are about to launch this proposal. Once you have launched this proposal, it will begin the approval process. The proposal will appear in your task list under the "My Proposals" tab and you may easily view its progress at any time. However, you may not edit the proposal after launch unless you are included in a particular step of the approval process.

Launch Proposal Cancel

Moving a Proposal for a New Program through the Workflow

The proposal has been moved into the “workflow” and can be found under the “Your Tasks” tab on the homepage. Locate the appropriate proposal and double click to open.



modern campus curriculum | Proposals | Agendas | Accounts | Reports

Lyndall Musc...

My Tasks | My Proposals | Watch List | All Proposals

Order by: Name | Filter by: All Tasks | Advanced Filter | + New Proposal

<input checked="" type="checkbox"/>	<p>Children's Literature for Elementary Education</p> <p>○○○○○○○○</p> <p>Program - New Proposal Form (Approved AY 26)</p> <p>Last Activity: Jun 9, 2026 9:01 AM by Lyndall Muschell</p>	<input type="radio"/>			
<input type="checkbox"/>	<p>EDEC - 1234 - test</p> <p>○○○○○○</p> <p>Course - New Proposal Form (Approved AY 26)</p> <p>Last Activity: Jun 1, 2026 9:37 AM by Lyndall Muschell</p>	<input type="radio"/>			
<input type="checkbox"/>	<p>EDUC - 2110 - Invest Crit Cont Issues in Ed</p> <p>○○○○○○</p> <p>Course Deactivation Form (Approved AY 26)</p> <p>Last Activity: Jun 4, 2026 8:45 AM by Lyndall Muschell</p>	<input type="radio"/>			
<input type="checkbox"/>	<p>EDUC - 2110 - Invest Crit Cont Issues in Ed</p> <p>○○○○○○</p> <p>Course Modification Form (Approved AY 26)</p> <p>Last Activity: Jun 4, 2026 11:14 AM by Lyndall Muschell</p>	<input type="radio"/>			

Approve Selected

Page:1

Show: 10 results

My Recent Notifications

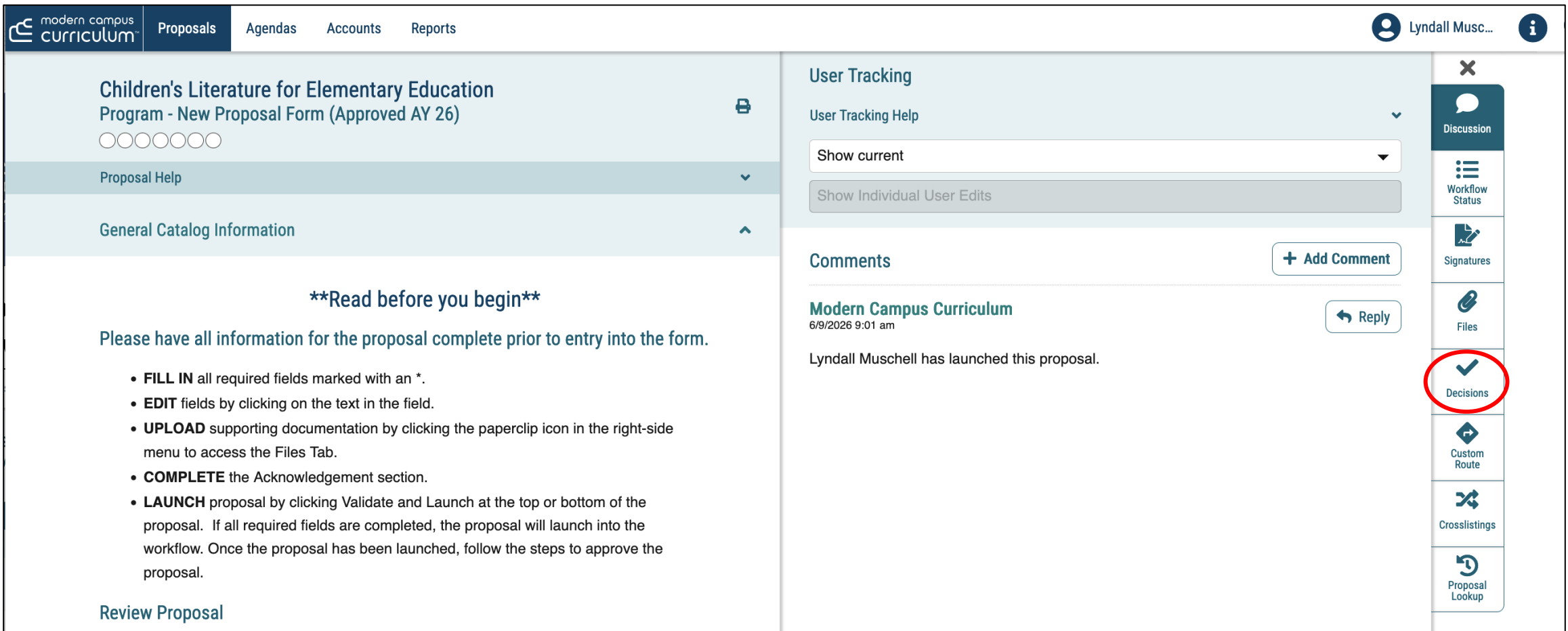
- Jun 9 **Next Step:** The proposal, Children's Literature for Elementary Education, is moving on to the next step and has become your new task. [Click here](#) to view the proposal in Modern Campus Curriculum and complete your task.
- Jun 9 **Next Step:** The proposal, Children's Literature for Elementary Education, is moving on to the next step and has become your new task. [Click here](#) to view the proposal in Modern Campus Curriculum and complete your task.
- Jun 9 **Launched:** The proposal, Children's Literature for Elementary Education, has been launched by Lyndall Muschell and is on the Originator step. [Click here](#) to view the proposal.
- Jun 4 **Next Step:** The proposal, EDUC - 2110 - Invest Crit Cont Issues in Ed, is moving on to the next step and has become your new task. [Click here](#) to view the proposal in Modern Campus Curriculum and complete your task.
- Jun 4 **Launched:** The proposal, EDUC - 2110 - Invest Crit Cont Issues in Ed, has been launched by Lyndall Muschell and is on the Originator step. [Click here](#) to view the proposal.

Upcoming Events

No Upcoming Events

Moving a Proposal for a New Program through the Workflow

For the proposal to advance to the next step, you must verify the submission by clicking the **v** within the menu bar on the right-hand side of the screen.



modern campus curriculum

Proposals Agendas Accounts Reports

Lyndall Musc...

Children's Literature for Elementary Education Program - New Proposal Form (Approved AY 26)

○○○○○○○

Proposal Help

General Catalog Information

****Read before you begin****

Please have all information for the proposal complete prior to entry into the form.

- **FILL IN** all required fields marked with an *.
- **EDIT** fields by clicking on the text in the field.
- **UPLOAD** supporting documentation by clicking the paperclip icon in the right-side menu to access the Files Tab.
- **COMPLETE** the Acknowledgement section.
- **LAUNCH** proposal by clicking Validate and Launch at the top or bottom of the proposal. If all required fields are completed, the proposal will launch into the workflow. Once the proposal has been launched, follow the steps to approve the proposal.

Review Proposal

User Tracking

User Tracking Help

Show current

Show Individual User Edits

Comments

+ Add Comment

Modern Campus Curriculum

6/9/2026 9:01 am

Lyndall Muschell has launched this proposal.

Discussion

Workflow Status

Signatures

Files

Decisions

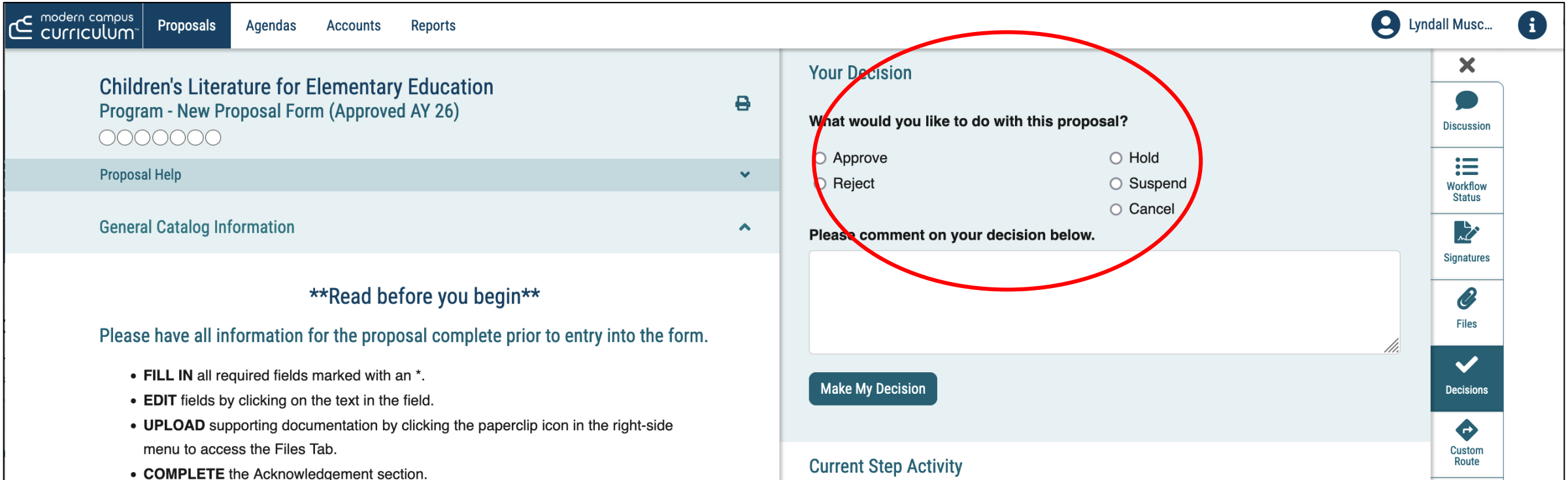
Custom Route

Crosslistings

Proposal Lookup

Moving a Proposal for a New Program through the Workflow

As the originator of the proposal, you must make a decision to advance the workflow process.



modern campus curriculum

Proposals Agendas Accounts Reports

Lyndall Musc...

Children's Literature for Elementary Education Program - New Proposal Form (Approved AY 26)

○○○○○○○○

Proposal Help

General Catalog Information

****Read before you begin****

Please have all information for the proposal complete prior to entry into the form.

- **FILL IN** all required fields marked with an *.
- **EDIT** fields by clicking on the text in the field.
- **UPLOAD** supporting documentation by clicking the paperclip icon in the right-side menu to access the Files Tab.
- **COMPLETE** the Acknowledgement section.

Your Decision

What would you like to do with this proposal?

Approve Hold

Reject Suspend

Cancel

Please comment on your decision below.

Make My Decision

Current Step Activity

Discussion

Workflow Status

Signatures

Files

Decisions

Custom Route

Moving a Proposal for a New Program through the Workflow

Decision options include the following:

Approve – This indicates that your decision is to approve the proposal and have the proposal continue in the workflow process.

Reject – This indicates that your decision is to reject the decision to move the proposal forward in the workflow process.

Hold – This indicates that your decision is to hold the proposal for review or continued revisions. You will be able to continue work on the proposal; however, it will not advance in the workflow until the hold is removed by an Administrator.

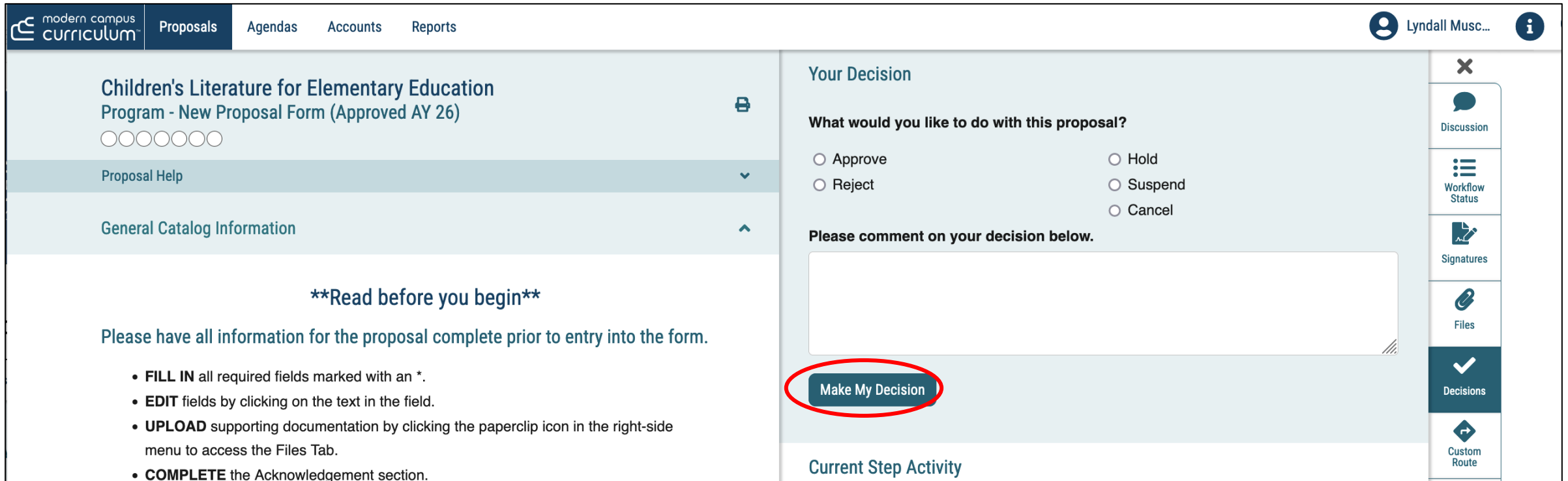
Suspend – If this decision option is selected, no work may be done on the proposal, and it will not advance in the workflow until the suspension is removed by an administrator.

Cancel – If this decision option is selected, the proposal will be sent back to the Originator in an unlaunched state; the Originator may then cancel and delete the proposal.

Moving a Proposal for a New Program through the Workflow

Once the decision option has been selected, click the bar labeled, “Make My Decision.”

If “Approve” has been selected, the proposal will begin progressing through the appropriate workflow.



The screenshot shows the 'modern campus curriculum' interface for 'Proposals'. The main content area displays the proposal title 'Children's Literature for Elementary Education Program - New Proposal Form (Approved AY 26)' with a progress indicator of six empty circles. Below the title are sections for 'Proposal Help' and 'General Catalog Information'. A central instruction reads: '**Read before you begin** Please have all information for the proposal complete prior to entry into the form.' This is followed by a list of instructions: 'FILL IN' all required fields marked with an asterisk; 'EDIT' fields by clicking on the text; 'UPLOAD' supporting documentation via the 'Files Tab'; and 'COMPLETE' the Acknowledgement section. On the right side, the 'Your Decision' section asks 'What would you like to do with this proposal?' with radio button options for 'Approve', 'Reject', 'Hold', 'Suspend', and 'Cancel'. Below this is a text area for 'Please comment on your decision below.' and a 'Make My Decision' button, which is circled in red. At the bottom right, a vertical sidebar contains icons for 'Discussion', 'Workflow Status', 'Signatures', 'Files', 'Decisions', and 'Custom Route'. The top navigation bar includes 'Proposals', 'Agendas', 'Accounts', and 'Reports', along with a user profile for 'Lyndall Musc...'.

modern campus curriculum

Proposals Agendas Accounts Reports

Lyndall Musc...

Children's Literature for Elementary Education Program - New Proposal Form (Approved AY 26)

○○○○○○

Proposal Help

General Catalog Information

****Read before you begin****

Please have all information for the proposal complete prior to entry into the form.

- **FILL IN** all required fields marked with an *.
- **EDIT** fields by clicking on the text in the field.
- **UPLOAD** supporting documentation by clicking the paperclip icon in the right-side menu to access the Files Tab.
- **COMPLETE** the Acknowledgement section.

Your Decision

What would you like to do with this proposal?

Approve Hold

Reject Suspend

Cancel

Please comment on your decision below.

Make My Decision

Current Step Activity

Discussion

Workflow Status

Signatures

Files

Decisions

Custom Route

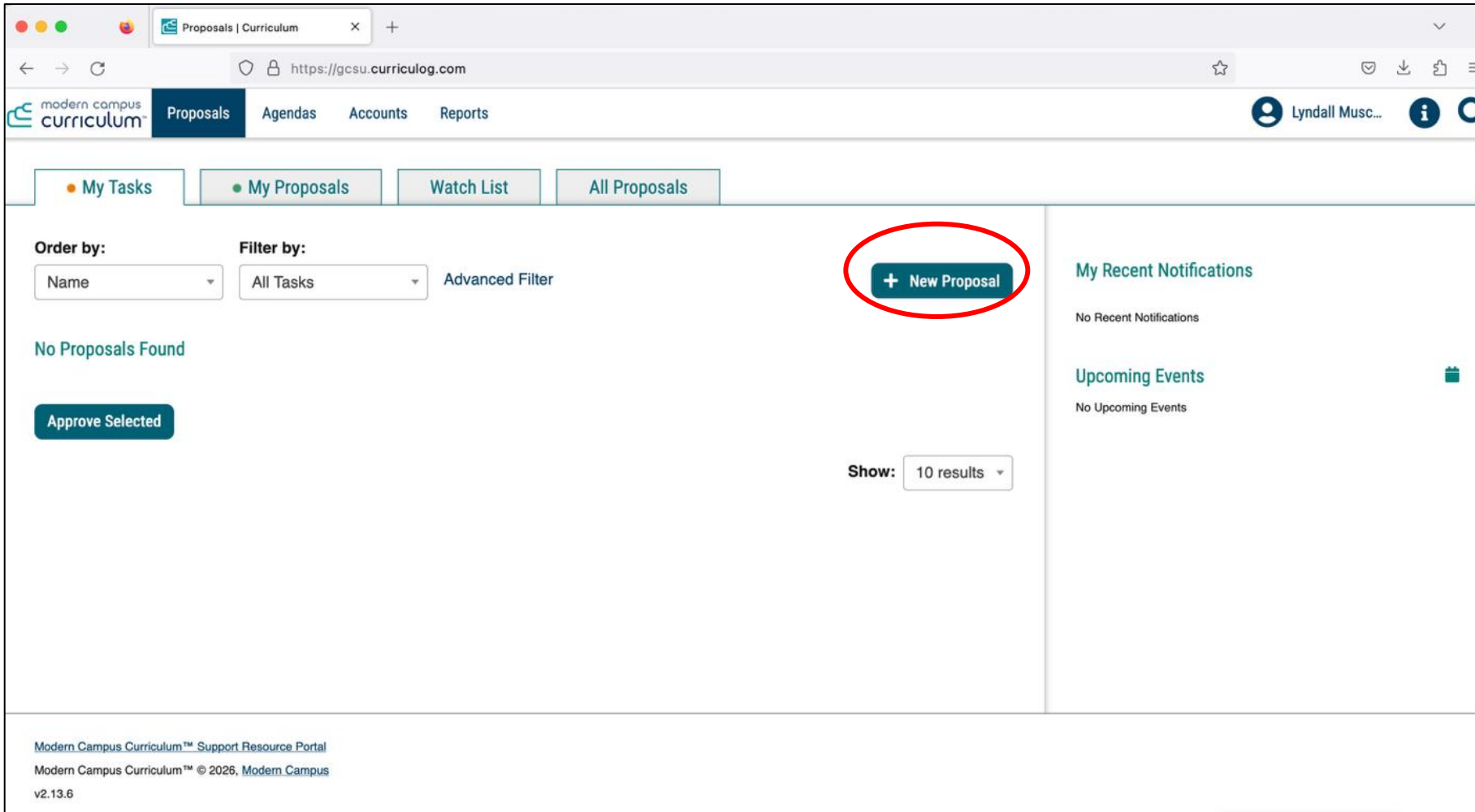
Moving a Proposal for a New Program through the Workflow

The proposal will appear under the “My Tasks” tab on the *Modern Campus Curriculum* homepage of the next reviewer.

When a proposal appears in the “My Tasks” tab, the reviewer considers the proposal and makes their decision moving the proposal forward in the workflow. This process continues until the final level of approval at which time notifications are sent.

Submitting a Proposal to Deactivate an Existing Program

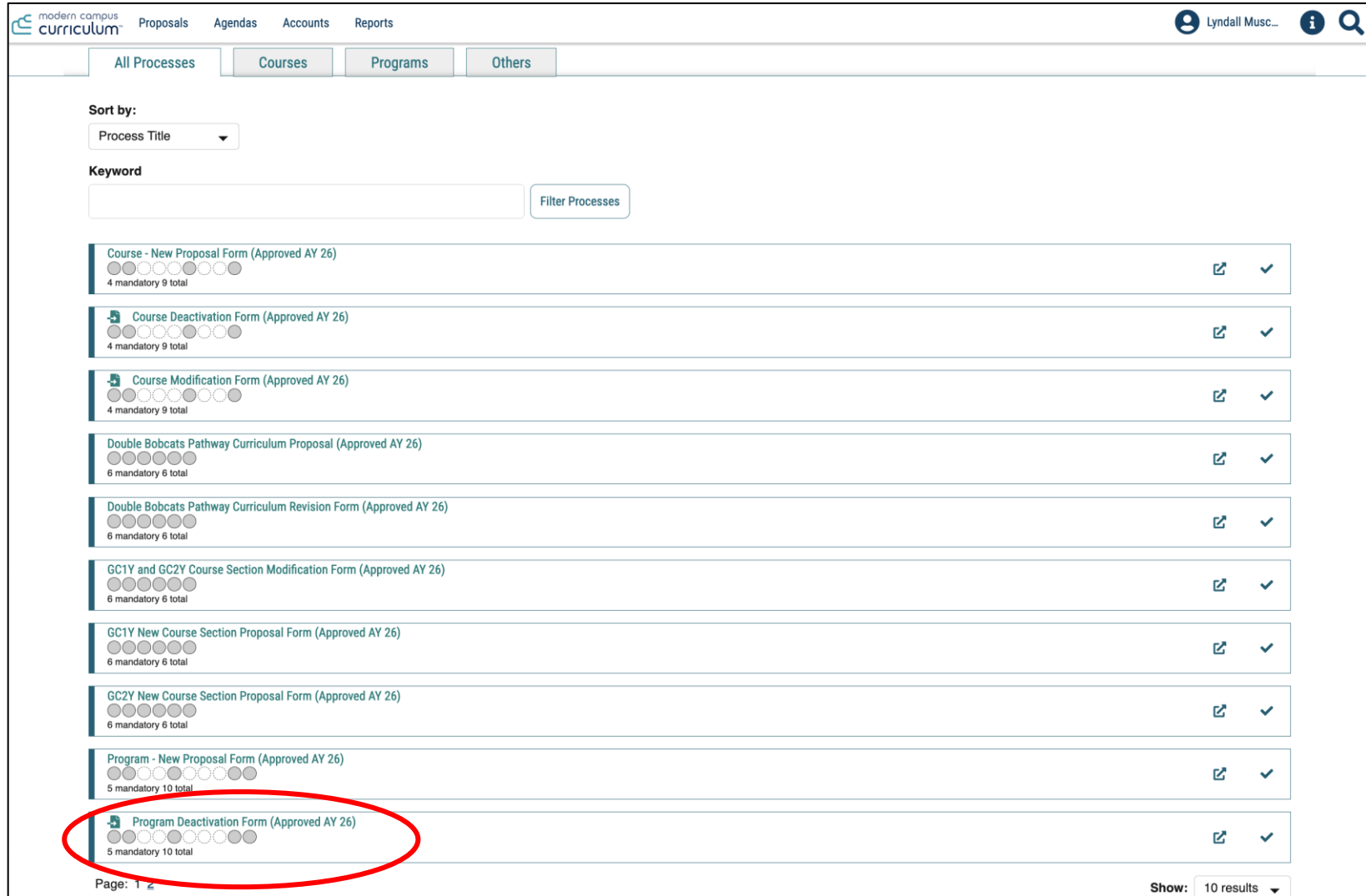
Login to **Modern Campus Curriculum** using Unify/MyGCSU credentials. Click on the bar labeled “New Proposal.”



The screenshot displays the 'Proposals' page in the Modern Campus Curriculum system. The browser address bar shows the URL <https://gcsu.curriculog.com>. The navigation menu includes 'Proposals', 'Agendas', 'Accounts', and 'Reports'. The user profile 'Lyndall Musc...' is visible in the top right corner. The main content area features tabs for 'My Tasks', 'My Proposals', 'Watch List', and 'All Proposals'. Below these tabs, there are 'Order by:' and 'Filter by:' dropdown menus, with 'Name' selected for ordering and 'All Tasks' for filtering. A 'New Proposal' button, highlighted with a red circle, is prominently displayed. The page also shows 'No Proposals Found', an 'Approve Selected' button, and a 'Show: 10 results' dropdown. On the right side, there are sections for 'My Recent Notifications' and 'Upcoming Events', both indicating 'No Recent Notifications' and 'No Upcoming Events' respectively. The footer contains the text: 'Modern Campus Curriculum™ Support Resource Portal', 'Modern Campus Curriculum™ © 2026, Modern Campus', and 'v2.13.6'.

Submitting a Proposal to Deactivate an Existing Program


Select the *Program-Deactivation Form*.























The screenshot displays the 'modern campus curriculum' interface. At the top, there are navigation tabs for 'Proposals', 'Agendas', 'Accounts', and 'Reports'. Below these are sub-tabs for 'All Processes', 'Courses', 'Programs', and 'Others'. The 'All Processes' tab is selected. The interface includes a 'Sort by' dropdown menu set to 'Process Title', a 'Keyword' search field, and a 'Filter Processes' button. A list of proposal forms is shown, each with a title, a progress indicator (a row of 9 circles), and a '4 mandatory 9 total' or '6 mandatory 6 total' label. The 'Program Deactivation Form (Approved AY 26)' is circled in red. At the bottom, it shows 'Page: 1' and 'Show: 10 results'.

Process Title	Mandatory	Total
Course - New Proposal Form (Approved AY 26)	4	9
Course Deactivation Form (Approved AY 26)	4	9
Course Modification Form (Approved AY 26)	4	9
Double Bobcats Pathway Curriculum Proposal (Approved AY 26)	6	6
Double Bobcats Pathway Curriculum Revision Form (Approved AY 26)	6	6
GC1Y and GC2Y Course Section Modification Form (Approved AY 26)	6	6
GC1Y New Course Section Proposal Form (Approved AY 26)	6	6
GC2Y New Course Section Proposal Form (Approved AY 26)	6	6
Program - New Proposal Form (Approved AY 26)	5	10
Program Deactivation Form (Approved AY 26)	5	10

Submitting a Proposal to Deactivate an Existing Program

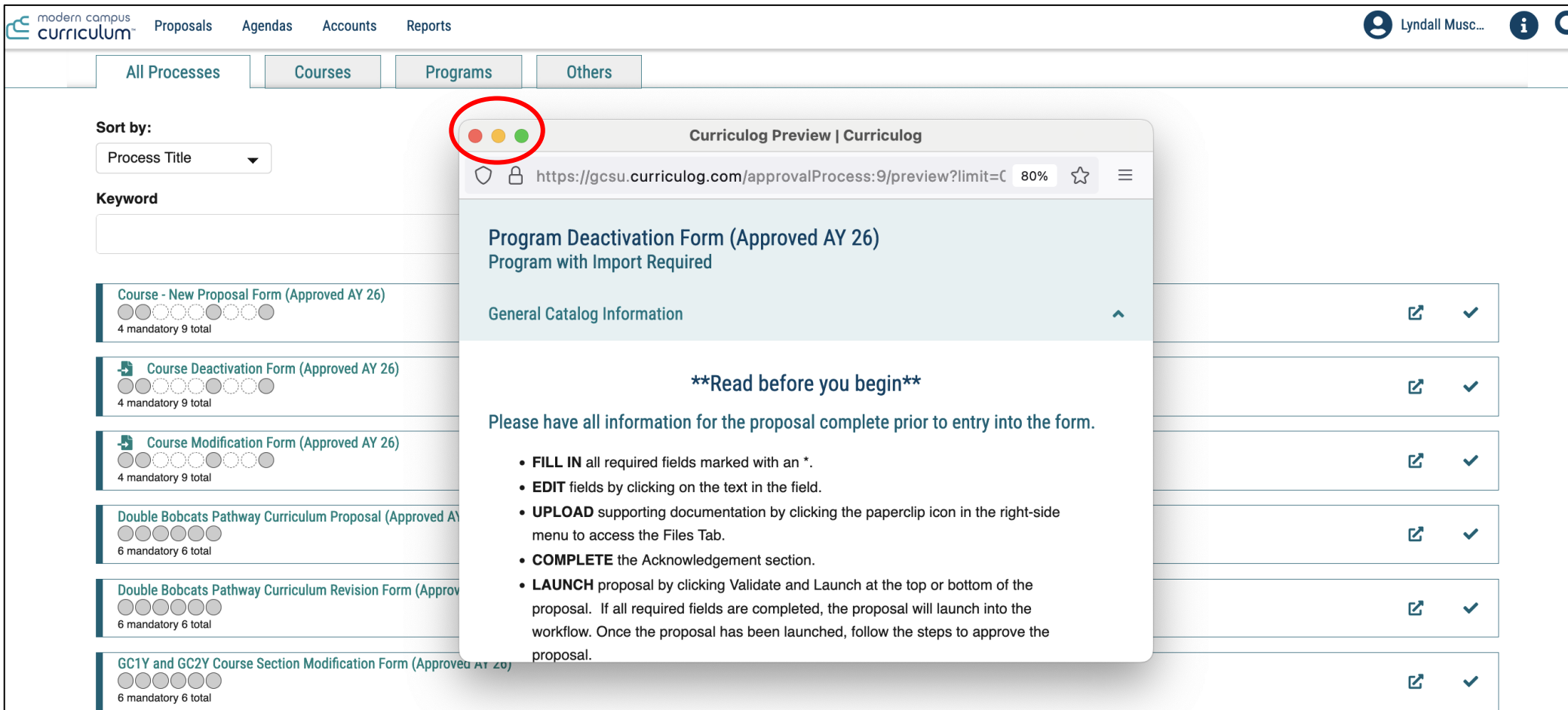
To preview a proposal form, click on the  icon. This is helpful to review prior to beginning a proposal so that all necessary information can be prepared and easily accessible.

Double Bobcats Pathway Curriculum Revision Form (Approved AY 26)  6 mandatory 6 total		
GC1Y and GC2Y Course Section Modification Form (Approved AY 26)  6 mandatory 6 total		
GC1Y New Course Section Proposal Form (Approved AY 26)  6 mandatory 6 total		
GC2Y New Course Section Proposal Form (Approved AY 26)  6 mandatory 6 total		
Program - New Proposal Form (Approved AY 26)  5 mandatory 10 total		
 Program Deactivation Form (Approved AY 26)  5 mandatory 10 total		

Page: 1 [2](#) Show: 10 results 

Submitting a Proposal to Deactivate an Existing Program














The preview window can be expanded, minimized, or closed using the red, yellow, and green dots at the top of the pop-up screen.



The screenshot displays the Curriculog web application interface. At the top, there are navigation tabs for 'Proposals', 'Agendas', 'Accounts', and 'Reports'. Below these are sub-tabs for 'All Processes', 'Courses', 'Programs', and 'Others'. A 'Sort by:' dropdown menu is set to 'Process Title'. A 'Keyword' search box is present. The main content area shows a list of proposals, each with a progress indicator (circles) and a title. A preview window is open over the 'Program Deactivation Form (Approved AY 26) Program with Import Required' proposal. The preview window title bar shows three window control buttons (red, yellow, green) circled in red. The preview content includes a heading, a section for 'General Catalog Information', and a bolded instruction: '**Read before you begin**'. Below this is a paragraph: 'Please have all information for the proposal complete prior to entry into the form.' followed by a bulleted list of instructions: 'FILL IN all required fields marked with an *.', 'EDIT fields by clicking on the text in the field.', 'UPLOAD supporting documentation by clicking the paperclip icon in the right-side menu to access the Files Tab.', 'COMPLETE the Acknowledgement section.', and 'LAUNCH proposal by clicking Validate and Launch at the top or bottom of the proposal. If all required fields are completed, the proposal will launch into the workflow. Once the proposal has been launched, follow the steps to approve the proposal.'

Submitting a Proposal to Deactivate an Existing Program

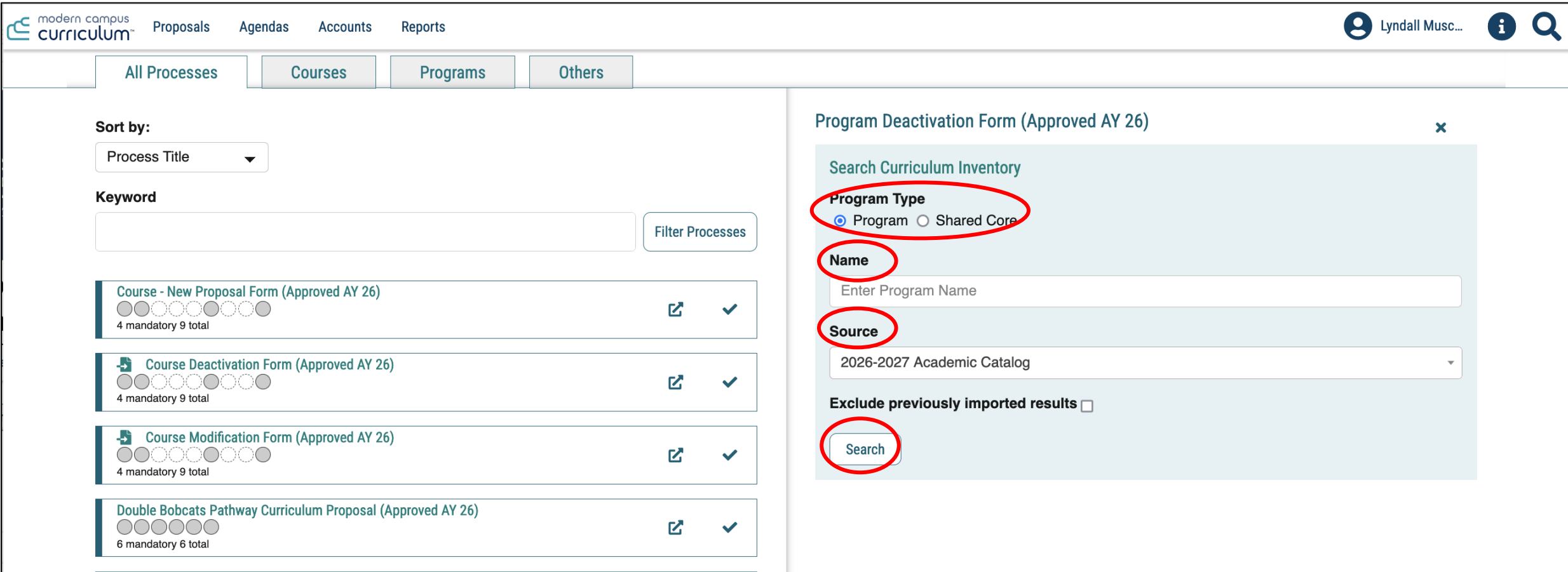
To begin the proposal, click on the **v** icon. This will open the proposal form.

Double Bobcats Pathway Curriculum Revision Form (Approved AY 26) ○○○○○○ 6 mandatory 6 total		
GC1Y and GC2Y Course Section Modification Form (Approved AY 26) ○○○○○○ 6 mandatory 6 total		
GC1Y New Course Section Proposal Form (Approved AY 26) ○○○○○○ 6 mandatory 6 total		
GC2Y New Course Section Proposal Form (Approved AY 26) ○○○○○○ 6 mandatory 6 total		
Program - New Proposal Form (Approved AY 26) ○○○○○○○○○○○○ 5 mandatory 10 total		
 Program Deactivation Form (Approved AY 26) ○○○○○○○○○○○○ 5 mandatory 10 total		

Page: 1 [2](#) Show: 10 results ▼

Submitting a Proposal to Deactivate an Existing Program

There is a choice of "Program Type." "Program" has been selected. **DO NOT** change the selection for "Program Type." Enter the name of the program to be deactivated and select the appropriate catalog. Click "Search."



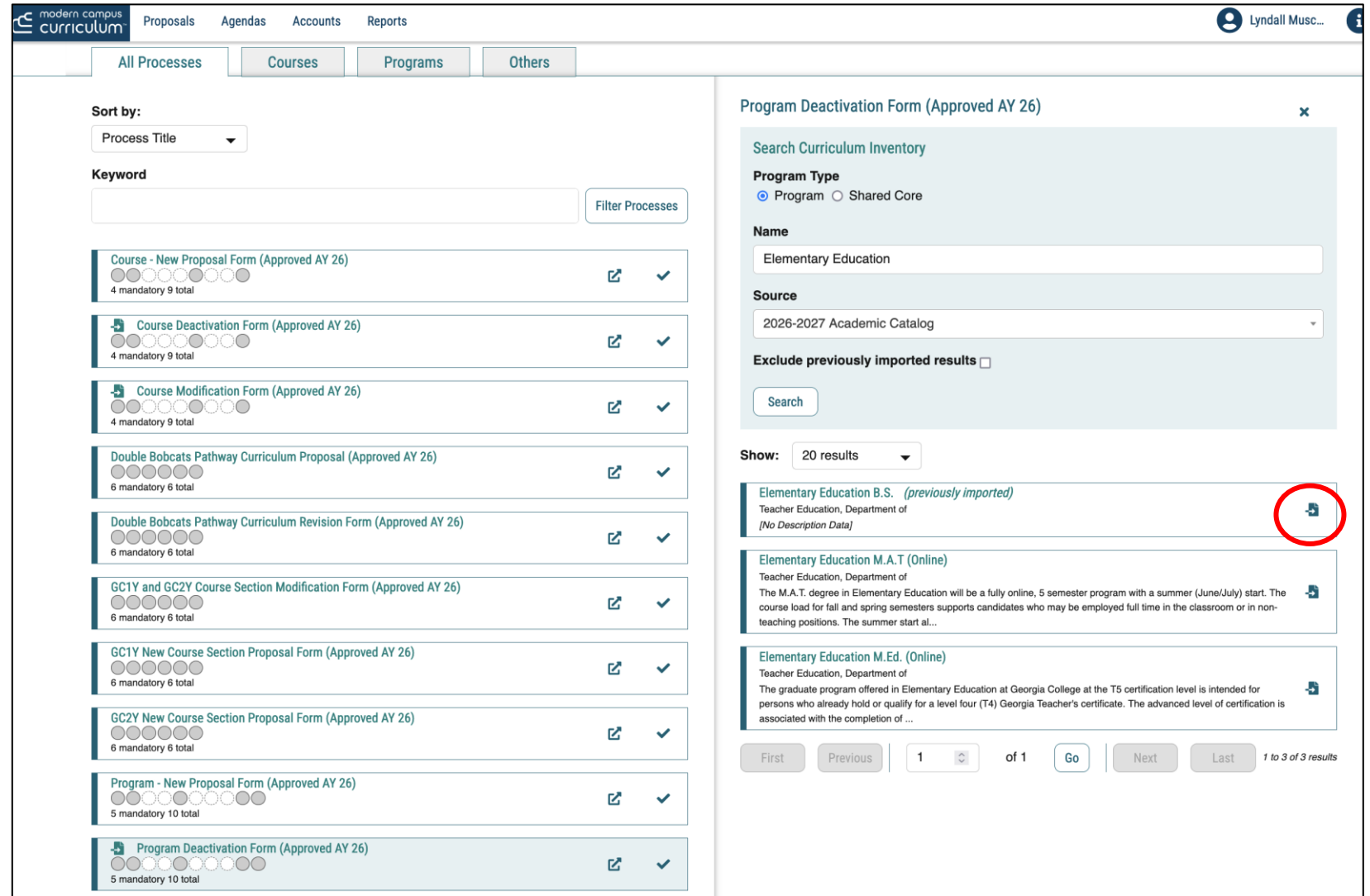
The screenshot displays the "modern campus curriculum" interface. The top navigation bar includes "Proposals", "Agendas", "Accounts", and "Reports". The user is logged in as "Lyndall Musc...". The main content area is divided into two panels. The left panel shows a list of processes under the "Programs" tab, with a "Sort by:" dropdown set to "Process Title" and a "Keyword" search field. The right panel is a "Program Deactivation Form (Approved AY 26)". This form includes a "Search Curriculum Inventory" section with the following fields:

- Program Type:** Radio buttons for "Program" (selected) and "Shared Core".
- Name:** A text input field with the placeholder "Enter Program Name".
- Source:** A dropdown menu currently set to "2026-2027 Academic Catalog".
- Exclude previously imported results:** An unchecked checkbox.
- Search:** A button to execute the search.

Red circles in the image highlight the "Program Type", "Name", "Source", and "Search" fields.

Submitting a Proposal to Deactivate an Existing Program

The programs that match the search information will be displayed. Select the desired program by clicking on the small icon to the right of the program description.



The screenshot displays the 'modern campus curriculum' interface. The top navigation bar includes 'Proposals', 'Agendas', 'Accounts', and 'Reports'. The user is logged in as 'Lyndall Musc...'. The main content area is divided into two sections: a search results list on the left and a detailed 'Program Deactivation Form' on the right.

Search Results List:

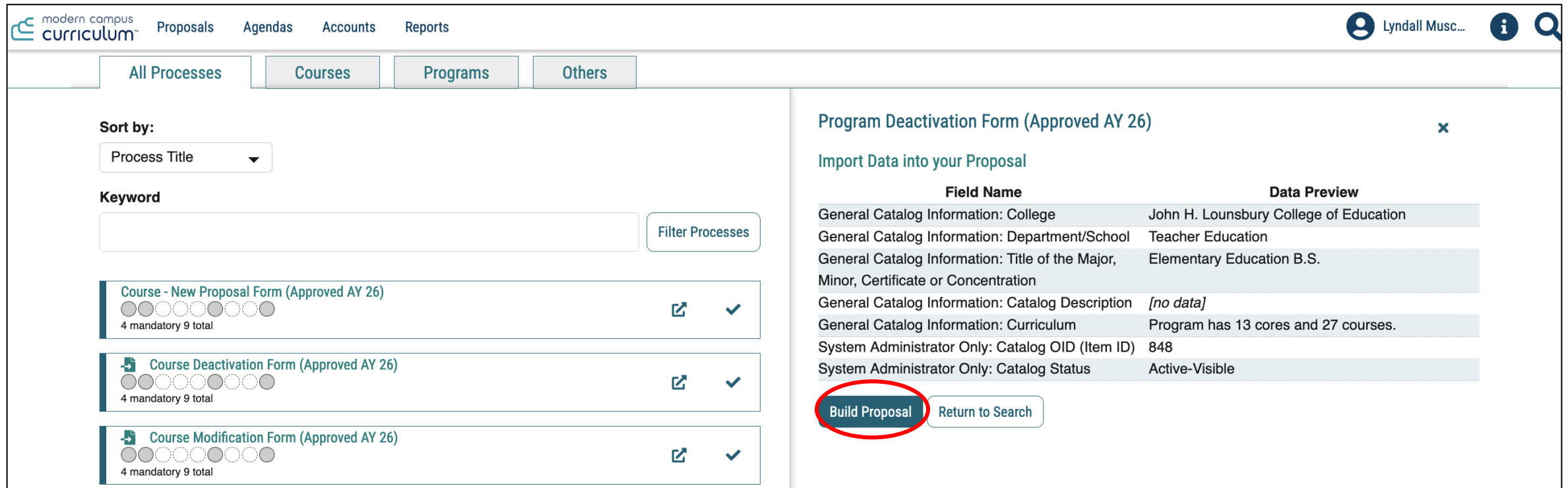
- Sort by: Process Title
- Keyword: [Empty field]
- Filter Processes button
- Results include:
 - Course - New Proposal Form (Approved AY 26)
 - Course Deactivation Form (Approved AY 26)
 - Course Modification Form (Approved AY 26)
 - Double Bobcats Pathway Curriculum Proposal (Approved AY 26)
 - Double Bobcats Pathway Curriculum Revision Form (Approved AY 26)
 - GC1Y and GC2Y Course Section Modification Form (Approved AY 26)
 - GC1Y New Course Section Proposal Form (Approved AY 26)
 - GC2Y New Course Section Proposal Form (Approved AY 26)
 - Program - New Proposal Form (Approved AY 26)
 - Program Deactivation Form (Approved AY 26)

Program Deactivation Form (Approved AY 26):

- Search Curriculum Inventory
- Program Type: Program Shared Core
- Name: Elementary Education
- Source: 2026-2027 Academic Catalog
- Exclude previously imported results
- Show: 20 results
- Results list:
 - Elementary Education B.S. (previously imported) - **Deactivation icon circled in red**
 - Elementary Education M.A.T. (Online)
 - Elementary Education M.Ed. (Online)
- Page navigation: 1 of 1 results

Submitting a Proposal to Deactivate an Existing Program

The program data that will be imported into the proposal to deactivate the program will be displayed. To prepopulate the form with the data, click “Build Proposal.”

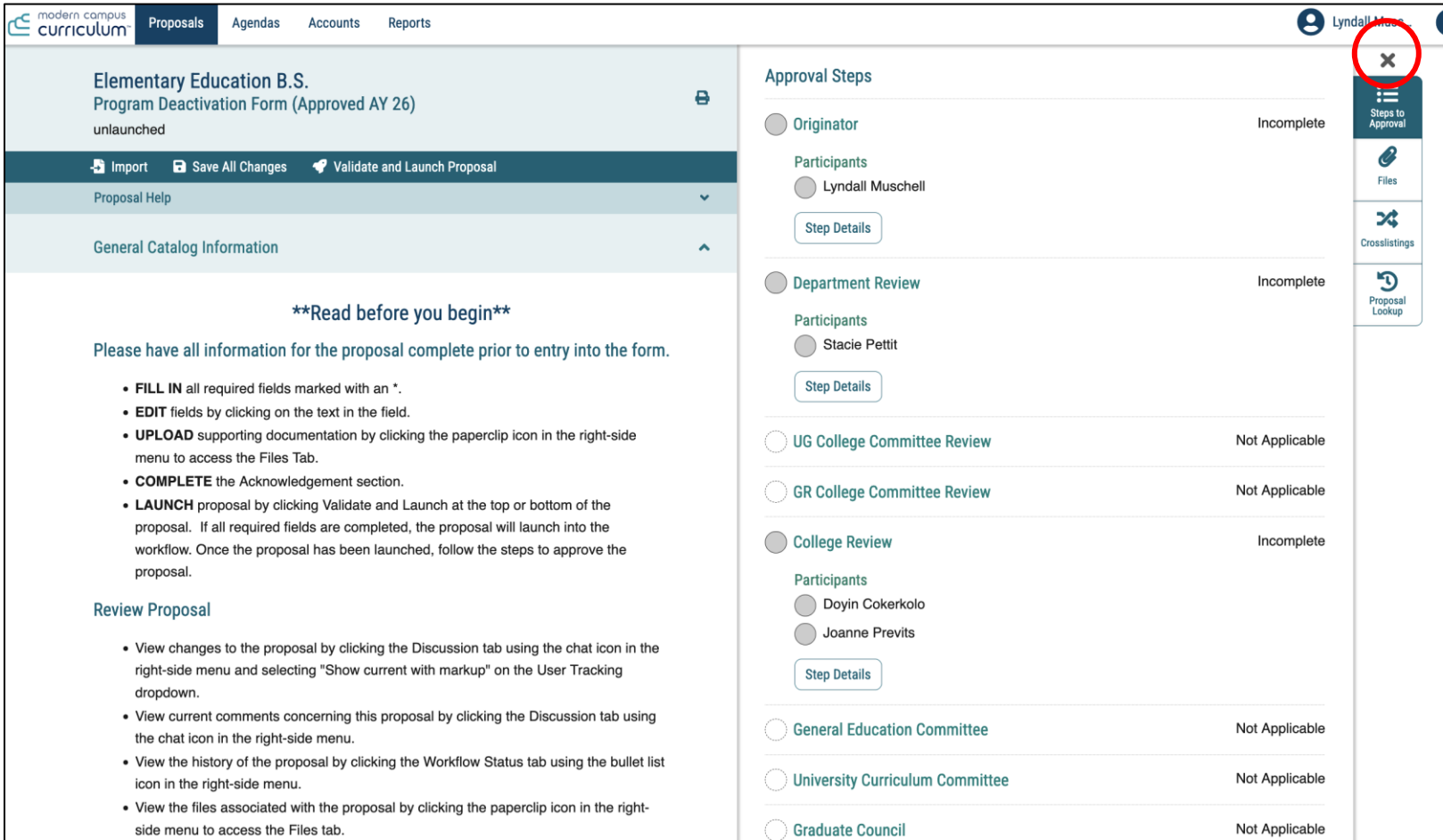


The screenshot shows the 'modern campus curriculum' interface. The top navigation bar includes 'Proposals', 'Agendas', 'Accounts', and 'Reports'. The user is logged in as 'Lyndall Musc...'. The main content area is divided into two panels. The left panel shows a list of processes under the 'Programs' tab, including 'Course - New Proposal Form (Approved AY 26)', 'Course Deactivation Form (Approved AY 26)', and 'Course Modification Form (Approved AY 26)'. The right panel displays the 'Program Deactivation Form (Approved AY 26)' with a 'Data Preview' table. The 'Build Proposal' button is circled in red.

Field Name	Data Preview
General Catalog Information: College	John H. Lounsbury College of Education
General Catalog Information: Department/School	Teacher Education
General Catalog Information: Title of the Major, Minor, Certificate or Concentration	Elementary Education B.S.
General Catalog Information: Catalog Description	[no data]
General Catalog Information: Curriculum	Program has 13 cores and 27 courses.
System Administrator Only: Catalog OID (Item ID)	848
System Administrator Only: Catalog Status	Active-Visible

Submitting a Proposal to Deactivate an Existing Program

To view the form in full pane, click on the X in the top right-hand corner.



modern campus curriculum | Proposals | Agendas | Accounts | Reports | Lyndall Muschell

Elementary Education B.S. Program Deactivation Form (Approved AY 26)
unlaunched

Import | Save All Changes | Validate and Launch Proposal

Proposal Help

General Catalog Information

****Read before you begin****

Please have all information for the proposal complete prior to entry into the form.

- **FILL IN** all required fields marked with an *.
- **EDIT** fields by clicking on the text in the field.
- **UPLOAD** supporting documentation by clicking the paperclip icon in the right-side menu to access the Files Tab.
- **COMPLETE** the Acknowledgement section.
- **LAUNCH** proposal by clicking Validate and Launch at the top or bottom of the proposal. If all required fields are completed, the proposal will launch into the workflow. Once the proposal has been launched, follow the steps to approve the proposal.

Review Proposal

- View changes to the proposal by clicking the Discussion tab using the chat icon in the right-side menu and selecting "Show current with markup" on the User Tracking dropdown.
- View current comments concerning this proposal by clicking the Discussion tab using the chat icon in the right-side menu.
- View the history of the proposal by clicking the Workflow Status tab using the bullet list icon in the right-side menu.
- View the files associated with the proposal by clicking the paperclip icon in the right-side menu to access the Files tab.


Approval Steps

<input type="radio"/> Originator	Incomplete
Participants <input type="radio"/> Lyndall Muschell	
Step Details	
<input type="radio"/> Department Review	Incomplete
Participants <input type="radio"/> Stacie Pettit	
Step Details	
<input type="radio"/> UG College Committee Review	Not Applicable
<input type="radio"/> GR College Committee Review	Not Applicable
<input checked="" type="radio"/> College Review	Incomplete
Participants <input type="radio"/> Doyin Cokerkolo <input type="radio"/> Joanne Previts	
Step Details	
<input type="radio"/> General Education Committee	Not Applicable
<input type="radio"/> University Curriculum Committee	Not Applicable
<input type="radio"/> Graduate Council	Not Applicable


Steps to Approval
Files
Crosslistings
Proposal Lookup

Submitting a Proposal to Deactivate an Existing Program

Complete the form using the guidelines provided. Required fields are marked with an *.



Proposals
Agendas
Accounts
Reports



Elementary Education B.S.
Program Deactivation Form (Approved AY 26)

unlaunched

Import
 Save All Changes
 Validate and Launch Proposal

Proposal Help

General Catalog Information

****Read before you begin****

Please have all information for the proposal complete prior to entry into the form.

- FILL IN** all required fields marked with an *.
- EDIT** fields by clicking on the text in the field.
- UPLOAD** supporting documentation by clicking the paperclip icon in the right-side menu to access the Files Tab.
- COMPLETE** the Acknowledgement section.
- LAUNCH** proposal by clicking Validate and Launch at the top or bottom of the proposal. If all required fields are completed, the proposal will launch into the workflow. Once the proposal has been launched, follow the steps to approve the proposal.

Review Proposal

- View changes to the proposal by clicking the Discussion tab using the chat icon in the right-side menu and selecting "Show current with markup" on the User Tracking dropdown.
- View current comments concerning this proposal by clicking the Discussion tab using the chat icon in the right-side menu.
- View the history of the proposal by clicking the Workflow Status tab using the bullet list icon in the right-side menu.
- View the files associated with the proposal by clicking the paperclip icon in the right-side menu to access the Files tab.

Steps to Approval

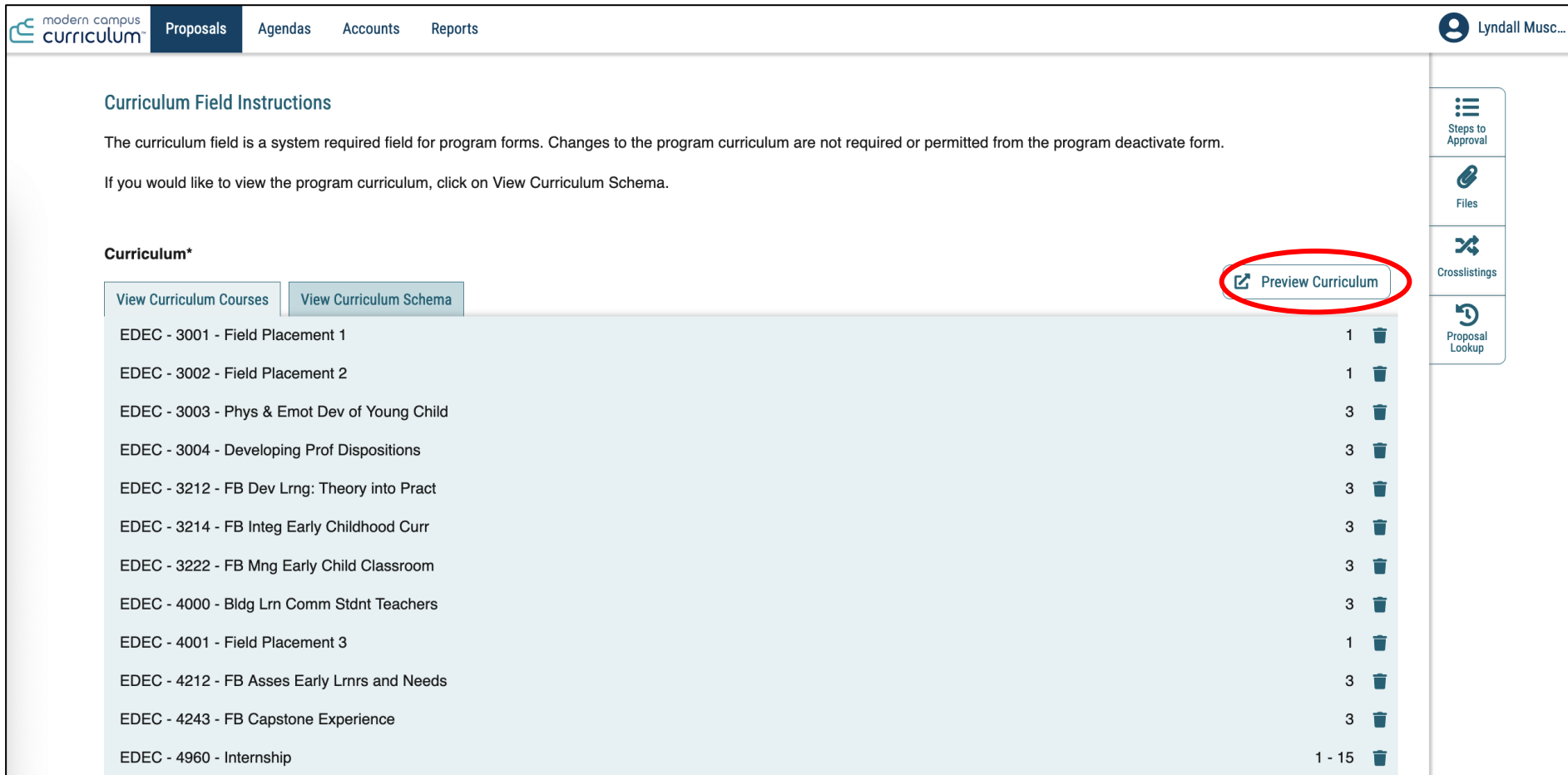
Files

Crosslistings

Proposal Lookup

Submitting a Proposal to Deactivate an Existing Program

Several sections of the proposal form will be prepopulated when the form is built. One of which is the "Curriculum" section. To view the curriculum as it exists in the catalog, click the "  Preview Curriculum."















The screenshot shows the 'modern campus curriculum' interface. The top navigation bar includes 'Proposals', 'Agendas', 'Accounts', and 'Reports'. The user is logged in as 'Lyndall Musc...'. The main content area is titled 'Curriculum Field Instructions' and contains the following text:

The curriculum field is a system required field for program forms. Changes to the program curriculum are not required or permitted from the program deactivate form.

If you would like to view the program curriculum, click on View Curriculum Schema.

Curriculum*

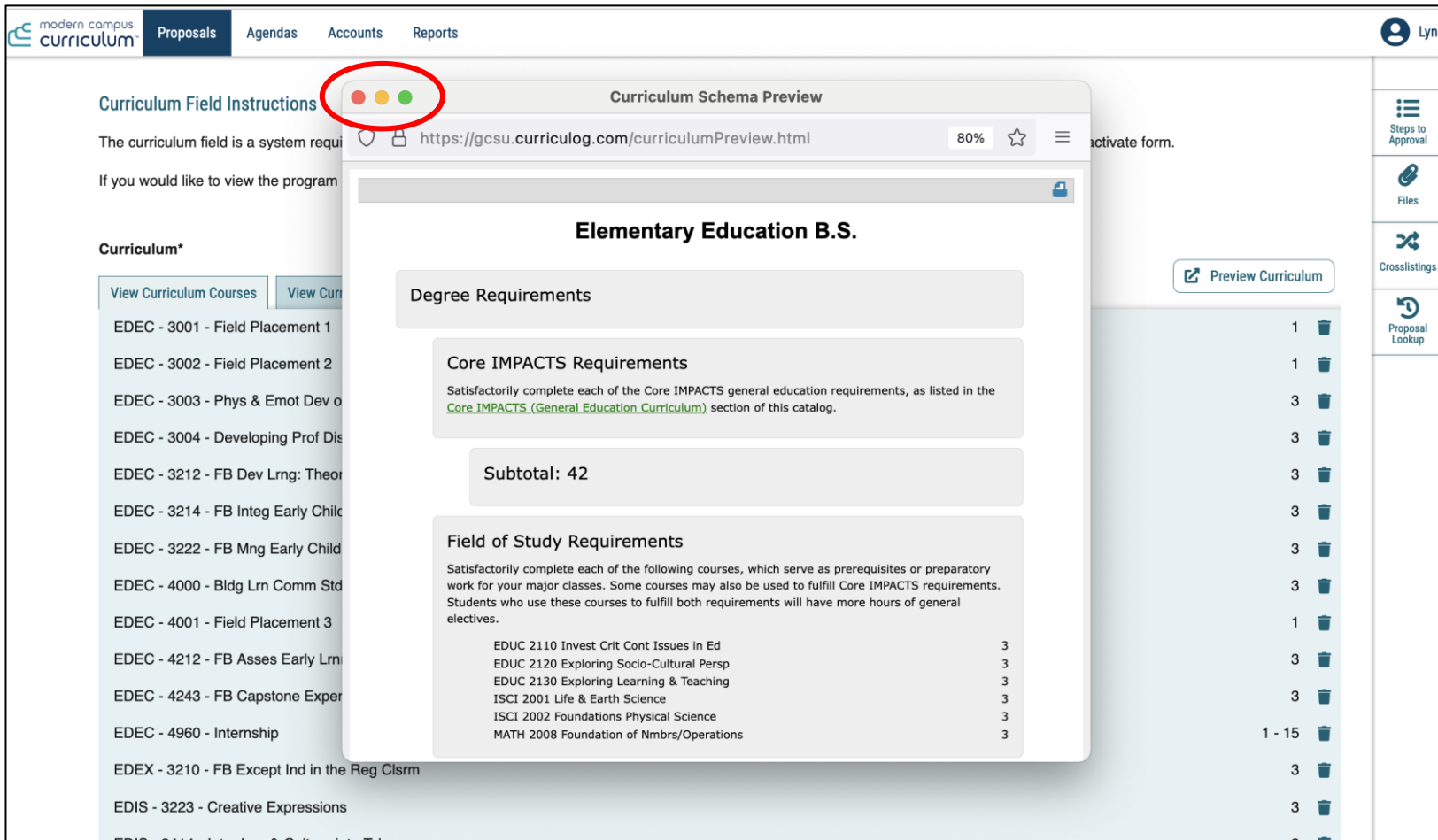
View Curriculum Courses | View Curriculum Schema

EDEC - 3001 - Field Placement 1	1	
EDEC - 3002 - Field Placement 2	1	
EDEC - 3003 - Phys & Emot Dev of Young Child	3	
EDEC - 3004 - Developing Prof Dispositions	3	
EDEC - 3212 - FB Dev Lrng: Theory into Pract	3	
EDEC - 3214 - FB Integ Early Childhood Curr	3	
EDEC - 3222 - FB Mng Early Child Classroom	3	
EDEC - 4000 - Bldg Lrn Comm Stdnt Teachers	3	
EDEC - 4001 - Field Placement 3	1	
EDEC - 4212 - FB Asses Early Lnrs and Needs	3	
EDEC - 4243 - FB Capstone Experience	3	
EDEC - 4960 - Internship	1 - 15	

The 'Preview Curriculum' button is circled in red. The right sidebar contains icons for 'Steps to Approval', 'Files', 'Crosslistings', and 'Proposal Lookup'.

Submitting a Proposal to Deactivate an Existing Program

A pop-up window will display the curriculum for the program as it exists in the catalog. The window can be expanded, minimized, or closed using the red, yellow, and green dots at the top of the pop-up screen.



The screenshot shows a web application interface with a navigation bar (Proposals, Agendas, Accounts, Reports) and a user profile (Lynda). A pop-up window titled "Curriculum Schema Preview" is open, displaying the curriculum for "Elementary Education B.S." The window has a title bar with three colored dots (red, yellow, green) circled in red, indicating window control buttons. The main content of the pop-up window is as follows:

Elementary Education B.S.

Degree Requirements

Core IMPACTS Requirements

Satisfactorily complete each of the Core IMPACTS general education requirements, as listed in the [Core IMPACTS \(General Education Curriculum\)](#) section of this catalog.

Subtotal: 42

Field of Study Requirements

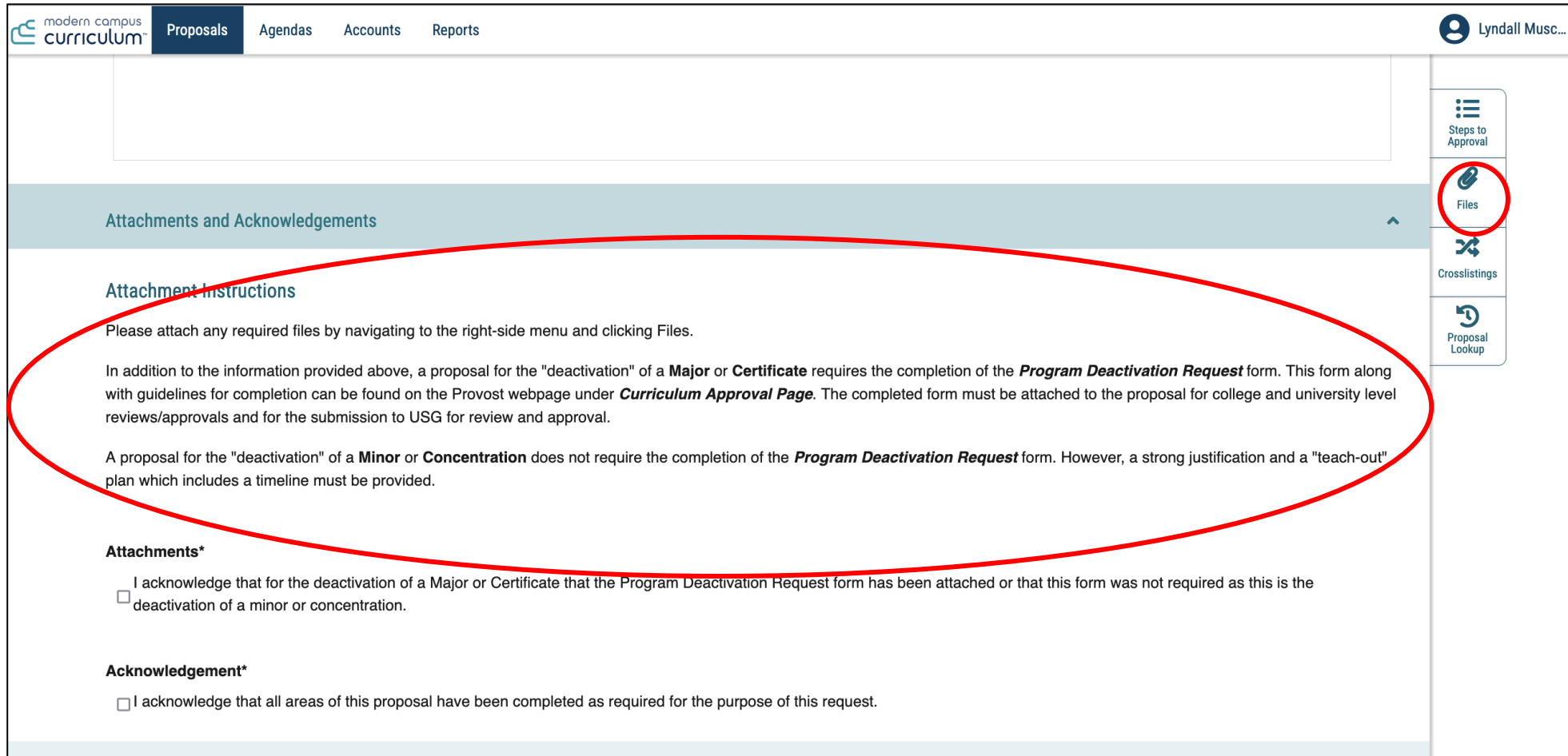
Satisfactorily complete each of the following courses, which serve as prerequisites or preparatory work for your major classes. Some courses may also be used to fulfill Core IMPACTS requirements. Students who use these courses to fulfill both requirements will have more hours of general electives.

EDUC 2110 Invest Crit Cont Issues in Ed	3	1	🗑️
EDUC 2120 Exploring Socio-Cultural Persp	3	3	🗑️
EDUC 2130 Exploring Learning & Teaching	3	3	🗑️
ISCI 2001 Life & Earth Science	3	3	🗑️
ISCI 2002 Foundations Physical Science	3	3	🗑️
MATH 2008 Foundation of Nmbrs/Operations	3	1 - 15	🗑️

The background page shows a list of curriculum courses under "Curriculum*" with buttons for "View Curriculum Courses" and "View Cur...". A sidebar on the right contains icons for "Steps to Approval", "Files", "Crosslistings", and "Proposal Lookup".

Submitting a Proposal to Deactivate an Existing Program

After completing the form, attach all required information by clicking on the paperclip/files icon in the menu on the righthand side. Note that proposals to deactivate **certificates** and **degree programs** require approval of USG.



modern campus curriculum

Proposals Agendas Accounts Reports

Lyndall Musc...

Steps to Approval

Files

Crosslistings

Proposal Lookup

Attachments and Acknowledgements

Attachment Instructions

Please attach any required files by navigating to the right-side menu and clicking Files.

In addition to the information provided above, a proposal for the "deactivation" of a **Major** or **Certificate** requires the completion of the **Program Deactivation Request** form. This form along with guidelines for completion can be found on the Provost webpage under **Curriculum Approval Page**. The completed form must be attached to the proposal for college and university level reviews/approvals and for the submission to USG for review and approval.

A proposal for the "deactivation" of a **Minor** or **Concentration** does not require the completion of the **Program Deactivation Request** form. However, a strong justification and a "teach-out" plan which includes a timeline must be provided.

Attachments*

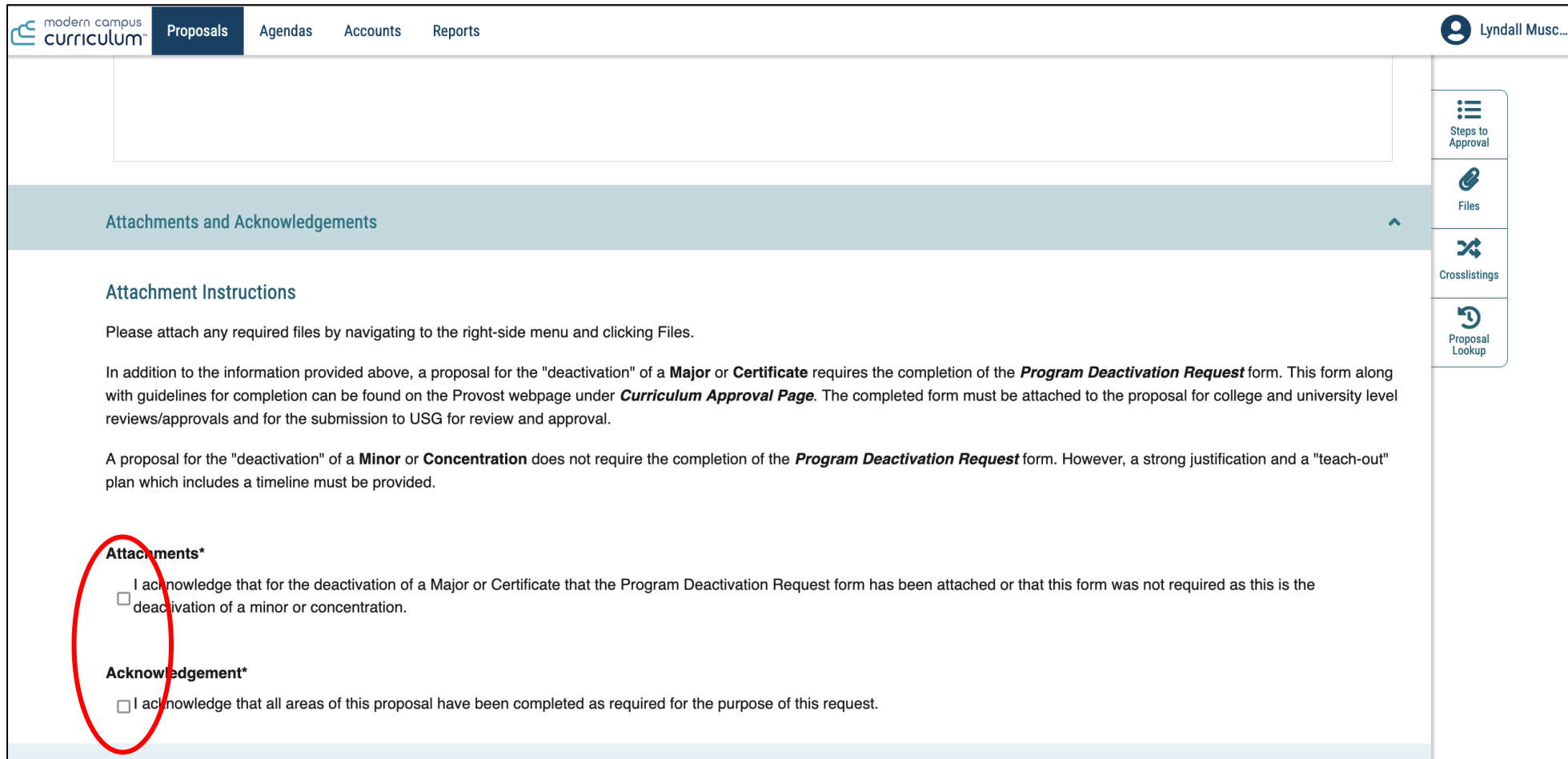
I acknowledge that for the deactivation of a Major or Certificate that the Program Deactivation Request form has been attached or that this form was not required as this is the deactivation of a minor or concentration.

Acknowledgement*

I acknowledge that all areas of this proposal have been completed as required for the purpose of this request.

Submitting a Proposal to Deactivate an Existing Program

Once attachments have been uploaded, verify that all components of the proposal have been completed appropriately by clicking the “acknowledgement” boxes.



modern campus curriculum

Proposals Agendas Accounts Reports

Lyndall Musc...

Steps to Approval

Files

Crosslistings

Proposal Lookup

Attachments and Acknowledgements

Attachment Instructions

Please attach any required files by navigating to the right-side menu and clicking Files.

In addition to the information provided above, a proposal for the "deactivation" of a **Major** or **Certificate** requires the completion of the **Program Deactivation Request** form. This form along with guidelines for completion can be found on the Provost webpage under **Curriculum Approval Page**. The completed form must be attached to the proposal for college and university level reviews/approvals and for the submission to USG for review and approval.

A proposal for the "deactivation" of a **Minor** or **Concentration** does not require the completion of the **Program Deactivation Request** form. However, a strong justification and a "teach-out" plan which includes a timeline must be provided.

Attachments*

I acknowledge that for the deactivation of a Major or Certificate that the Program Deactivation Request form has been attached or that this form was not required as this is the deactivation of a minor or concentration.

Acknowledgement*

I acknowledge that all areas of this proposal have been completed as required for the purpose of this request.

Submitting a Proposal to Deactivate an Existing Program

The section following “Attachments” and “Acknowledgements” is for “System Administrator Only.”
DO NOT enter any information into this section.

System Administrator Only

Catalog OID (Item ID)

848

Catalog Status

- Active-Visible
- Active-Hidden
- Inactive-Hidden

Submitting a Proposal to Deactivate an Existing Program

If you will need to return to the form before launching, click the bar labeled “Save All Changes” at the bottom lefthand side of the pane. The saved proposal can be accessed by clicking on the “My Proposals” tab near the top of the home screen.

Attachments*

I acknowledge that for the deactivation of a Major or Certificate that the Program Deactivation Request form has been attached or that this form was not required as this is the deactivation of a minor or concentration.

Acknowledgement*

I acknowledge that all areas of this proposal have been completed as required for the purpose of this request.

System Administrator Only ▲

Catalog OID (Item ID)

848

Catalog Status

Active-Visible

Active-Hidden

Inactive-Hidden

Submitting a Proposal to Deactivate an Existing Program

If you are ready to “launch” (submit) the proposal, verify the “launching” of the proposal by clicking “Validate and Launch Proposal.”

Attachments*

I acknowledge that for the deactivation of a Major or Certificate that the Program Deactivation Request form has been attached or that this form was not required as this is the deactivation of a minor or concentration.

Acknowledgement*

I acknowledge that all areas of this proposal have been completed as required for the purpose of this request.

System Administrator Only ^

Catalog OID (Item ID)

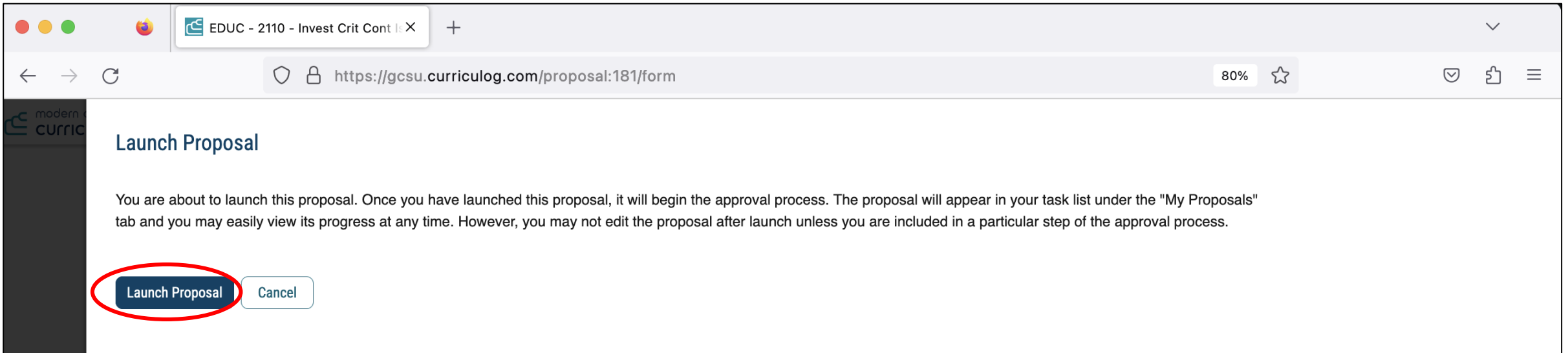
848

Catalog Status

Active-Visible
 Active-Hidden
 Inactive-Hidden

Submitting a Proposal to Deactivate an Existing Program

The final step in submitting the proposal is to begin the approval process by clicking “Launch Proposal.” The proposal will appear in “Your Tasks” tab on the homepage.



EDUC - 2110 - Invest Crit Cont | X

https://gcsu.curriculog.com/proposal:181/form

80%

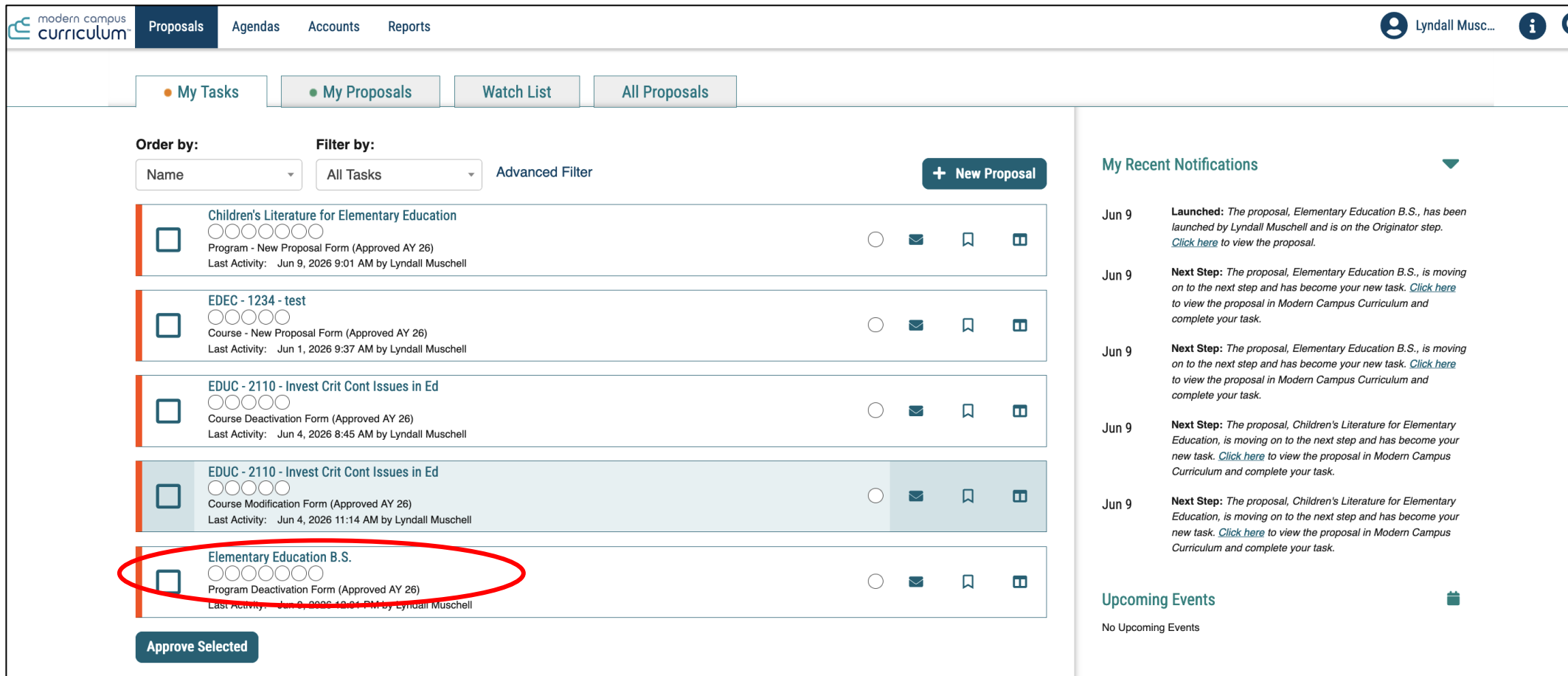
Launch Proposal

You are about to launch this proposal. Once you have launched this proposal, it will begin the approval process. The proposal will appear in your task list under the "My Proposals" tab and you may easily view its progress at any time. However, you may not edit the proposal after launch unless you are included in a particular step of the approval process.

Launch Proposal Cancel

Moving a Proposal to Deactivate an Existing Program through the Workflow

The proposal has been moved into the “workflow” and can be found under the “Your Tasks” tab on the homepage. Locate the appropriate proposal and double click to open.



The screenshot shows the 'modern campus curriculum' interface. The 'Proposals' tab is active, and the 'My Tasks' sub-tab is selected. The main content area displays a list of proposals with the following details:

Order by:	Filter by:	Advanced Filter	+ New Proposal
Name	All Tasks		
<input type="checkbox"/>	Children's Literature for Elementary Education ○○○○○○○ Program - New Proposal Form (Approved AY 26) Last Activity: Jun 9, 2026 9:01 AM by Lyndall Muschell	<input type="radio"/>	<input type="checkbox"/>
<input type="checkbox"/>	EDEC - 1234 - test ○○○○○ Course - New Proposal Form (Approved AY 26) Last Activity: Jun 1, 2026 9:37 AM by Lyndall Muschell	<input type="radio"/>	<input type="checkbox"/>
<input type="checkbox"/>	EDUC - 2110 - Invest Crit Cont Issues in Ed ○○○○○ Course Deactivation Form (Approved AY 26) Last Activity: Jun 4, 2026 8:45 AM by Lyndall Muschell	<input type="radio"/>	<input type="checkbox"/>
<input type="checkbox"/>	EDUC - 2110 - Invest Crit Cont Issues in Ed ○○○○○ Course Modification Form (Approved AY 26) Last Activity: Jun 4, 2026 11:14 AM by Lyndall Muschell	<input type="radio"/>	<input type="checkbox"/>
<input type="checkbox"/>	Elementary Education B.S. ○○○○○○○ Program Deactivation Form (Approved AY 26) Last Activity: Jun 9, 2026 10:01 PM by Lyndall Muschell	<input type="radio"/>	<input type="checkbox"/>

The 'Elementary Education B.S.' proposal is circled in red. Below the list is an 'Approve Selected' button.

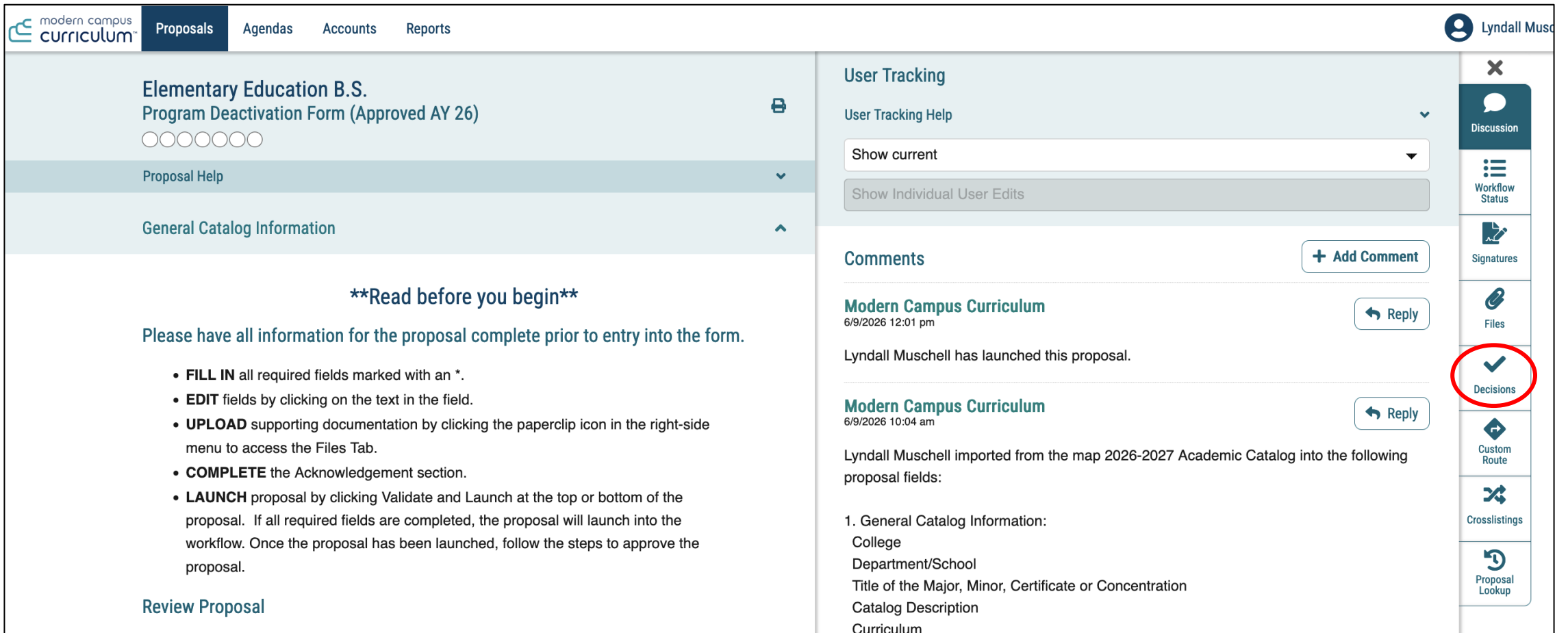
On the right side of the interface, there is a 'My Recent Notifications' section with the following entries:

- Jun 9** **Launched:** The proposal, Elementary Education B.S., has been launched by Lyndall Muschell and is on the Originator step. [Click here](#) to view the proposal.
- Jun 9** **Next Step:** The proposal, Elementary Education B.S., is moving on to the next step and has become your new task. [Click here](#) to view the proposal in Modern Campus Curriculum and complete your task.
- Jun 9** **Next Step:** The proposal, Elementary Education B.S., is moving on to the next step and has become your new task. [Click here](#) to view the proposal in Modern Campus Curriculum and complete your task.
- Jun 9** **Next Step:** The proposal, Children's Literature for Elementary Education, is moving on to the next step and has become your new task. [Click here](#) to view the proposal in Modern Campus Curriculum and complete your task.
- Jun 9** **Next Step:** The proposal, Children's Literature for Elementary Education, is moving on to the next step and has become your new task. [Click here](#) to view the proposal in Modern Campus Curriculum and complete your task.

At the bottom of the right sidebar, there is an 'Upcoming Events' section with the text 'No Upcoming Events'.

Moving a Proposal to Deactivate an Existing Program through the Workflow

For the proposal to advance to the next step, you must verify the submission by clicking the **v** within the menu bar on the right-hand side of the screen.



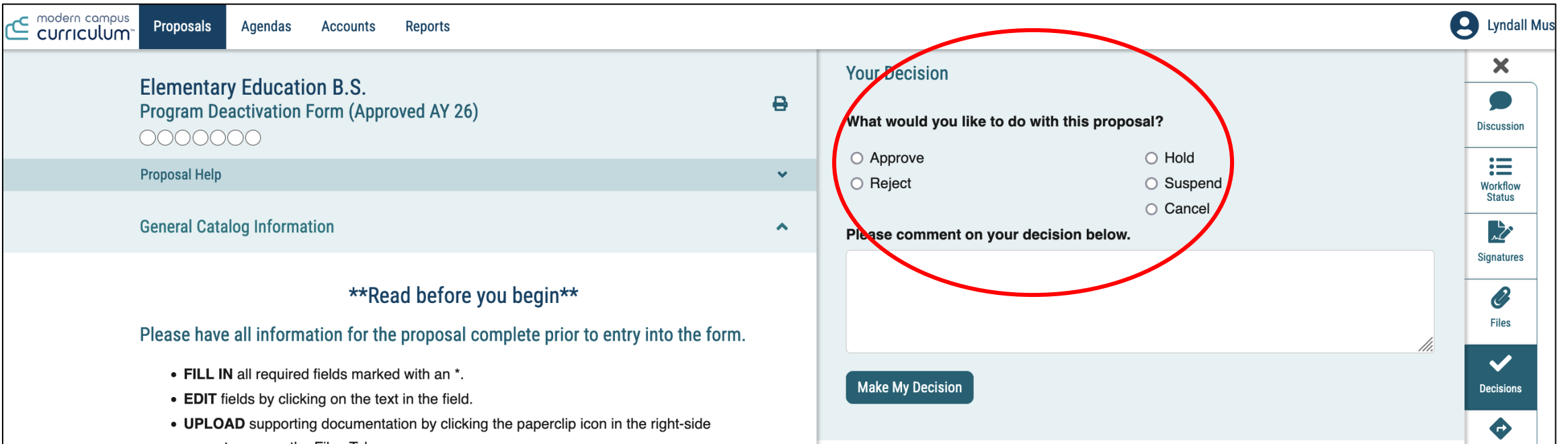
The screenshot shows the 'Proposals' section of the Modern Campus Curriculum system. The main content area displays the 'Elementary Education B.S. Program Deactivation Form (Approved AY 26)' with a progress indicator of seven empty circles. Below this, there are instructions: ****Read before you begin**** and 'Please have all information for the proposal complete prior to entry into the form.' A list of instructions follows:

- FILL IN** all required fields marked with an *.
- EDIT** fields by clicking on the text in the field.
- UPLOAD** supporting documentation by clicking the paperclip icon in the right-side menu to access the Files Tab.
- COMPLETE** the Acknowledgement section.
- LAUNCH** proposal by clicking Validate and Launch at the top or bottom of the proposal. If all required fields are completed, the proposal will launch into the workflow. Once the proposal has been launched, follow the steps to approve the proposal.

 A 'Review Proposal' button is located at the bottom left. The right-hand side of the screen features a 'User Tracking' section with a dropdown menu set to 'Show current' and a 'Show Individual User Edits' button. Below this is a 'Comments' section with an '+ Add Comment' button and two comments from 'Modern Campus Curriculum' dated 6/9/2026. The first comment states 'Lyndall Muschell has launched this proposal.' The second comment states 'Lyndall Muschell imported from the map 2026-2027 Academic Catalog into the following proposal fields:' followed by a list: '1. General Catalog Information: College, Department/School, Title of the Major, Minor, Certificate or Concentration, Catalog Description, Curriculum'. On the far right, a vertical menu bar contains several icons: Discussion, Workflow Status, Signatures, Files, Decisions (highlighted with a red circle and a checkmark), Custom Route, Crosslistings, and Proposal Lookup. The user's name 'Lyndall Muschell' is visible in the top right corner.

Moving a Proposal to Deactivate an Existing Program through the Workflow

As the originator of the proposal, you must make a decision to advance the workflow process.



The screenshot displays the 'modern campus curriculum' interface. The top navigation bar includes 'Proposals', 'Agendas', 'Accounts', and 'Reports'. The user 'Lyndall Mus' is logged in. The main content area shows a proposal titled 'Elementary Education B.S. Program Deactivation Form (Approved AY 26)' with a progress indicator of seven empty circles. Below this are sections for 'Proposal Help' and 'General Catalog Information'. A prominent instruction reads: '**Read before you begin** Please have all information for the proposal complete prior to entry into the form.' This is followed by a list of instructions: 'FILL IN' all required fields marked with an asterisk, 'EDIT' fields by clicking on the text, and 'UPLOAD' supporting documentation by clicking the paperclip icon. On the right side, a 'Your Decision' panel is highlighted with a red circle. It asks 'What would you like to do with this proposal?' and provides five radio button options: 'Approve', 'Reject', 'Hold', 'Suspend', and 'Cancel'. Below these options is a text box for 'Please comment on your decision below.' and a 'Make My Decision' button. A vertical sidebar on the far right contains icons for 'Discussion', 'Workflow Status', 'Signatures', 'Files', and 'Decisions'.

modern campus curriculum™ Proposals Agendas Accounts Reports Lyndall Mus

Elementary Education B.S.
Program Deactivation Form (Approved AY 26)
○○○○○○○

Proposal Help

General Catalog Information

****Read before you begin****

Please have all information for the proposal complete prior to entry into the form.

- **FILL IN** all required fields marked with an *.
- **EDIT** fields by clicking on the text in the field.
- **UPLOAD** supporting documentation by clicking the paperclip icon in the right-side menu to access the Files Tab.

Your Decision

What would you like to do with this proposal?

Approve Hold
 Reject Suspend
 Cancel

Please comment on your decision below.

Make My Decision

Discussion
Workflow Status
Signatures
Files
Decisions

Moving a Proposal to Deactivate an Existing Program through the Workflow

Decision options include the following:

Approve – This indicates that your decision is to approve the proposal and have the proposal continue in the workflow process.

Reject – This indicates that your decision is to reject the decision to move the proposal forward in the workflow process.

Hold – This indicates that your decision is to hold the proposal for review or continued revisions. You will be able to continue work on the proposal; however, it will not advance in the workflow until the hold is removed by an Administrator.

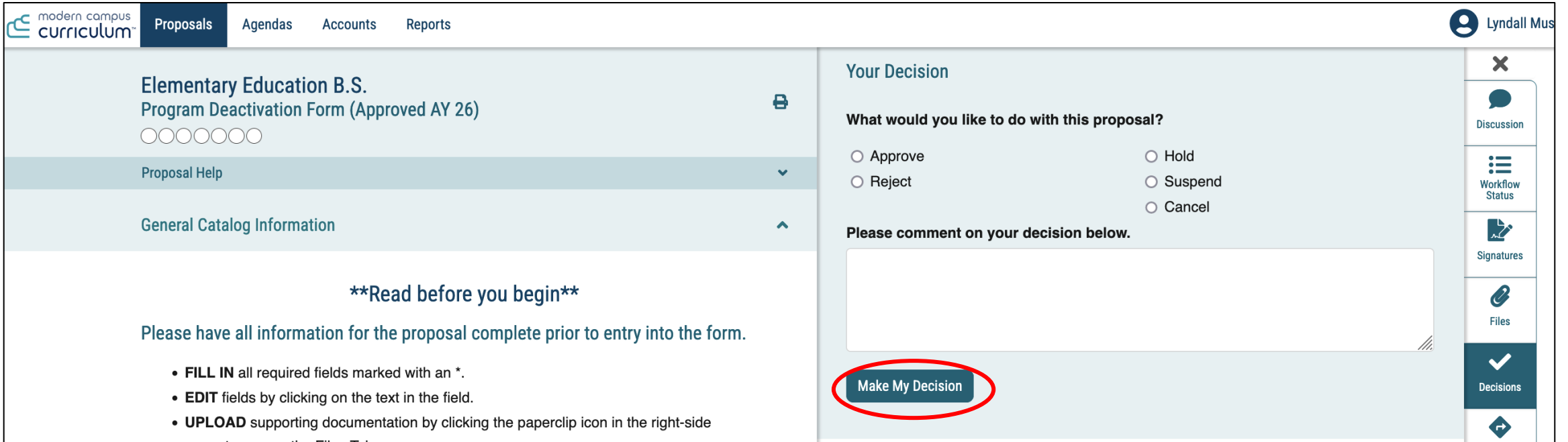
Suspend – If this decision option is selected, no work may be done on the proposal, and it will not advance in the workflow until the suspension is removed by an administrator.

Cancel – If this decision option is selected, the proposal will be sent back to the Originator in an unlaunched state; the Originator may then cancel and delete the proposal.

Moving a Proposal to Deactivate an Existing Program through the Workflow

Once the decision option has been selected, click the bar labeled, “Make My Decision.”

If “Approve” has been selected, the proposal will begin progressing through the appropriate workflow.



The screenshot displays the 'modern campus curriculum' interface. The top navigation bar includes 'Proposals', 'Agendas', 'Accounts', and 'Reports'. The user 'Lyndall Mus' is logged in. The main content area is titled 'Elementary Education B.S. Program Deactivation Form (Approved AY 26)'. Below the title are seven empty circles representing progress. A 'Proposal Help' dropdown and 'General Catalog Information' link are visible. A central instruction reads: ****Read before you begin****
Please have all information for the proposal complete prior to entry into the form.

- **FILL IN** all required fields marked with an *.
- **EDIT** fields by clicking on the text in the field.
- **UPLOAD** supporting documentation by clicking the paperclip icon in the right-side menu to access the Files Tab.

The right-hand side features a 'Your Decision' section with the question: 'What would you like to do with this proposal?'. It offers four radio button options: 'Approve', 'Reject', 'Hold', and 'Suspend', with a 'Cancel' option below. A text box for 'Please comment on your decision below.' is present. A 'Make My Decision' button is highlighted with a red circle. A vertical sidebar on the far right contains icons for 'Discussion', 'Workflow Status', 'Signatures', 'Files', and 'Decisions'.

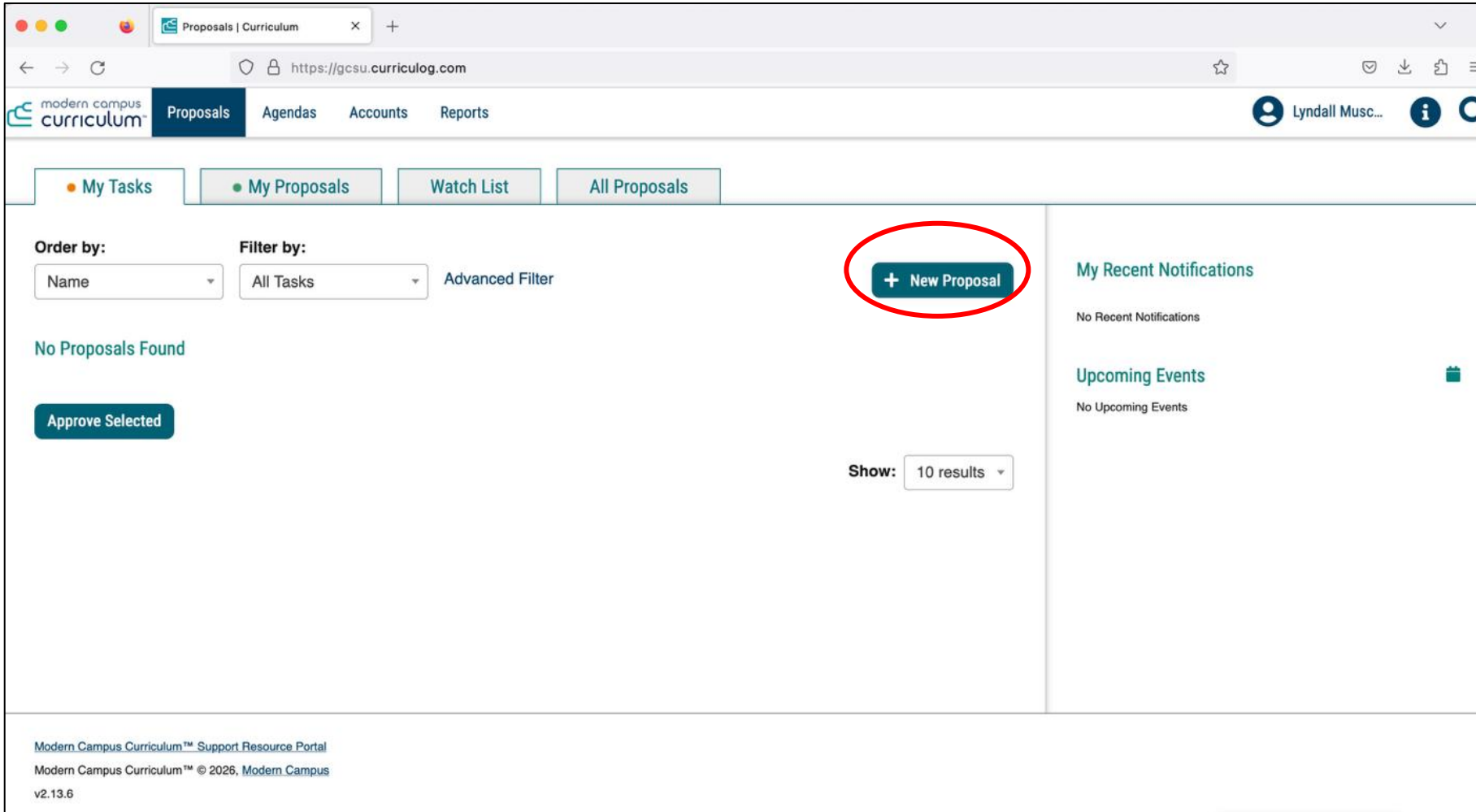
Moving a Proposal to Deactivate an Existing Program through the Workflow

The proposal will appear under the “My Tasks” tab on the *Modern Campus Curriculum* homepage of the next reviewer.

When a proposal appears in the “My Tasks” tab, the reviewer considers the proposal and makes their decision moving the proposal forward in the workflow. This process continues until the final level of approval at which time notifications are sent.

Submitting a Proposal to Modify an Existing Program

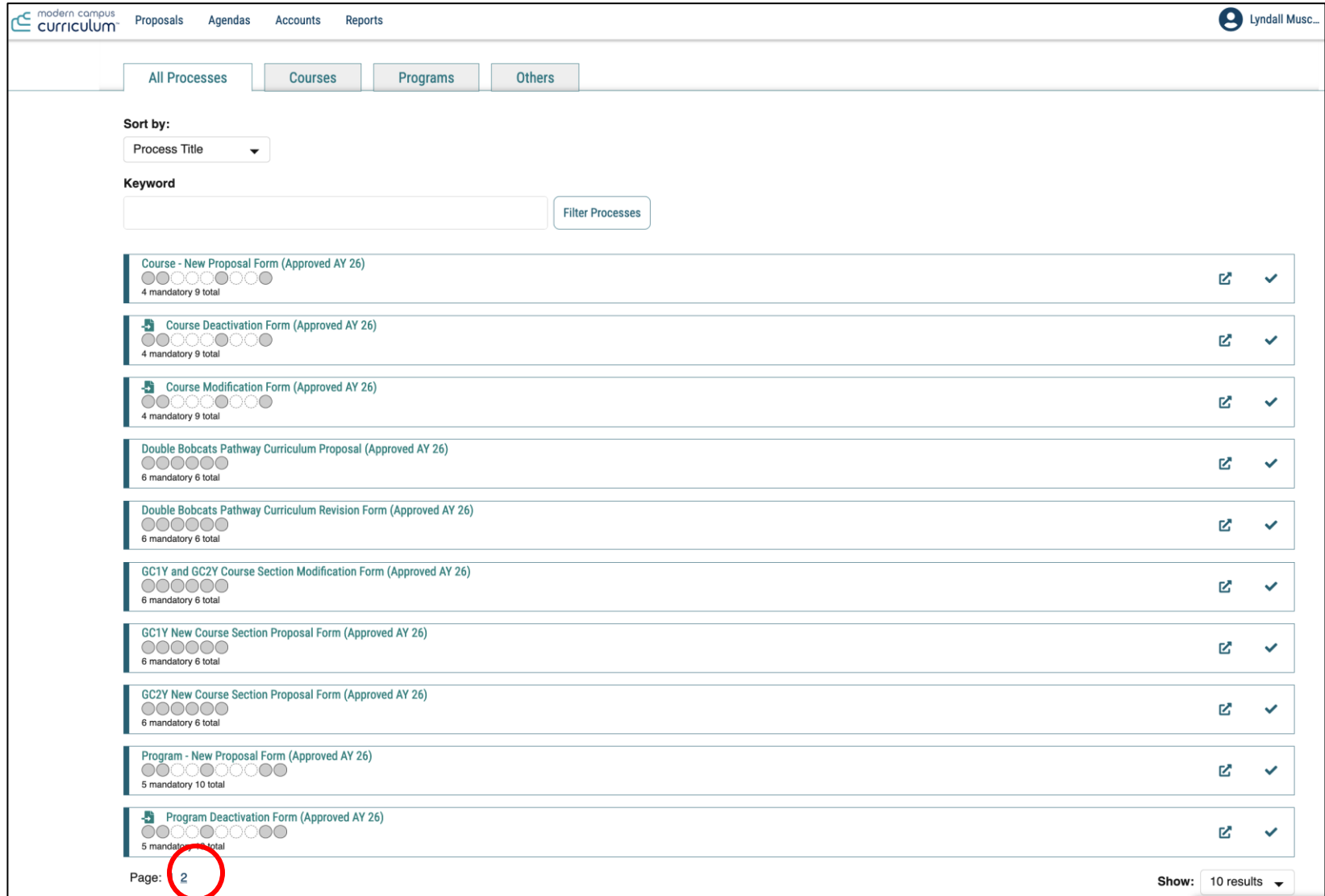
Login to **Modern Campus Curriculum** using Unify/MyGCSU credentials. Click on the bar labeled “New Proposal.”



The screenshot displays the 'Proposals' page in the Modern Campus Curriculum system. The browser address bar shows the URL <https://gcsu.curriculog.com>. The navigation menu includes 'Proposals', 'Agendas', 'Accounts', and 'Reports'. The user profile 'Lyndall Musc...' is visible in the top right corner. The main content area features tabs for 'My Tasks', 'My Proposals', 'Watch List', and 'All Proposals'. Below the tabs, there are 'Order by:' and 'Filter by:' dropdown menus, with 'Name' selected for ordering and 'All Tasks' for filtering. An 'Advanced Filter' link is also present. A prominent '+ New Proposal' button is circled in red. The page indicates 'No Proposals Found' and includes an 'Approve Selected' button. A 'Show: 10 results' dropdown is located at the bottom right of the main content area. The right sidebar contains sections for 'My Recent Notifications' (showing 'No Recent Notifications') and 'Upcoming Events' (showing 'No Upcoming Events'). The footer contains the text: 'Modern Campus Curriculum™ Support Resource Portal', 'Modern Campus Curriculum™ © 2026, Modern Campus', and 'v2.13.6'.

Submitting a Proposal to Modify an Existing Program

After selecting “New Proposal,” click on “Page 2” at the bottom of the window.



The screenshot displays the 'modern campus curriculum' interface. At the top, there are navigation tabs for 'Proposals', 'Agendas', 'Accounts', and 'Reports'. A user profile for 'Lyndall Musc...' is visible in the top right. Below the navigation, there are filter tabs for 'All Processes', 'Courses', 'Programs', and 'Others'. A 'Sort by:' dropdown menu is set to 'Process Title'. A 'Keyword' search box with a 'Filter Processes' button is present. The main content area lists various proposal forms, each with a progress indicator (a row of circles) and a '4 mandatory 9 total' or '6 mandatory 6 total' status. The forms include 'Course - New Proposal Form', 'Course Deactivation Form', 'Course Modification Form', 'Double Bobcats Pathway Curriculum Proposal', 'Double Bobcats Pathway Curriculum Revision Form', 'GC1Y and GC2Y Course Section Modification Form', 'GC1Y New Course Section Proposal Form', 'GC2Y New Course Section Proposal Form', 'Program - New Proposal Form', and 'Program Deactivation Form'. At the bottom left, the page number '2' is circled in red. At the bottom right, there is a 'Show: 10 results' dropdown menu.

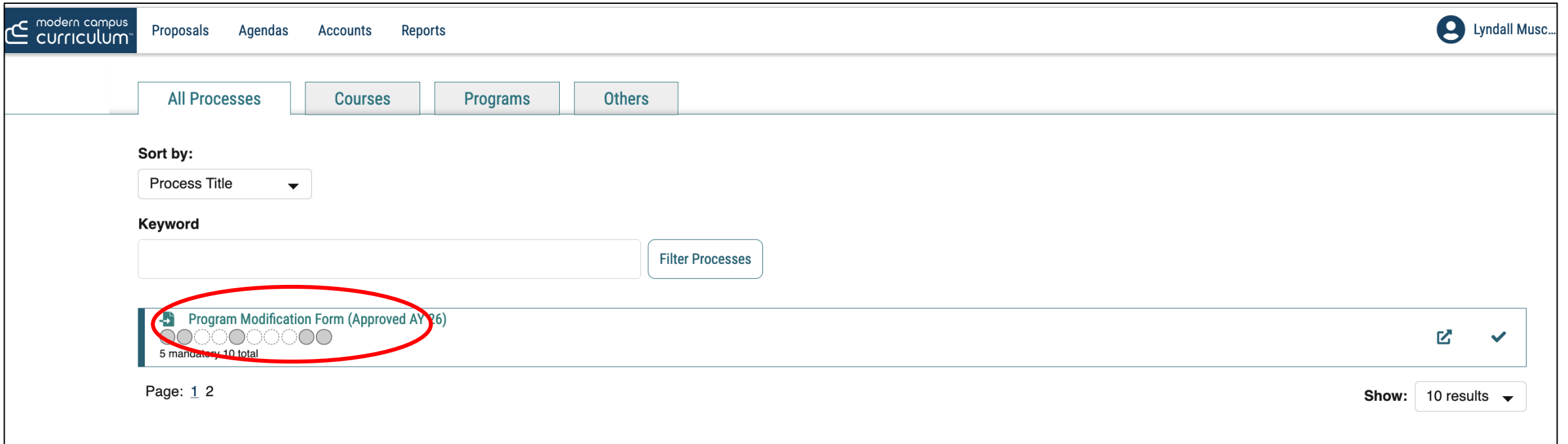
Process Title	Mandatory	Total	Progress	Actions
Course - New Proposal Form (Approved AY 26)	4	9	4/9	Link, Checkmark
Course Deactivation Form (Approved AY 26)	4	9	4/9	Link, Checkmark
Course Modification Form (Approved AY 26)	4	9	4/9	Link, Checkmark
Double Bobcats Pathway Curriculum Proposal (Approved AY 26)	6	6	6/6	Link, Checkmark
Double Bobcats Pathway Curriculum Revision Form (Approved AY 26)	6	6	6/6	Link, Checkmark
GC1Y and GC2Y Course Section Modification Form (Approved AY 26)	6	6	6/6	Link, Checkmark
GC1Y New Course Section Proposal Form (Approved AY 26)	6	6	6/6	Link, Checkmark
GC2Y New Course Section Proposal Form (Approved AY 26)	6	6	6/6	Link, Checkmark
Program - New Proposal Form (Approved AY 26)	5	10	5/10	Link, Checkmark
Program Deactivation Form (Approved AY 26)	5	10	5/10	Link, Checkmark

Page: 2

Show: 10 results

Submitting a Proposal to Modify an Existing Program

Select the *Program-Modification Form*.



The screenshot displays the 'modern campus curriculum' interface. The top navigation bar includes 'Proposals', 'Agendas', 'Accounts', and 'Reports'. A user profile for 'Lyndall Musc...' is visible in the top right. Below the navigation, there are tabs for 'All Processes', 'Courses', 'Programs', and 'Others'. The 'Sort by:' dropdown is set to 'Process Title'. A 'Keyword' search box is present with a 'Filter Processes' button. The main content area shows a list of processes, with the first item, 'Program Modification Form (Approved AY '26)', highlighted with a red circle. Below the list, it indicates '5 mandatory, 10 total'. At the bottom, there is a 'Page: 1 2' indicator and a 'Show: 10 results' dropdown.

modern campus curriculum

Proposals Agendas Accounts Reports

Lyndall Musc...

All Processes Courses Programs Others

Sort by:
Process Title


Keyword
 Filter Processes

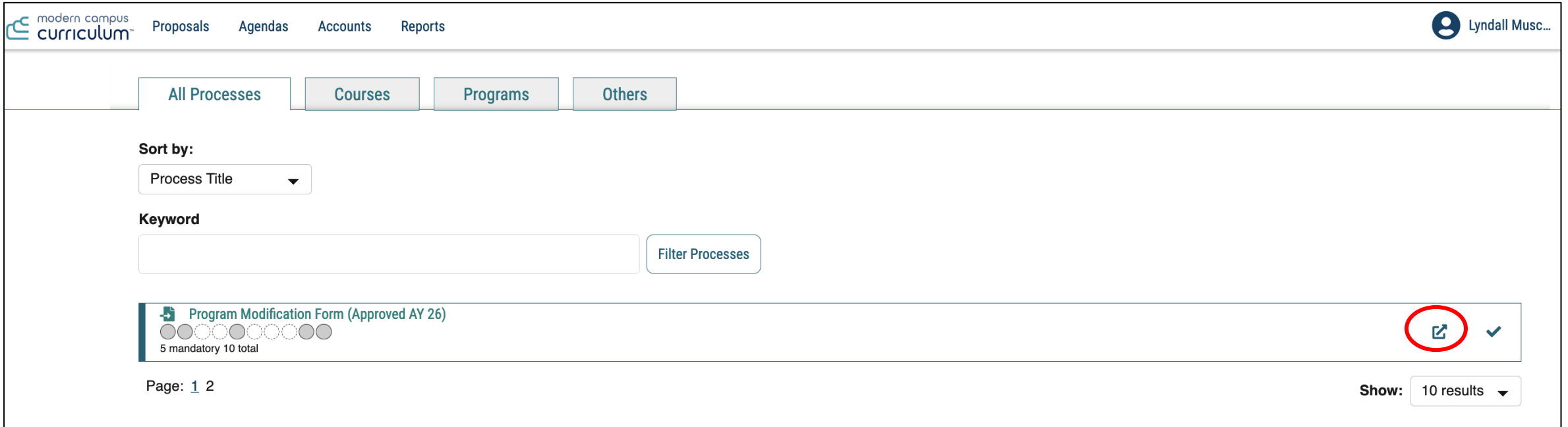
Program Modification Form (Approved AY '26)
5 mandatory, 10 total

Page: 1 2

Show: 10 results

Submitting a Proposal to Modify an Existing Program

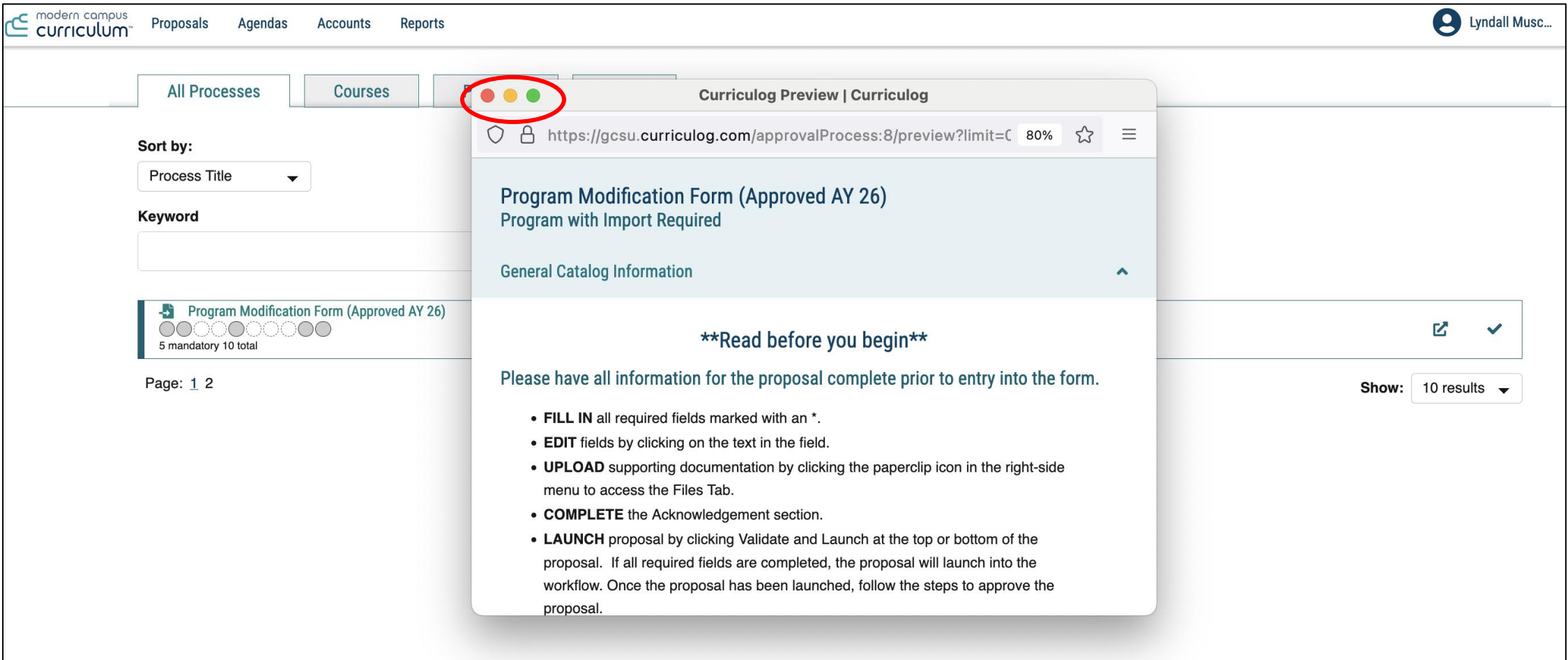
To preview a proposal form, click on the  icon. This is helpful to review prior to beginning a proposal so that all necessary information can be prepared and easily accessible.



The screenshot displays the 'modern campus curriculum' interface. At the top, there are navigation tabs for 'Proposals', 'Agendas', 'Accounts', and 'Reports'. The user's name 'Lyndall Musc...' is visible in the top right corner. Below the navigation, there are filter tabs for 'All Processes', 'Courses', 'Programs', and 'Others'. A 'Sort by:' dropdown menu is set to 'Process Title'. A 'Keyword' search box is present with a 'Filter Processes' button. The main content area shows a list of processes. The first item is 'Program Modification Form (Approved AY 26)', which has a progress indicator showing 5 out of 10 mandatory steps completed. To the right of this item, there is an external link icon (a square with a diagonal arrow) circled in red, and a checkmark icon. At the bottom left, it says 'Page: 1 2'. At the bottom right, there is a 'Show: 10 results' dropdown menu.

Submitting a Proposal to Modify an Existing Program

The preview window can be expanded, minimized, or closed using the red, yellow, and green dots at the top of the pop-up screen.



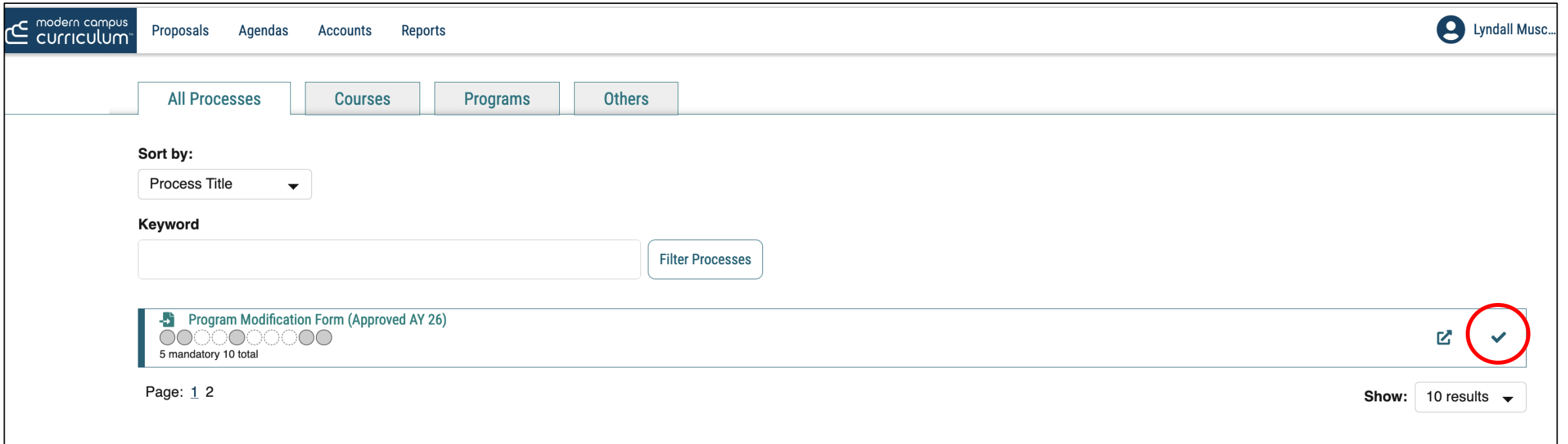
The screenshot displays the Curriculog web application interface. At the top, there is a navigation bar with the "modern campus curriculum" logo and menu items: "Proposals", "Agendas", "Accounts", and "Reports". The user's name, "Lyndall Musc...", is visible in the top right corner. The main content area features a "Sort by:" dropdown menu set to "Process Title" and a "Keyword" search field. Below these is a list of proposals, with the first one being "Program Modification Form (Approved AY 26)" with a progress indicator showing "5 mandatory 10 total". A "Curriculog Preview | Curriculog" window is overlaid on the main content, displaying the URL "https://gcsu.curriculog.com/approvalProcess:8/preview?limit=C 80%". The window title is "Program Modification Form (Approved AY 26) Program with Import Required". The preview content includes a section for "General Catalog Information" and a prominent instruction: "**Read before you begin**". Below this, a paragraph states: "Please have all information for the proposal complete prior to entry into the form." A bulleted list of instructions follows:

- **FILL IN** all required fields marked with an *.
- **EDIT** fields by clicking on the text in the field.
- **UPLOAD** supporting documentation by clicking the paperclip icon in the right-side menu to access the Files Tab.
- **COMPLETE** the Acknowledgement section.
- **LAUNCH** proposal by clicking Validate and Launch at the top or bottom of the proposal. If all required fields are completed, the proposal will launch into the workflow. Once the proposal has been launched, follow the steps to approve the proposal.

 The window control buttons (red, yellow, and green dots) at the top of the preview window are circled in red. The background interface also shows a "Page: 1 2" indicator and a "Show: 10 results" dropdown menu.

Submitting a Proposal to Modify an Existing Program

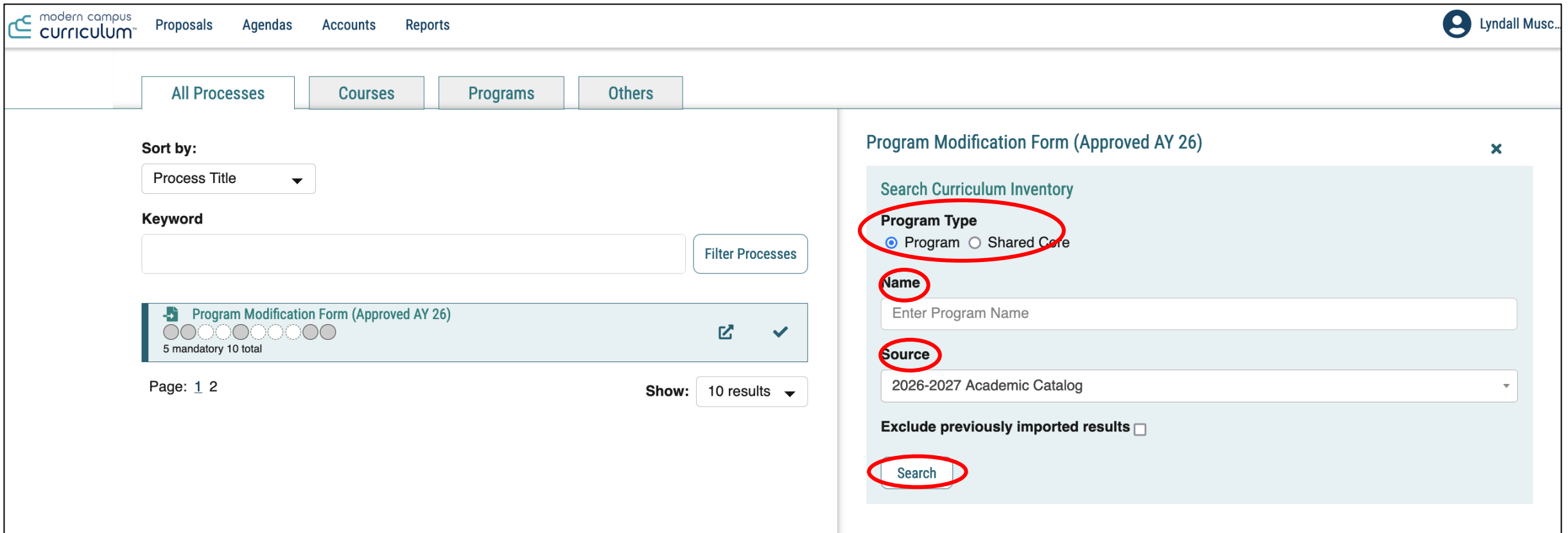
To begin the proposal, click on the **v** icon. This will open the proposal form.



The screenshot displays the 'modern campus curriculum' interface. The top navigation bar includes 'Proposals', 'Agendas', 'Accounts', and 'Reports'. The user profile 'Lyndall Musc...' is visible in the top right. Below the navigation, there are tabs for 'All Processes', 'Courses', 'Programs', and 'Others'. A 'Sort by:' dropdown menu is set to 'Process Title'. A 'Keyword' search box is present with a 'Filter Processes' button. The main content area shows a list item for 'Program Modification Form (Approved AY 26)' with a progress indicator of 5 out of 10 mandatory items. A checkmark icon (v) is circled in red, indicating the action to click. The bottom of the page shows 'Page: 1 2' and 'Show: 10 results'.

Submitting a Proposal to Modify an Existing Program

There is a choice of "Program Type." "Program" has been selected. **DO NOT** change the selection for "Program Type." Enter the name of the program to be modified and select the appropriate catalog. Click "Search."



The screenshot displays the "modern campus curriculum" interface. The top navigation bar includes "Proposals", "Agendas", "Accounts", and "Reports". The user is identified as "Lyndall Musc...". Below the navigation, there are tabs for "All Processes", "Courses", "Programs", and "Others". The "Programs" tab is active. On the left, there is a "Sort by:" dropdown set to "Process Title" and a "Keyword" search box with a "Filter Processes" button. A search result for "Program Modification Form (Approved AY 26)" is shown, indicating 5 mandatory and 10 total items. The right-hand panel is titled "Program Modification Form (Approved AY 26)" and contains the following fields:

- Search Curriculum Inventory**
- Program Type**: Radio buttons for "Program" (selected) and "Shared Core".
- Name**: Text input field with placeholder "Enter Program Name".
- Source**: Dropdown menu with "2026-2027 Academic Catalog" selected.
- Exclude previously imported results**: Unchecked checkbox.
- Search**: Button.

Red circles highlight the "Program Type", "Name", "Source", and "Search" elements in the original image.

Submitting a Proposal to Modify an Existing Program

The program data that will be imported into the proposal to modify the program will be displayed. To prepopulate the form with the data, click “Build Proposal.”

modern campus curriculum | Proposals | Agendas | Accounts | Reports | Lyndall Musc...

All Processes | Courses | **Programs** | Others

Sort by: Process Title

Keyword: Filter Processes

Program Modification Form (Approved AY 26)
 5 mandatory 10 total

Page: 1 2 Show: 10 results

Program Modification Form (Approved AY 26)

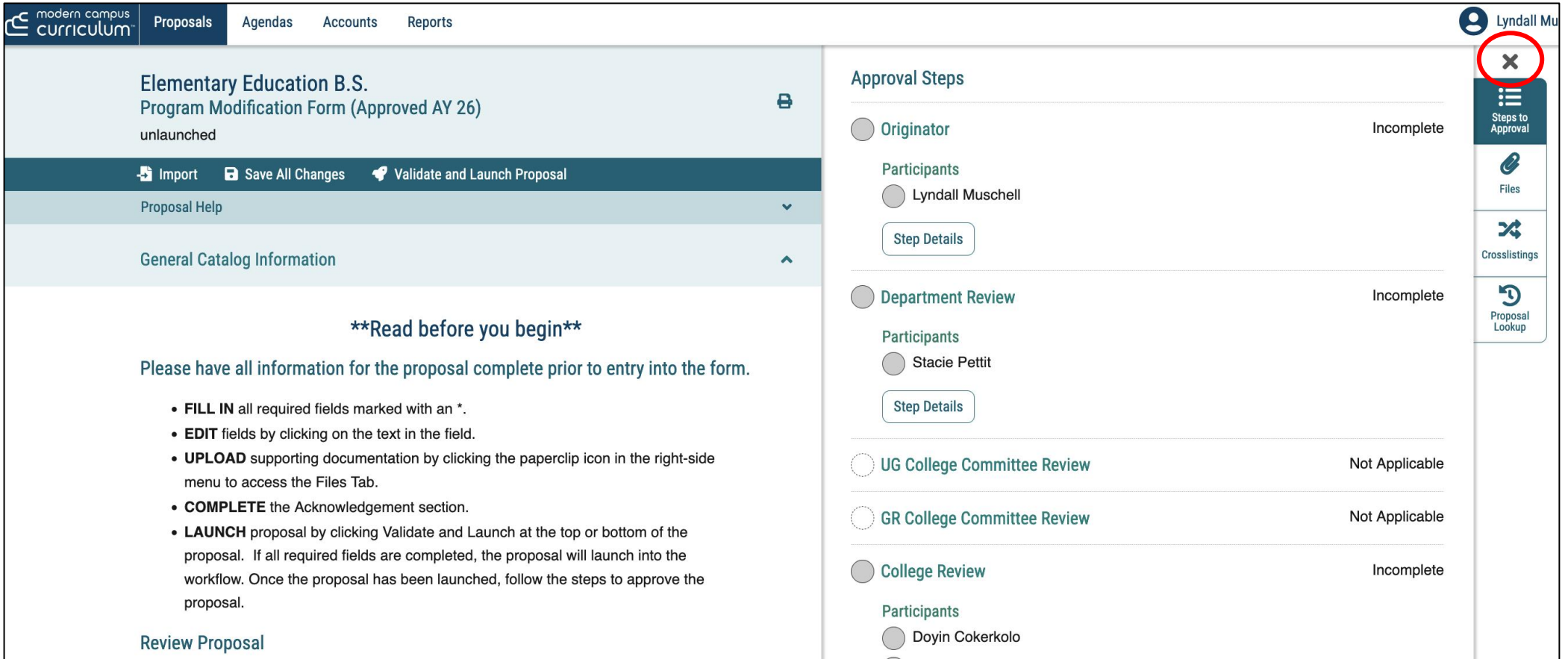
Import Data into your Proposal

Field Name	Data Preview
General Catalog Information: College	John H. Lounsbury College of Education
General Catalog Information: Department/School	Teacher Education
General Catalog Information: Program Type	Undergraduate Majors
General Catalog Information: Degree Type	Bachelor of Science
General Catalog Information: Title of the Major, Minor, Certificate or Concentration	Elementary Education B.S.
General Catalog Information: Catalog Description	[no data]
General Catalog Information: Curriculum	Program has 13 cores and 27 courses.
System Administrator Only: Catalog OID (Item ID)	848
System Administrator Only: Catalog Status	Active-Visible

Build Proposal | Return to Search

Submitting a Proposal to Modify an Existing Program

To view the form in full pane, click on the X in the top right-hand corner.



modern campus curriculum

Proposals Agendas Accounts Reports

Lyndall Mu

Elementary Education B.S.
Program Modification Form (Approved AY 26)
unlaunched

Import Save All Changes Validate and Launch Proposal

Proposal Help

General Catalog Information

****Read before you begin****

Please have all information for the proposal complete prior to entry into the form.

- **FILL IN** all required fields marked with an *.
- **EDIT** fields by clicking on the text in the field.
- **UPLOAD** supporting documentation by clicking the paperclip icon in the right-side menu to access the Files Tab.
- **COMPLETE** the Acknowledgement section.
- **LAUNCH** proposal by clicking Validate and Launch at the top or bottom of the proposal. If all required fields are completed, the proposal will launch into the workflow. Once the proposal has been launched, follow the steps to approve the proposal.

Review Proposal

Approval Steps

<input type="radio"/> Originator	Incomplete
Participants <input type="radio"/> Lyndall Muschell	
<input type="button" value="Step Details"/>	
<input type="radio"/> Department Review	Incomplete
Participants <input type="radio"/> Stacie Pettit	
<input type="button" value="Step Details"/>	
<input type="radio"/> UG College Committee Review	Not Applicable
<input type="radio"/> GR College Committee Review	Not Applicable
<input type="radio"/> College Review	Incomplete
Participants <input type="radio"/> Doyin Cokerkolo	

Steps to Approval


Files

Crosslistings


Proposal Lookup

Submitting a Proposal to Modify an Existing Program

Complete the form using the guidelines provided. Required fields are marked with an *.



[Proposals](#)
[Agendas](#)
[Accounts](#)
[Reports](#)



Elementary Education B.S.

Program Modification Form (Approved AY 26)

○○○○○○○○

[Proposal Help](#)

[General Catalog Information](#)


****Read before you begin****


Please have all information for the proposal complete prior to entry into the form.


- FILL IN** all required fields marked with an *.
- EDIT** fields by clicking on the text in the field.
- UPLOAD** supporting documentation by clicking the paperclip icon in the right-side menu to access the Files Tab.
- COMPLETE** the Acknowledgement section.
- LAUNCH** proposal by clicking Validate and Launch at the top or bottom of the proposal. If all required fields are completed, the proposal will launch into the workflow. Once the proposal has been launched, follow the steps to approve the proposal.


Review Proposal


- View changes to the proposal by clicking the Discussion tab using the chat icon in the right-side menu and selecting "Show current with markup" on the User Tracking dropdown.
- View current comments concerning this proposal by clicking the Discussion tab using the chat icon in the right-side menu.
- View the history of the proposal by clicking the Workflow Status tab using the bullet list icon in the right-side menu.
- View the files associated with the proposal by clicking the paperclip icon in the right-side menu to access the Files tab.



Discussion



Workflow Status



Signatures


Files


Decisions

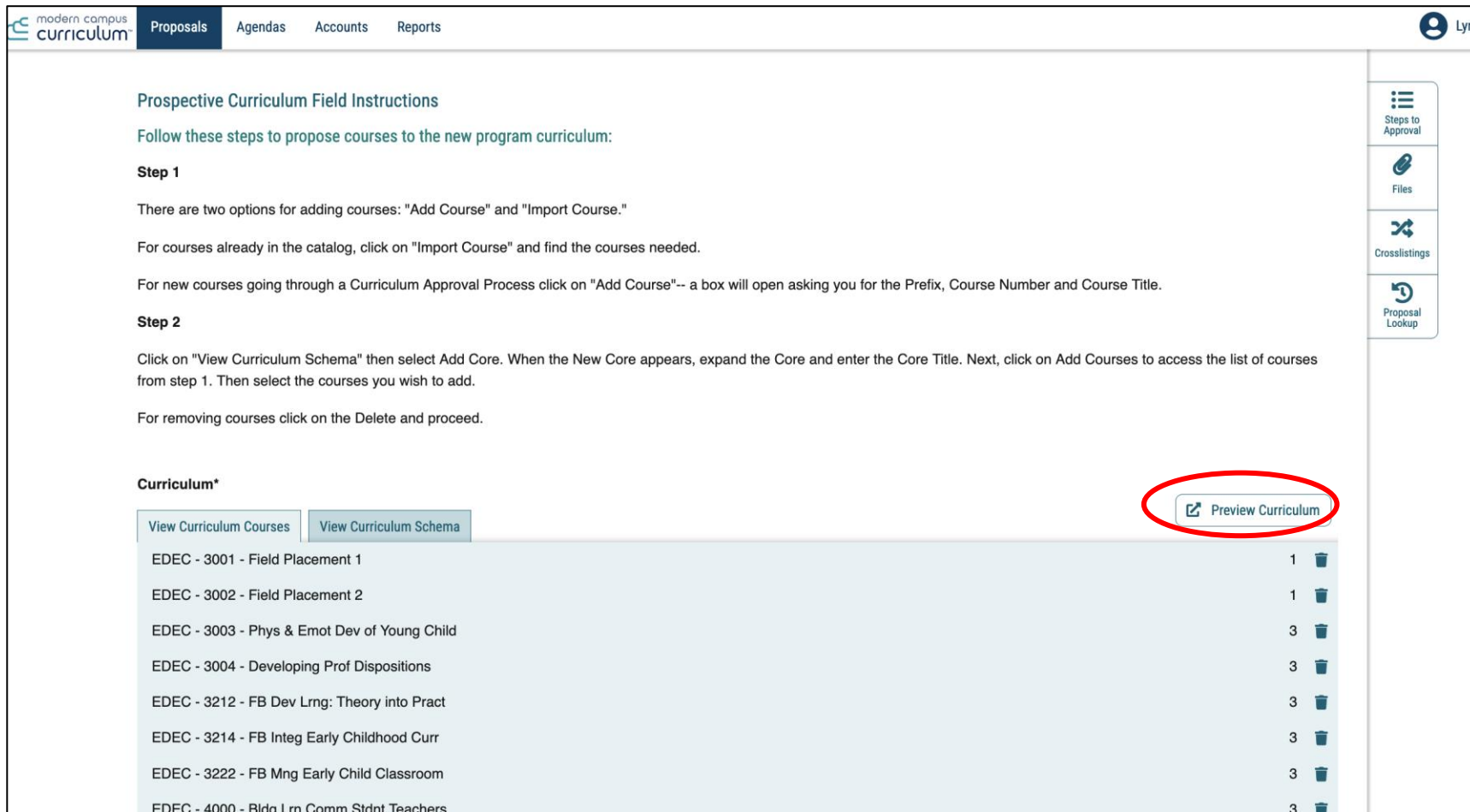

Custom Route


Crosslistings


Proposal Lookup

Submitting a Proposal to Modify an Existing Program

Several sections of the proposal form will be prepopulated when the form is built. One of which is the "Curriculum" section. To view the curriculum as it exists in the catalog, click the "  Preview Curriculum."



modern campus curriculum

Proposals Agendas Accounts Reports

Lynd

Prospective Curriculum Field Instructions

Follow these steps to propose courses to the new program curriculum:

Step 1

There are two options for adding courses: "Add Course" and "Import Course."

For courses already in the catalog, click on "Import Course" and find the courses needed.

For new courses going through a Curriculum Approval Process click on "Add Course"-- a box will open asking you for the Prefix, Course Number and Course Title.

Step 2









Click on "View Curriculum Schema" then select Add Core. When the New Core appears, expand the Core and enter the Core Title. Next, click on Add Courses to access the list of courses from step 1. Then select the courses you wish to add.

For removing courses click on the Delete and proceed.

Curriculum*

View Curriculum Courses View Curriculum Schema

Preview Curriculum

EDEC - 3001 - Field Placement 1	1	
EDEC - 3002 - Field Placement 2	1	
EDEC - 3003 - Phys & Emot Dev of Young Child	3	
EDEC - 3004 - Developing Prof Dispositions	3	
EDEC - 3212 - FB Dev Lrng: Theory into Pract	3	
EDEC - 3214 - FB Integ Early Childhood Curr	3	
EDEC - 3222 - FB Mng Early Child Classroom	3	
EDEC - 4000 - Bldg Lrn Comm Stdnt Teachers	3	

Steps to Approval

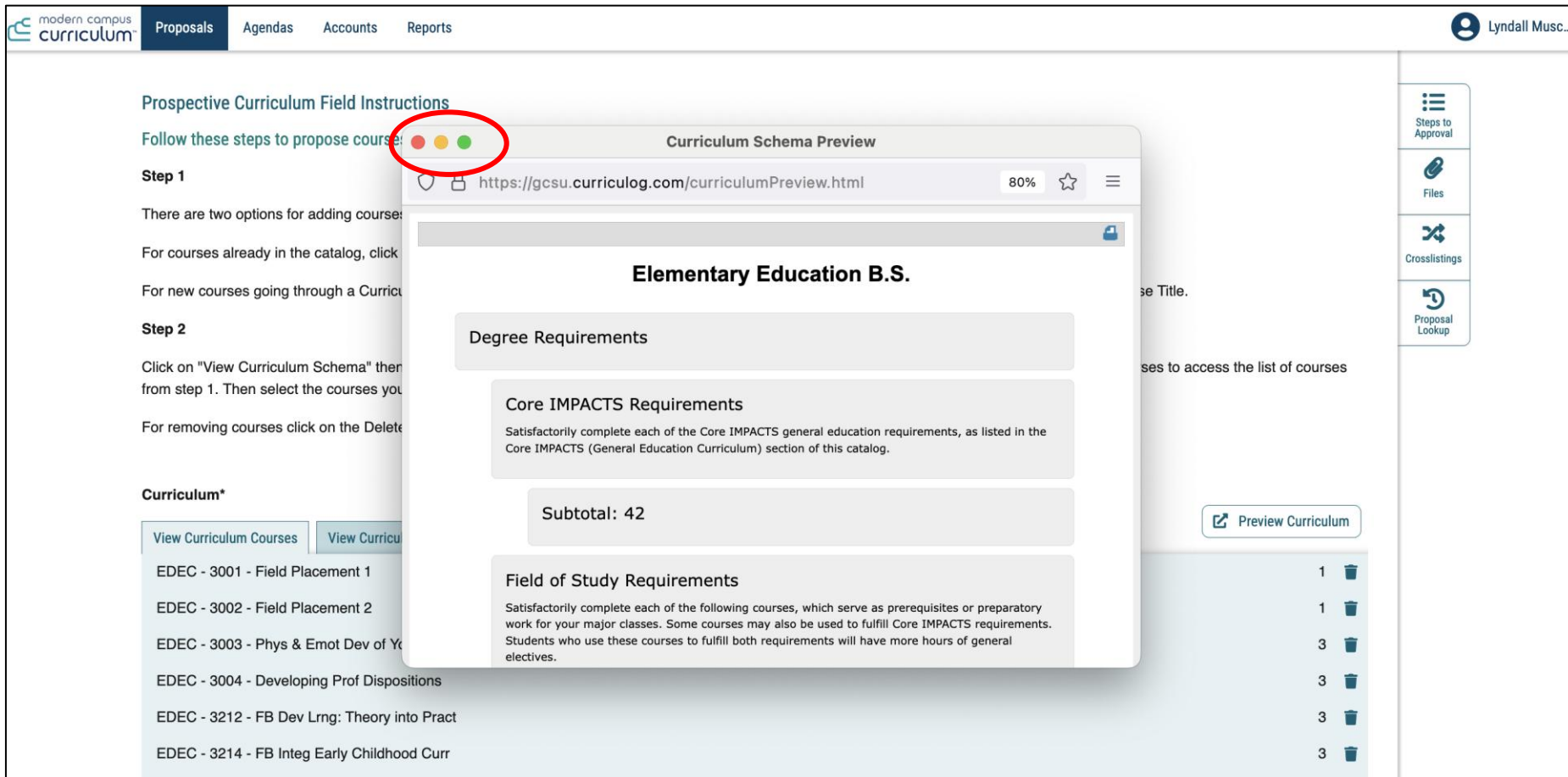
Files

Crosslistings

Proposal Lookup

Submitting a Proposal to Modify an Existing Program

A pop-up window will display the curriculum for the program as it exists in the catalog. The window can be expanded, minimized, or closed using the red, yellow, and green dots at the top of the pop-up screen.



The screenshot shows a web application interface for submitting curriculum proposals. A pop-up window titled "Curriculum Schema Preview" is open, displaying the curriculum for "Elementary Education B.S.". The pop-up window has a title bar with three colored dots (red, yellow, green) for window control, which are circled in red. The background page shows "Prospective Curriculum Field Instructions" and a list of courses under "Curriculum*".

Curriculum Schema Preview

Elementary Education B.S.

Degree Requirements

Core IMPACTS Requirements

Satisfactorily complete each of the Core IMPACTS general education requirements, as listed in the Core IMPACTS (General Education Curriculum) section of this catalog.

Subtotal: 42

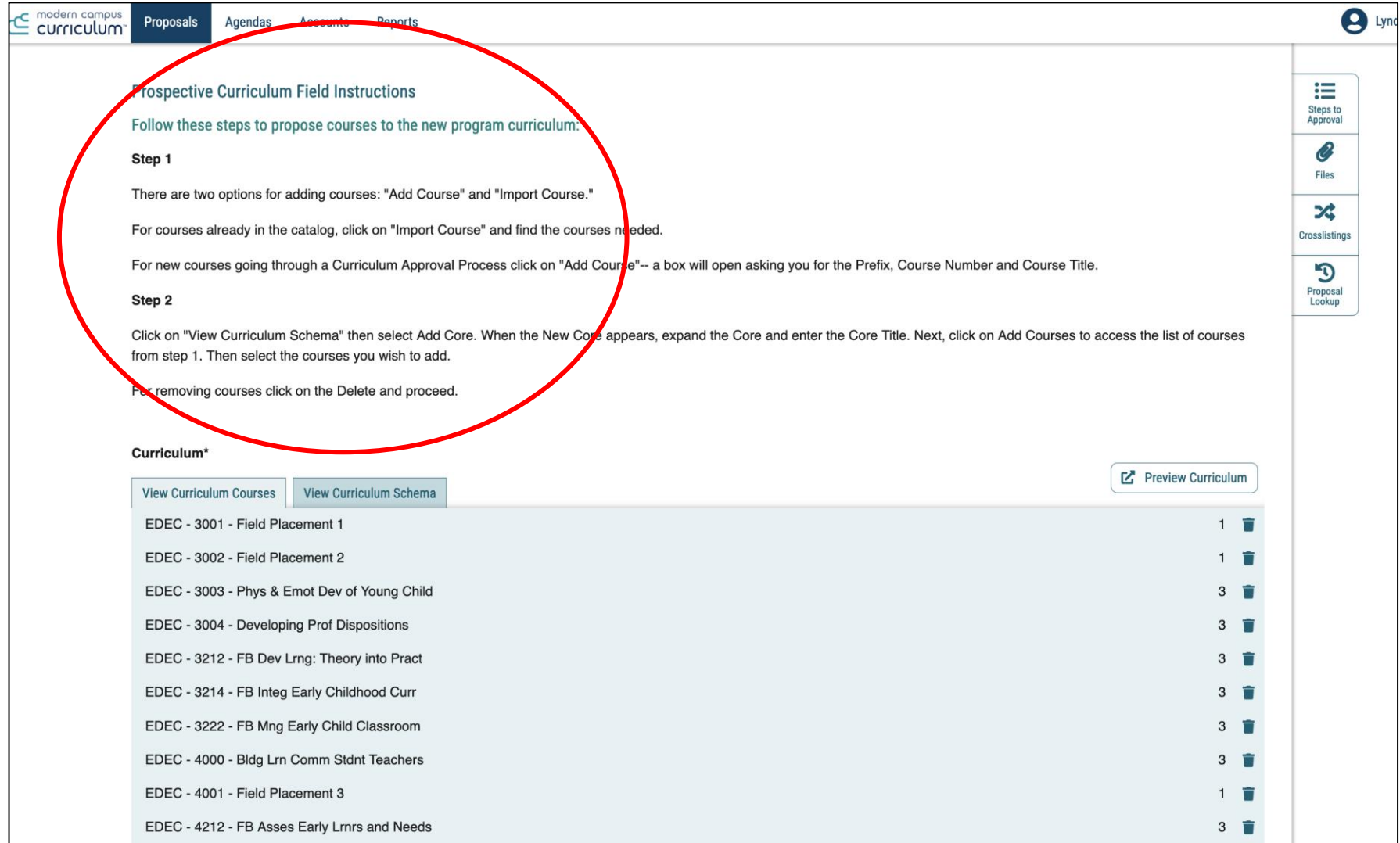
Field of Study Requirements

Satisfactorily complete each of the following courses, which serve as prerequisites or preparatory work for your major classes. Some courses may also be used to fulfill Core IMPACTS requirements. Students who use these courses to fulfill both requirements will have more hours of general electives.

1	🗑️
1	🗑️
3	🗑️
3	🗑️
3	🗑️
3	🗑️

Submitting a Proposal to Modify an Existing Program

If modifications are being proposed within the program of study, the addition and deletion of courses will be made in this section.



modern campus curriculum

Proposals Agendas Accounts Reports

Lynd

Steps to Approval

Files

Crosslistings

Proposal Lookup

Prospective Curriculum Field Instructions

Follow these steps to propose courses to the new program curriculum:

Step 1

There are two options for adding courses: "Add Course" and "Import Course."

For courses already in the catalog, click on "Import Course" and find the courses needed.

For new courses going through a Curriculum Approval Process click on "Add Course"-- a box will open asking you for the Prefix, Course Number and Course Title.

Step 2

Click on "View Curriculum Schema" then select Add Core. When the New Core appears, expand the Core and enter the Core Title. Next, click on Add Courses to access the list of courses from step 1. Then select the courses you wish to add.

For removing courses click on the Delete and proceed.

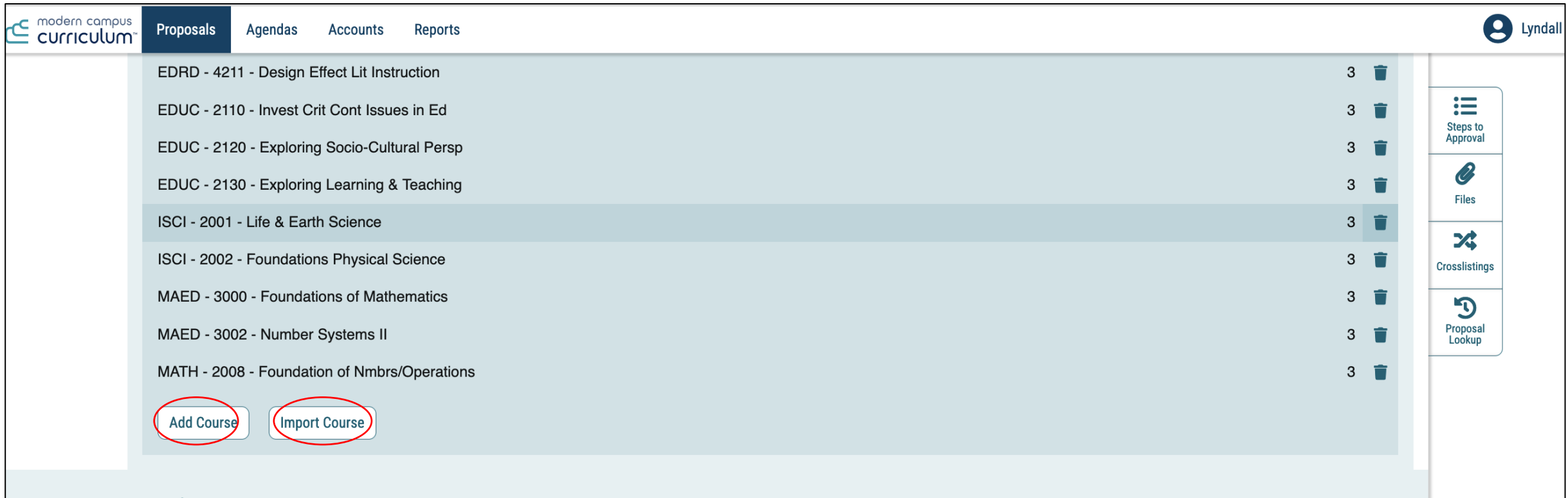
Curriculum*

View Curriculum Courses View Curriculum Schema Preview Curriculum

EDEC - 3001 - Field Placement 1	1	
EDEC - 3002 - Field Placement 2	1	
EDEC - 3003 - Phys & Emot Dev of Young Child	3	
EDEC - 3004 - Developing Prof Dispositions	3	
EDEC - 3212 - FB Dev Lrng: Theory into Pract	3	
EDEC - 3214 - FB Integ Early Childhood Curr	3	
EDEC - 3222 - FB Mng Early Child Classroom	3	
EDEC - 4000 - Bldg Lrn Comm Stdnt Teachers	3	
EDEC - 4001 - Field Placement 3	1	
EDEC - 4212 - FB Asses Early Lrnrs and Needs	3	

Submitting a Proposal to Modify an Existing Program

There are two options for adding courses to the existing program of study:
"Add Course" and "Import Course."



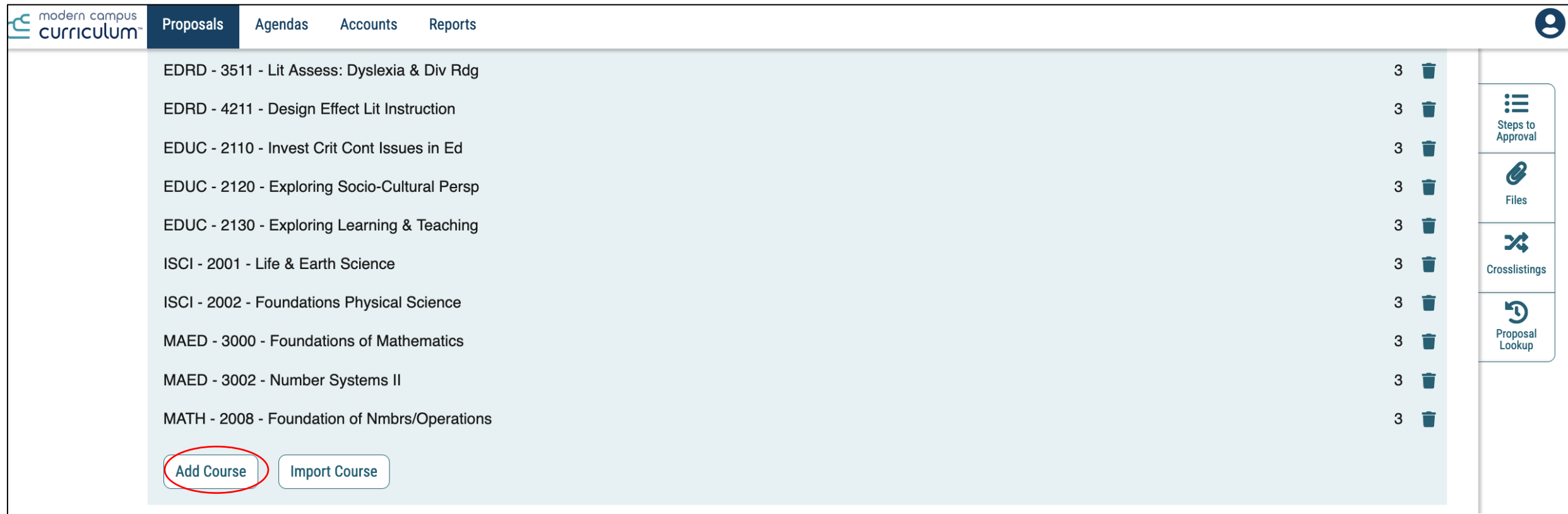
The screenshot displays the 'modern campus curriculum' interface. The top navigation bar includes 'Proposals', 'Agendas', 'Accounts', and 'Reports'. The user 'Lyndall' is logged in. A list of courses is shown, each with a '3' and a trash icon. At the bottom, two buttons are circled in red: 'Add Course' and 'Import Course'. A sidebar on the right contains 'Steps to Approval', 'Files', 'Crosslistings', and 'Proposal Lookup'.

Course ID	Course Name	Count	Action
EDRD - 4211	Design Effect Lit Instruction	3	Trash
EDUC - 2110	Invest Crit Cont Issues in Ed	3	Trash
EDUC - 2120	Exploring Socio-Cultural Persp	3	Trash
EDUC - 2130	Exploring Learning & Teaching	3	Trash
ISCI - 2001	Life & Earth Science	3	Trash
ISCI - 2002	Foundations Physical Science	3	Trash
MAED - 3000	Foundations of Mathematics	3	Trash
MAED - 3002	Number Systems II	3	Trash
MATH - 2008	Foundation of Nmbrs/Operations	3	Trash

Buttons: [Add Course](#) [Import Course](#)

Submitting a Proposal to Modify an Existing Program

To add new courses that are going through a Curriculum Approval Process, scroll to the bottom of the course listing, click “Add Course.”



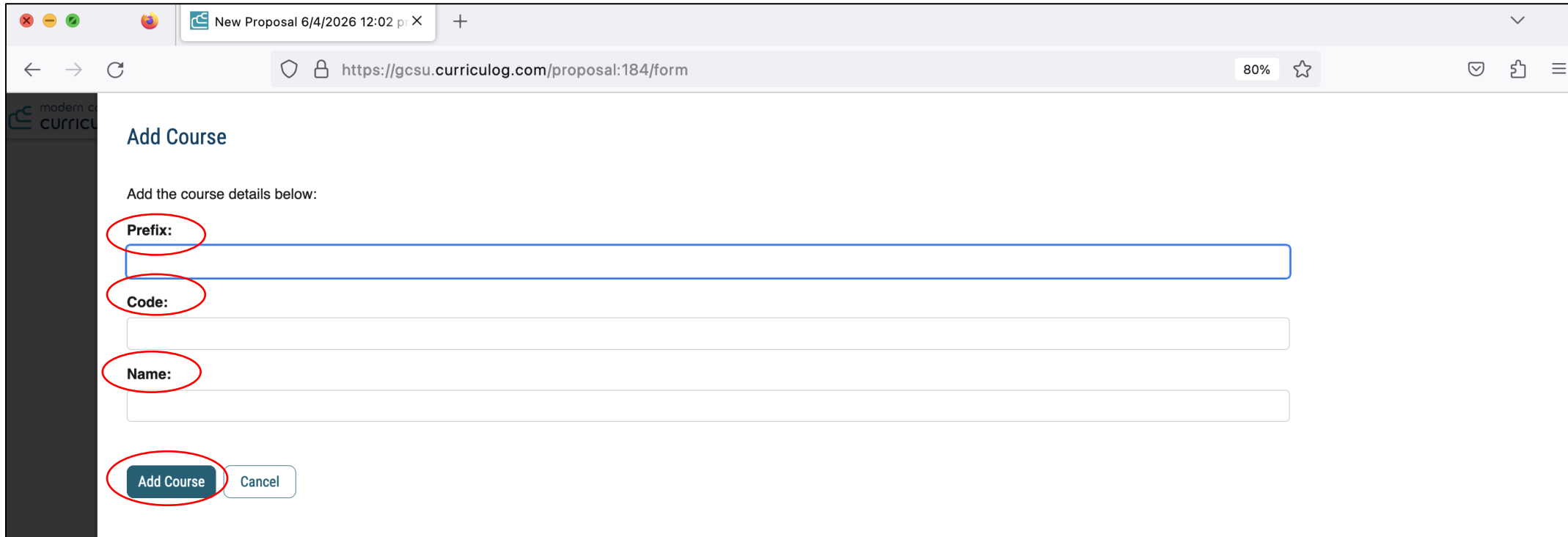
The screenshot shows the 'modern campus curriculum' interface. At the top, there are navigation tabs: 'Proposals' (selected), 'Agendas', 'Accounts', and 'Reports'. A user profile icon is in the top right corner. The main area displays a list of courses with the following details:

Course ID	Course Name	Count	Action
EDRD - 3511	Lit Assess: Dyslexia & Div Rdg	3	Trash
EDRD - 4211	Design Effect Lit Instruction	3	Trash
EDUC - 2110	Invest Crit Cont Issues in Ed	3	Trash
EDUC - 2120	Exploring Socio-Cultural Persp	3	Trash
EDUC - 2130	Exploring Learning & Teaching	3	Trash
ISCI - 2001	Life & Earth Science	3	Trash
ISCI - 2002	Foundations Physical Science	3	Trash
MAED - 3000	Foundations of Mathematics	3	Trash
MAED - 3002	Number Systems II	3	Trash
MATH - 2008	Foundation of Nmbrs/Operations	3	Trash

At the bottom of the list, there are two buttons: 'Add Course' (circled in red) and 'Import Course'. On the right side, there is a sidebar with icons for 'Steps to Approval', 'Files', 'Crosslistings', and 'Proposal Lookup'.

Submitting a Proposal to Modify an Existing Program

In the box that appears, add the prefix, code (number), and name of the new course. Click “Add Course.”



New Proposal 6/4/2026 12:02 pm X

https://gcsu.curriculog.com/proposal:184/form 80% ☆

Add Course

Add the course details below:

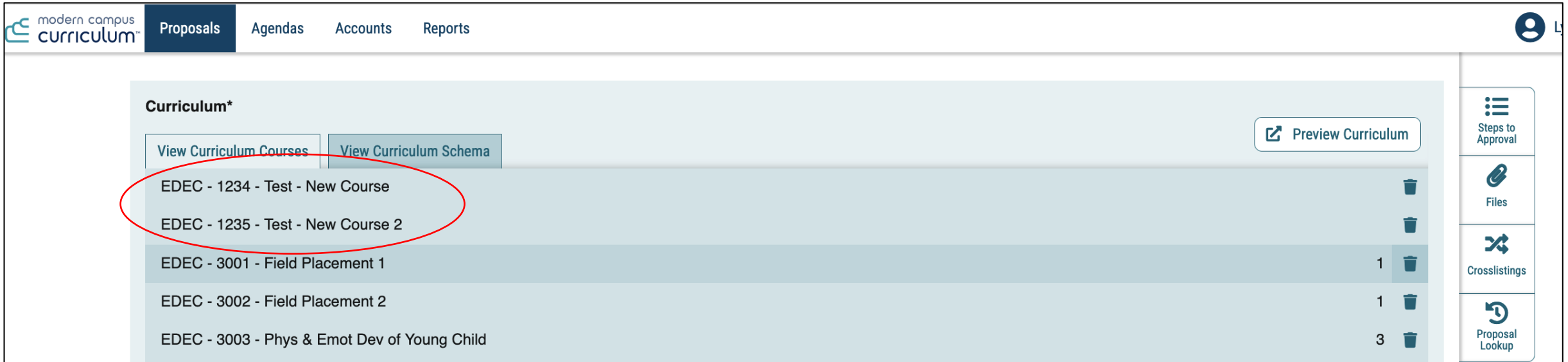
Prefix:

Code:

Name:

Submitting a Proposal to Modify an Existing Program

After clicking “Add Course,” the new course(s) will show in the section for “Prospective Curriculum.” To add additional new courses that are going through a Curriculum Approval Process, repeat the process by clicking “Add Course.”



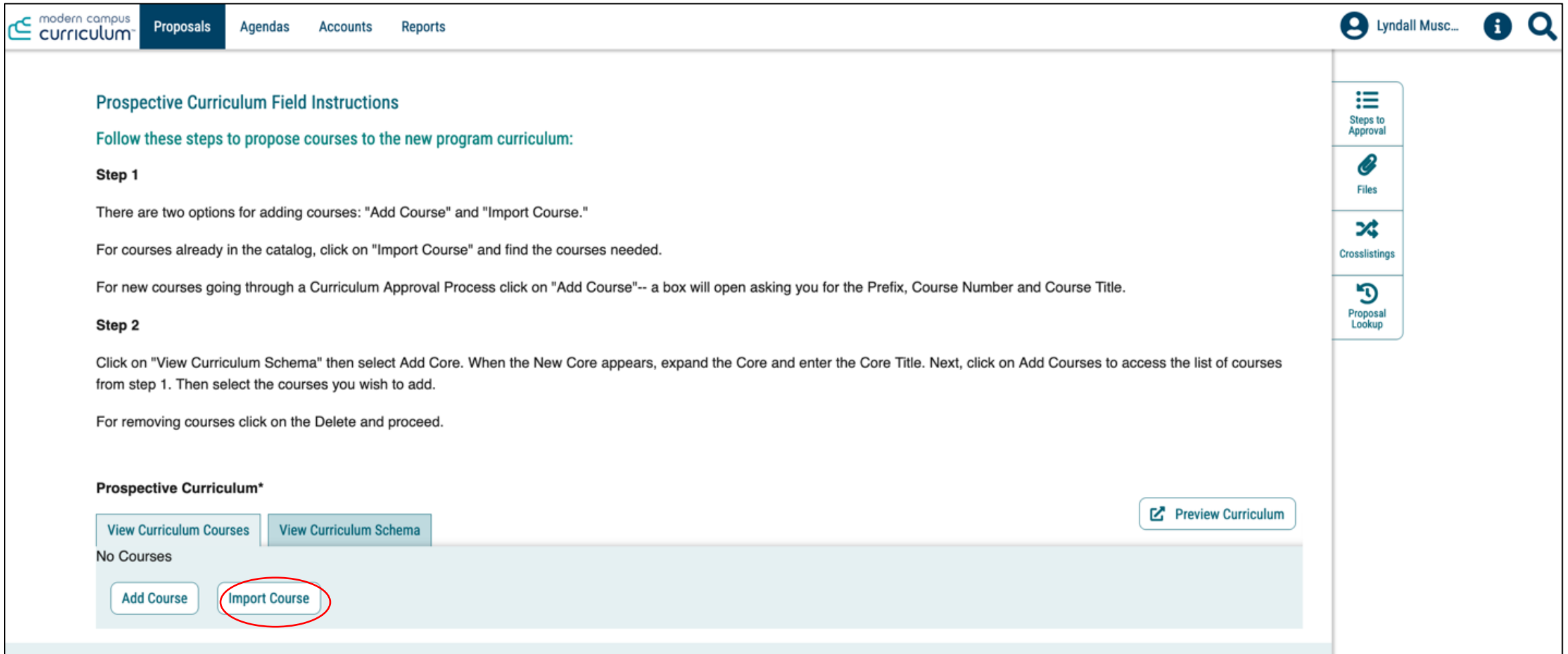
The screenshot shows the 'modern campus curriculum' interface. The top navigation bar includes 'Proposals', 'Agendas', 'Accounts', and 'Reports'. The main content area is titled 'Curriculum*' and contains two buttons: 'View Curriculum Courses' (circled in red) and 'View Curriculum Schema'. A 'Preview Curriculum' button is also visible. Below the buttons is a table of courses:

Course Name	Count	Action
EDEC - 1234 - Test - New Course		
EDEC - 1235 - Test - New Course 2		
EDEC - 3001 - Field Placement 1	1	
EDEC - 3002 - Field Placement 2	1	
EDEC - 3003 - Phys & Emot Dev of Young Child	3	

On the right side of the interface, there is a sidebar with several icons and labels: 'Steps to Approval', 'Files', 'Crosslistings', and 'Proposal Lookup'.

Submitting a Proposal to Modify an Existing Program

To add courses that are already in the catalog, click “Import Courses.”



The screenshot shows the 'modern campus curriculum' interface. The top navigation bar includes 'Proposals', 'Agendas', 'Accounts', and 'Reports'. The user is identified as 'Lyndall Musc...'. The main content area is titled 'Prospective Curriculum Field Instructions' and provides the following instructions:

Follow these steps to propose courses to the new program curriculum:

Step 1

There are two options for adding courses: "Add Course" and "Import Course."

For courses already in the catalog, click on "Import Course" and find the courses needed.

For new courses going through a Curriculum Approval Process click on "Add Course"-- a box will open asking you for the Prefix, Course Number and Course Title.

Step 2

Click on "View Curriculum Schema" then select Add Core. When the New Core appears, expand the Core and enter the Core Title. Next, click on Add Courses to access the list of courses from step 1. Then select the courses you wish to add.

For removing courses click on the Delete and proceed.

Prospective Curriculum*

View Curriculum Courses | View Curriculum Schema | Preview Curriculum

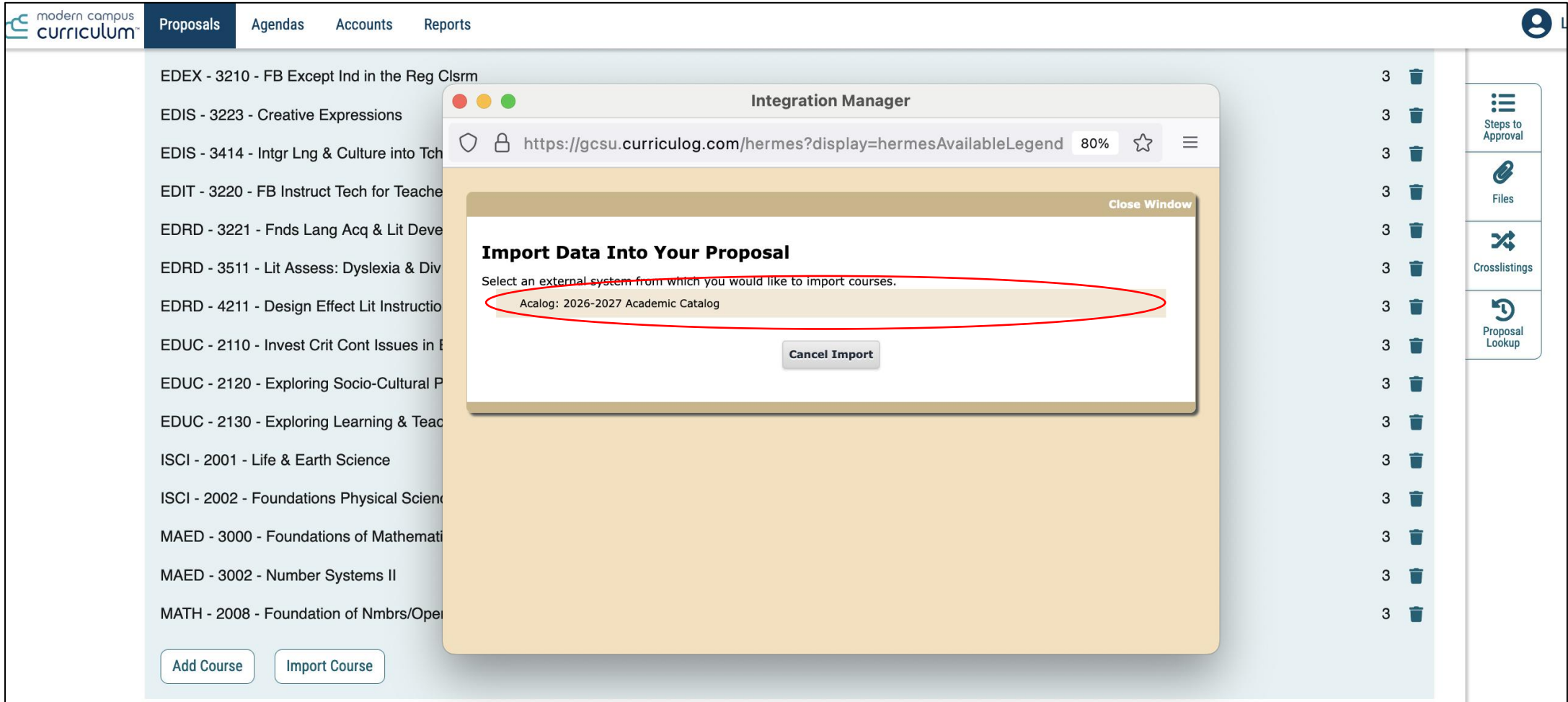
No Courses

Add Course | **Import Course**

The 'Import Course' button is circled in red in the original image.

Submitting a Proposal to Modify an Existing Program

In the “Integration Manager” pop-up window, click on the current catalog.



The screenshot shows the 'modern campus curriculum' interface. A pop-up window titled 'Integration Manager' is open, displaying a list of external systems for importing courses. The system 'Acalog: 2026-2027 Academic Catalog' is highlighted with a red oval. The background shows a list of course proposals, including:

- EDEX - 3210 - FB Except Ind in the Reg Clsrn
- EDIS - 3223 - Creative Expressions
- EDIS - 3414 - Intgr Lng & Culture into Tch
- EDIT - 3220 - FB Instruct Tech for Teache
- EDRD - 3221 - Fnds Lang Acq & Lit Deve
- EDRD - 3511 - Lit Assess: Dyslexia & Div
- EDRD - 4211 - Design Effect Lit Instructio
- EDUC - 2110 - Invest Crit Cont Issues in E
- EDUC - 2120 - Exploring Socio-Cultural P
- EDUC - 2130 - Exploring Learning & Teac
- ISCI - 2001 - Life & Earth Science
- ISCI - 2002 - Foundations Physical Scienc
- MAED - 3000 - Foundations of Mathemati
- MAED - 3002 - Number Systems II
- MATH - 2008 - Foundation of Nmbrs/Oper

The 'Integration Manager' window contains the following text:

Import Data Into Your Proposal

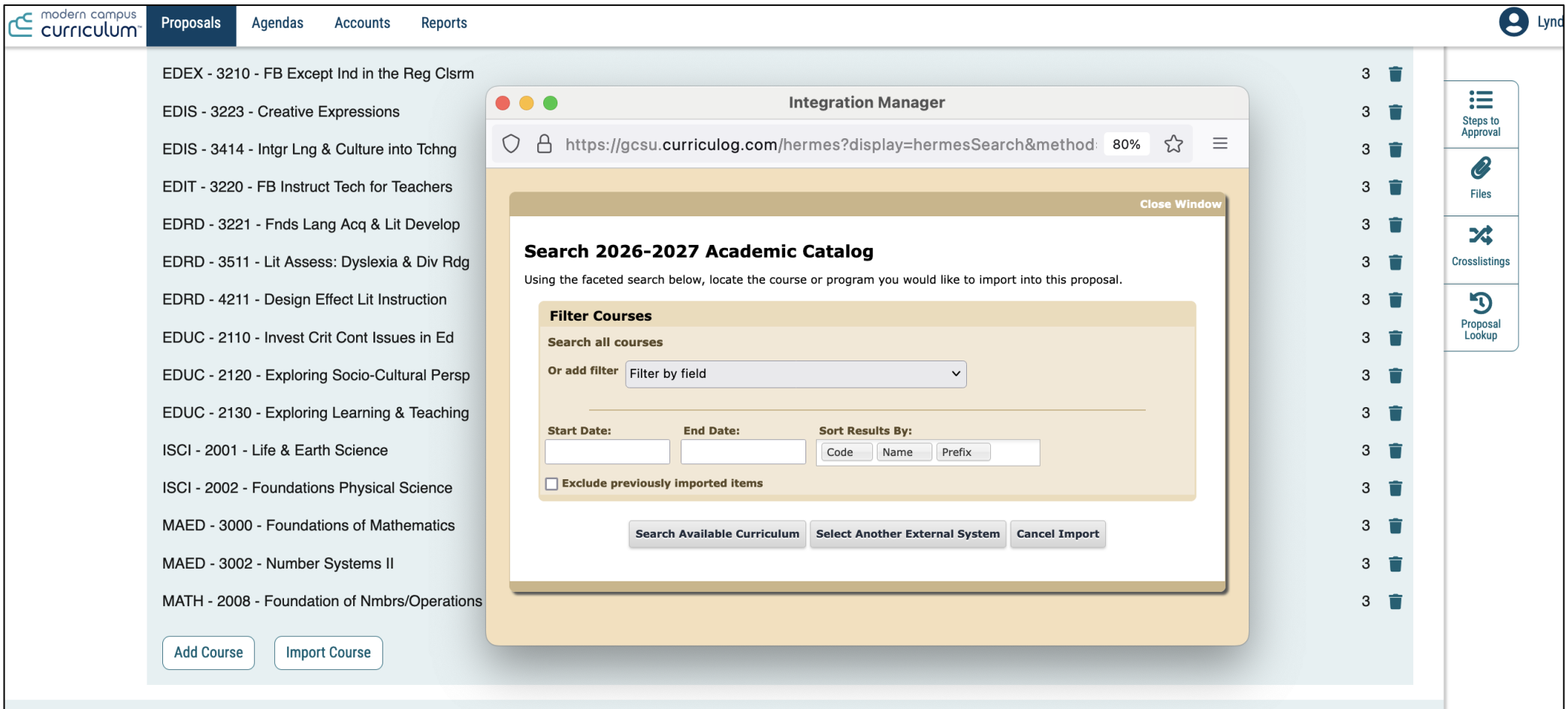
Select an external system from which you would like to import courses.

Acalog: 2026-2027 Academic Catalog

Cancel Import

Submitting a Proposal to Modify an Existing Program

The pop-up window provides options for searching the selected catalog for existing courses that will be added to the “Prospective Curriculum.”



The screenshot displays the 'modern campus curriculum' interface. The main page shows a list of courses under the 'Proposals' tab, including:

- EDEX - 3210 - FB Except Ind in the Reg Clsrm
- EDIS - 3223 - Creative Expressions
- EDIS - 3414 - Intgr Lng & Culture into Tchng
- EDIT - 3220 - FB Instruct Tech for Teachers
- EDRD - 3221 - Fnds Lang Acq & Lit Develop
- EDRD - 3511 - Lit Assess: Dyslexia & Div Rdg
- EDRD - 4211 - Design Effect Lit Instruction
- EDUC - 2110 - Invest Crit Cont Issues in Ed
- EDUC - 2120 - Exploring Socio-Cultural Persp
- EDUC - 2130 - Exploring Learning & Teaching
- ISCI - 2001 - Life & Earth Science
- ISCI - 2002 - Foundations Physical Science
- MAED - 3000 - Foundations of Mathematics
- MAED - 3002 - Number Systems II
- MATH - 2008 - Foundation of Nmbrs/Operations

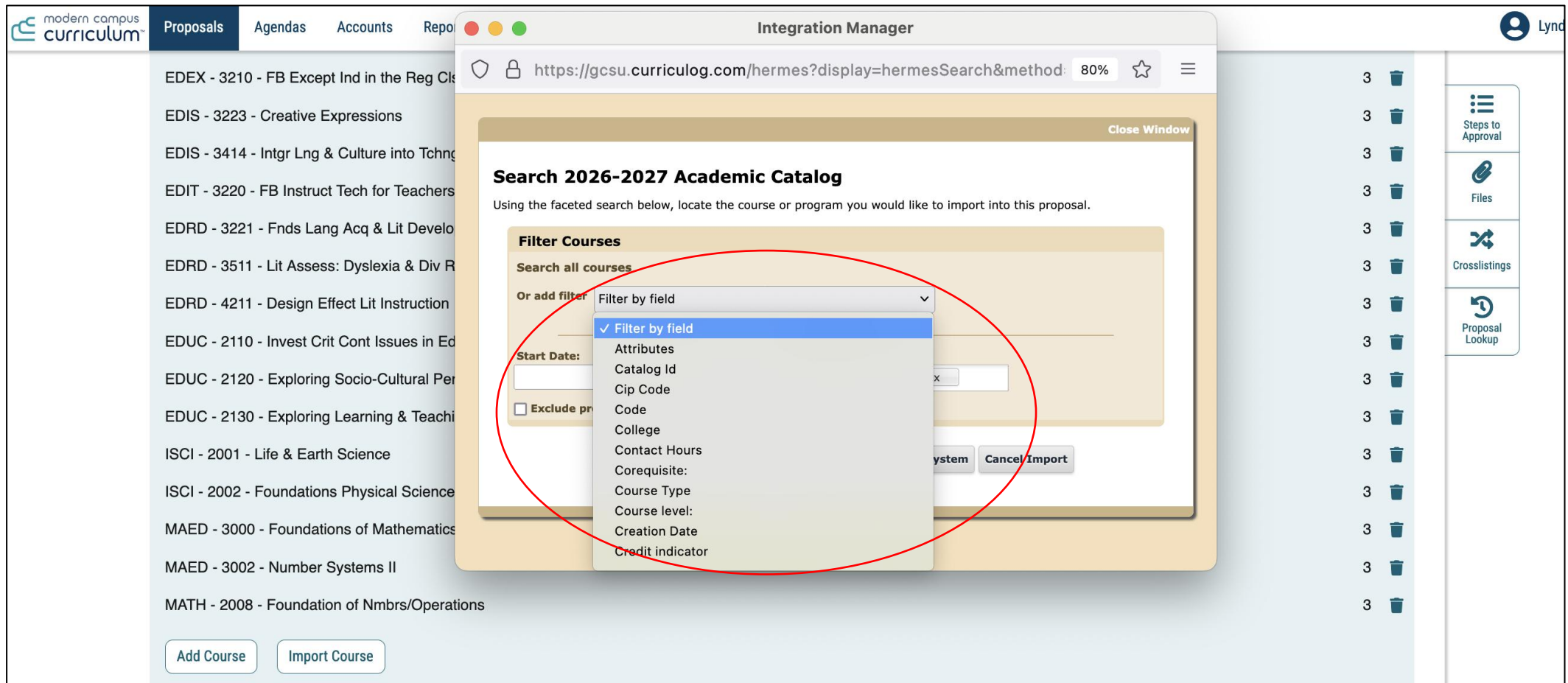
At the bottom of the list are 'Add Course' and 'Import Course' buttons. A pop-up window titled 'Integration Manager' is open, showing a search interface for the '2026-2027 Academic Catalog'. The search options include:

- Search all courses
- Or add filter: Filter by field (dropdown menu)
- Start Date: [input field]
- End Date: [input field]
- Sort Results By: Code, Name, Prefix (radio buttons)
- Exclude previously imported items

Buttons at the bottom of the pop-up are 'Search Available Curriculum', 'Select Another External System', and 'Cancel Import'. The background interface includes a navigation menu with 'Proposals', 'Agendas', 'Accounts', and 'Reports', and a sidebar with 'Steps to Approval', 'Files', 'Crosslistings', and 'Proposal Lookup'.

Submitting a Proposal to Modify an Existing Program

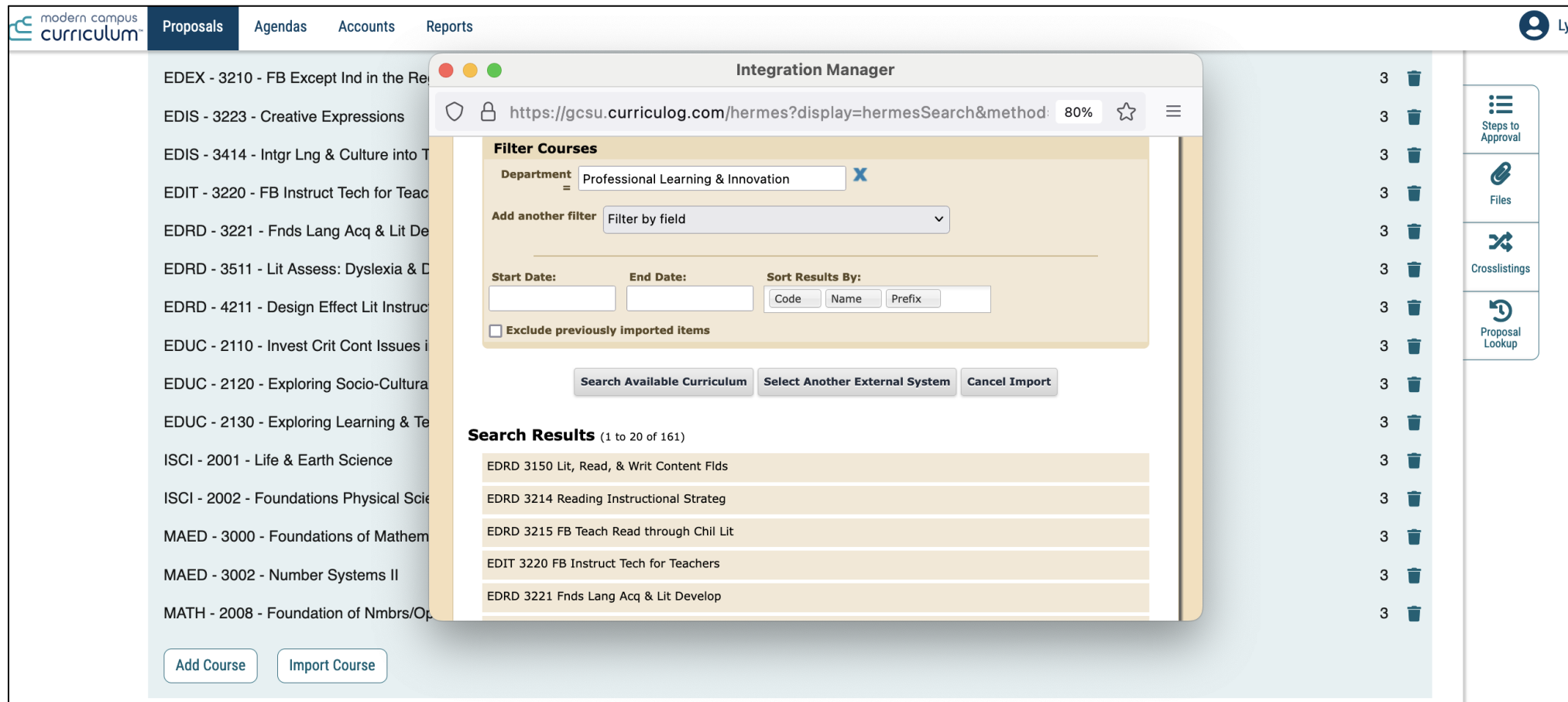
A search of all courses can be done. Or, the search can be narrowed by expanding the “Filter by Field” bar.



The screenshot displays the 'Integration Manager' interface for 'modern campus curriculum'. The main window is titled 'Search 2026-2027 Academic Catalog' and includes a search bar and a 'Filter Courses' section. The 'Filter by field' dropdown menu is open, showing a list of fields: Attributes, Catalog Id, Cip Code, Code, College, Contact Hours, Corequisite:, Course Type, Course level:, Creation Date, and Credit indicator. A red circle highlights the dropdown menu. The background shows a list of courses and a sidebar with navigation options like 'Steps to Approval', 'Files', 'Crosslistings', and 'Proposal Lookup'.

Submitting a Proposal to Modify an Existing Program

The example below shows a search by department. The window can be expanded to view all courses offered by the department.



The screenshot displays the 'modern campus curriculum' interface. The main navigation bar includes 'Proposals', 'Agendas', 'Accounts', and 'Reports'. A list of courses is visible on the left, including EDEX - 3210, EDIS - 3223, EDIS - 3414, EDIT - 3220, EDRD - 3221, EDRD - 3511, EDRD - 4211, EDUC - 2110, EDUC - 2120, EDUC - 2130, ISCI - 2001, ISCI - 2002, MAED - 3000, MAED - 3002, and MATH - 2008.

An 'Integration Manager' window is open, showing a search for courses by department. The search criteria are:

- Department: Professional Learning & Innovation
- Filter by field: (dropdown menu)
- Start Date: (input field)
- End Date: (input field)
- Sort Results By: Code, Name, Prefix
- Exclude previously imported items

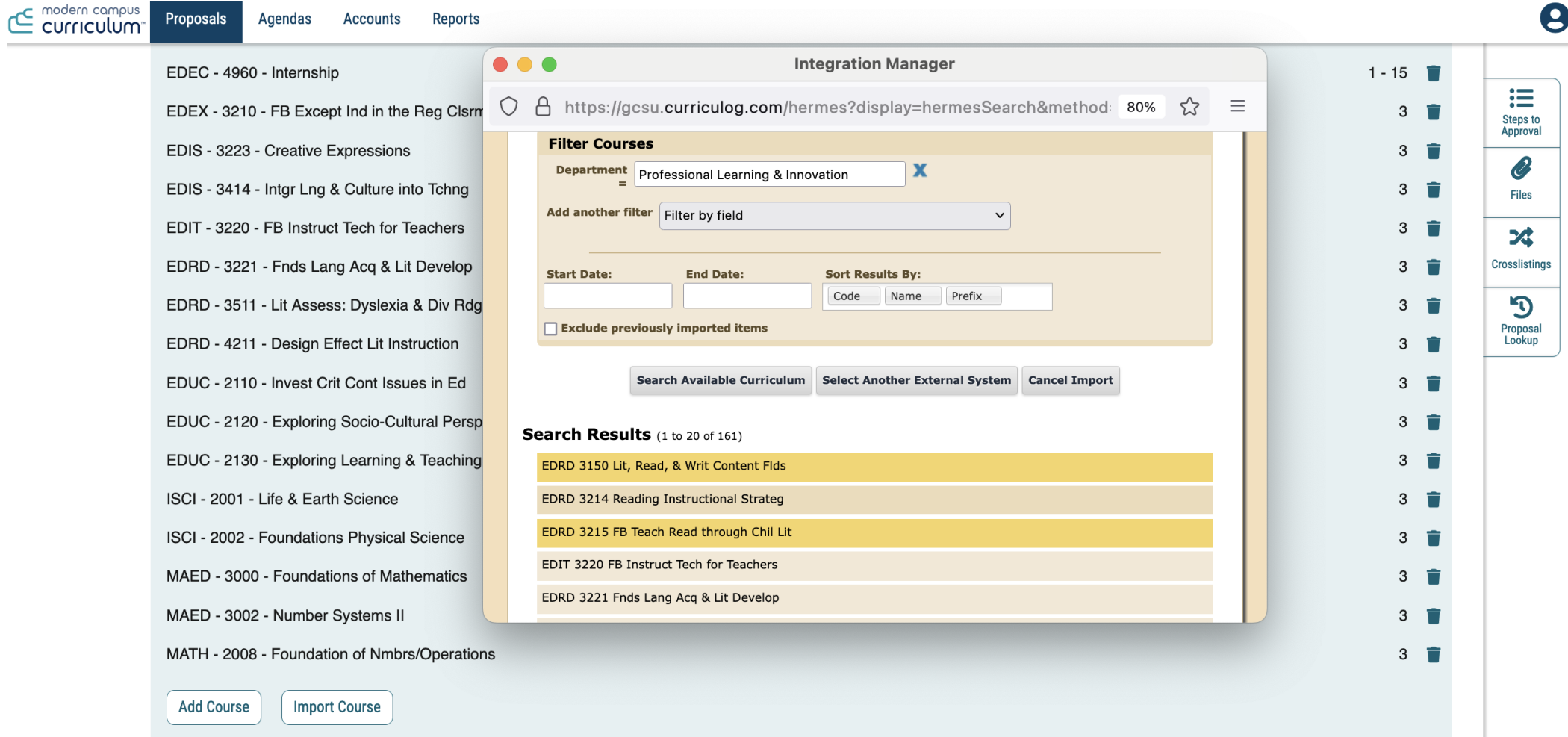
 The search results show 161 items, with the first five listed:

- EDRD 3150 Lit, Read, & Writ Content Flds
- EDRD 3214 Reading Instructional Strateg
- EDRD 3215 FB Teach Read through Chil Lit
- EDIT 3220 FB Instruct Tech for Teachers
- EDRD 3221 Fnds Lang Acq & Lit Develop

On the right side of the interface, there is a vertical toolbar with icons for 'Steps to Approval', 'Files', 'Crosslistings', and 'Proposal Lookup'. Below the course list, there are buttons for 'Add Course' and 'Import Course'.

Submitting a Proposal to Modify an Existing Program

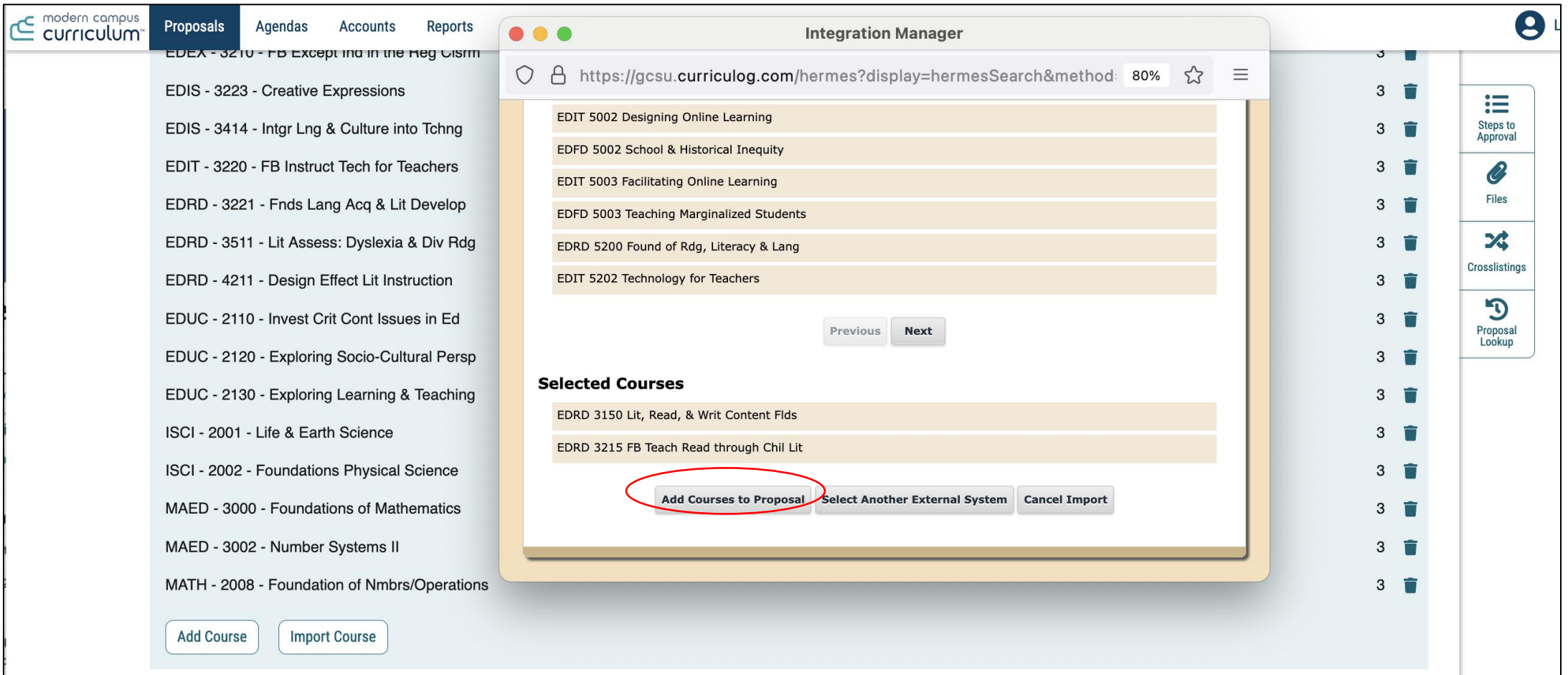
Select the courses to be added to the “Prospective Curriculum.” Once selected, the course(s) will be highlighted.



The screenshot displays the 'modern campus curriculum' interface. The top navigation bar includes 'Proposals', 'Agendas', 'Accounts', and 'Reports'. A list of courses is shown on the left, with 'EDRD - 3150 Lit, Read, & Writ Content Flds' highlighted in yellow. An 'Integration Manager' window is open, showing a search filter for 'Professional Learning & Innovation' and a list of search results. The search results list includes 'EDRD 3150 Lit, Read, & Writ Content Flds', 'EDRD 3214 Reading Instructional Strateg', 'EDRD 3215 FB Teach Read through Chil Lit', 'EDIT 3220 FB Instruct Tech for Teachers', and 'EDRD 3221 Fnds Lang Acq & Lit Develop'. The 'EDRD 3150' and 'EDRD 3215' courses are highlighted in yellow in the search results. The right sidebar contains navigation icons for 'Steps to Approval', 'Files', 'Crosslistings', and 'Proposal Lookup'.

Submitting a Proposal to Modify an Existing Program

Once the course selection is complete, scroll to the bottom of the pop-up window and click “Add Courses to Proposal.”



The screenshot shows the 'modern campus curriculum' interface. The 'Proposals' tab is active, displaying a list of courses. An 'Integration Manager' pop-up window is open, showing a list of available courses and a 'Selected Courses' section. The 'Add Courses to Proposal' button is circled in red.

Available Courses:

- EDIT 5002 Designing Online Learning
- EDFD 5002 School & Historical Inequity
- EDIT 5003 Facilitating Online Learning
- EDFD 5003 Teaching Marginalized Students
- EDRD 5200 Found of Rdg, Literacy & Lang
- EDIT 5202 Technology for Teachers

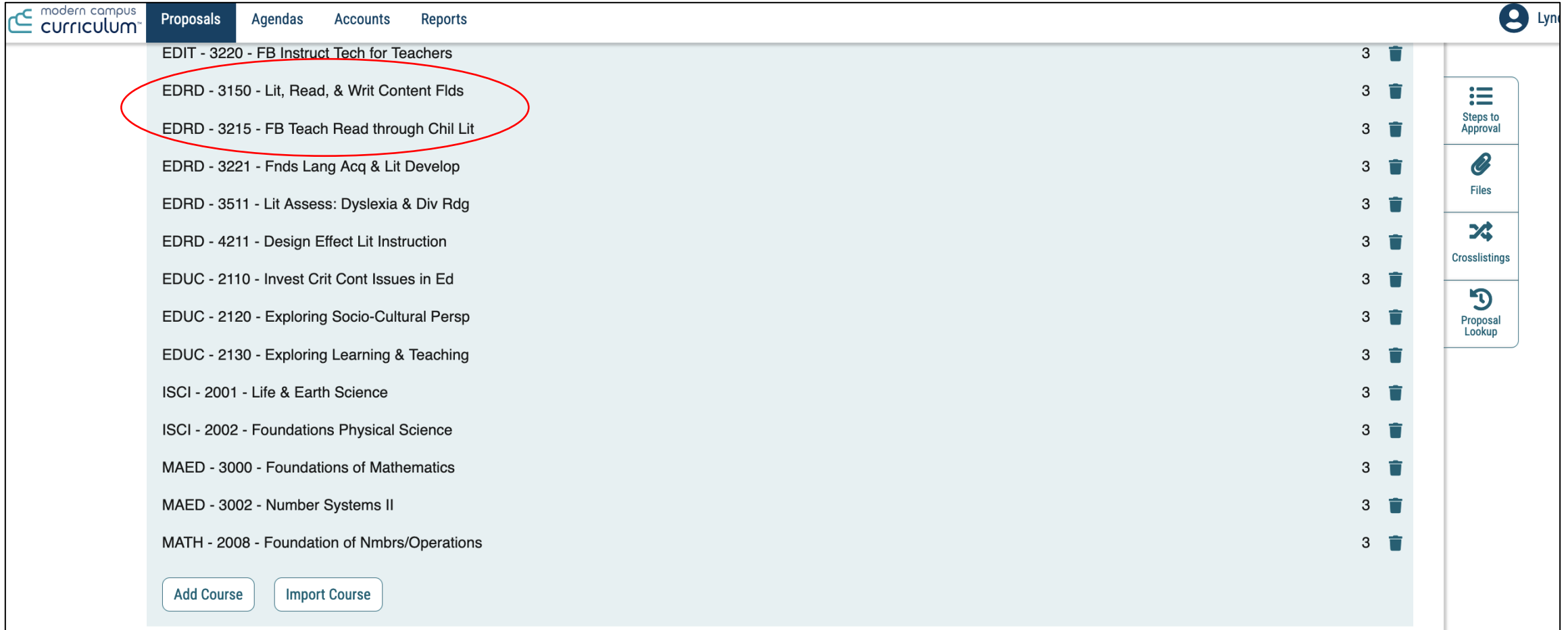
Selected Courses:

- EDRD 3150 Lit, Read, & Writ Content Flds
- EDRD 3215 FB Teach Read through Chil Lit

Buttons: Previous, Next, Add Courses to Proposal, Select Another External System, Cancel Import

Submitting a Proposal to Modify an Existing Program

The “imported” courses will be displayed within the listing of the “curriculum.”

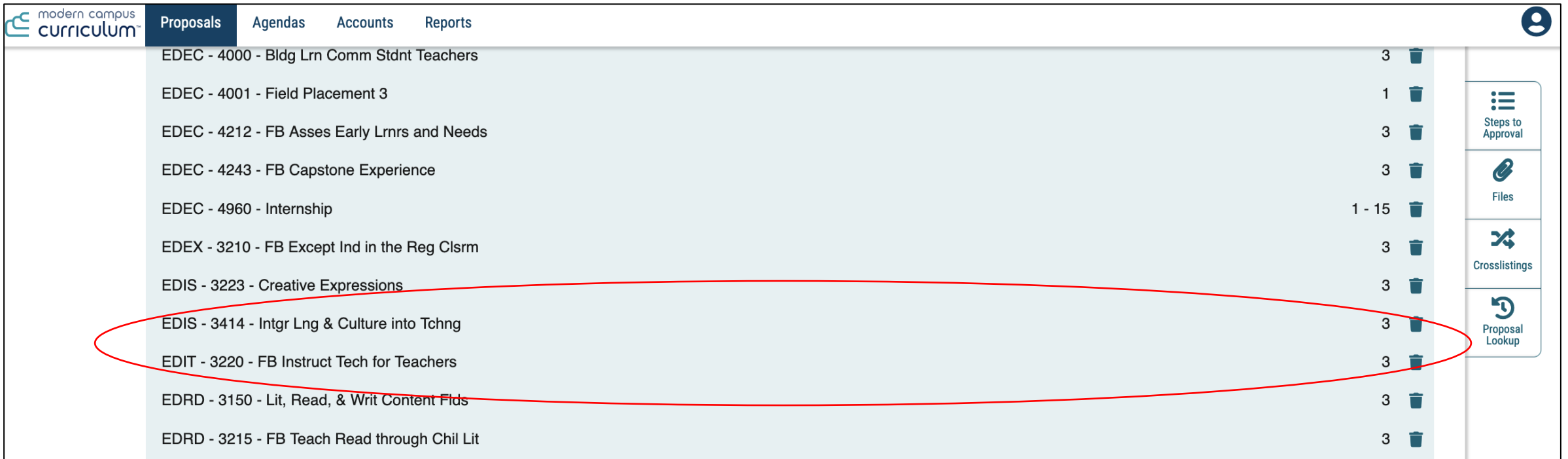













The screenshot displays the 'modern campus curriculum' interface. The 'Proposals' tab is active, showing a list of courses. The course 'EDRD - 3150 - Lit, Read, & Writ Content Flds' is circled in red. The interface includes navigation tabs for 'Proposals', 'Agendas', 'Accounts', and 'Reports'. A sidebar on the right contains icons for 'Steps to Approval', 'Files', 'Crosslistings', and 'Proposal Lookup'. At the bottom, there are buttons for 'Add Course' and 'Import Course'.

Course ID	Course Name	Value	Icon
EDIT - 3220	FB Instruct Tech for Teachers	3	Trash
EDRD - 3150	Lit, Read, & Writ Content Flds	3	Trash
EDRD - 3215	FB Teach Read through Chil Lit	3	Trash
EDRD - 3221	Fnds Lang Acq & Lit Develop	3	Trash
EDRD - 3511	Lit Assess: Dyslexia & Div Rdg	3	Trash
EDRD - 4211	Design Effect Lit Instruction	3	Trash
EDUC - 2110	Invest Crit Cont Issues in Ed	3	Trash
EDUC - 2120	Exploring Socio-Cultural Persp	3	Trash
EDUC - 2130	Exploring Learning & Teaching	3	Trash
ISCI - 2001	Life & Earth Science	3	Trash
ISCI - 2002	Foundations Physical Science	3	Trash
MAED - 3000	Foundations of Mathematics	3	Trash
MAED - 3002	Number Systems II	3	Trash
MATH - 2008	Foundation of Nmbrs/Operations	3	Trash

Submitting a Proposal to Modify an Existing Program

To delete courses from the program of study, select the course(s) to be deleted, then click on the trashcan(s) icon aligned with the course(s).

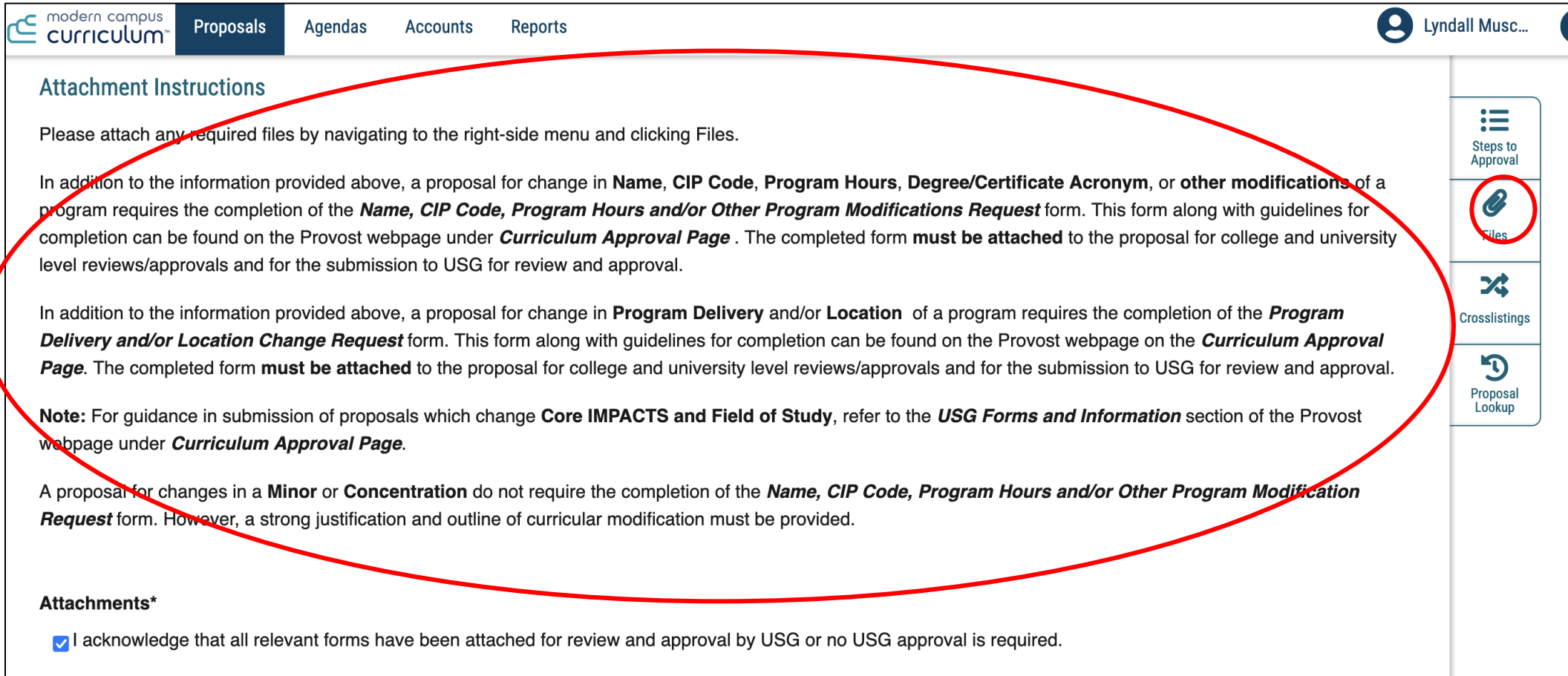


modern campus curriculum™		Proposals	Agendas	Accounts	Reports		
	EDEC - 4000 - Bldg Lrn Comm Stdnt Teachers	3					
	EDEC - 4001 - Field Placement 3	1					
	EDEC - 4212 - FB Asses Early Lrnrs and Needs	3					
	EDEC - 4243 - FB Capstone Experience	3					
	EDEC - 4960 - Internship	1 - 15					
	EDEX - 3210 - FB Except Ind in the Reg Clsrm	3					
	EDIS - 3223 - Creative Expressions	3					
	EDIS - 3414 - Intgr Lng & Culture into Tchng	3					
	EDIT - 3220 - FB Instruct Tech for Teachers	3					
	EDRD - 3150 - Lit, Read, & Writ Content Flds	3					
	EDRD - 3215 - FB Teach Read through Chil Lit	3					

- Steps to Approval
- Files
- Crosslistings
- Proposal Lookup

Submitting a Proposal to Modify an Existing Program

After completing the form, attach all required information by clicking on the paperclip/files icon in the menu on the righthand side. Note that proposals to change the **Name, CIP Code, Program Hours, Degree/Certificate Acronym, or delivery option** require approval of USG.



modern campus curriculum

Proposals Agendas Accounts Reports

Lyndall Musc...

Attachment Instructions

Please attach any required files by navigating to the right-side menu and clicking Files.

In addition to the information provided above, a proposal for change in **Name, CIP Code, Program Hours, Degree/Certificate Acronym, or other modifications** of a program requires the completion of the **Name, CIP Code, Program Hours and/or Other Program Modifications Request** form. This form along with guidelines for completion can be found on the Provost webpage under **Curriculum Approval Page**. The completed form **must be attached** to the proposal for college and university level reviews/approvals and for the submission to USG for review and approval.

In addition to the information provided above, a proposal for change in **Program Delivery and/or Location** of a program requires the completion of the **Program Delivery and/or Location Change Request** form. This form along with guidelines for completion can be found on the Provost webpage on the **Curriculum Approval Page**. The completed form **must be attached** to the proposal for college and university level reviews/approvals and for the submission to USG for review and approval.

Note: For guidance in submission of proposals which change **Core IMPACTS and Field of Study**, refer to the **USG Forms and Information** section of the Provost webpage under **Curriculum Approval Page**.

A proposal for changes in a **Minor or Concentration** do not require the completion of the **Name, CIP Code, Program Hours and/or Other Program Modification Request** form. However, a strong justification and outline of curricular modification must be provided.

Attachments*

I acknowledge that all relevant forms have been attached for review and approval by USG or no USG approval is required.

Steps to Approval

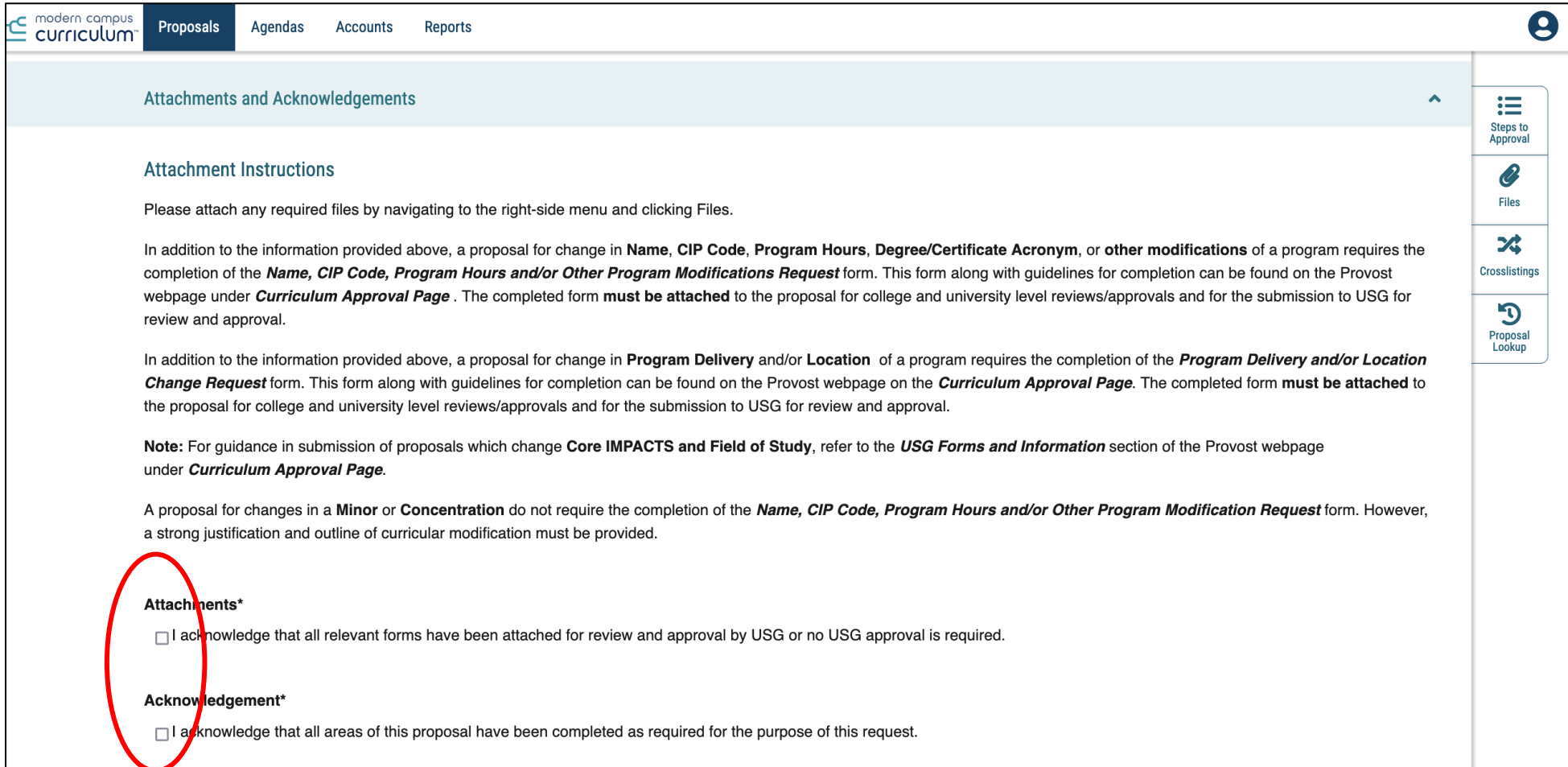
Files

Crosslistings

Proposal Lookup

Submitting a Proposal to Modify an Existing Program

Once attachments have been uploaded, verify that all components of the proposal have been completed appropriately by clicking the “acknowledgement” boxes.



modern campus curriculum

Proposals Agendas Accounts Reports

Attachments and Acknowledgements

Attachment Instructions

Please attach any required files by navigating to the right-side menu and clicking Files.

In addition to the information provided above, a proposal for change in **Name, CIP Code, Program Hours, Degree/Certificate Acronym, or other modifications** of a program requires the completion of the **Name, CIP Code, Program Hours and/or Other Program Modifications Request** form. This form along with guidelines for completion can be found on the Provost webpage under **Curriculum Approval Page**. The completed form **must be attached** to the proposal for college and university level reviews/approvals and for the submission to USG for review and approval.

In addition to the information provided above, a proposal for change in **Program Delivery** and/or **Location** of a program requires the completion of the **Program Delivery and/or Location Change Request** form. This form along with guidelines for completion can be found on the Provost webpage on the **Curriculum Approval Page**. The completed form **must be attached** to the proposal for college and university level reviews/approvals and for the submission to USG for review and approval.

Note: For guidance in submission of proposals which change **Core IMPACTS and Field of Study**, refer to the **USG Forms and Information** section of the Provost webpage under **Curriculum Approval Page**.

A proposal for changes in a **Minor** or **Concentration** do not require the completion of the **Name, CIP Code, Program Hours and/or Other Program Modification Request** form. However, a strong justification and outline of curricular modification must be provided.

Attachments*

I acknowledge that all relevant forms have been attached for review and approval by USG or no USG approval is required.

Acknowledgement*

I acknowledge that all areas of this proposal have been completed as required for the purpose of this request.

Steps to Approval

Files

Crosslistings

Proposal Lookup

Submitting a Proposal to Modify an Existing Program

The section following “Attachments” and “Acknowledgements” is for “System Administrator Only.”
DO NOT enter any information into this section.

System Administrator Only

Catalog OID (Item ID)

848

Catalog Status

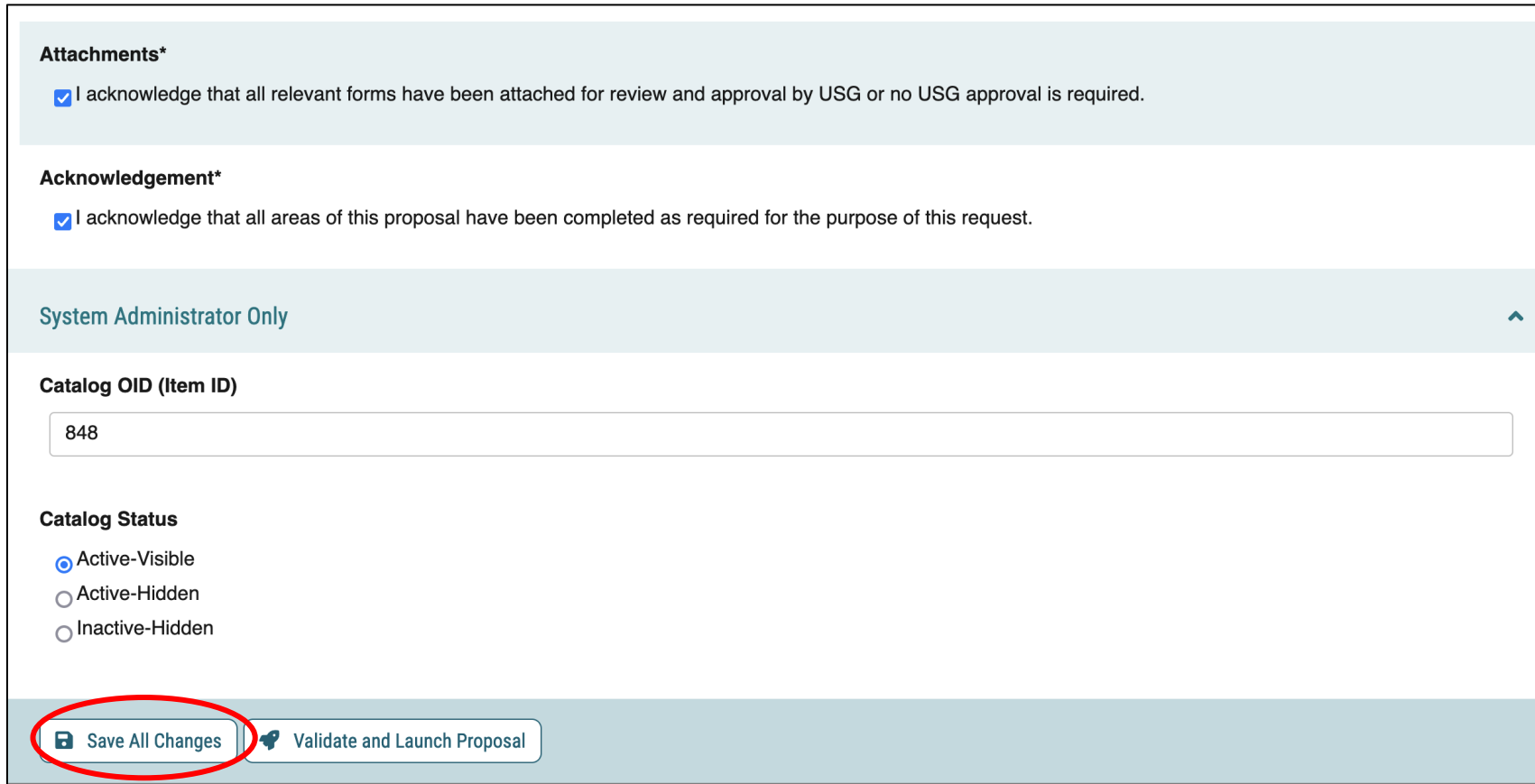
Active-Visible

Active-Hidden

Inactive-Hidden

Submitting a Proposal to Modify an Existing Program

If you will need to return to the form before launching, click the bar labeled “Save All Changes” at the bottom lefthand side of the pane. The saved proposal can be accessed by clicking on the “My Proposals” tab near the top of the home screen.



Attachments*

I acknowledge that all relevant forms have been attached for review and approval by USG or no USG approval is required.

Acknowledgement*

I acknowledge that all areas of this proposal have been completed as required for the purpose of this request.

System Administrator Only ^

Catalog OID (Item ID)

848

Catalog Status

Active-Visible

Active-Hidden

Inactive-Hidden

Submitting a Proposal to Modify an Existing Program

If you are ready to “launch” (submit) the proposal, verify the “launching” of the proposal by clicking “Validate and Launch Proposal.”

Attachments*

I acknowledge that all relevant forms have been attached for review and approval by USG or no USG approval is required.

Acknowledgement*

I acknowledge that all areas of this proposal have been completed as required for the purpose of this request.

System Administrator Only ^

Catalog OID (Item ID)

848

Catalog Status

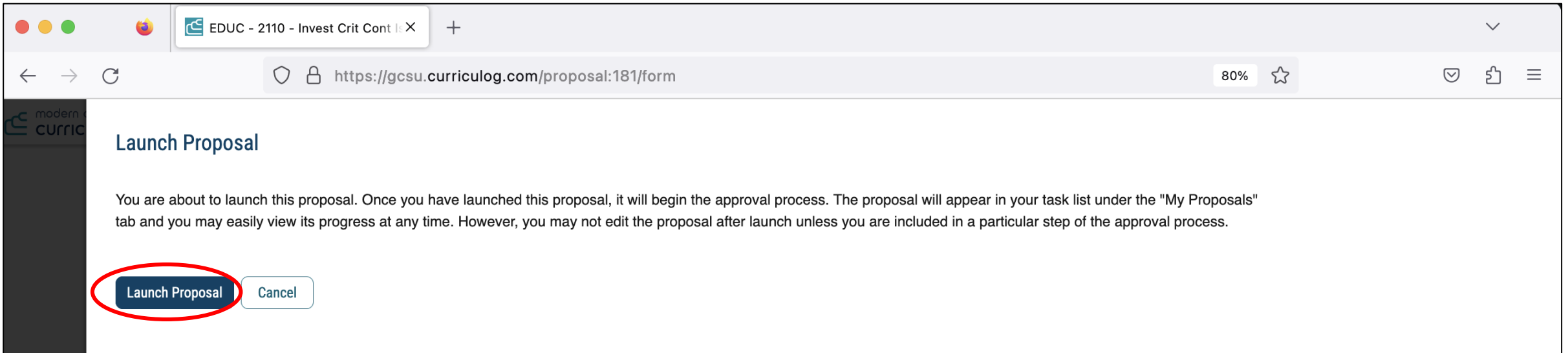
Active-Visible

Active-Hidden

Inactive-Hidden

Submitting a Proposal to Modify an Existing Program

The final step in submitting the proposal is to begin the approval process by clicking “Launch Proposal.” The proposal will appear in “Your Tasks” tab on the homepage.



EDUC - 2110 - Invest Crit Cont | X

https://gcsu.curriculog.com/proposal:181/form

80%

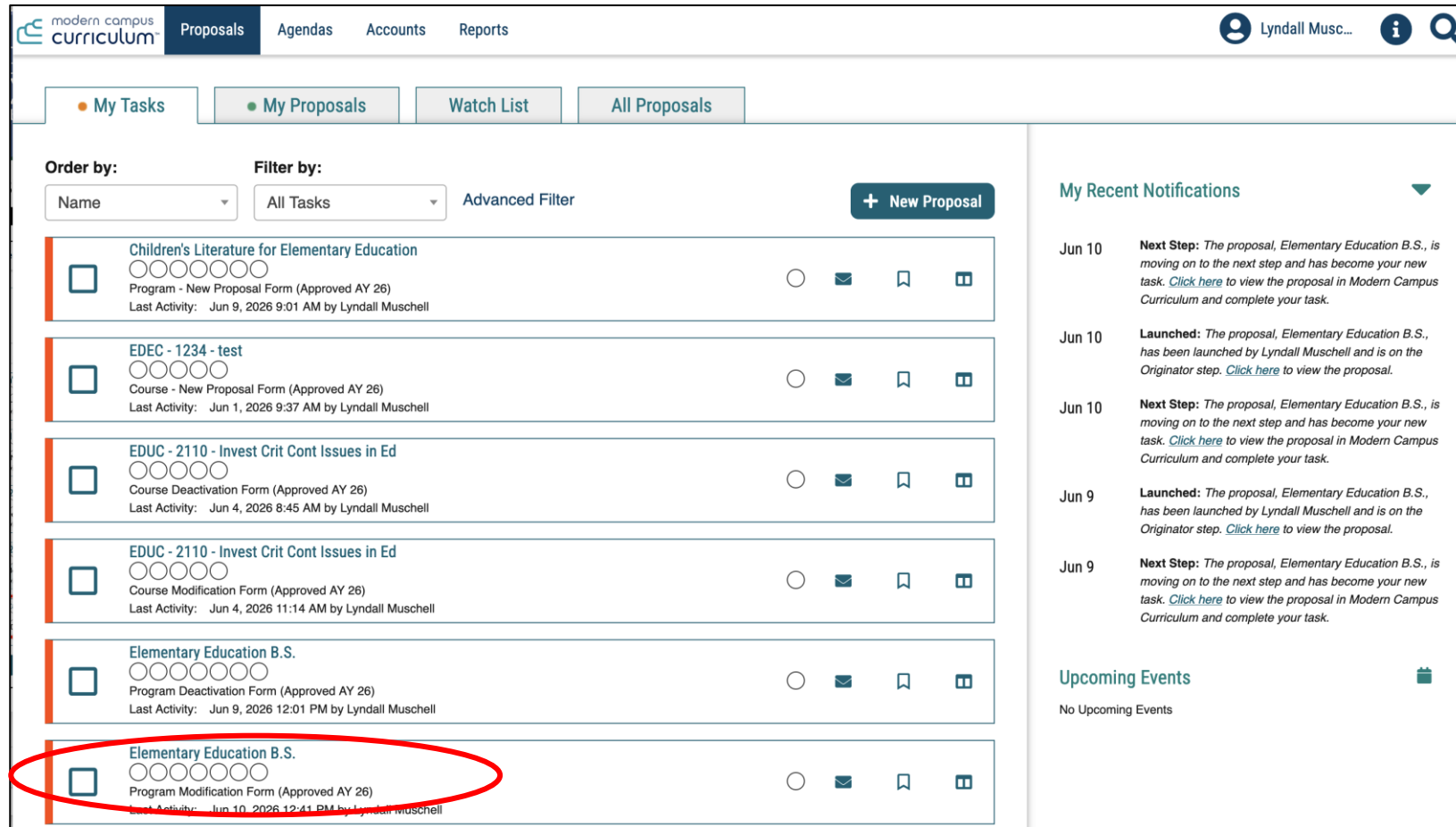
Launch Proposal

You are about to launch this proposal. Once you have launched this proposal, it will begin the approval process. The proposal will appear in your task list under the "My Proposals" tab and you may easily view its progress at any time. However, you may not edit the proposal after launch unless you are included in a particular step of the approval process.

Launch Proposal Cancel

Moving a Proposal to Modify an Existing Program through the Workflow

The proposal has been moved into the “workflow” and can be found under the “Your Tasks” tab on the homepage. Locate the appropriate proposal and double click to open.



The screenshot displays the 'modern campus curriculum' interface. The top navigation bar includes 'Proposals', 'Agendas', 'Accounts', and 'Reports'. The user is logged in as 'Lyndall Musc...'. The main content area is divided into tabs: 'My Tasks' (selected), 'My Proposals', 'Watch List', and 'All Proposals'. Below the tabs, there are filters for 'Order by' (Name) and 'Filter by' (All Tasks), along with an 'Advanced Filter' button and a '+ New Proposal' button. A list of proposals is shown, each with a checkbox, a progress indicator (circles), a title, a subtitle, and a 'Last Activity' timestamp. The 'Elementary Education B.S.' proposal at the bottom is circled in red. To the right, there are sections for 'My Recent Notifications' and 'Upcoming Events'.

Order by:	Filter by:	Advanced Filter	+ New Proposal
Name	All Tasks		

- Children's Literature for Elementary Education
Program - New Proposal Form (Approved AY 26)
Last Activity: Jun 9, 2026 9:01 AM by Lyndall Muschell
- EDEC - 1234 - test
Course - New Proposal Form (Approved AY 26)
Last Activity: Jun 1, 2026 9:37 AM by Lyndall Muschell
- EDUC - 2110 - Invest Crit Cont Issues in Ed
Course Deactivation Form (Approved AY 26)
Last Activity: Jun 4, 2026 8:45 AM by Lyndall Muschell
- EDUC - 2110 - Invest Crit Cont Issues in Ed
Course Modification Form (Approved AY 26)
Last Activity: Jun 4, 2026 11:14 AM by Lyndall Muschell
- Elementary Education B.S.
Program Deactivation Form (Approved AY 26)
Last Activity: Jun 9, 2026 12:01 PM by Lyndall Muschell
- Elementary Education B.S.**
Program Modification Form (Approved AY 26)
Last Activity: Jun 10, 2026 12:41 PM by Lyndall Muschell

My Recent Notifications

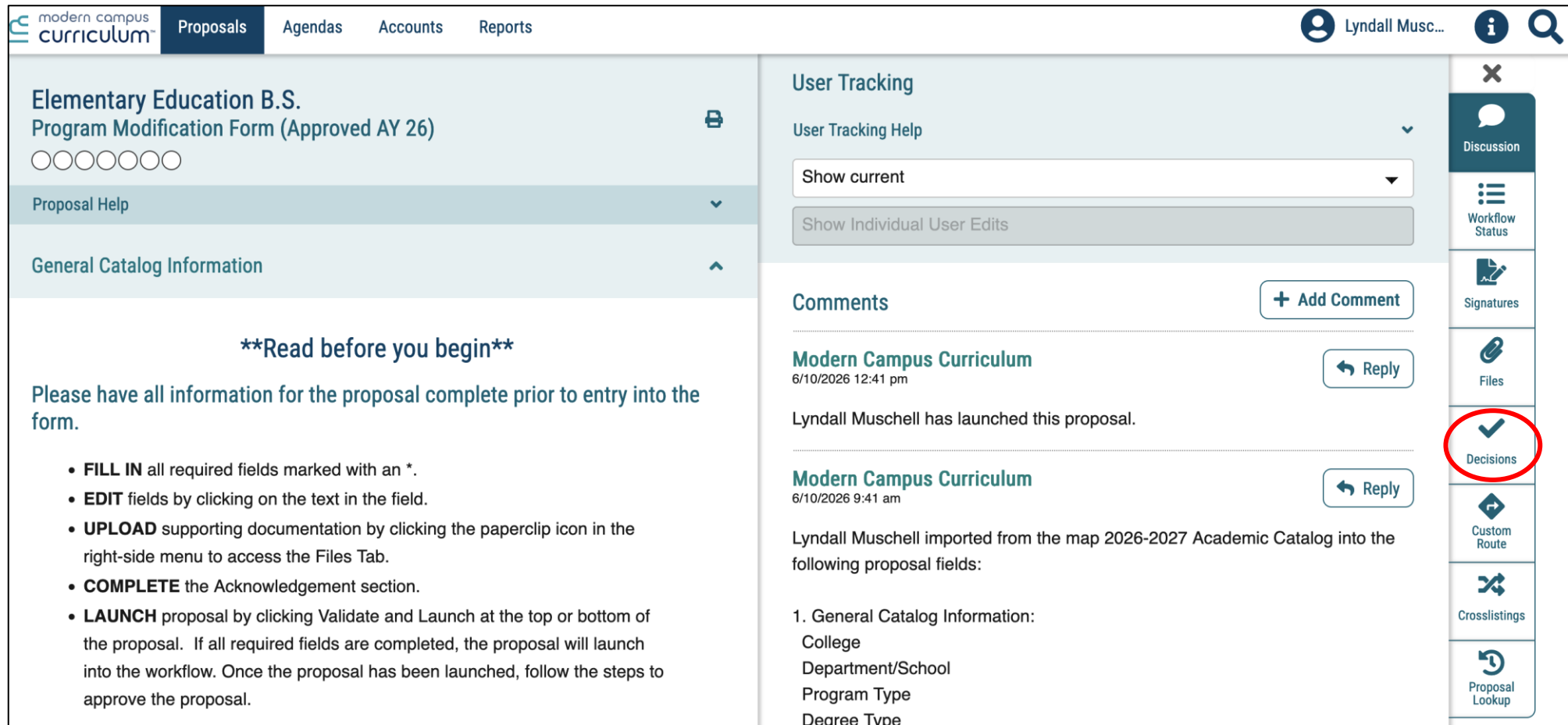
- Jun 10 **Next Step:** The proposal, Elementary Education B.S., is moving on to the next step and has become your new task. [Click here](#) to view the proposal in Modern Campus Curriculum and complete your task.
- Jun 10 **Launched:** The proposal, Elementary Education B.S., has been launched by Lyndall Muschell and is on the Originator step. [Click here](#) to view the proposal.
- Jun 10 **Next Step:** The proposal, Elementary Education B.S., is moving on to the next step and has become your new task. [Click here](#) to view the proposal in Modern Campus Curriculum and complete your task.
- Jun 9 **Launched:** The proposal, Elementary Education B.S., has been launched by Lyndall Muschell and is on the Originator step. [Click here](#) to view the proposal.
- Jun 9 **Next Step:** The proposal, Elementary Education B.S., is moving on to the next step and has become your new task. [Click here](#) to view the proposal in Modern Campus Curriculum and complete your task.

Upcoming Events

No Upcoming Events

Moving a Proposal to Modify an Existing Program through the Workflow

For the proposal to advance to the next step, you must verify the submission by clicking the **v** within the menu bar on the right-hand side of the screen.



modern campus curriculum

Proposals Agendas Accounts Reports

Lyndall Musc...

Elementary Education B.S.
Program Modification Form (Approved AY 26)

Proposal Help

General Catalog Information

****Read before you begin****

Please have all information for the proposal complete prior to entry into the form.

- **FILL IN** all required fields marked with an *.
- **EDIT** fields by clicking on the text in the field.
- **UPLOAD** supporting documentation by clicking the paperclip icon in the right-side menu to access the Files Tab.
- **COMPLETE** the Acknowledgement section.
- **LAUNCH** proposal by clicking Validate and Launch at the top or bottom of the proposal. If all required fields are completed, the proposal will launch into the workflow. Once the proposal has been launched, follow the steps to approve the proposal.

User Tracking

User Tracking Help

Show current

Show Individual User Edits

Comments

+ Add Comment

Modern Campus Curriculum
6/10/2026 12:41 pm

Lyndall Muschell has launched this proposal.

Modern Campus Curriculum
6/10/2026 9:41 am

Lyndall Muschell imported from the map 2026-2027 Academic Catalog into the following proposal fields:

1. General Catalog Information:
 - College
 - Department/School
 - Program Type
 - Degree Type

Discussion

Workflow Status

Signatures

Files

Decisions

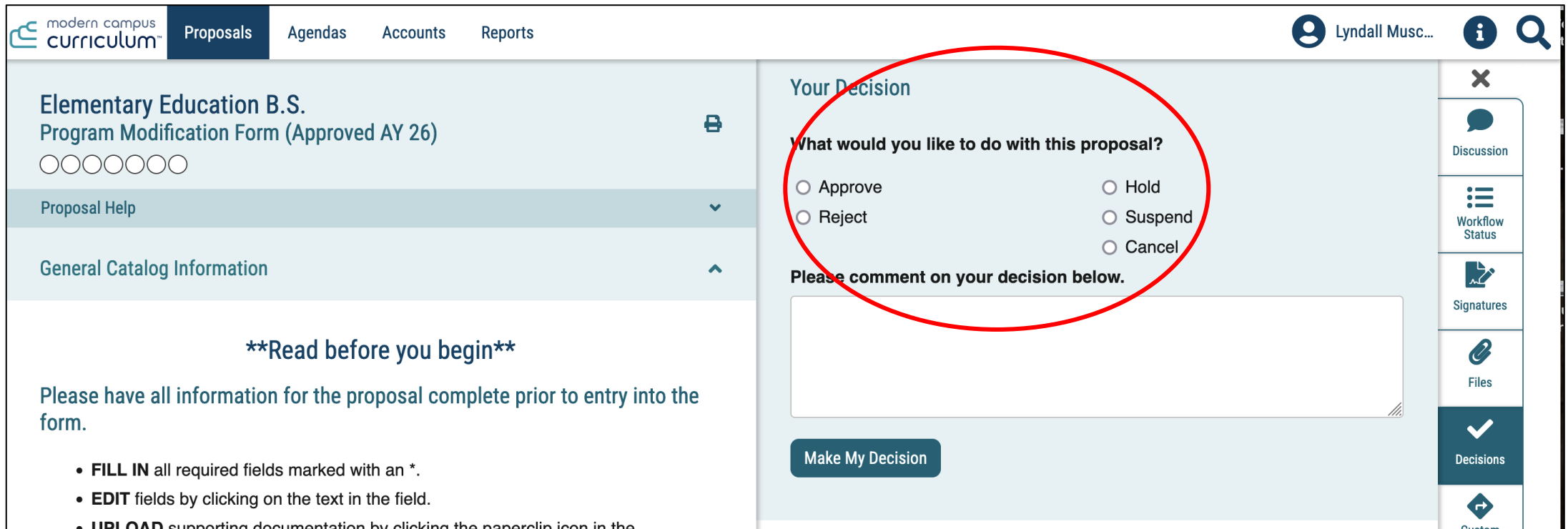
Custom Route

Crosslistings

Proposal Lookup

Moving a Proposal to Modify an Existing Program through the Workflow

As the originator of the proposal, you must make a decision to advance the workflow process.



modern campus curriculum™ Proposals Agendas Accounts Reports Lyndall Musc...

Elementary Education B.S.
Program Modification Form (Approved AY 26)

Proposal Help

General Catalog Information

****Read before you begin****

Please have all information for the proposal complete prior to entry into the form.

- **FILL IN** all required fields marked with an *.
- **EDIT** fields by clicking on the text in the field.
- **UPLOAD** supporting documentation by clicking the paperclip icon in the

Your Decision

What would you like to do with this proposal?

Approve Hold

Reject Suspend

Cancel

Please comment on your decision below.

Make My Decision

Discussion

Workflow Status

Signatures

Files

Decisions

Moving a Proposal to Modify an Existing Program through the Workflow

Decision options include the following:

Approve – This indicates that your decision is to approve the proposal and have the proposal continue in the workflow process.

Reject – This indicates that your decision is to reject the decision to move the proposal forward in the workflow process.

Hold – This indicates that your decision is to hold the proposal for review or continued revisions. You will be able to continue work on the proposal; however, it will not advance in the workflow until the hold is removed by an Administrator.

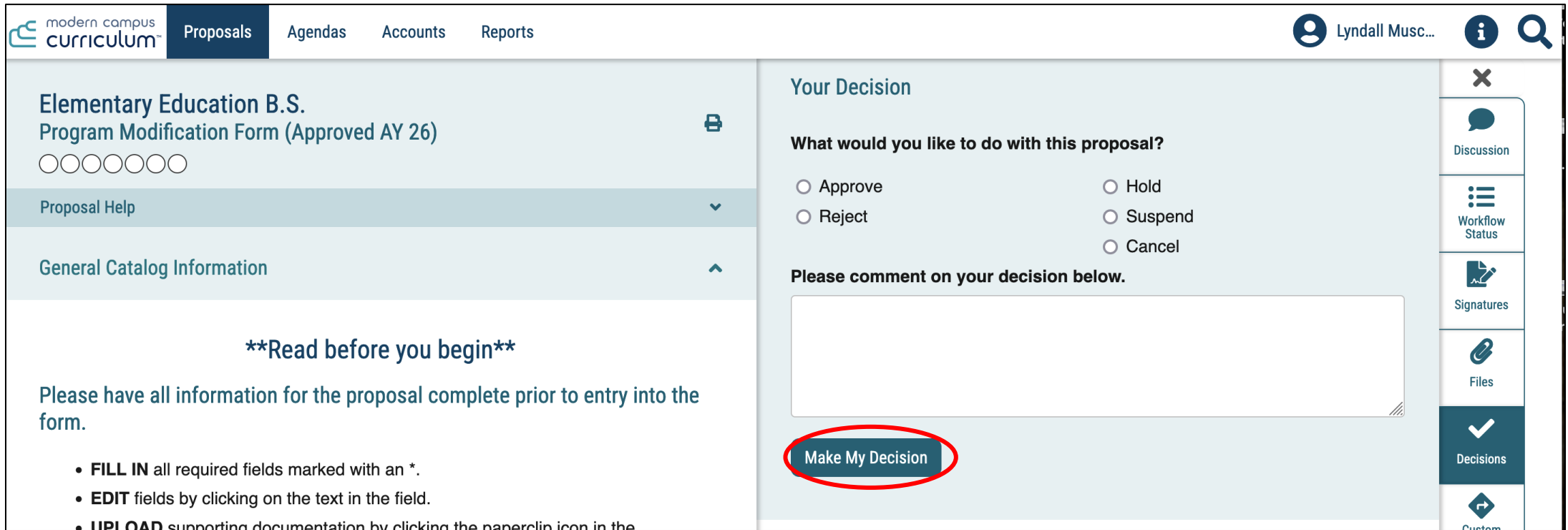
Suspend – If this decision option is selected, no work may be done on the proposal, and it will not advance in the workflow until the suspension is removed by an administrator.

Cancel – If this decision option is selected, the proposal will be sent back to the Originator in an unlaunched state; the Originator may then cancel and delete the proposal.

Moving a Proposal to Modify an Existing Program through the Workflow

Once the decision option has been selected, click the bar labeled, “Make My Decision.”

If “Approve” has been selected, the proposal will begin progressing through the appropriate workflow.



The screenshot displays the 'modern campus curriculum' interface. The top navigation bar includes 'Proposals', 'Agendas', 'Accounts', and 'Reports'. The user profile 'Lyndall Musc...' is visible in the top right. The main content area is titled 'Elementary Education B.S. Program Modification Form (Approved AY 26)'. Below the title are several sections: 'Proposal Help', 'General Catalog Information', and a large instruction box that reads: ****Read before you begin****
Please have all information for the proposal complete prior to entry into the form.
• **FILL IN** all required fields marked with an *.
• **EDIT** fields by clicking on the text in the field.
• **UPLOAD** supporting documentation by clicking the paperclip icon in the

The 'Your Decision' section is active, asking 'What would you like to do with this proposal?'. It offers five radio button options: 'Approve', 'Reject', 'Hold', 'Suspend', and 'Cancel'. Below this is a text area for 'Please comment on your decision below.' and a prominent 'Make My Decision' button, which is circled in red in the image. A right-hand sidebar contains icons for 'Discussion', 'Workflow Status', 'Signatures', 'Files', 'Decisions', and 'Custom'.

Moving a Proposal to Deactivate an Existing Program through the Workflow

The proposal will appear under the “My Tasks” tab on the *Modern Campus Curriculum* homepage of the next reviewer.

When a proposal appears in the “My Tasks” tab, the reviewer considers the proposal and makes their decision moving the proposal forward in the workflow. This process continues until the final level of approval at which time notifications are sent.

Modern Campus Curriculum: Homework and Next Training Session

- **Create a Proposal for a Program Deactivation or Modification**
- **Continue to Explore Modern Campus Curriculum**

***Note:** These should be entered as test proposals only. The proposals will be deleted after training sessions conclude.

- **Modern Campus Curriculum Training – Session 4
August 12 – 12:00 noon**

Questions and Thank You

