



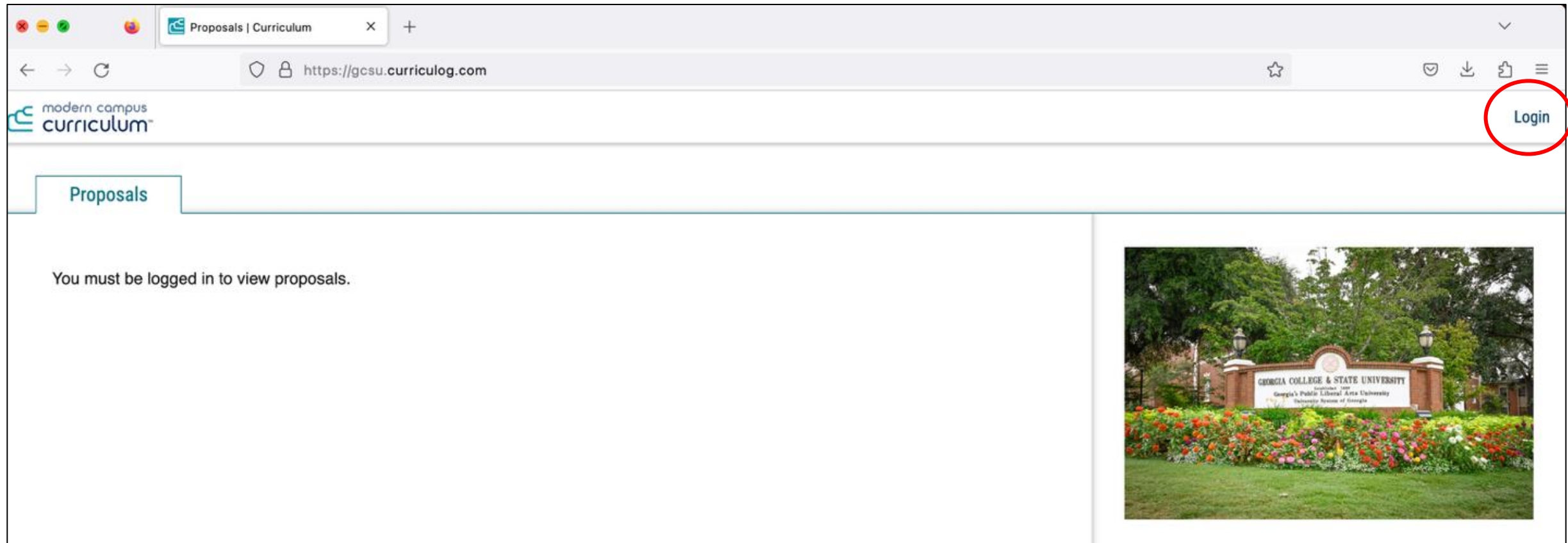
Introduction to Modern Campus Curriculum



GEORGIA COLLEGE & STATE UNIVERSITY

Login for Modern Campus Curriculum

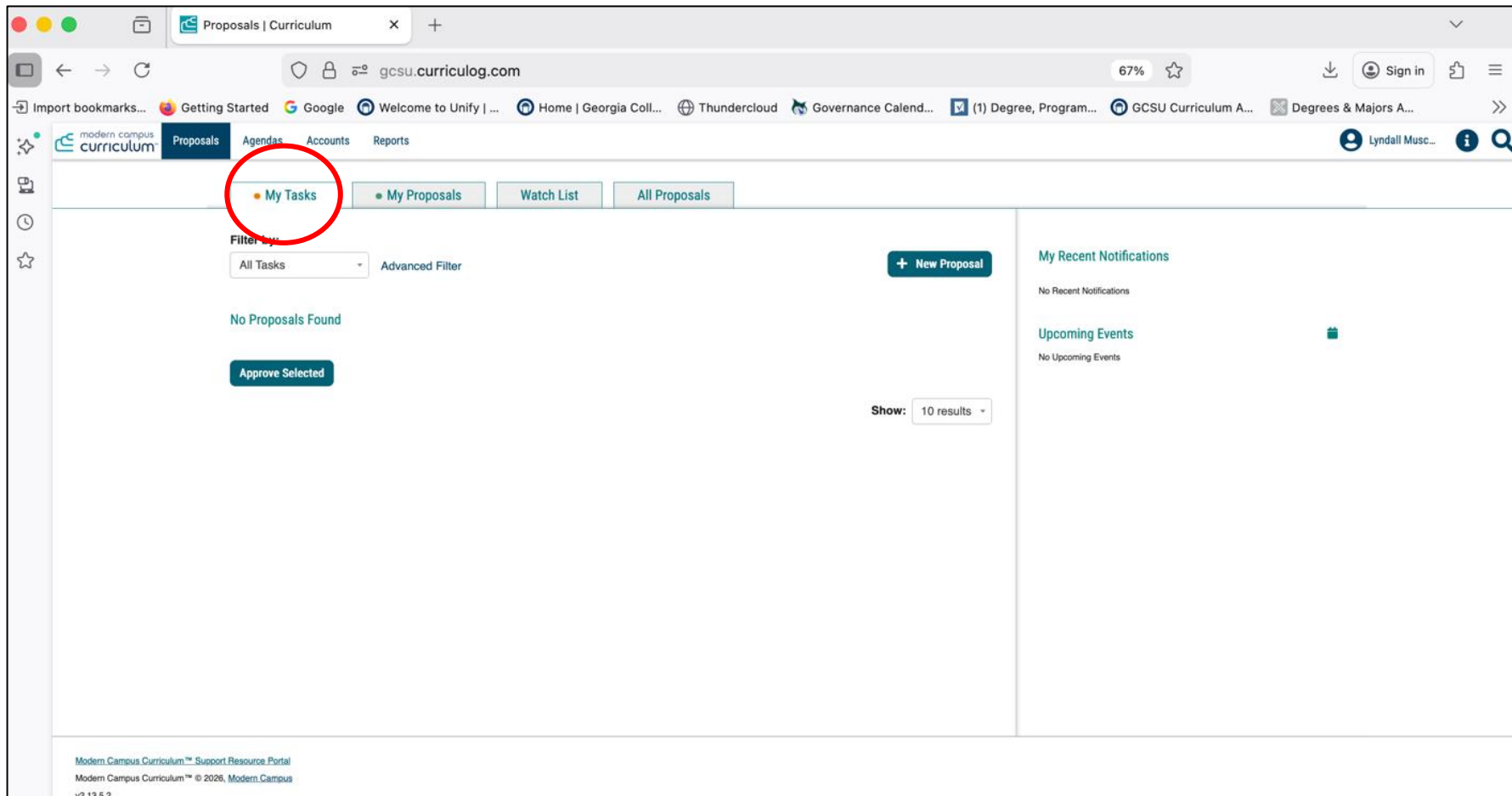
Open Modern Campus Curriculum using the following url: <https://gcsu.curriculog.com/>
Login using Unify/ My GCSU Credentials.



Orientation to Modern Campus Curriculum

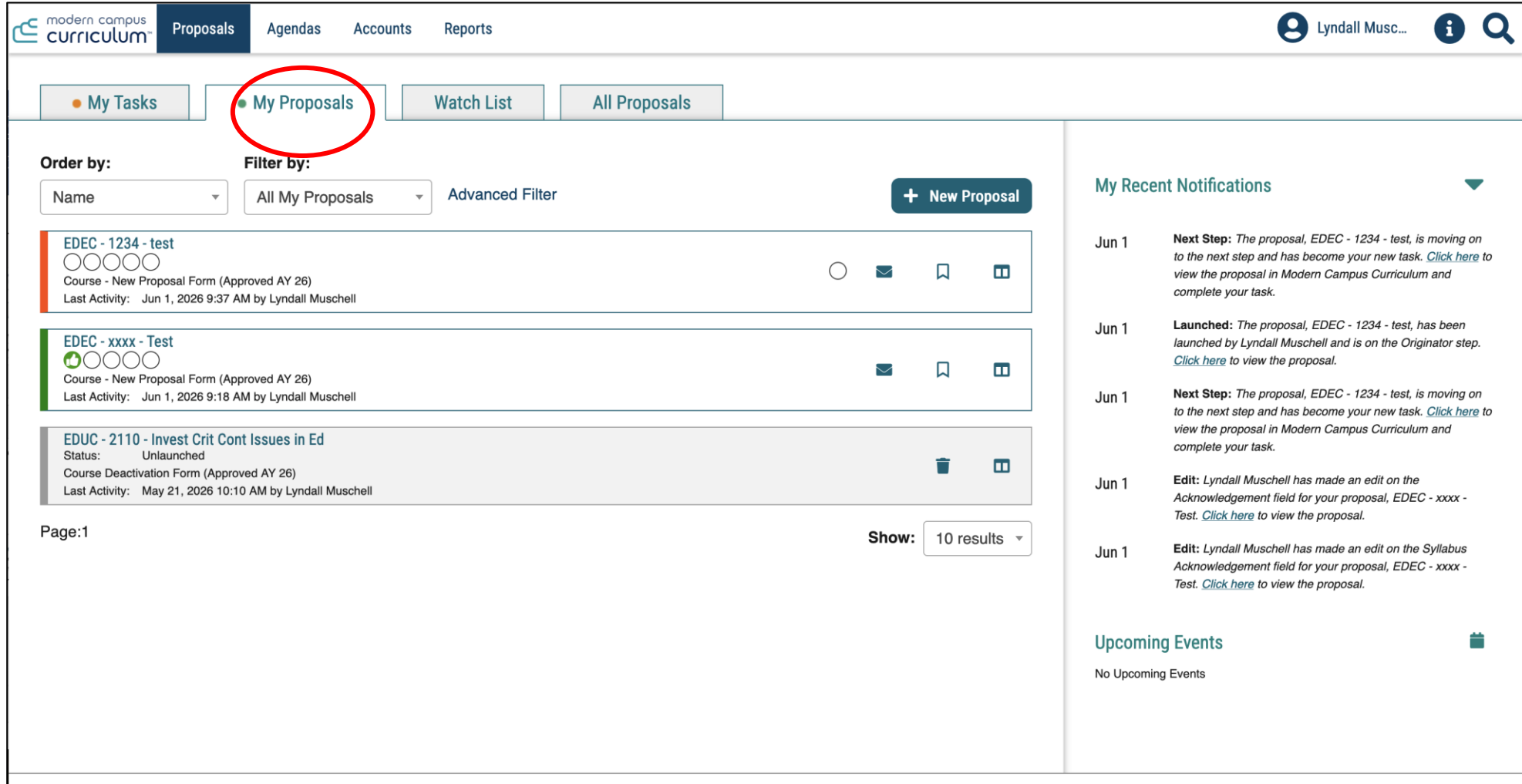
What is in Each Tab?

- **My Tasks:** Click here to see proposals in your queue for action.



Orientation to Modern Campus Curriculum

- **My Proposals:** Click here to view the status of proposals that you have submitted.



The screenshot shows the 'modern campus curriculum' interface. The top navigation bar includes 'Proposals', 'Agendas', 'Accounts', and 'Reports'. The user is logged in as 'Lyndall Musc...'. Below the navigation bar, there are tabs for 'My Tasks', 'My Proposals' (highlighted with a red circle), 'Watch List', and 'All Proposals'. The 'My Proposals' section displays a list of proposals with filters for 'Order by' (Name) and 'Filter by' (All My Proposals). A '+ New Proposal' button is visible. The list includes three proposals: 'EDEC - 1234 - test', 'EDEC - xxxx - Test', and 'EDUC - 2110 - Invest Crit Cont Issues in Ed'. Each proposal shows its status, course name, and last activity. The right sidebar contains 'My Recent Notifications' and 'Upcoming Events'.

modern campus curriculum

Proposals Agendas Accounts Reports

Lyndall Musc...

My Tasks My Proposals Watch List All Proposals

Order by: Name Filter by: All My Proposals Advanced Filter + New Proposal

EDEC - 1234 - test
○○○○○
Course - New Proposal Form (Approved AY 26)
Last Activity: Jun 1, 2026 9:37 AM by Lyndall Muschell

EDEC - xxxx - Test
●○○○○
Course - New Proposal Form (Approved AY 26)
Last Activity: Jun 1, 2026 9:18 AM by Lyndall Muschell

EDUC - 2110 - Invest Crit Cont Issues in Ed
Status: Unlaunched
Course Deactivation Form (Approved AY 26)
Last Activity: May 21, 2026 10:10 AM by Lyndall Muschell

Page:1 Show: 10 results

My Recent Notifications

Jun 1 **Next Step:** The proposal, EDEC - 1234 - test, is moving on to the next step and has become your new task. [Click here](#) to view the proposal in Modern Campus Curriculum and complete your task.

Jun 1 **Launched:** The proposal, EDEC - 1234 - test, has been launched by Lyndall Muschell and is on the Originator step. [Click here](#) to view the proposal.

Jun 1 **Next Step:** The proposal, EDEC - 1234 - test, is moving on to the next step and has become your new task. [Click here](#) to view the proposal in Modern Campus Curriculum and complete your task.

Jun 1 **Edit:** Lyndall Muschell has made an edit on the Acknowledgement field for your proposal, EDEC - xxxx - Test. [Click here](#) to view the proposal.

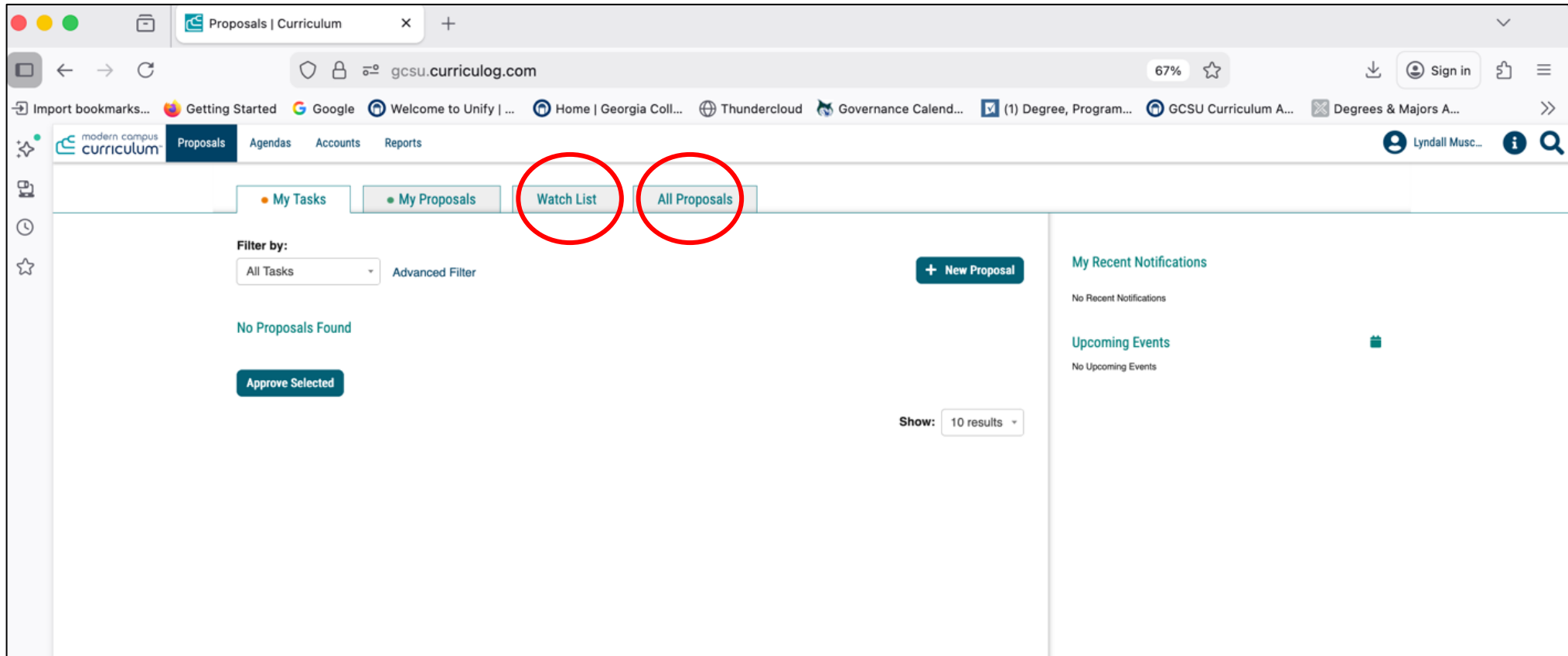
Jun 1 **Edit:** Lyndall Muschell has made an edit on the Syllabus Acknowledgement field for your proposal, EDEC - xxxx - Test. [Click here](#) to view the proposal.

Upcoming Events

No Upcoming Events

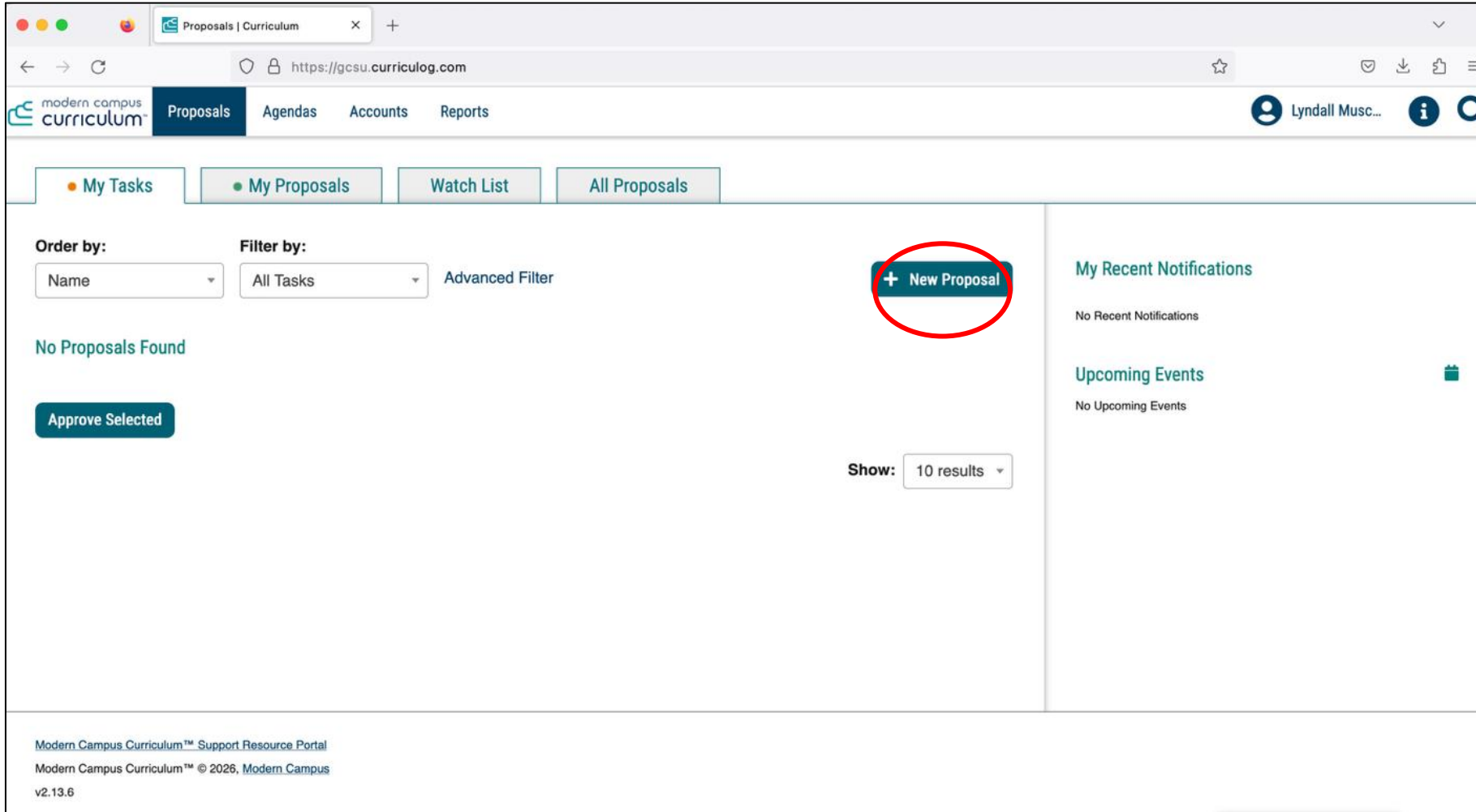
Orientation to Modern Campus Curriculum

- Watch List: Click here to check on the status of specific proposals.
- All Proposals: Click here to see all proposals that you are associated with and their status.



Submitting a Proposal in Modern Campus Curriculum

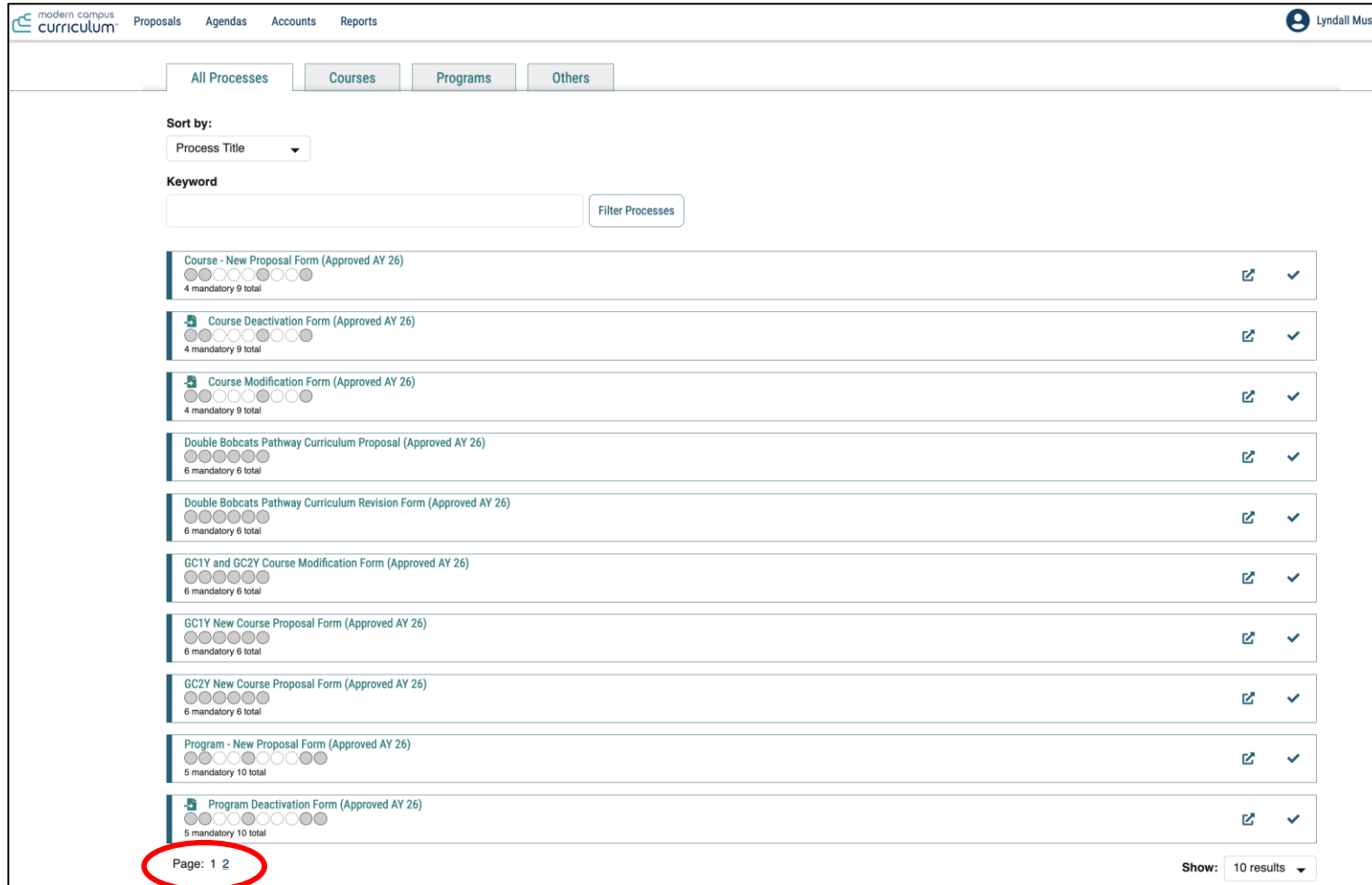
To submit a proposal, click on “New Proposal”:



The screenshot displays the 'Proposals | Curriculum' page in a web browser. The URL is <https://gcsu.curriculog.com>. The page features a navigation bar with 'Proposals', 'Agendas', 'Accounts', and 'Reports'. Below this, there are tabs for 'My Tasks', 'My Proposals', 'Watch List', and 'All Proposals'. The 'My Proposals' tab is active. On the left, there are filters for 'Order by' (Name) and 'Filter by' (All Tasks), along with an 'Advanced Filter' link. A 'No Proposals Found' message is displayed, accompanied by an 'Approve Selected' button. On the right, there is a '+ New Proposal' button, which is circled in red. Below this button is a 'Show: 10 results' dropdown. The right sidebar contains sections for 'My Recent Notifications' (No Recent Notifications) and 'Upcoming Events' (No Upcoming Events). The footer includes the text: 'Modern Campus Curriculum™ Support Resource Portal', 'Modern Campus Curriculum™ © 2026, Modern Campus', and 'v2.13.6'.

Submitting a Proposal in Modern Campus Curriculum

Forms for proposals are listed by category in alphabetical order: Course, Double Bobcats Pathway, GC1Y and GC2Y, and Program. Click on “page 2” to see all other forms.



The screenshot displays the 'modern campus curriculum' web application. At the top, there are navigation tabs: 'Proposals', 'Agendas', 'Accounts', and 'Reports'. A user profile for 'Lyndall Musc.' is visible in the top right. Below the navigation, there are filter tabs: 'All Processes', 'Courses', 'Programs', and 'Others'. A 'Sort by:' dropdown menu is set to 'Process Title'. A 'Keyword' search bar with a 'Filter Processes' button is present. The main content area lists ten proposal forms, each with a title, a progress indicator (circles), and a status (Approved AY 26). The forms are: Course - New Proposal Form, Course Deactivation Form, Course Modification Form, Double Bobcats Pathway Curriculum Proposal, Double Bobcats Pathway Curriculum Revision Form, GC1Y and GC2Y Course Modification Form, GC1Y New Course Proposal Form, GC2Y New Course Proposal Form, Program - New Proposal Form, and Program Deactivation Form. Each form has a '4 mandatory 9 total' or '6 mandatory 6 total' or '5 mandatory 10 total' status. At the bottom left, the 'Page: 1 2' link is circled in red. At the bottom right, there is a 'Show: 10 results' dropdown.

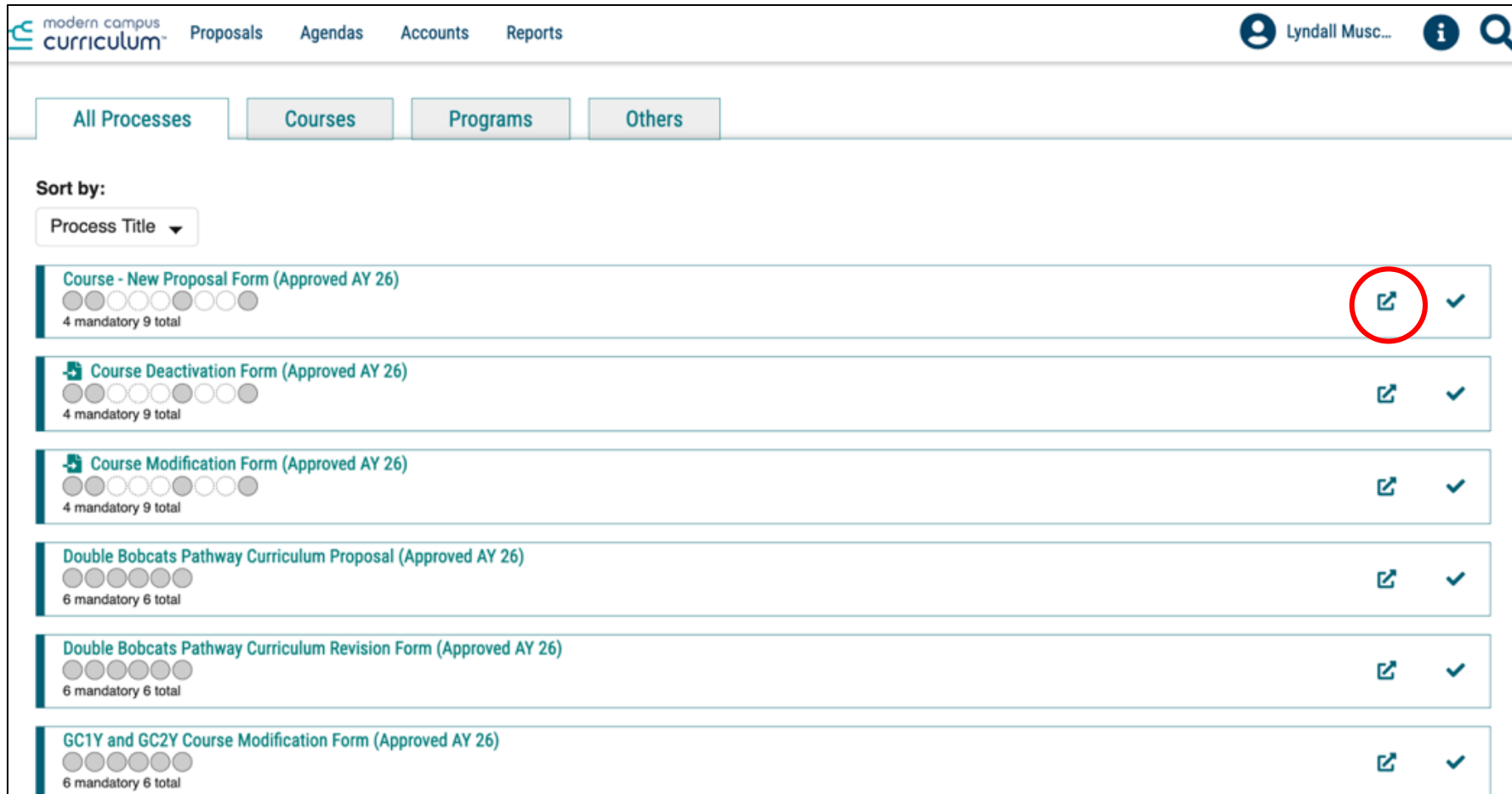
Process Title	Progress	Status	Actions
Course - New Proposal Form	4 mandatory 9 total	Approved AY 26	Link Check
Course Deactivation Form	4 mandatory 9 total	Approved AY 26	Link Check
Course Modification Form	4 mandatory 9 total	Approved AY 26	Link Check
Double Bobcats Pathway Curriculum Proposal	6 mandatory 6 total	Approved AY 26	Link Check
Double Bobcats Pathway Curriculum Revision Form	6 mandatory 6 total	Approved AY 26	Link Check
GC1Y and GC2Y Course Modification Form	6 mandatory 6 total	Approved AY 26	Link Check
GC1Y New Course Proposal Form	6 mandatory 6 total	Approved AY 26	Link Check
GC2Y New Course Proposal Form	6 mandatory 6 total	Approved AY 26	Link Check
Program - New Proposal Form	5 mandatory 10 total	Approved AY 26	Link Check
Program Deactivation Form	5 mandatory 10 total	Approved AY 26	Link Check

Page: 1 2

Show: 10 results

Submitting a Proposal in Modern Campus Curriculum

To preview a proposal form, click on the  icon. This is helpful to review prior to beginning a proposal so that all necessary information can be prepared and easily accessible.

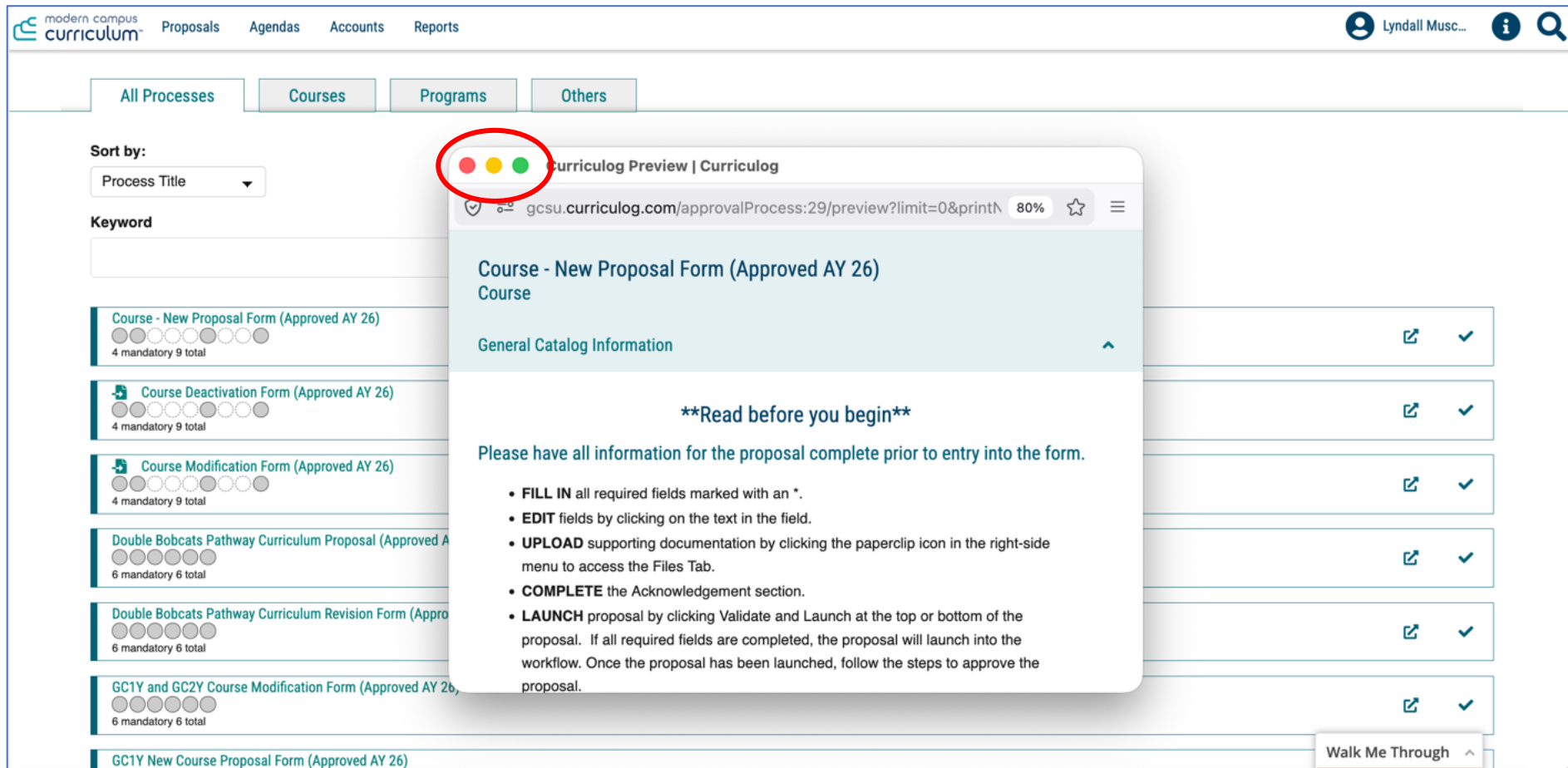


The screenshot displays the 'modern campus curriculum' web application interface. The top navigation bar includes links for 'Proposals', 'Agendas', 'Accounts', and 'Reports'. A user profile for 'Lyndall Musc...' is visible in the top right corner. Below the navigation bar, there are tabs for 'All Processes', 'Courses', 'Programs', and 'Others'. The 'All Processes' tab is selected. Under the 'Sort by:' section, 'Process Title' is chosen. The main content area lists several proposal forms, each with a progress indicator (a row of circles) and a status (e.g., '4 mandatory 9 total'). The first item, 'Course - New Proposal Form (Approved AY 26)', has its external link icon circled in red. Other items include 'Course Deactivation Form (Approved AY 26)', 'Course Modification Form (Approved AY 26)', 'Double Bobcats Pathway Curriculum Proposal (Approved AY 26)', 'Double Bobcats Pathway Curriculum Revision Form (Approved AY 26)', and 'GC1Y and GC2Y Course Modification Form (Approved AY 26)'.

Process Title	Progress	Status	Action
Course - New Proposal Form (Approved AY 26)	4 mandatory 9 total	4/9	 
Course Deactivation Form (Approved AY 26)	4 mandatory 9 total	4/9	 
Course Modification Form (Approved AY 26)	4 mandatory 9 total	4/9	 
Double Bobcats Pathway Curriculum Proposal (Approved AY 26)	6 mandatory 6 total	6/6	 
Double Bobcats Pathway Curriculum Revision Form (Approved AY 26)	6 mandatory 6 total	6/6	 
GC1Y and GC2Y Course Modification Form (Approved AY 26)	6 mandatory 6 total	6/6	 

Submitting a Proposal in Modern Campus Curriculum

The preview window can be expanded, minimized, or closed using the red, yellow, and green dots at the top of the pop-up screen.



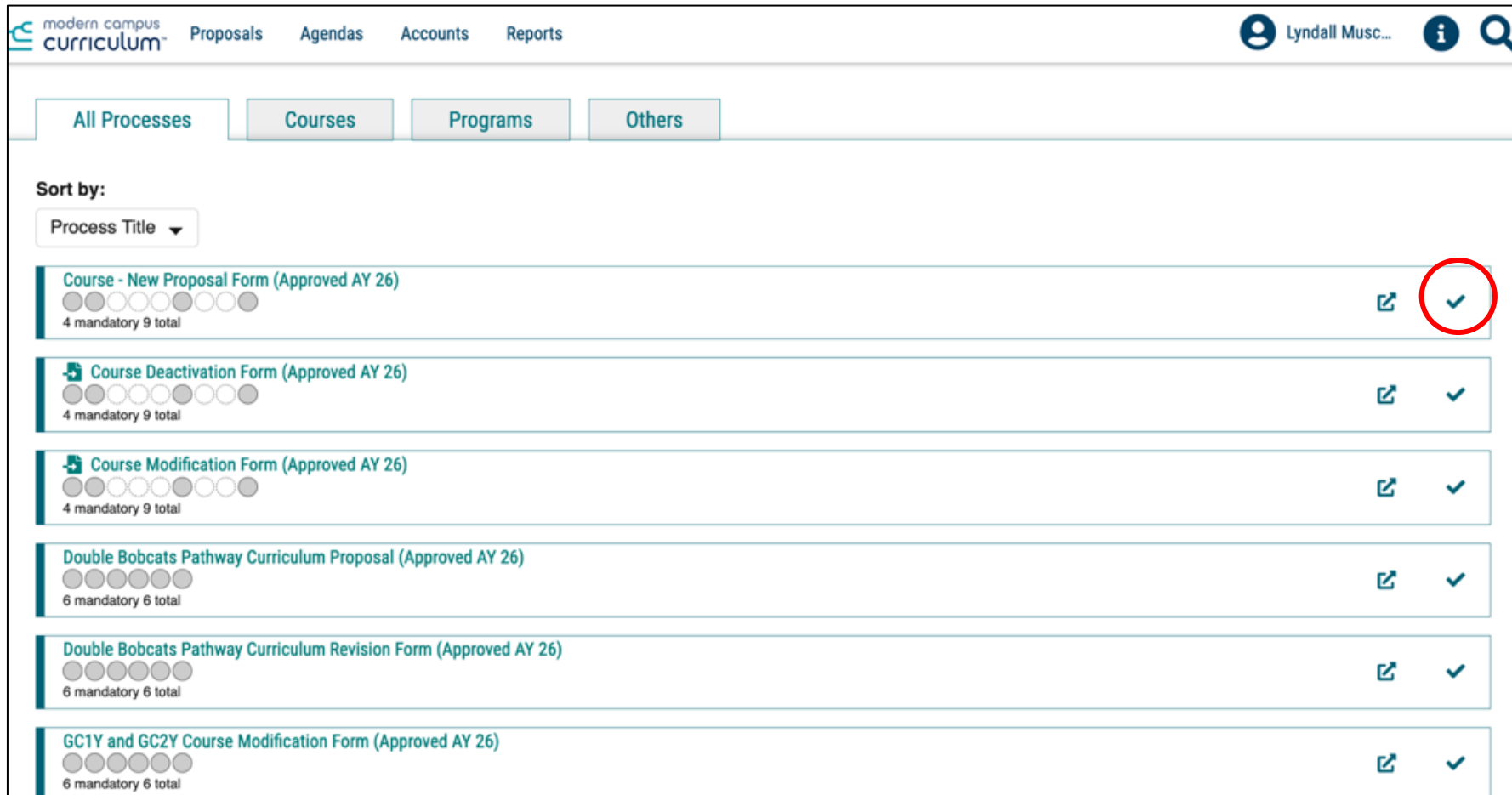
The screenshot displays the Modern Campus Curriculum web application. The main interface includes a navigation bar with tabs for "Proposals", "Agendas", "Accounts", and "Reports". Below this, there are sub-tabs for "All Processes", "Courses", "Programs", and "Others". A "Sort by:" dropdown menu is set to "Process Title". A "Keyword" search bar is also present. A list of proposal forms is shown, each with a progress indicator (circles) and a status (e.g., "Approved AY 26").

A pop-up window titled "Curriculog Preview | Curriculog" is overlaid on the main interface. The window's title bar features three colored dots (red, yellow, green) for window control, which are circled in red. The address bar shows the URL: gcsu.curriculog.com/approvalProcess:29/preview?limit=0&printN. The preview content includes the title "Course - New Proposal Form (Approved AY 26) Course", a section for "General Catalog Information", and a bold instruction: ****Read before you begin****. Below this, a paragraph states: "Please have all information for the proposal complete prior to entry into the form." A bulleted list provides instructions:

- **FILL IN** all required fields marked with an *.
- **EDIT** fields by clicking on the text in the field.
- **UPLOAD** supporting documentation by clicking the paperclip icon in the right-side menu to access the Files Tab.
- **COMPLETE** the Acknowledgement section.
- **LAUNCH** proposal by clicking Validate and Launch at the top or bottom of the proposal. If all required fields are completed, the proposal will launch into the workflow. Once the proposal has been launched, follow the steps to approve the proposal.

Submitting a Proposal in Modern Campus Curriculum

To begin a proposal, click on the ✓ icon. This will open the proposal form.

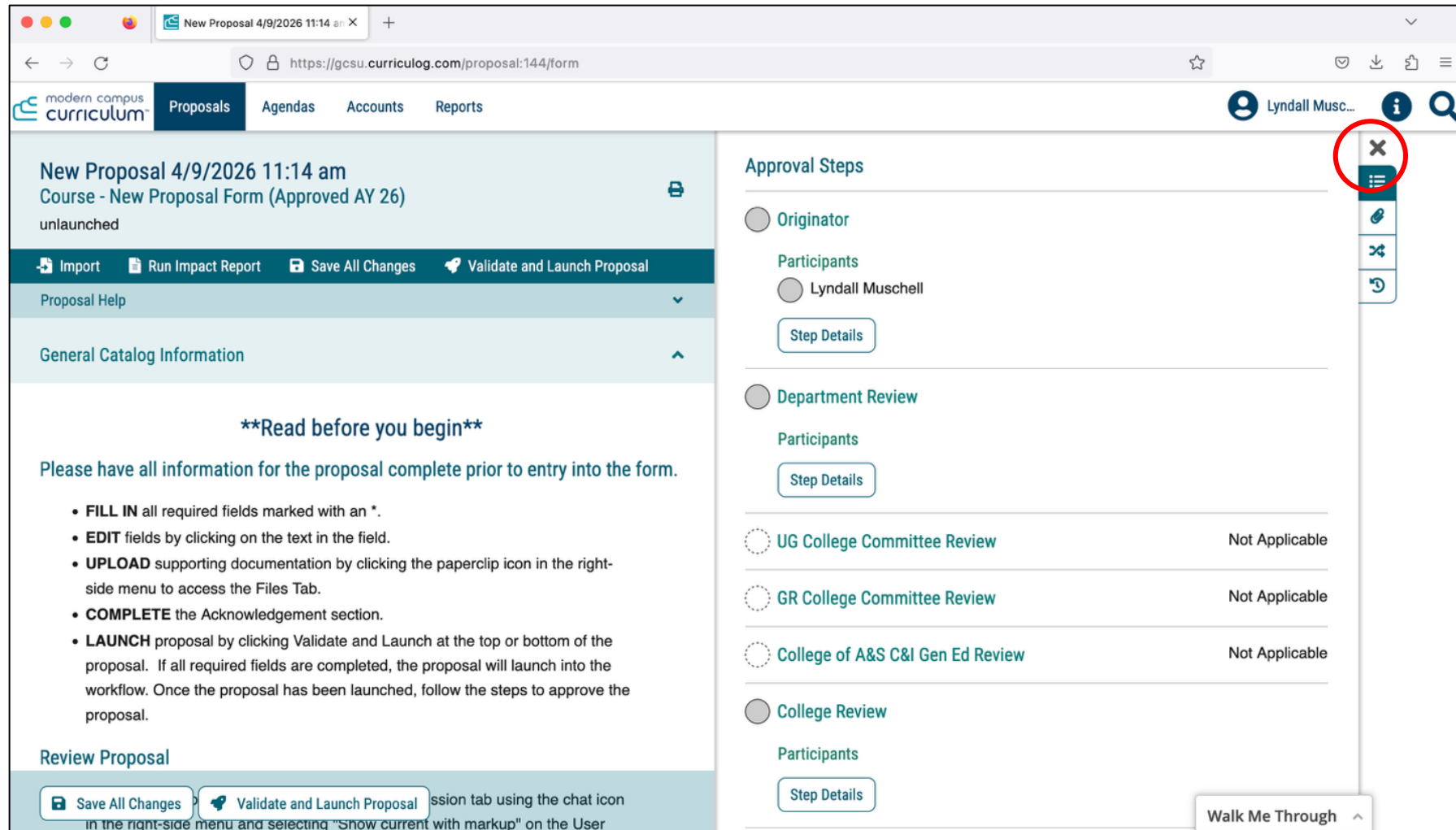


The screenshot displays the 'modern campus curriculum' interface. The top navigation bar includes 'Proposals', 'Agendas', 'Accounts', and 'Reports'. The user 'Lyndall Musc...' is logged in. Below the navigation bar, there are tabs for 'All Processes', 'Courses', 'Programs', and 'Others'. The 'All Processes' tab is selected. Under 'Sort by:', a dropdown menu shows 'Process Title'. A list of proposal forms is displayed, each with a title, a progress indicator (a row of circles), and a status (4 mandatory 9 total, 6 mandatory 6 total, etc.). The first item, 'Course - New Proposal Form (Approved AY 26)', has a checkmark icon circled in red. The other items also have checkmark icons.

Process Title	Progress	Status	Action
Course - New Proposal Form (Approved AY 26)	4 mandatory 9 total	4 mandatory 9 total	✓
Course Deactivation Form (Approved AY 26)	4 mandatory 9 total	4 mandatory 9 total	✓
Course Modification Form (Approved AY 26)	4 mandatory 9 total	4 mandatory 9 total	✓
Double Bobcats Pathway Curriculum Proposal (Approved AY 26)	6 mandatory 6 total	6 mandatory 6 total	✓
Double Bobcats Pathway Curriculum Revision Form (Approved AY 26)	6 mandatory 6 total	6 mandatory 6 total	✓
GC1Y and GC2Y Course Modification Form (Approved AY 26)	6 mandatory 6 total	6 mandatory 6 total	✓

Submitting a Proposal in Modern Campus Curriculum

To view the form in full pane, click on the X in the top right-hand corner.



New Proposal 4/9/2026 11:14 am
Course - New Proposal Form (Approved AY 26)
unlaunched

Import Run Impact Report Save All Changes Validate and Launch Proposal

Proposal Help

General Catalog Information

****Read before you begin****

Please have all information for the proposal complete prior to entry into the form.

- **FILL IN** all required fields marked with an *.
- **EDIT** fields by clicking on the text in the field.
- **UPLOAD** supporting documentation by clicking the paperclip icon in the right-side menu to access the Files Tab.
- **COMPLETE** the Acknowledgement section.
- **LAUNCH** proposal by clicking Validate and Launch at the top or bottom of the proposal. If all required fields are completed, the proposal will launch into the workflow. Once the proposal has been launched, follow the steps to approve the proposal.

Review Proposal

Save All Changes Validate and Launch Proposal

Approval Steps

Originator

Participants

Lyndall Muschell

Step Details

Department Review

Participants

Step Details

UG College Committee Review Not Applicable

GR College Committee Review Not Applicable

College of A&S C&I Gen Ed Review Not Applicable

College Review

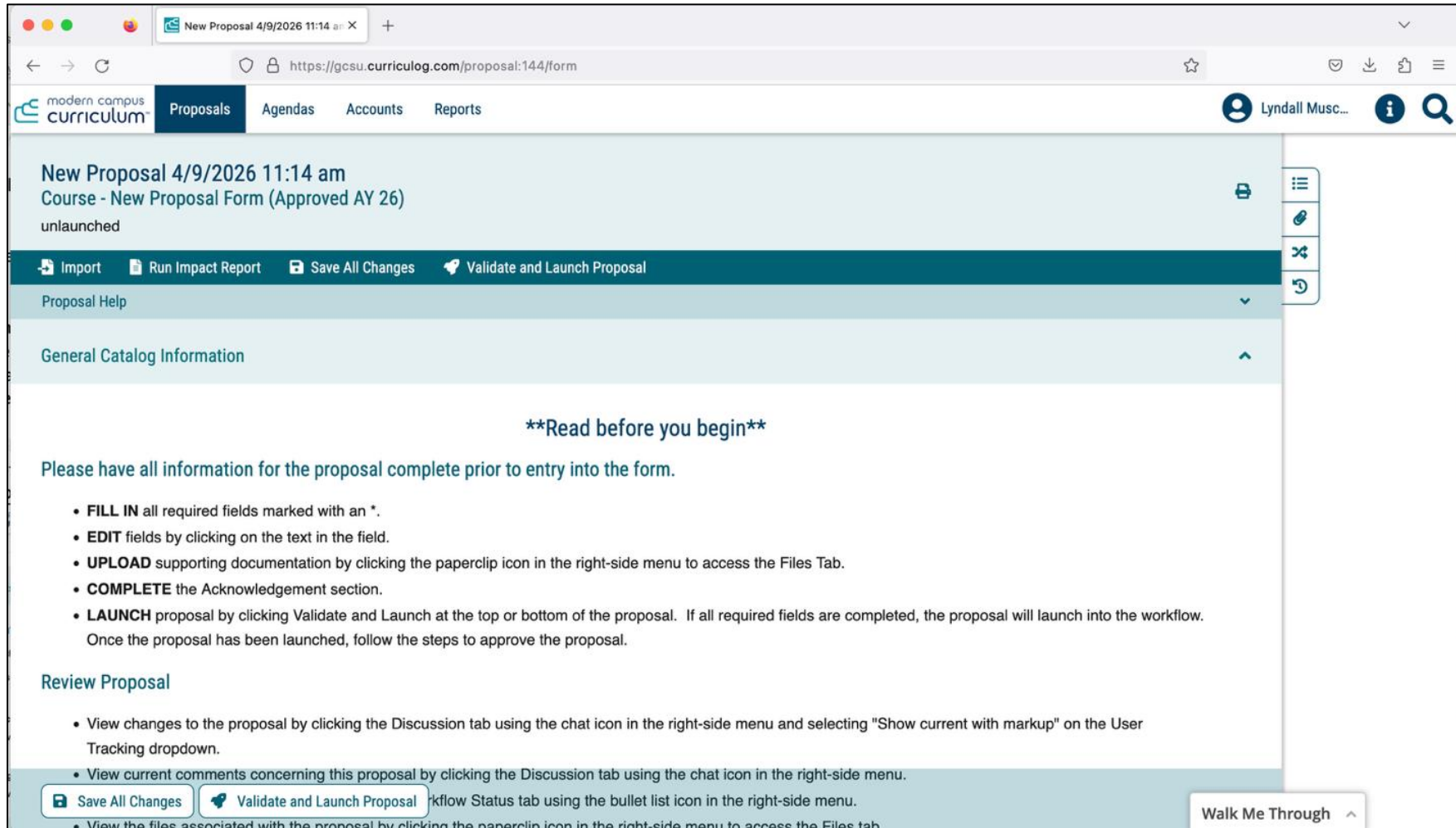
Participants

Step Details

Walk Me Through

Submitting a Proposal in Modern Campus Curriculum

Complete all sections of the form. Sections marked with * are required.



The screenshot shows a web browser window with the URL <https://gcsu.curriculumlog.com/proposal:144/form>. The page title is "New Proposal 4/9/2026 11:14 am". The course is "New Proposal Form (Approved AY 26)" and the status is "unlaunched".

The interface includes a navigation bar with tabs: "Proposals", "Agendas", "Accounts", and "Reports". The user is logged in as "Lyndall Musc...".

Below the navigation bar, there is a section titled "New Proposal 4/9/2026 11:14 am" with a sub-header "Course - New Proposal Form (Approved AY 26)" and the status "unlaunched".

A toolbar contains the following actions: "Import", "Run Impact Report", "Save All Changes", and "Validate and Launch Proposal".

Below the toolbar, there is a "Proposal Help" link and a "General Catalog Information" section.

The main content area displays the following instructions:

****Read before you begin****

Please have all information for the proposal complete prior to entry into the form.

- **FILL IN** all required fields marked with an *.
- **EDIT** fields by clicking on the text in the field.
- **UPLOAD** supporting documentation by clicking the paperclip icon in the right-side menu to access the Files Tab.
- **COMPLETE** the Acknowledgement section.
- **LAUNCH** proposal by clicking Validate and Launch at the top or bottom of the proposal. If all required fields are completed, the proposal will launch into the workflow. Once the proposal has been launched, follow the steps to approve the proposal.

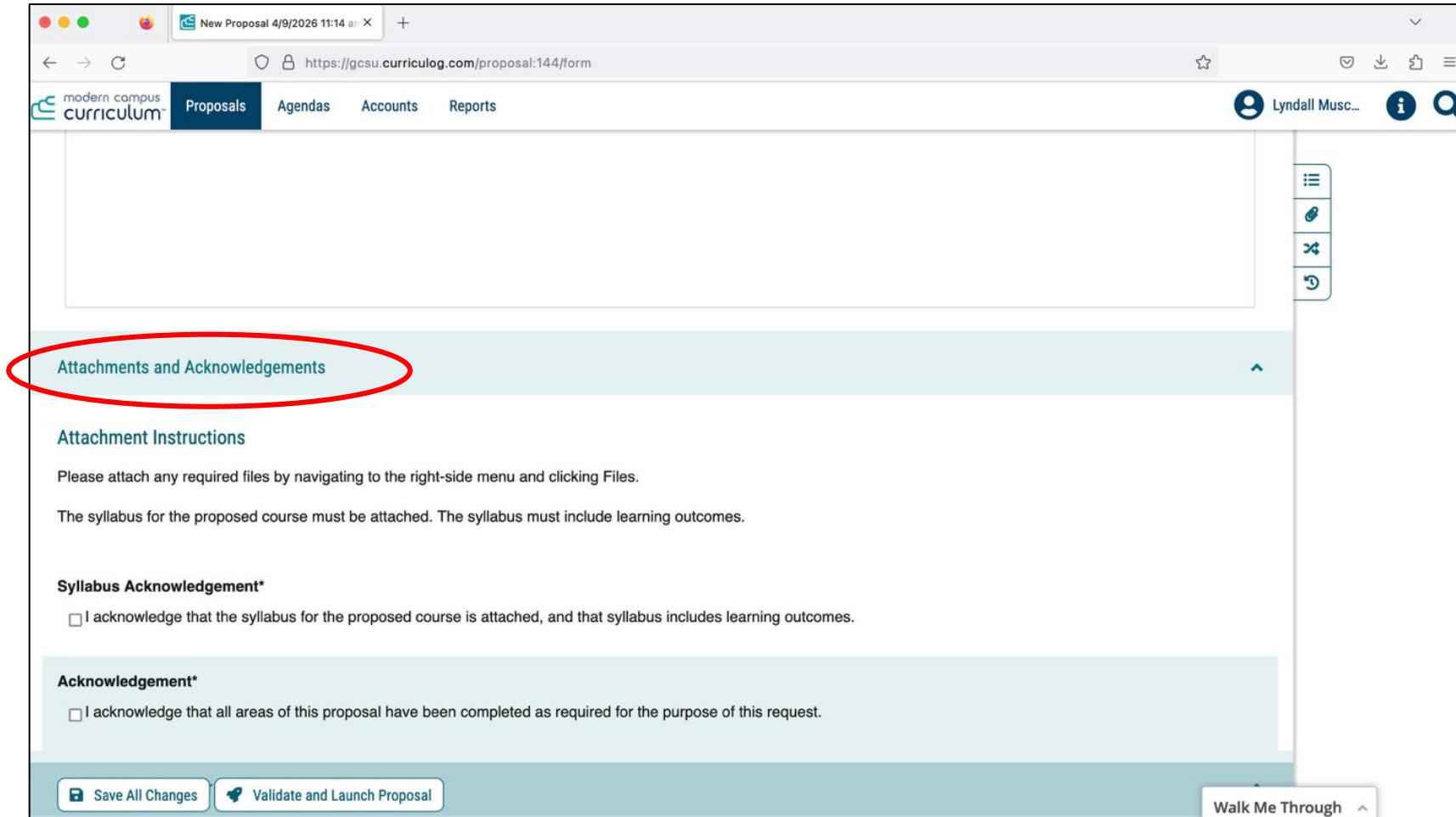
Below the instructions, there is a "Review Proposal" section with the following steps:

- View changes to the proposal by clicking the Discussion tab using the chat icon in the right-side menu and selecting "Show current with markup" on the User Tracking dropdown.
- View current comments concerning this proposal by clicking the Discussion tab using the chat icon in the right-side menu.
- View the files associated with the proposal by clicking the paperclip icon in the right-side menu to access the Files tab.

At the bottom of the page, there are buttons for "Save All Changes" and "Validate and Launch Proposal". A "Walk Me Through" button is also visible in the bottom right corner.

Submitting a Proposal in Modern Campus Curriculum

The final section of the form is **Attachments and Acknowledgements**.



The screenshot shows a web browser window with the URL <https://gcsu.curriculumlog.com/proposal:144/form>. The page title is "New Proposal 4/9/2026 11:14". The navigation bar includes "Proposals", "Agendas", "Accounts", and "Reports". The user is logged in as "Lyndall Musc...". The "Attachments and Acknowledgements" section is highlighted with a red circle. It contains the following content:

Attachment Instructions

Please attach any required files by navigating to the right-side menu and clicking Files.

The syllabus for the proposed course must be attached. The syllabus must include learning outcomes.

Syllabus Acknowledgement*

☐ I acknowledge that the syllabus for the proposed course is attached, and that syllabus includes learning outcomes.

Acknowledgement*

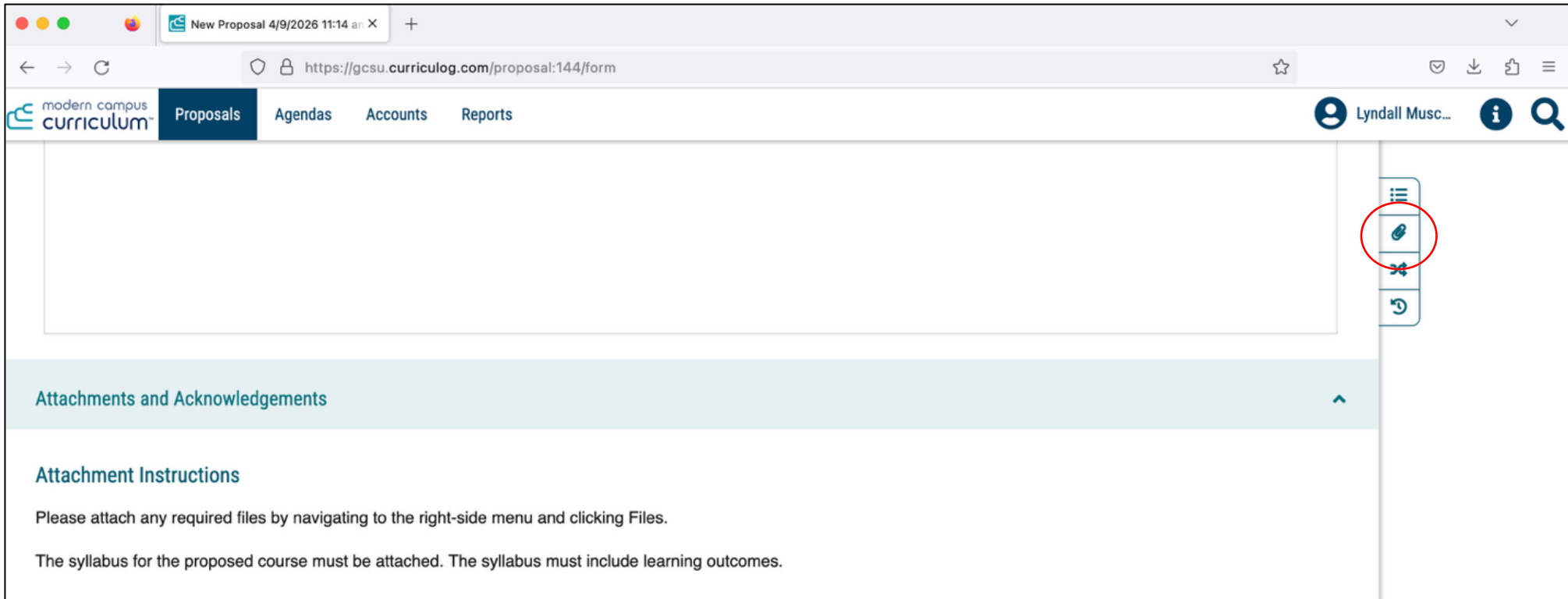
☐ I acknowledge that all areas of this proposal have been completed as required for the purpose of this request.

At the bottom, there are two buttons: "Save All Changes" and "Validate and Launch Proposal". A "Walk Me Through" link is also visible in the bottom right corner.

Submitting a Proposal in Modern Campus Curriculum

If attachments are required, click on the paperclip/files icon to the right side of the pane. Follow the guidelines provided to upload attachments.

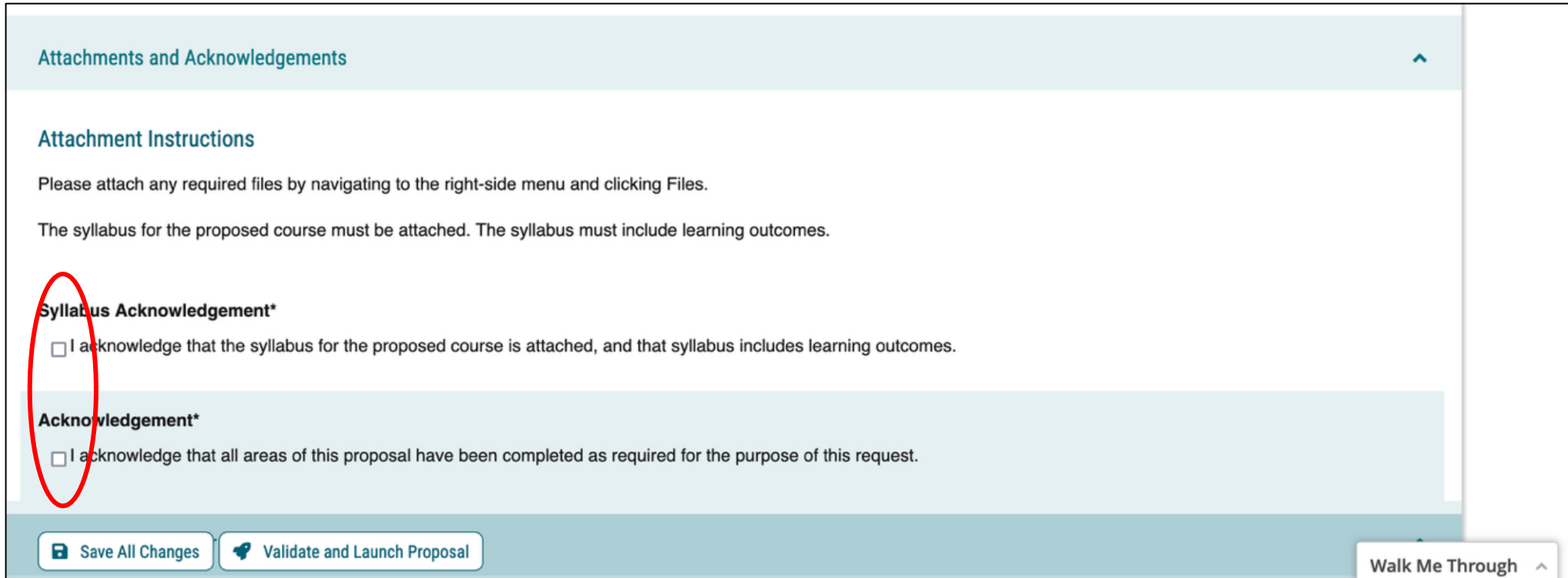
Once attachments have been uploaded, verify that all components of the proposal have been completed appropriately by clicking the “acknowledgement” box(es).



The screenshot displays a web browser window with the URL <https://gcsu.curriculog.com/proposal:144/form>. The page features a navigation bar with tabs for "Proposals", "Agendas", "Accounts", and "Reports". The "Proposals" tab is active. On the right side of the page, there is a vertical menu with icons for "Files" (a paperclip), "Comments" (speech bubbles), and "History" (a circular arrow). The "Files" icon is circled in red. Below the main content area, there is a section titled "Attachments and Acknowledgements" with a subheading "Attachment Instructions". The instructions state: "Please attach any required files by navigating to the right-side menu and clicking Files." and "The syllabus for the proposed course must be attached. The syllabus must include learning outcomes."

Submitting a Proposal in Modern Campus Curriculum

Once attachments have been uploaded, verify that all components of the proposal have been completed appropriately by clicking the “acknowledgement” box(es).



Attachments and Acknowledgements

Attachment Instructions

Please attach any required files by navigating to the right-side menu and clicking Files.

The syllabus for the proposed course must be attached. The syllabus must include learning outcomes.

Syllabus Acknowledgement*

☐ I acknowledge that the syllabus for the proposed course is attached, and that syllabus includes learning outcomes.

Acknowledgement*

☐ I acknowledge that all areas of this proposal have been completed as required for the purpose of this request.

[Save All Changes](#) [Validate and Launch Proposal](#) [Walk Me Through](#)

Submitting a Proposal to Deactivate an Existing Program

For most proposals, there will be a section following “Attachments” and “Acknowledgements” that is labeled is “System Administrator Only.” **DO NOT** enter any information into this section.

System Administrator Only

CIP Code

Catalog Status
☐ Active-Visible
☐ Inactive-Hidden

Student Information System ID

Submitting a Proposal in Modern Campus Curriculum

If you will need to return to the form before launching, click the bar labeled “Save All Changes” at the bottom lefthand side of the pane. The saved proposal can be accessed by clicking on the “My Proposals” tab near the top of the home screen.

Attachments and Acknowledgements

Attachment Instructions
Please attach any required files by navigating to the right-side menu and clicking Files.
The syllabus for the proposed course must be attached. The syllabus must include learning outcomes.

Syllabus Acknowledgement*
☐ I acknowledge that the syllabus for the proposed course is attached, and that syllabus includes learning outcomes.

Acknowledgement*
☐ I acknowledge that all areas of this proposal have been completed as required for the purpose of this request.

 **Save All Changes**

 **Validate and Launch Proposal**

Walk Me Through

Submitting a Proposal in Modern Campus Curriculum

If you are ready to “launch” (submit) the proposal, verify the “launching” of the proposal by clicking “Validate and Launch Proposal.”

Attachments and Acknowledgements ^

Attachment Instructions
Please attach any required files by navigating to the right-side menu and clicking Files.
The syllabus for the proposed course must be attached. The syllabus must include learning outcomes.

Syllabus Acknowledgement*
☐ I acknowledge that the syllabus for the proposed course is attached, and that syllabus includes learning outcomes.

Acknowledgement*
☐ I acknowledge that all areas of this proposal have been completed as required for the purpose of this request.

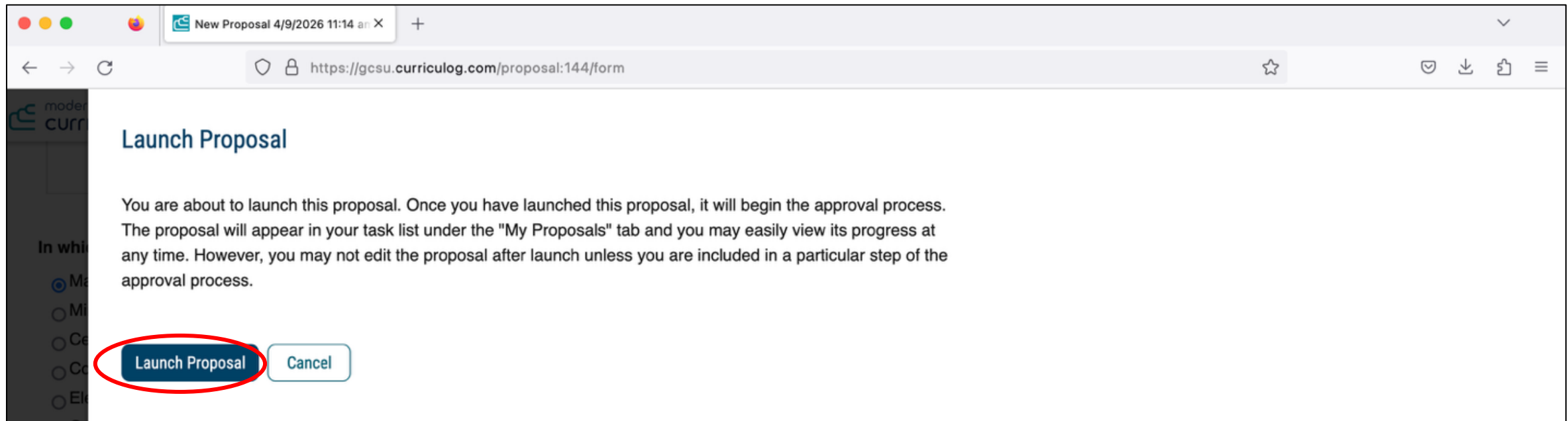
 Save All Changes

 Validate and Launch Proposal

Walk Me Through ^

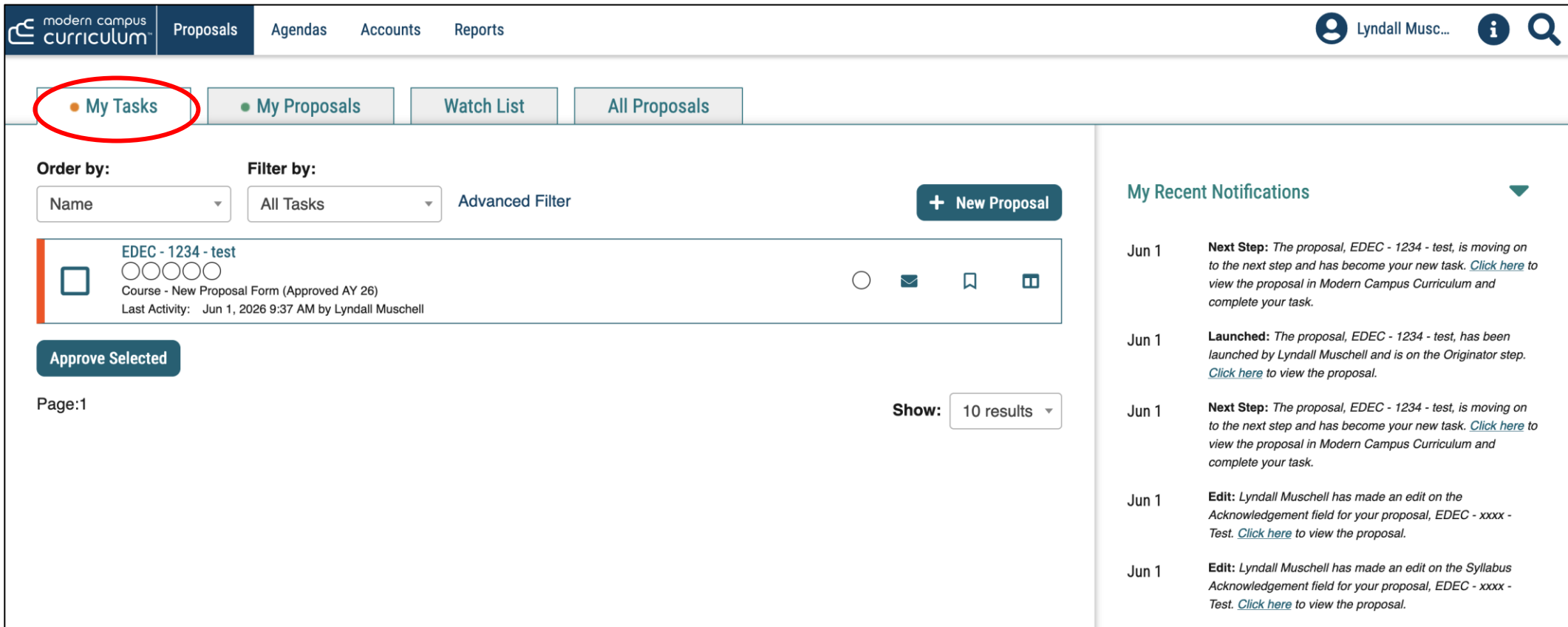
Submitting a Proposal in Modern Campus Curriculum

The final step in submitting the proposal is to begin the approval process by clicking “Launch Proposal.” The proposal will appear in “Your Tasks” tab on the homepage.



Moving the Proposal through the Workflow

The proposal has been moved into the “workflow” and can be found under the “Your Tasks” tab on the homepage. Locate the appropriate proposal and double click to open.



The screenshot displays the Modern Campus Curriculum interface. The top navigation bar includes the logo, 'Proposals', 'Agendas', 'Accounts', and 'Reports'. The user profile 'Lyndall Musc...' is visible in the top right. Below the navigation bar, the 'My Tasks' tab is highlighted with a red circle. Other tabs include 'My Proposals', 'Watch List', and 'All Proposals'. The main content area shows a list of tasks. The first task is 'EDEC - 1234 - test', which is a 'Course - New Proposal Form (Approved AY 26)'. It has a progress indicator of four empty circles. The last activity is 'Jun 1, 2026 9:37 AM by Lyndall Muschell'. Below the task list, there is an 'Approve Selected' button. The bottom of the page shows 'Page:1' and 'Show: 10 results'. On the right side, there is a 'My Recent Notifications' section with a dropdown arrow. It contains five notifications, all dated 'Jun 1', detailing the progress of the 'EDEC - 1234 - test' proposal, including steps like 'Next Step', 'Launched', and 'Edit'.

modern campus curriculum™ Proposals Agendas Accounts Reports

Lyndall Musc...

My Tasks My Proposals Watch List All Proposals

Order by: Name Filter by: All Tasks Advanced Filter + New Proposal

☐ EDEC - 1234 - test
○○○○○
Course - New Proposal Form (Approved AY 26)
Last Activity: Jun 1, 2026 9:37 AM by Lyndall Muschell

Approve Selected

Page:1 Show: 10 results

My Recent Notifications

Jun 1 **Next Step:** The proposal, EDEC - 1234 - test, is moving on to the next step and has become your new task. [Click here](#) to view the proposal in Modern Campus Curriculum and complete your task.

Jun 1 **Launched:** The proposal, EDEC - 1234 - test, has been launched by Lyndall Muschell and is on the Originator step. [Click here](#) to view the proposal.

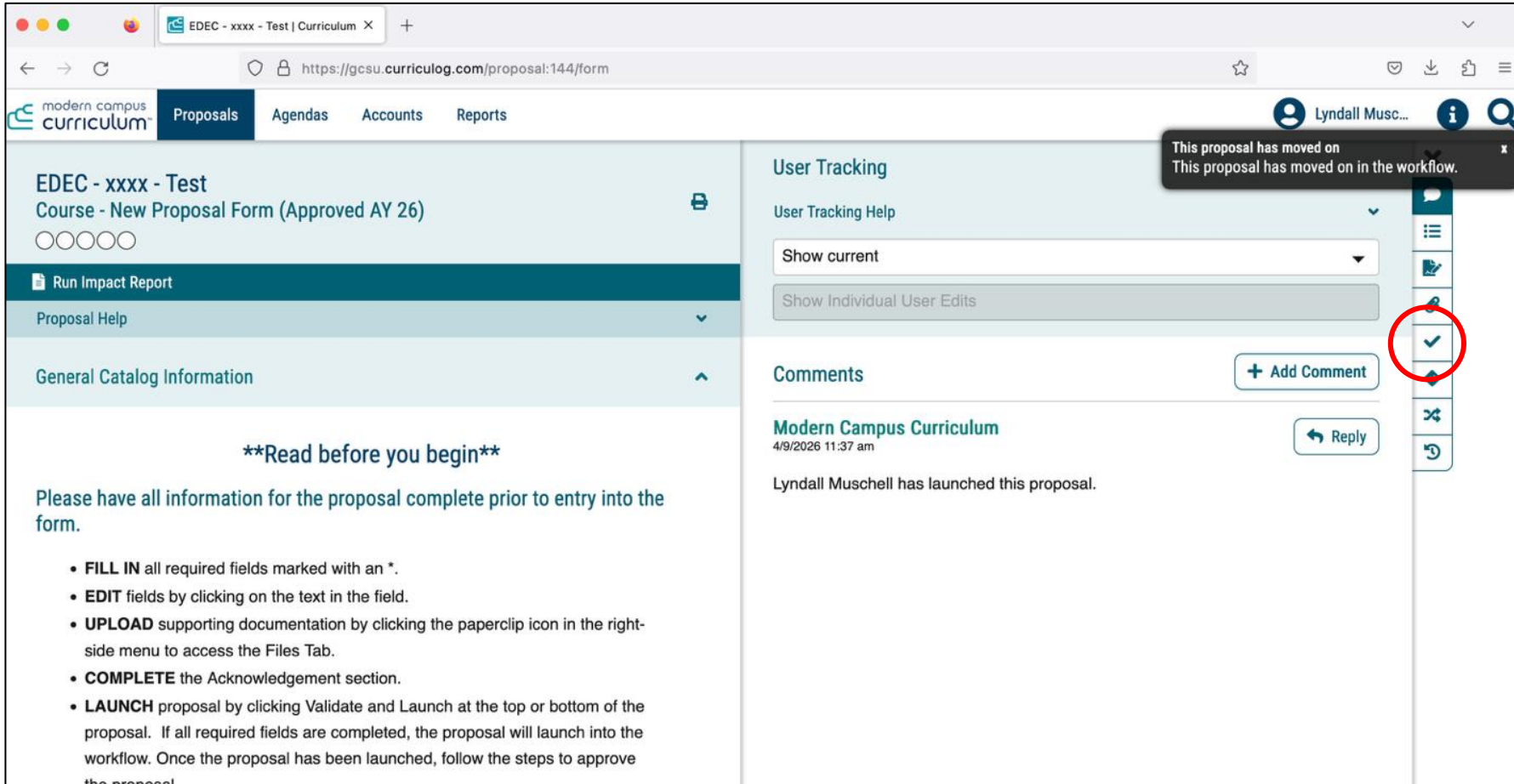
Jun 1 **Next Step:** The proposal, EDEC - 1234 - test, is moving on to the next step and has become your new task. [Click here](#) to view the proposal in Modern Campus Curriculum and complete your task.

Jun 1 **Edit:** Lyndall Muschell has made an edit on the Acknowledgement field for your proposal, EDEC - xxxx - Test. [Click here](#) to view the proposal.

Jun 1 **Edit:** Lyndall Muschell has made an edit on the Syllabus Acknowledgement field for your proposal, EDEC - xxxx - Test. [Click here](#) to view the proposal.

Moving the Proposal through the Workflow

For the proposal to advance to the next step, you must verify the submission by clicking the ✓ within the menu bar on the right-hand side of the screen.



The screenshot displays the Modern Campus Curriculum web application. The browser address bar shows the URL <https://gcsu.curriculumlog.com/proposal:144/form>. The navigation menu includes 'Proposals', 'Agendas', 'Accounts', and 'Reports'. The main content area is titled 'EDEC - xxxx - Test' and 'Course - New Proposal Form (Approved AY 26)'. A 'Run Impact Report' button is visible. The right-hand menu bar contains several icons, with a checkmark icon circled in red. A notification bubble at the top right states 'This proposal has moved on in the workflow.' The main content area includes instructions for filling in, editing, uploading, and launching the proposal.

****Read before you begin****

Please have all information for the proposal complete prior to entry into the form.

- **FILL IN** all required fields marked with an *.
- **EDIT** fields by clicking on the text in the field.
- **UPLOAD** supporting documentation by clicking the paperclip icon in the right-side menu to access the Files Tab.
- **COMPLETE** the Acknowledgement section.
- **LAUNCH** proposal by clicking Validate and Launch at the top or bottom of the proposal. If all required fields are completed, the proposal will launch into the workflow. Once the proposal has been launched, follow the steps to approve the proposal.

User Tracking

User Tracking Help

Show current

Show Individual User Edits

Comments

Modern Campus Curriculum

4/9/2026 11:37 am

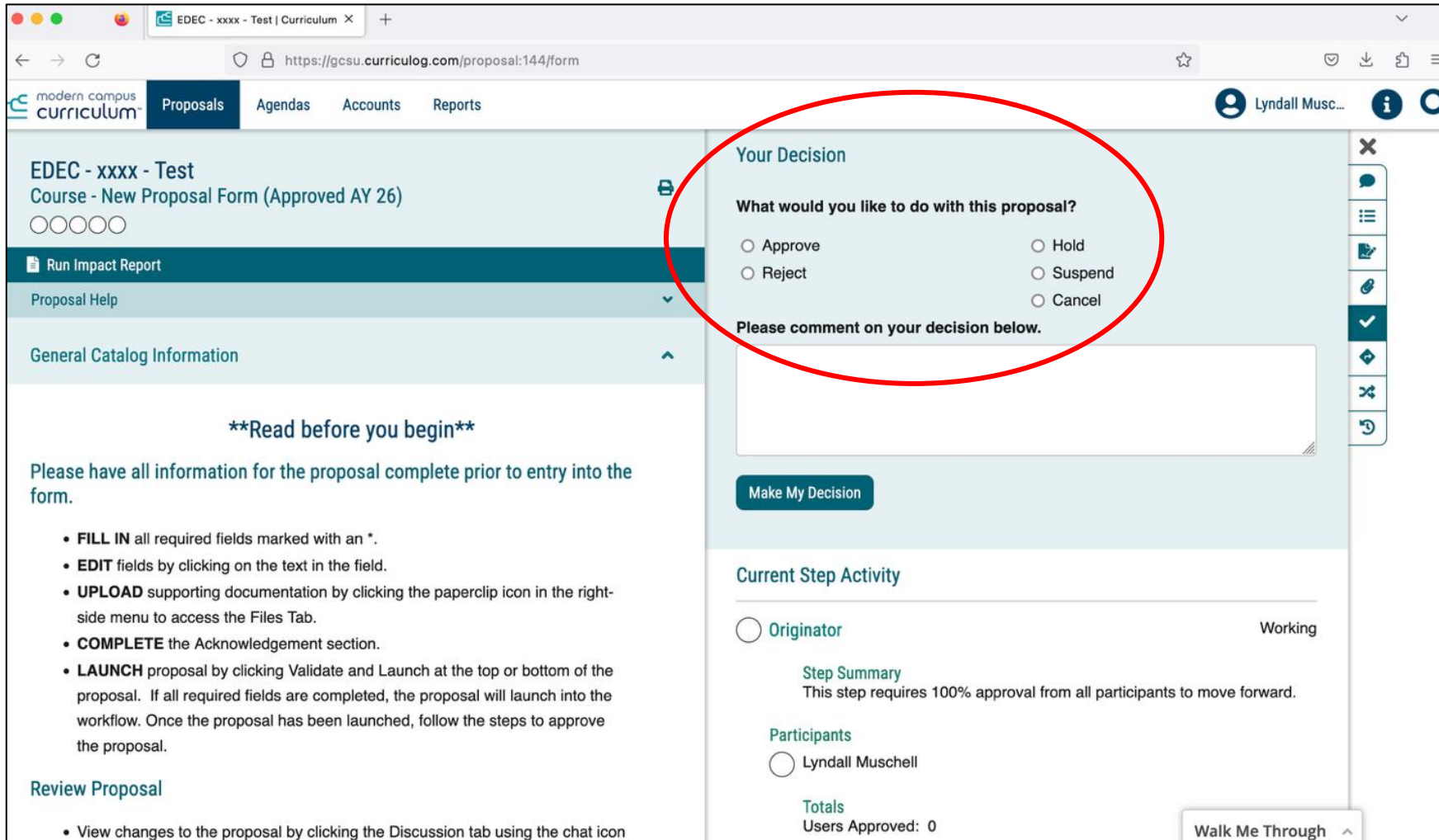
Lyndall Muschell has launched this proposal.

+ Add Comment

Reply

Moving the Proposal through the Workflow

As the originator of the proposal, you must make a decision to advance the workflow process.



The screenshot shows the 'modern campus curriculum' web application. The browser address bar displays 'https://gcsu.curriculog.com/proposal:144/form'. The user is logged in as 'Lyndall Musc...'. The main content area is titled 'EDEC - xxxx - Test' and 'Course - New Proposal Form (Approved AY 26)'. A red circle highlights the 'Your Decision' section, which asks 'What would you like to do with this proposal?' and provides four radio button options: 'Approve', 'Reject', 'Hold', and 'Suspend'. Below these options is a text box for 'Please comment on your decision below.' and a 'Make My Decision' button. The 'Current Step Activity' section shows the 'Originator' as 'Lyndall Musc...' with a 'Working' status. It includes a 'Step Summary' stating 'This step requires 100% approval from all participants to move forward.' and a 'Totals' section showing 'Users Approved: 0'. A 'Walk Me Through' button is visible at the bottom right.

modern campus curriculum

Proposals Agendas Accounts Reports

Lyndall Musc...

EDEC - xxxx - Test
Course - New Proposal Form (Approved AY 26)

Run Impact Report

Proposal Help

General Catalog Information

****Read before you begin****

Please have all information for the proposal complete prior to entry into the form.

- **FILL IN** all required fields marked with an *.
- **EDIT** fields by clicking on the text in the field.
- **UPLOAD** supporting documentation by clicking the paperclip icon in the right-side menu to access the Files Tab.
- **COMPLETE** the Acknowledgement section.
- **LAUNCH** proposal by clicking Validate and Launch at the top or bottom of the proposal. If all required fields are completed, the proposal will launch into the workflow. Once the proposal has been launched, follow the steps to approve the proposal.

Review Proposal

- View changes to the proposal by clicking the Discussion tab using the chat icon

Your Decision

What would you like to do with this proposal?

☐ Approve ☐ Hold
☐ Reject ☐ Suspend
☐ Cancel

Please comment on your decision below.

Make My Decision

Current Step Activity

☐ Originator Working

Step Summary
This step requires 100% approval from all participants to move forward.

Participants

☐ Lyndall Musc...

Totals
Users Approved: 0

Walk Me Through

Moving the Proposal through the Workflow

Decision options include the following:

Approve – This indicates that your decision is to approve the proposal and have the proposal continue in the workflow process.

Reject – This indicates that your decision is to reject the decision to move the proposal forward in the workflow process.

Hold – This indicates that your decision is to hold the proposal for review or continued revisions. You will be able to continue work on the proposal; however, it will not advance in the workflow until the hold is removed by an Administrator.

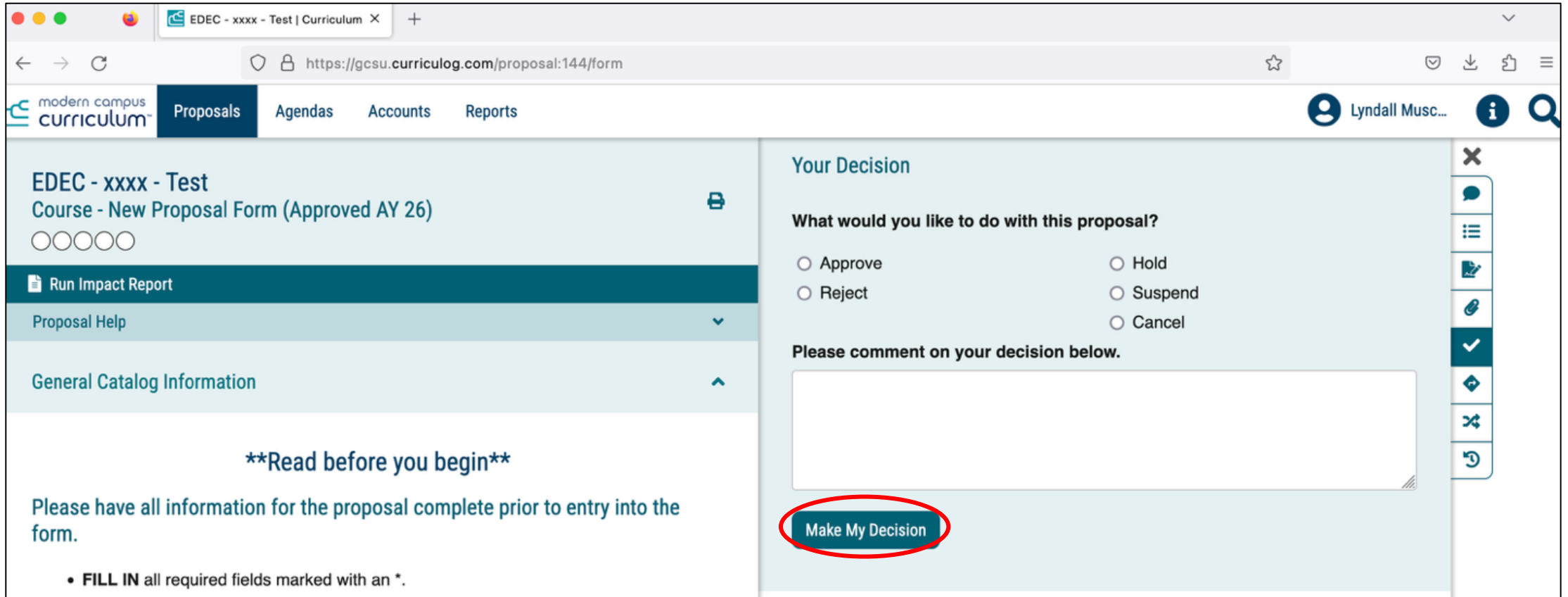
Suspend – If this decision option is selected, no work may be done on the proposal, and it will not advance in the workflow until the suspension is removed by an administrator.

Cancel – If this decision option is selected, the proposal will be sent back to the Originator in an unlaunched state; the Originator may then cancel and delete the proposal.

Moving a Proposal through the Workflow

Once the decision option has been selected, click the bar labeled, “Make My Decision.”

If “Approve” has been selected, the proposal will begin progressing through the appropriate workflow.



The screenshot shows a web browser window with the URL <https://gcsu.curriculog.com/proposal:144/form>. The page title is "EDEC - xxxx - Test | Curriculum". The navigation bar includes "Proposals", "Agendas", "Accounts", and "Reports". The user is logged in as "Lyndall Musc...".

The main content area is divided into two panels. The left panel, titled "EDEC - xxxx - Test", contains a "Course - New Proposal Form (Approved AY 26)" with a progress indicator (five circles, the first is filled). Below this are links for "Run Impact Report", "Proposal Help", and "General Catalog Information". A note reads: "**Read before you begin** Please have all information for the proposal complete prior to entry into the form. • **FILL IN** all required fields marked with an *."

The right panel, titled "Your Decision", asks "What would you like to do with this proposal?" and provides five radio button options: "Approve", "Reject", "Hold", "Suspend", and "Cancel". Below these options is a text box for "Please comment on your decision below." At the bottom of the right panel is a button labeled "Make My Decision", which is circled in red.

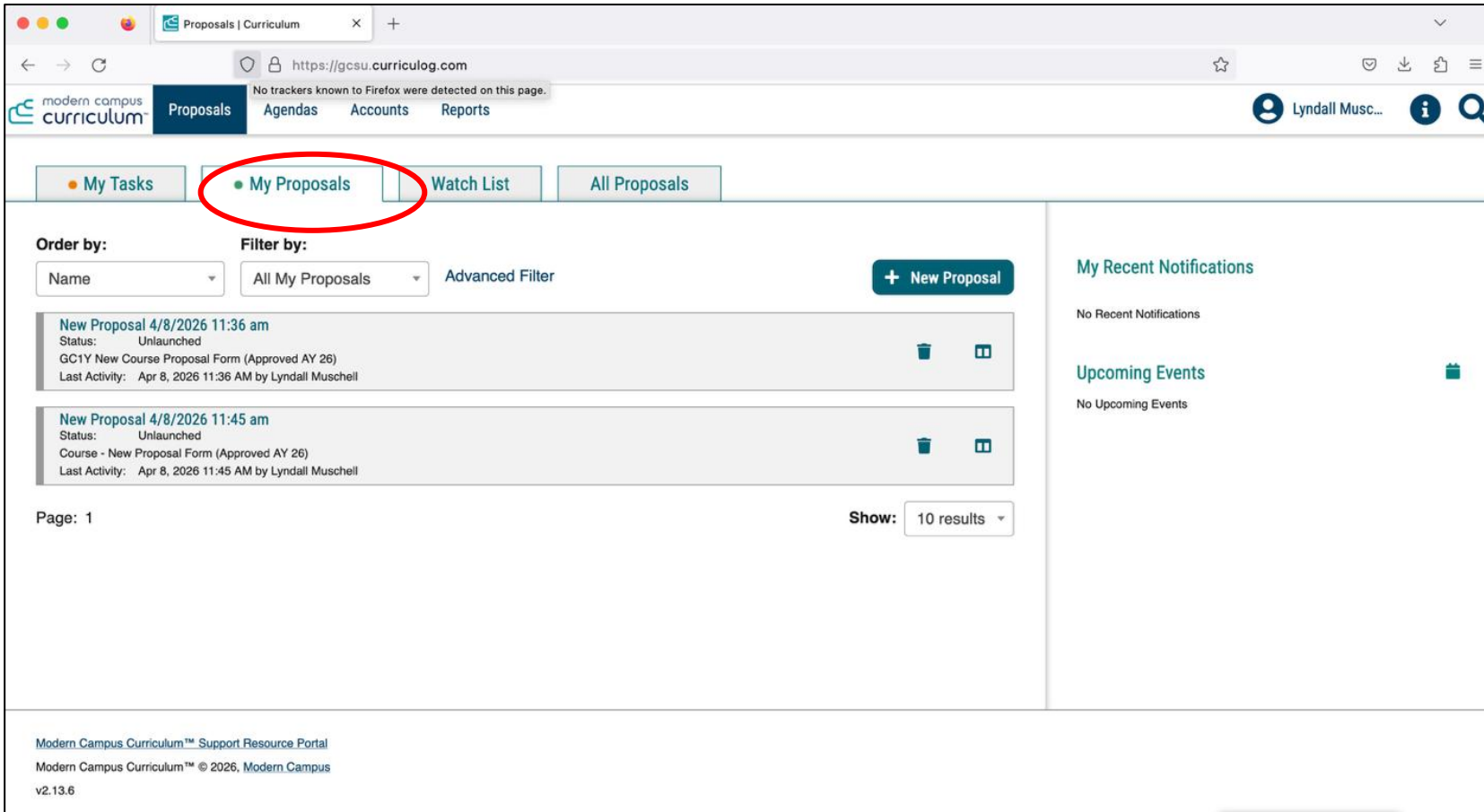
Moving a Proposal through the Workflow

The proposal will appear under the “My Tasks” tab on the ***Modern Campus Curriculum*** homepage of the next reviewer.

When a proposal appears in the “My Tasks” tab, the reviewer considers the proposal and makes their decision moving the proposal forward in the workflow. This process continues until the final level of approval at which time notifications are sent.

Checking the Status of a Proposal in Modern Campus Curriculum

The status of the proposal in the workflow can be monitored by logging in to **Modern Campus Curriculum** and clicking on the “My Proposals” tab. Double click on the desired proposal.



The screenshot displays the Modern Campus Curriculum web application interface. The browser address bar shows the URL <https://gcsu.curriculog.com>. The application header includes the "modern campus curriculum" logo and navigation tabs: "Proposals", "Agendas", "Accounts", and "Reports". The user is logged in as "Lyndall Musc...".

The "Proposals" section features a tabbed interface with "My Tasks", "My Proposals" (highlighted with a red circle), "Watch List", and "All Proposals". Below the tabs, there are filters for "Order by:" (Name) and "Filter by:" (All My Proposals), along with an "Advanced Filter" button and a "+ New Proposal" button.

The main content area lists two proposals:

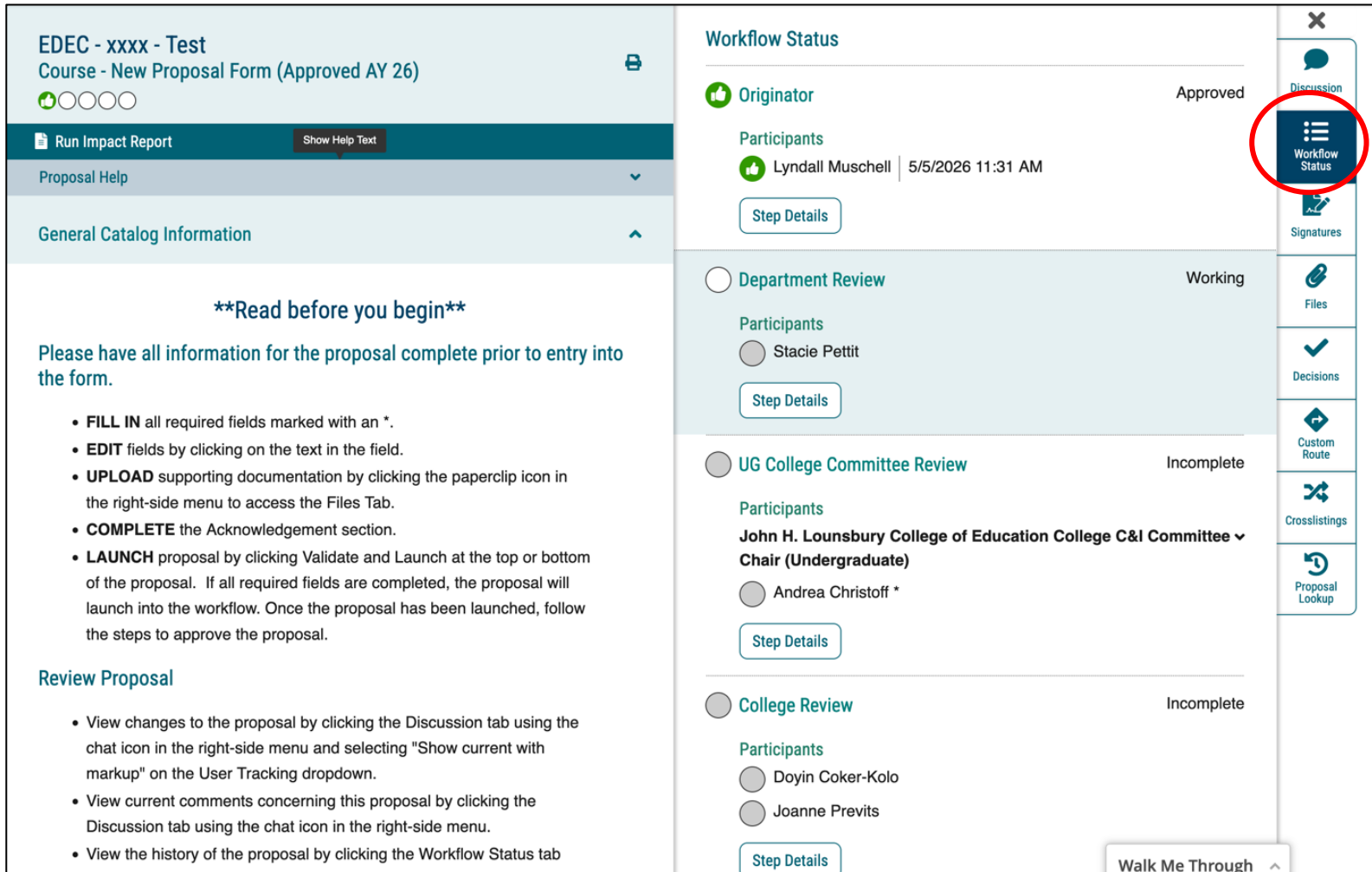
- New Proposal 4/8/2026 11:36 am**
Status: Unlaunched
GC1Y New Course Proposal Form (Approved AY 26)
Last Activity: Apr 8, 2026 11:36 AM by Lyndall Muschell
- New Proposal 4/8/2026 11:45 am**
Status: Unlaunched
Course - New Proposal Form (Approved AY 26)
Last Activity: Apr 8, 2026 11:45 AM by Lyndall Muschell

Each proposal entry includes a trash icon and a document icon. The footer indicates "Page: 1" and "Show: 10 results". On the right sidebar, there are sections for "My Recent Notifications" (No Recent Notifications) and "Upcoming Events" (No Upcoming Events).

Modern Campus Curriculum™ Support Resource Portal
Modern Campus Curriculum™ © 2026, Modern Campus
v2.13.6

Checking the Status of a Proposal in Modern Campus Curriculum

Once the proposal opens, click on “Workflow Status” within the menu bar on the right-hand side of the screen.



The screenshot displays the 'Workflow Status' interface for a proposal titled 'EDEC - xxxx - Test Course - New Proposal Form (Approved AY 26)'. The interface is divided into three main sections: a left sidebar, a central content area, and a right-hand menu bar.

Left Sidebar: Contains navigation links for 'Run Impact Report', 'Proposal Help', and 'General Catalog Information'. Below these is a section titled '**Read before you begin**' with instructions on how to fill in, edit, upload, and launch a proposal. A 'Review Proposal' section follows, listing steps to view changes, comments, and proposal history.

Central Content Area: Displays the 'Workflow Status' for the proposal. It lists three steps: 'Originator' (Approved), 'Department Review' (Working), and 'UG College Committee Review' (Incomplete). Each step shows the participants involved and a 'Step Details' button.

Right-hand Menu Bar: Contains a vertical list of icons for various functions: Discussion, Workflow Status (highlighted with a red circle), Signatures, Files, Decisions, Custom Route, Crosslistings, and Proposal Lookup. A 'Walk Me Through' button is located at the bottom right.