



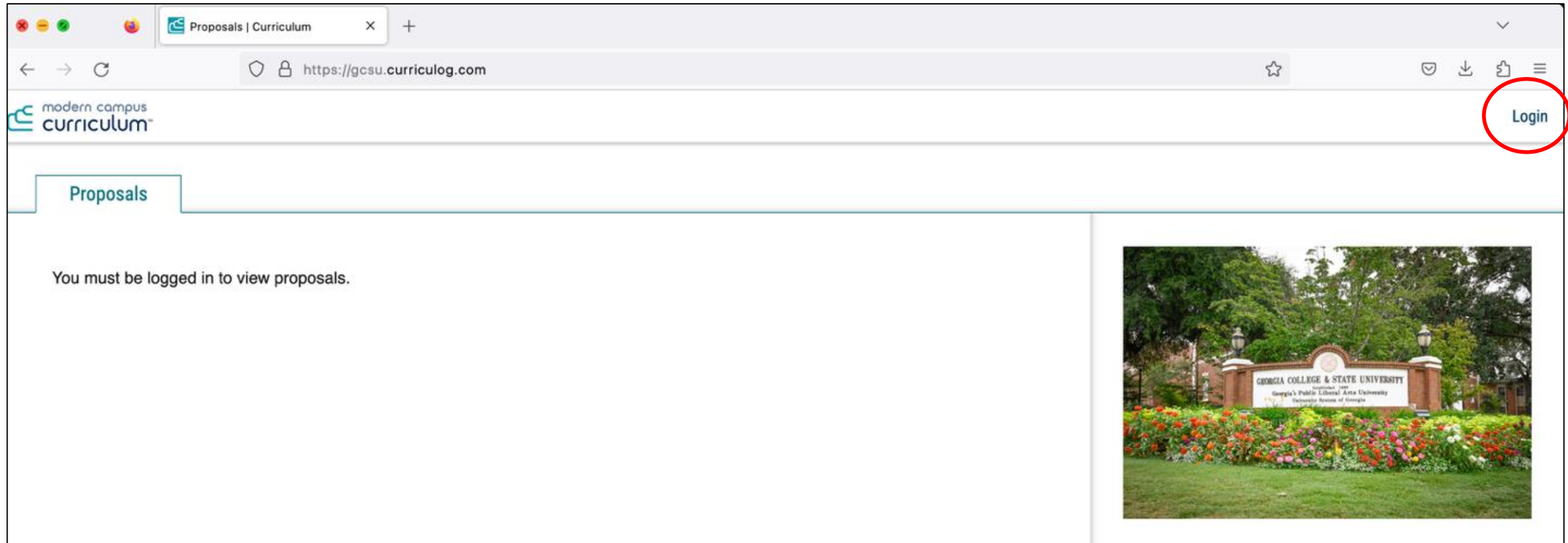
Modern Campus Curriculum: Submitting a Proposal to Modify an Existing Course



GEORGIA COLLEGE & STATE UNIVERSITY

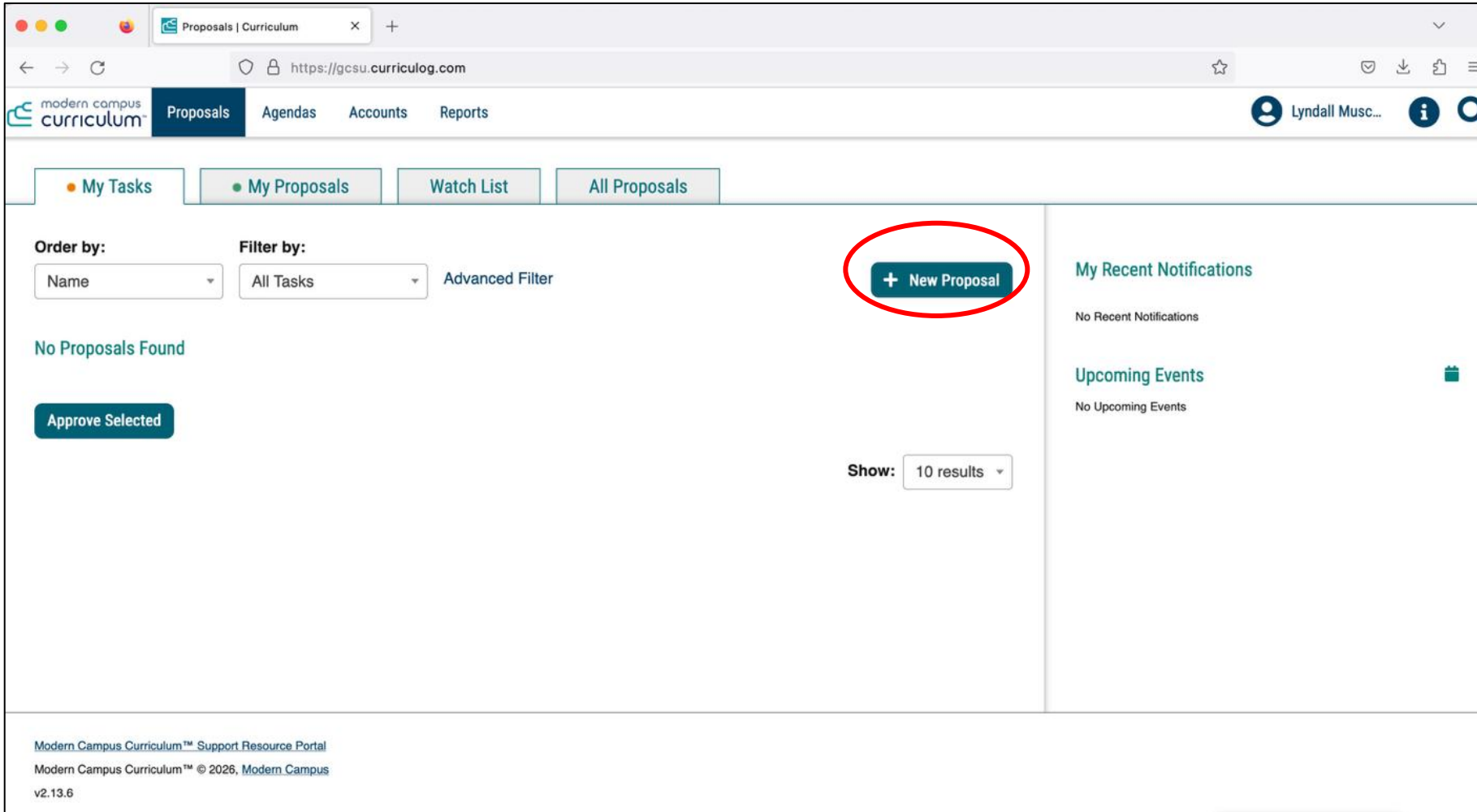
Login for Modern Campus Curriculum

Open Modern Campus Curriculum using the following url: <https://gcsu.curriculog.com/>
Login using Unify/ My GCSU Credentials.



Submitting a Proposal to Modify an Existing Course

Login to **Modern Campus Curriculum** using Unify/MyGCSU credentials. Click on the bar labeled “New Proposal.”



The screenshot displays the 'Proposals | Curriculum' interface in a web browser. The address bar shows 'https://gcsu.curriculog.com'. The navigation menu includes 'Proposals', 'Agendas', 'Accounts', and 'Reports'. The user profile 'Lyndall Musc...' is visible in the top right. Below the navigation, there are tabs for 'My Tasks', 'My Proposals', 'Watch List', and 'All Proposals'. The 'My Proposals' tab is active. On the left, there are filters for 'Order by:' (Name) and 'Filter by:' (All Tasks), along with an 'Advanced Filter' link. A 'No Proposals Found' message is displayed, accompanied by an 'Approve Selected' button. A red circle highlights the '+ New Proposal' button. On the right, there are sections for 'My Recent Notifications' (No Recent Notifications) and 'Upcoming Events' (No Upcoming Events). A 'Show: 10 results' dropdown is located at the bottom right of the main content area. The footer contains the text: 'Modern Campus Curriculum™ Support Resource Portal', 'Modern Campus Curriculum™ © 2026, Modern Campus', and 'v2.13.6'.

Submitting a Proposal to Modify an Existing Course

Select the *Course Modification Form*.

modern campus curriculum™ Proposals Agendas Accounts Reports  Lyndall Musc.

All Processes Courses Programs Others

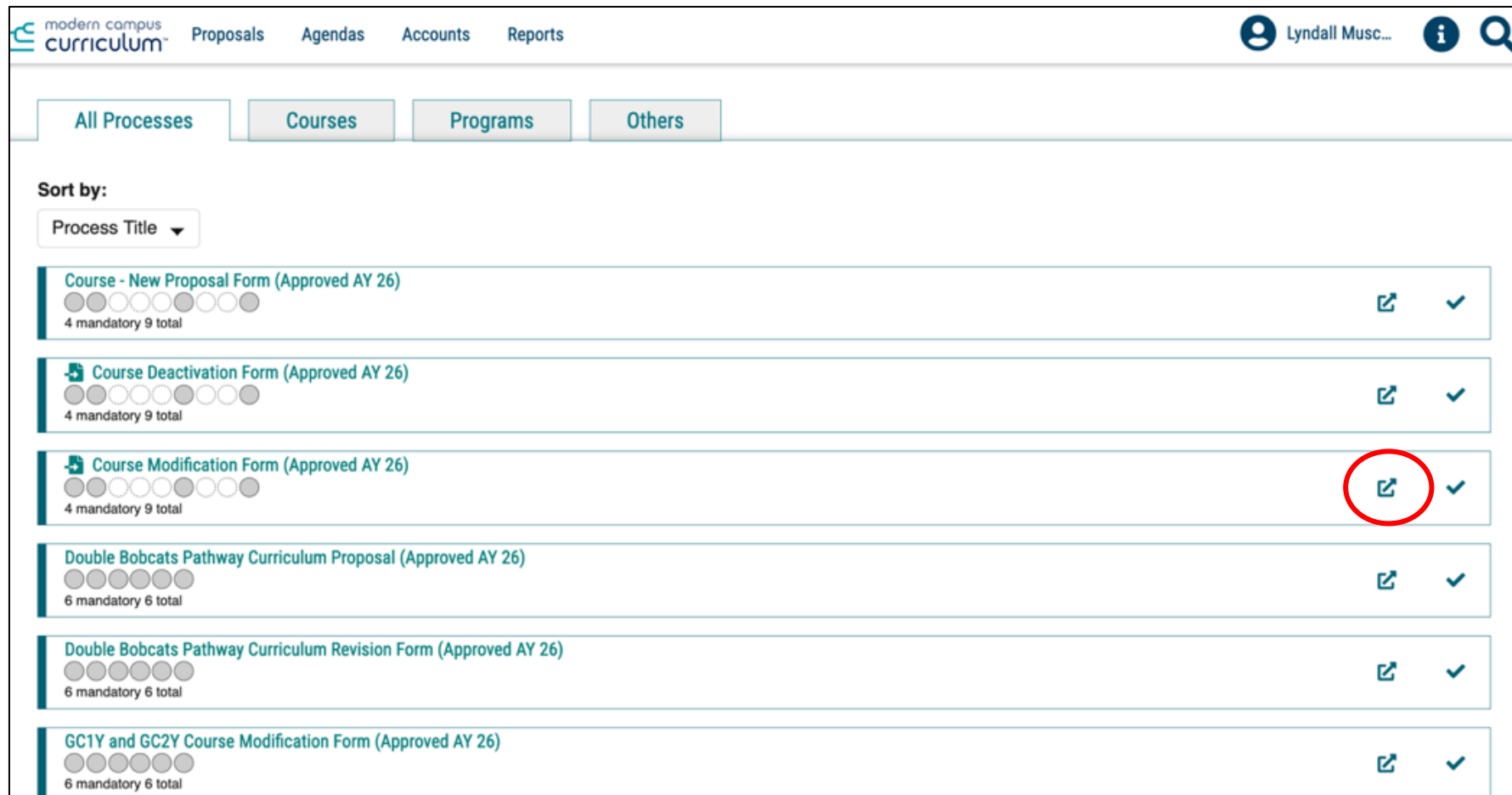
Sort by:
Process Title ▼

Keyword

 Course - New Proposal Form (Approved AY 26)  4 mandatory 9 total	 
 Course Deactivation Form (Approved AY 26)  4 mandatory 9 total	 
 Course Modification Form (Approved AY 26)  4 mandatory 9 total	 
 Double Bobcats Pathway Curriculum Proposal (Approved AY 26)  6 mandatory 6 total	 
 Double Bobcats Pathway Curriculum Revision Form (Approved AY 26)  6 mandatory 6 total	 
 GC1Y and GC2Y Course Modification Form (Approved AY 26)  6 mandatory 6 total	 

Submitting a Proposal to Modify an Existing Course

To preview a proposal form, click on the  icon. This is helpful to review prior to beginning a proposal so that all necessary information can be prepared and easily accessible.



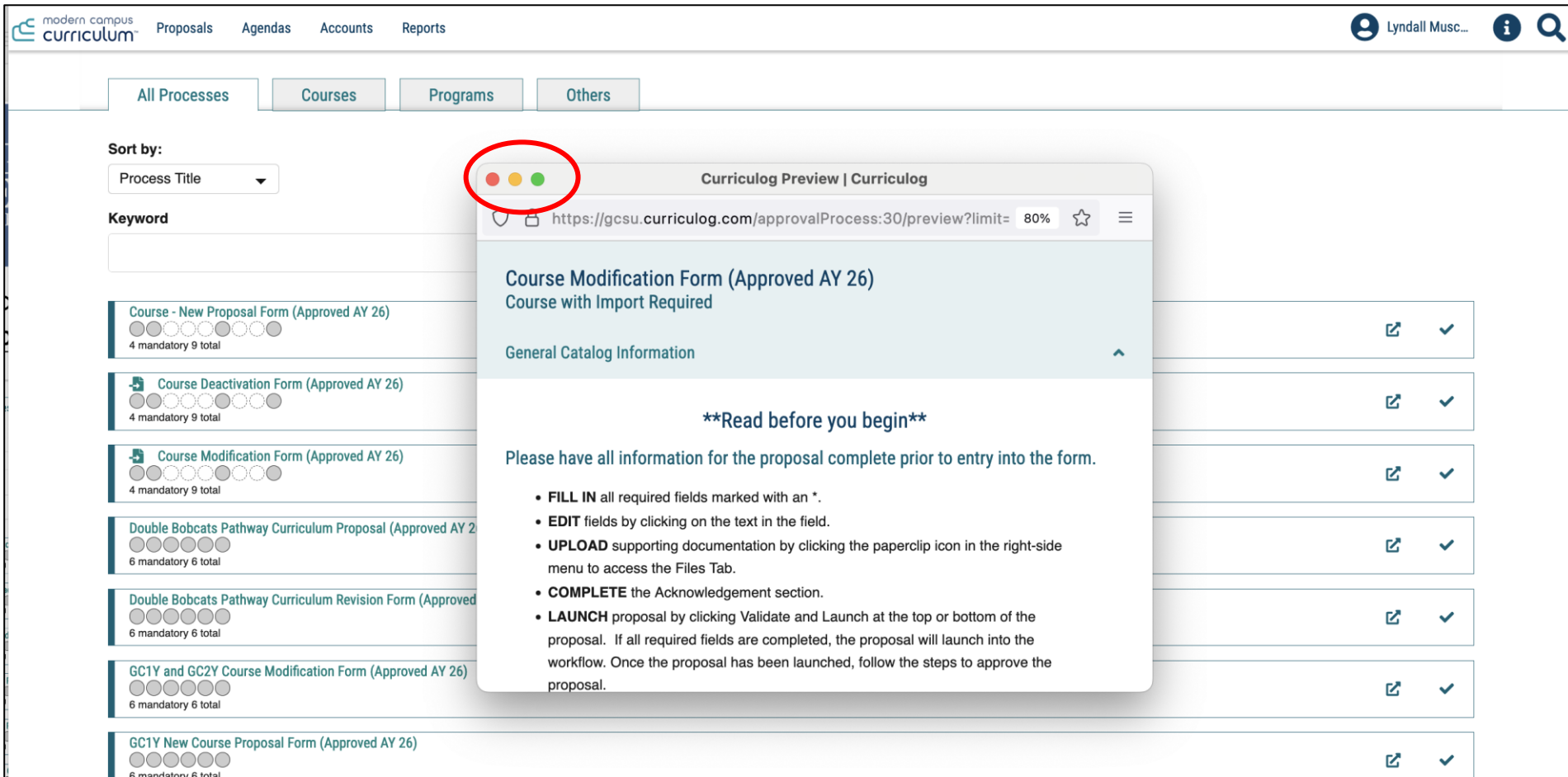
The screenshot shows the 'modern campus curriculum' interface. The top navigation bar includes 'Proposals', 'Agendas', 'Accounts', and 'Reports'. The user is logged in as 'Lyndall Musc...'. Below the navigation bar, there are tabs for 'All Processes', 'Courses', 'Programs', and 'Others'. The 'All Processes' tab is selected. Under 'Sort by:', the 'Process Title' dropdown is set to 'Process Title'. A list of proposal forms is displayed, each with a progress indicator (a row of 9 circles, with the first 4 being grey and the rest white) and a status '4 mandatory 9 total'. The forms are:

- Course - New Proposal Form (Approved AY 26)
- Course Deactivation Form (Approved AY 26)
- Course Modification Form (Approved AY 26)
- Double Bobcats Pathway Curriculum Proposal (Approved AY 26)
- Double Bobcats Pathway Curriculum Revision Form (Approved AY 26)
- GC1Y and GC2Y Course Modification Form (Approved AY 26)

Each form has an external link icon (a square with a diagonal line) and a checkmark icon. The external link icon for the 'Course Modification Form' is circled in red.

Submitting a Proposal to Modify an Existing Course

The preview window can be expanded, minimized, or closed using the red, yellow, and green dots at the top of the pop-up screen.



The screenshot displays the Curriculog web application interface. The top navigation bar includes links for Proposals, Agendas, Accounts, and Reports. A user profile for Lyndall Musc... is visible in the top right. Below the navigation bar, there are tabs for All Processes, Courses, Programs, and Others. The main content area shows a list of proposal forms, each with a progress indicator (circles) and a status (Approved AY 26). The forms include:

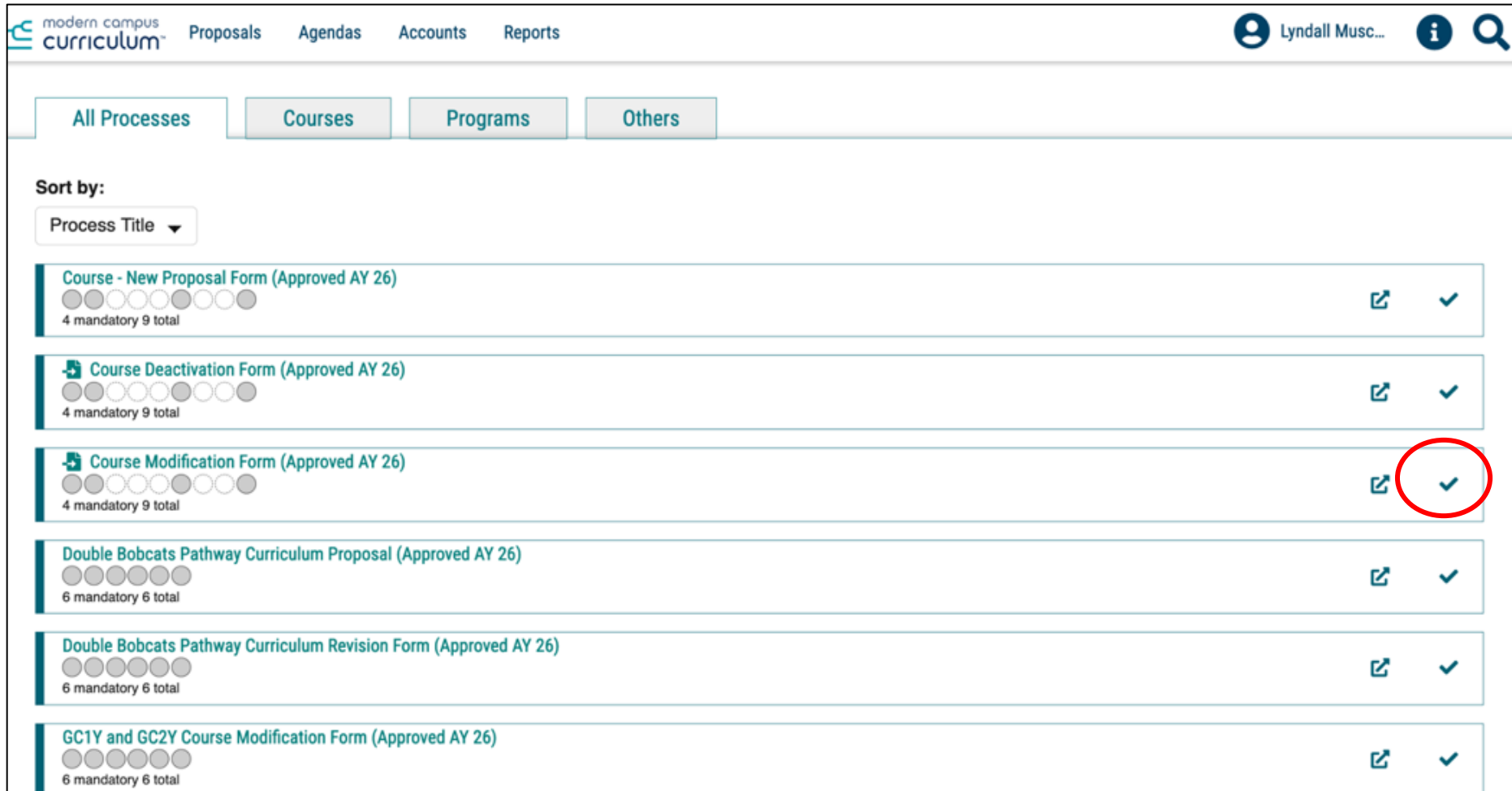
- Course - New Proposal Form (Approved AY 26)
- Course Deactivation Form (Approved AY 26)
- Course Modification Form (Approved AY 26)
- Double Bobcats Pathway Curriculum Proposal (Approved AY 26)
- Double Bobcats Pathway Curriculum Revision Form (Approved AY 26)
- GC1Y and GC2Y Course Modification Form (Approved AY 26)
- GC1Y New Course Proposal Form (Approved AY 26)

A preview window titled "Curriculog Preview | Curriculog" is overlaid on the right side of the screen. The window's title bar features three colored dots (red, yellow, green) for window control, which are circled in red. The preview window displays the "Course Modification Form (Approved AY 26)" and includes a section titled "General Catalog Information". Below this, a bold instruction reads: ****Read before you begin****. The text states: "Please have all information for the proposal complete prior to entry into the form." A list of instructions follows:

- **FILL IN** all required fields marked with an *.
- **EDIT** fields by clicking on the text in the field.
- **UPLOAD** supporting documentation by clicking the paperclip icon in the right-side menu to access the Files Tab.
- **COMPLETE** the Acknowledgement section.
- **LAUNCH** proposal by clicking Validate and Launch at the top or bottom of the proposal. If all required fields are completed, the proposal will launch into the workflow. Once the proposal has been launched, follow the steps to approve the proposal.

Submitting a Proposal to Modify an Existing Course

To begin the proposal, click on the ✓ icon. This will open the proposal form.

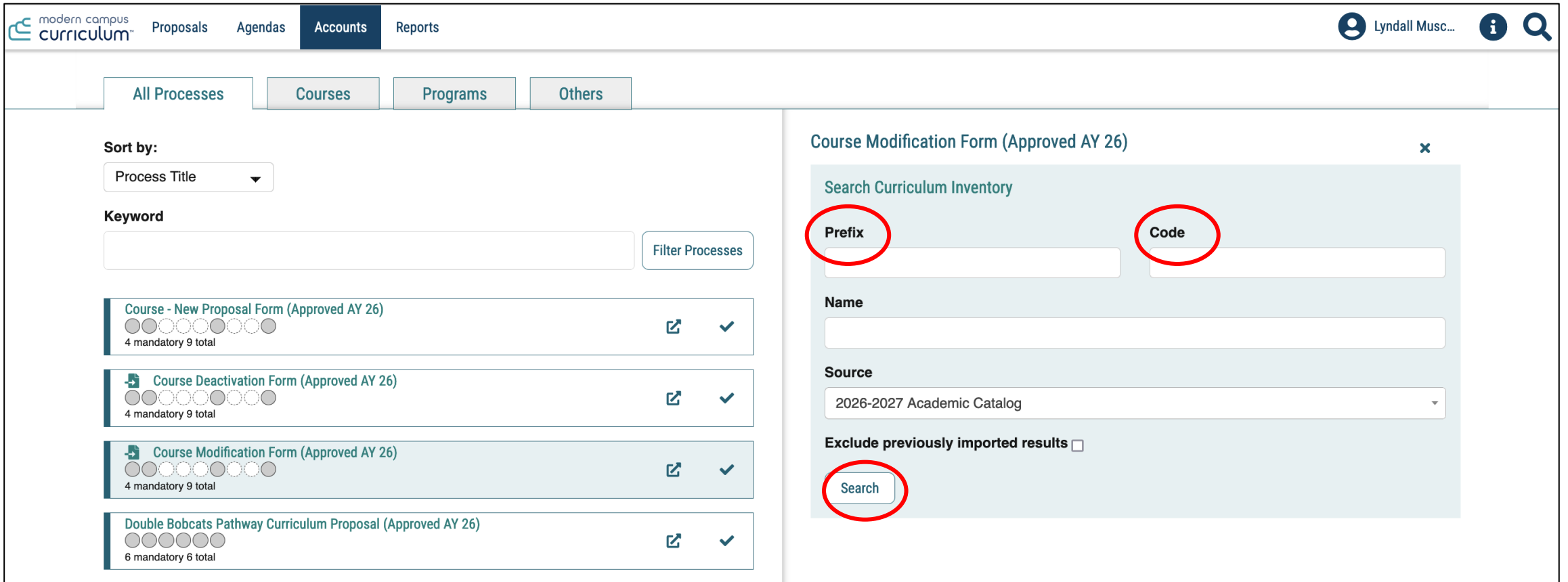


The screenshot shows the 'modern campus curriculum' interface. The top navigation bar includes 'Proposals', 'Agendas', 'Accounts', and 'Reports'. The user 'Lyndall Musc...' is logged in. Below the navigation bar, there are tabs for 'All Processes', 'Courses', 'Programs', and 'Others'. A 'Sort by:' dropdown menu is set to 'Process Title'. The main content area displays a list of proposal items, each with a title, a progress indicator (a row of circles), and a status (4 mandatory 9 total or 6 mandatory 6 total). Each item has an external link icon and a checkmark icon. The checkmark icon for the 'Course Modification Form (Approved AY 26)' is circled in red.

Process Title	Progress	Mandatory	Total	Link	Checkmark
Course - New Proposal Form (Approved AY 26)	4 of 9 circles filled	4 mandatory	9 total	External link icon	Checkmark icon
Course Deactivation Form (Approved AY 26)	4 of 9 circles filled	4 mandatory	9 total	External link icon	Checkmark icon
Course Modification Form (Approved AY 26)	4 of 9 circles filled	4 mandatory	9 total	External link icon	Checkmark icon (circled in red)
Double Bobcats Pathway Curriculum Proposal (Approved AY 26)	6 of 6 circles filled	6 mandatory	6 total	External link icon	Checkmark icon
Double Bobcats Pathway Curriculum Revision Form (Approved AY 26)	6 of 6 circles filled	6 mandatory	6 total	External link icon	Checkmark icon
GC1Y and GC2Y Course Modification Form (Approved AY 26)	6 of 6 circles filled	6 mandatory	6 total	External link icon	Checkmark icon

Submitting a Proposal to Modify an Existing Course

Select the course to be modified by entering the course prefix and code (number). If the prefix and code are unknown, this can be searched by course name. Click “search.”



The screenshot displays the Modern Campus Curriculum interface. The top navigation bar includes 'Proposals', 'Agendas', 'Accounts', and 'Reports'. The 'Accounts' tab is active, showing a user profile for 'Lyndall Musc...'. Below the navigation bar, there are tabs for 'All Processes', 'Courses', 'Programs', and 'Others'. The 'Courses' tab is selected, and the 'Sort by' dropdown is set to 'Process Title'. A 'Keyword' search bar is present, along with a 'Filter Processes' button. The main content area lists four processes: 'Course - New Proposal Form (Approved AY 26)', 'Course Deactivation Form (Approved AY 26)', 'Course Modification Form (Approved AY 26)', and 'Double Bobcats Pathway Curriculum Proposal (Approved AY 26)'. Each process has a progress indicator (4 mandatory, 9 total) and a checkmark. The 'Course Modification Form (Approved AY 26)' is highlighted. On the right, the 'Course Modification Form (Approved AY 26)' is open. It features a 'Search Curriculum Inventory' section with 'Prefix' and 'Code' input fields, a 'Name' input field, a 'Source' dropdown menu (set to '2026-2027 Academic Catalog'), and an 'Exclude previously imported results' checkbox. A 'Search' button is located at the bottom of the form.

modern campus curriculum™ Proposals Agendas Accounts Reports Lyndall Musc... i Q

All Processes Courses Programs Others

Sort by:
Process Title ▼

Keyword
 Filter Processes

Course - New Proposal Form (Approved AY 26)
4 mandatory 9 total

Course Deactivation Form (Approved AY 26)
4 mandatory 9 total

Course Modification Form (Approved AY 26)
4 mandatory 9 total

Double Bobcats Pathway Curriculum Proposal (Approved AY 26)
6 mandatory 6 total

Course Modification Form (Approved AY 26) x

Search Curriculum Inventory

Prefix Code

Name

Source
2026-2027 Academic Catalog ▼

Exclude previously imported results ☐

Search

Submitting a Proposal to Modify an Existing Course

The course information will be displayed. Select the course by clicking on the small icon to the right of the course description.

modern campus curriculum

ProposalsAgendasAccountsReports

Lyndall Musc...

All ProcessesCoursesProgramsOthers

Sort by:
Process Title

Keyword

Filter Processes

Course - New Proposal Form (Approved AY 26)
4 mandatory 9 total

Course Deactivation Form (Approved AY 26)
4 mandatory 9 total

Course Modification Form (Approved AY 26)
4 mandatory 9 total

Double Bobcats Pathway Curriculum Proposal (Approved AY 26)
6 mandatory 6 total

Double Bobcats Pathway Curriculum Revision Form (Approved AY 26)
6 mandatory 6 total

GC1Y and GC2Y Course Modification Form (Approved AY 26)
6 mandatory 6 total

Course Modification Form (Approved AY 26)

Search Curriculum Inventory

PrefixCode

EDUC2110

Name

Source

2026-2027 Academic Catalog

Exclude previously imported results

Search

Show: 20 results

EDUC 2110 Invest Crit Cont Issues in Ed (previously imported)
Teacher Education, Department of
This course engages students in observations, interactions, and analyses of critical and contemporary educational issues. Students will investigate issues influencing the social and political contexts of educational settings in Georgia and the United States. Students will activel...

FirstPrevious1of 1GoNextLast

1 to 1 of 1 results

Submitting a Proposal to Modify an Existing Course

Specific information related to the course to be modified will be displayed. To continue the proposal, click on the bar labeled “build proposal” which is near the bottom center of the pane. This allows for sections of the proposal form to be prepopulated with current catalog information.

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Proposals Agendas Accounts Reports

Lyndall Musc...

All Processes Courses Programs Others

Sort by:
Process Title

Keyword

Filter Processes

Course - New Proposal Form (Approved AY 26)
4 mandatory 9 total

Course Deactivation Form (Approved AY 26)
4 mandatory 9 total

Course Modification Form (Approved AY 26)
4 mandatory 9 total

Double Bobcats Pathway Curriculum Proposal (Approved AY 26)
6 mandatory 6 total

Double Bobcats Pathway Curriculum Revision Form (Approved AY 26)
6 mandatory 6 total

GC1Y and GC2Y Course Modification Form (Approved AY 26)
6 mandatory 6 total

GC1Y New Course Proposal Form (Approved AY 26)
6 mandatory 6 total

GC2Y New Course Proposal Form (Approved AY 26)
6 mandatory 6 total

Program - New Proposal Form (Approved AY 26)
5 mandatory 10 total

Program Deactivation Form (Approved AY 26)
5 mandatory 10 total

Page: 1 2 Show: 10 results

Course Modification Form (Approved AY 26)

Import Data into your Proposal

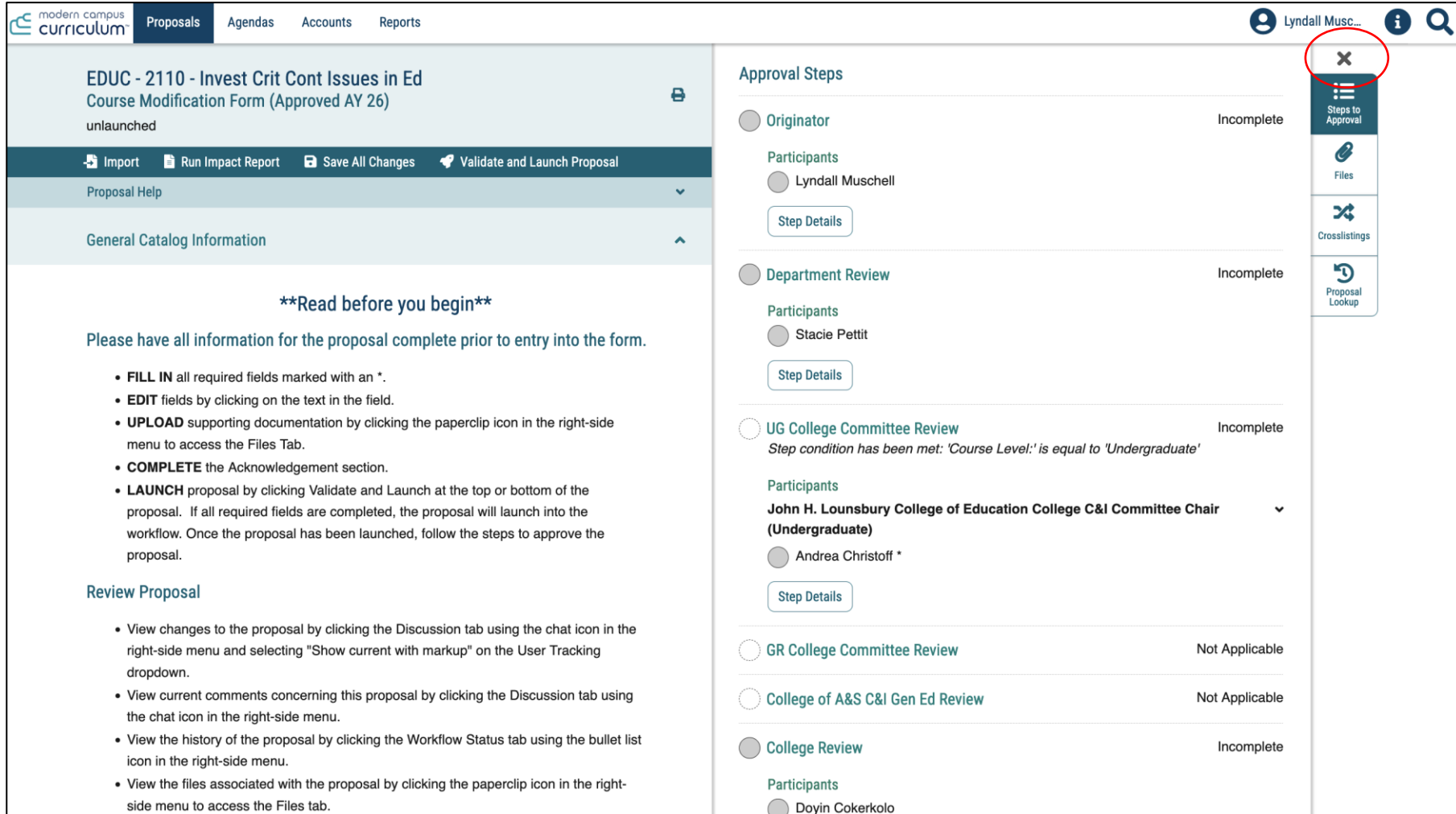
Field Name	Data Preview
General Catalog Information: Course Level:	Undergraduate
General Catalog Information: College	John H. Lounsbury College of Education
General Catalog Information: Department/School	Teacher Education
General Catalog Information: Course Prefix	EDUC
General Catalog Information: Course Number	2110
General Catalog Information: Course Title	Invest Crit Cont Issues in Ed
General Catalog Information: Schedule/Transcript Title (30 Characters)	Invest Crit Cont Issues in Ed
General Catalog Information: Course Type	Education
General Catalog Information: Course Description	This course engages students in observations, interactions, and analyses of critical and contemporary educational issues. Students will investigate issues influencing the social and political contexts of educational settings in Georgia and the United States. Students will actively examine the teaching profession from multiple vantage points both within and outside the school. Against this backdrop, students will reflect on and interpret the meaning of education and schooling in a diverse culture and examine the moral and ethical responsibilities of teaching in a democracy. This course will include at least 10 hours of field experience.
General Catalog Information: Prerequisite: (Must be satisfactorily completed before taking this proposed course)	[no data]
General Catalog Information: Corequisite: (Must be taken at the same time as this proposed course.)	[no data]
General Catalog Information: Prerequisite(s) or Corequisite(s): (May be satisfactorily completed before or taken in conjunction with the proposed course)	[no data]
General Catalog Information: Credits Hours:	3
General Catalog Information: Lecture Hours	3
General Catalog Information: Lab Hours	[no data]
General Catalog Information: Clinical Hours	[no data]
General Catalog Information: Contact Hours	3
General Catalog Information: Can students earn credit more than once for this course?	[no data]
General Catalog Information: Letter Grades (A-F) or Letter Grades (A-F) Satisfactory/Unsatisfactory:	
General Catalog Information: Instruction Type 1	Face-to-face instruction
General Catalog Information: Instruction Type 2	Directed Study/Private Lessons
No match was found	
The following option could not be imported: Directed Study/Private Lessons	
General Catalog Information: Attributes (Must apply to every section of this course)	[no data]
General Catalog Information: How often is the course to be offered?	[no data]
General Catalog Information: If yes, describe fee:	[no data]
General Catalog Information: Cross Listed	[no data]
System Administrator Only: CIP Code	130501
System Administrator Only: Catalog OID (Item ID)	11609
System Administrator Only: Catalog Status	Active-Visible

Build Proposal

Return to Search

Submitting a Proposal to Modify an Existing Course

To view the form in full pane, click on the X in the top right-hand corner.



The screenshot displays the 'modern campus curriculum' interface. The top navigation bar includes 'Proposals', 'Agendas', 'Accounts', and 'Reports'. The user 'Lyndall Musc...' is logged in. The main content area is titled 'EDUC - 2110 - Invest Crit Cont Issues in Ed Course Modification Form (Approved AY 26)' and is currently 'unlaunched'. A toolbar offers actions: 'Import', 'Run Impact Report', 'Save All Changes', and 'Validate and Launch Proposal'. A sidebar on the right contains a menu with an 'X' icon (highlighted by a red circle), 'Steps to Approval', 'Files', 'Crosslistings', and 'Proposal Lookup'. The main content area features a section titled '**Read before you begin**' with instructions on how to fill, edit, upload, complete, and launch the proposal. Below this is a 'Review Proposal' section with a list of actions to view changes, comments, history, and files. The right-hand pane shows the 'Approval Steps' table.

Step	Status
Originator	Incomplete
Participants	
Lyndall Muschell	
Step Details	
Department Review	Incomplete
Participants	
Stacie Pettit	
Step Details	
UG College Committee Review	Incomplete
Step condition has been met: 'Course Level:' is equal to 'Undergraduate'	
Participants	
John H. Lounsbury College of Education College C&I Committee Chair (Undergraduate)	
Andrea Christoff *	
Step Details	
GR College Committee Review	Not Applicable
College of A&S C&I Gen Ed Review	Not Applicable
College Review	Incomplete
Participants	
Doyin Cokerkolo	

Submitting a Proposal to Modify an Existing Course

Complete the form using the guidelines provided. Required fields are marked with an *.

modern campus curriculum

Proposals Agendas Accounts Reports

Lyndall Musc...

EDUC - 2110 - Invest Crit Cont Issues in Ed
Course Modification Form (Approved AY 26)
○○○○○

Run Impact Report

Proposal Help

General Catalog Information

Discussion

Workflow Status

Signatures

Files

Decisions

Custom Route

Crosslistings

Proposal Lookup

****Read before you begin****

Please have all information for the proposal complete prior to entry into the form.

- **FILL IN** all required fields marked with an *.
- **EDIT** fields by clicking on the text in the field.
- **UPLOAD** supporting documentation by clicking the paperclip icon in the right-side menu to access the Files Tab.
- **COMPLETE** the Acknowledgement section.
- **LAUNCH** proposal by clicking Validate and Launch at the top or bottom of the proposal. If all required fields are completed, the proposal will launch into the workflow. Once the proposal has been launched, follow the steps to approve the proposal.

Review Proposal

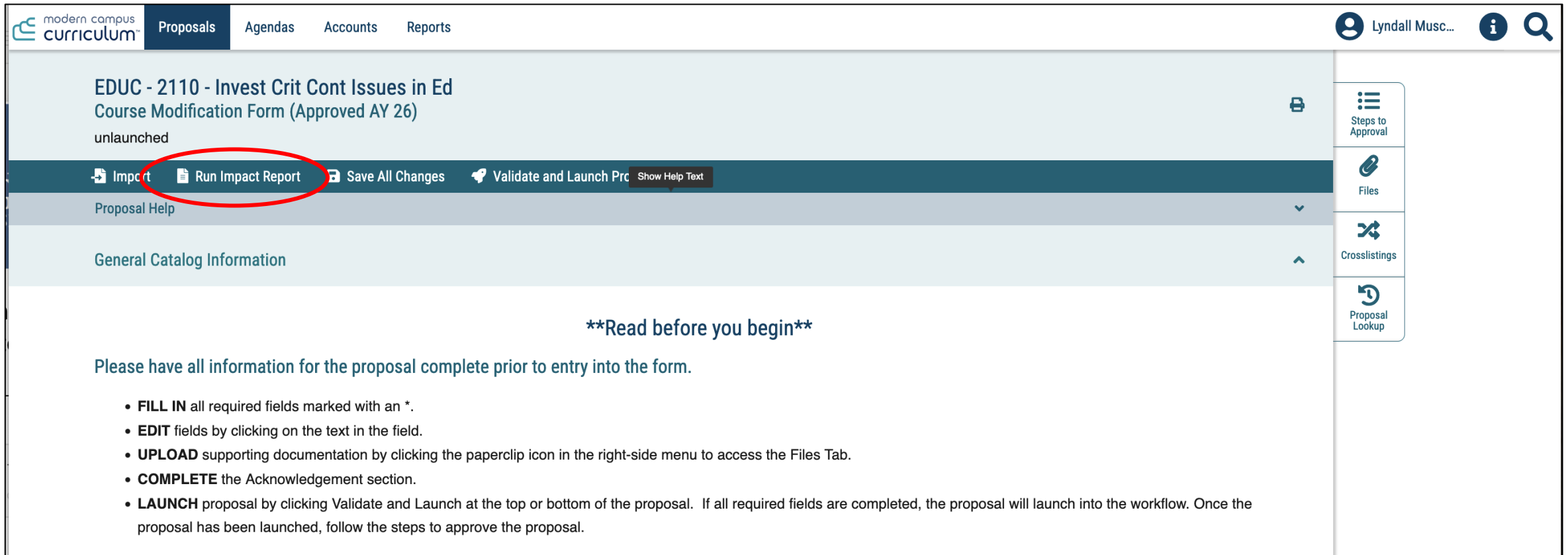
- View changes to the proposal by clicking the Discussion tab using the chat icon in the right-side menu and selecting "Show current with markup" on the User Tracking dropdown.
- View current comments concerning this proposal by clicking the Discussion tab using the chat icon in the right-side menu.
- View the history of the proposal by clicking the Workflow Status tab using the bullet list icon in the right-side menu.
- View the files associated with the proposal by clicking the paperclip icon in the right-side menu to access the Files tab.

Impact Report Results*

B *I* U | x₂ x² I_x | ½ ≡ ÷ ¶ ” ABC 🗑️
Format ▼ | ☰ ☶ ☷ ☵ | 🔗 🔒 🚩 🖼️ 📊 ☰

Submitting a Proposal to Modify an Existing Course

To run an “Impact Report,” return to the top of the proposal form. Click on “Run Impact Report.”

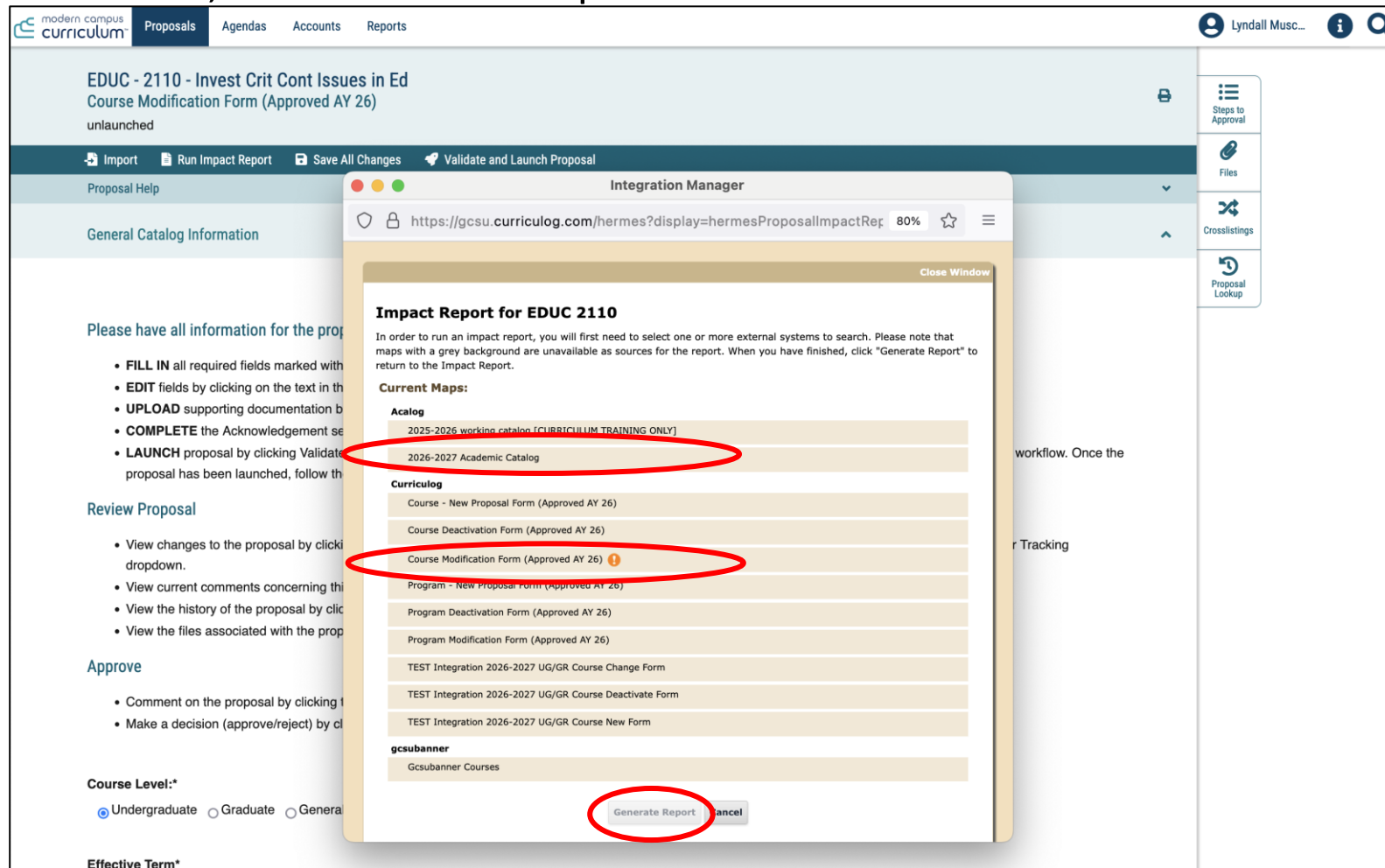


The screenshot displays the 'modern campus curriculum' interface. At the top, navigation tabs include 'Proposals', 'Agendas', 'Accounts', and 'Reports'. The user 'Lyndall Musc...' is logged in. The main content area shows a proposal titled 'EDUC - 2110 - Invest Crit Cont Issues in Ed Course Modification Form (Approved AY 26)' with a status of 'unlaunched'. A toolbar contains buttons for 'Import', 'Run Impact Report' (circled in red), 'Save All Changes', 'Validate and Launch Prc', and 'Show Help Text'. Below the toolbar are sections for 'Proposal Help' and 'General Catalog Information'. A right-hand sidebar contains icons for 'Steps to Approval', 'Files', 'Crosslistings', and 'Proposal Lookup'. The main body of the page contains the instruction: ****Read before you begin**** Please have all information for the proposal complete prior to entry into the form.

- **FILL IN** all required fields marked with an *.
- **EDIT** fields by clicking on the text in the field.
- **UPLOAD** supporting documentation by clicking the paperclip icon in the right-side menu to access the Files Tab.
- **COMPLETE** the Acknowledgement section.
- **LAUNCH** proposal by clicking Validate and Launch at the top or bottom of the proposal. If all required fields are completed, the proposal will launch into the workflow. Once the proposal has been launched, follow the steps to approve the proposal.

Submitting a Proposal to Modify an Existing Course

In the pop-up window, select the current catalog and the type of proposal form being submitted. Then, click “Generate Report.”



modern campus curriculum

Proposals Agendas Accounts Reports

Lyndall Musc...

EDUC - 2110 - Invest Crit Cont Issues in Ed
Course Modification Form (Approved AY 26)
unlaunched

Import Run Impact Report Save All Changes Validate and Launch Proposal

Proposal Help

General Catalog Information

Please have all information for the proposal ready before submitting.

- **FILL IN** all required fields marked with an asterisk.
- **EDIT** fields by clicking on the text in the field.
- **UPLOAD** supporting documentation by clicking on the upload icon.
- **COMPLETE** the Acknowledgement section.
- **LAUNCH** proposal by clicking Validate and Launch. Once the proposal has been launched, follow the workflow.

Review Proposal

- View changes to the proposal by clicking on the Review dropdown.
- View current comments concerning this proposal by clicking on the Comments dropdown.
- View the history of the proposal by clicking on the History dropdown.
- View the files associated with the proposal by clicking on the Files dropdown.

Approve

- Comment on the proposal by clicking on the Comments dropdown.
- Make a decision (approve/reject) by clicking on the Approve/Reject dropdown.

Course Level:

☒ Undergraduate ☐ Graduate ☐ General

Effective Term*

Integration Manager

https://gcsu.curriculum.com/hermes?display=hermesProposalImpactRep 80%

Impact Report for EDUC 2110

In order to run an impact report, you will first need to select one or more external systems to search. Please note that maps with a grey background are unavailable as sources for the report. When you have finished, click "Generate Report" to return to the Impact Report.

Current Maps:

Acalog

- 2025-2026 working catalog [CURRICULUM TRAINING ONLY]
- 2026-2027 Academic Catalog

Curriculog

- Course - New Proposal Form (Approved AY 26)
- Course Deactivation Form (Approved AY 26)
- Course Modification Form (Approved AY 26)
- Program - New Proposal Form (Approved AY 26)
- Program Deactivation Form (Approved AY 26)
- Program Modification Form (Approved AY 26)
- TEST Integration 2026-2027 UG/GR Course Change Form
- TEST Integration 2026-2027 UG/GR Course Deactivate Form
- TEST Integration 2026-2027 UG/GR Course New Form

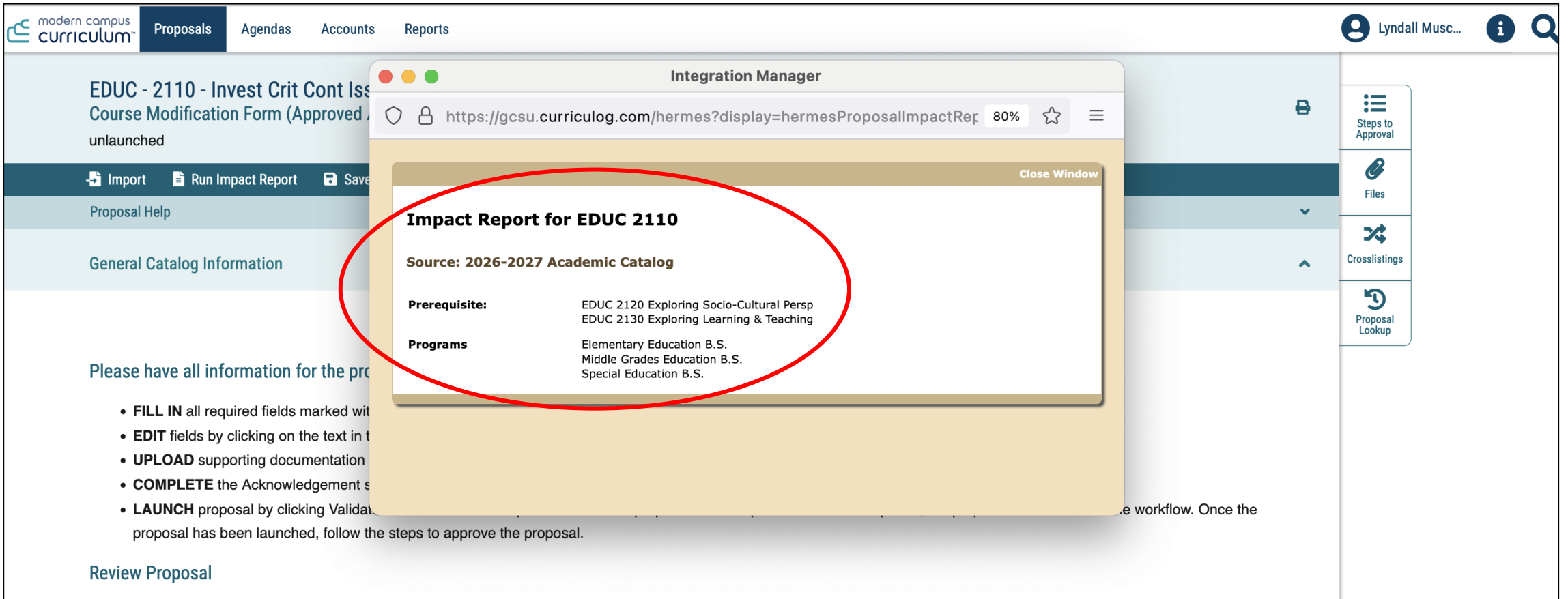
gcsbanner

- Gcsbanner Courses

Generate Report Cancel

Submitting a Proposal to Modify an Existing Course

The “Impact Report” will be displayed.



The screenshot displays the 'modern campus curriculum' interface. A window titled 'Integration Manager' is open, showing the 'Impact Report for EDUC 2110'. The report details the source as the '2026-2027 Academic Catalog' and lists prerequisites and programs. A red circle highlights the report content.

Integration Manager

https://gcsu.curriculumlog.com/hermes?display=hermesProposalImpactRep 80%

Impact Report for EDUC 2110

Source: 2026-2027 Academic Catalog

Prerequisite: EDUC 2120 Exploring Socio-Cultural Persp
EDUC 2130 Exploring Learning & Teaching

Programs Elementary Education B.S.
Middle Grades Education B.S.
Special Education B.S.

modern campus curriculum Proposals Agendas Accounts Reports Lyndall Musc...

EDUC - 2110 - Invest Crit Cont Iss
Course Modification Form (Approved)
unlaunched

Import Run Impact Report Save

Proposal Help

General Catalog Information

Please have all information for the pro

- **FILL IN** all required fields marked with *
- **EDIT** fields by clicking on the text in the field
- **UPLOAD** supporting documentation
- **COMPLETE** the Acknowledgement section
- **LAUNCH** proposal by clicking Validate

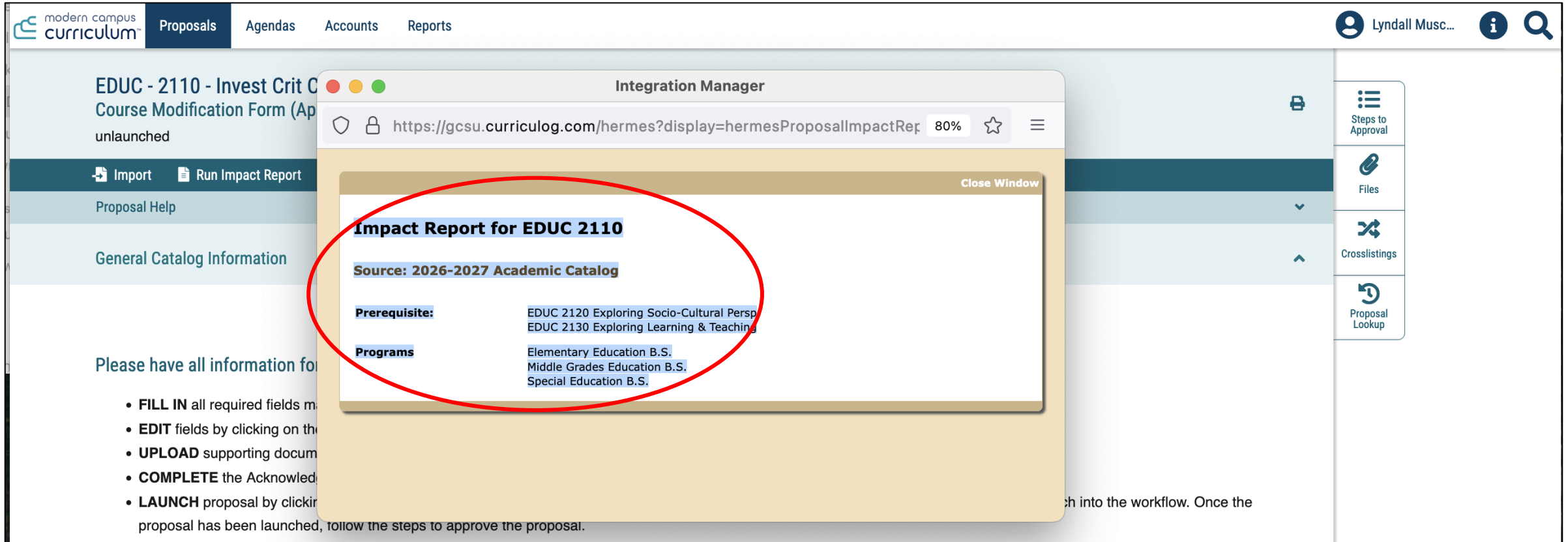
proposal has been launched, follow the steps to approve the proposal.

Review Proposal

Steps to Approval
Files
Crosslistings
Proposal Lookup

Submitting a Proposal to Modify an Existing Course

Copy the report for pasting into the proposal form.



The screenshot displays the 'modern campus curriculum' interface. The top navigation bar includes 'Proposals', 'Agendas', 'Accounts', and 'Reports'. The user 'Lyndall Musc...' is logged in. The main content area shows the 'EDUC - 2110 - Invest Crit C Course Modification Form (Ap unlaunched'. A sidebar on the right contains links for 'Steps to Approval', 'Files', 'Crosslistings', and 'Proposal Lookup'. A central window titled 'Integration Manager' is open, displaying the 'Impact Report for EDUC 2110'. The report is circled in red and contains the following information:

- Source:** 2026-2027 Academic Catalog
- Prerequisite:** EDUC 2120 Exploring Socio-Cultural Persp, EDUC 2130 Exploring Learning & Teaching
- Programs:** Elementary Education B.S., Middle Grades Education B.S., Special Education B.S.

Below the report, a list of instructions is visible:

- **FILL IN** all required fields m
- **EDIT** fields by clicking on the
- **UPLOAD** supporting docum
- **COMPLETE** the Acknowled
- **LAUNCH** proposal by clickin

proposal has been launched, follow the steps to approve the proposal.

modern campus curriculum™

ProposalsAgendasAccountsReports

Lyndall Musc...

iQ

Impact Report Instructions

At the top of the page, click on Run Impact Report. Copy the results of the Impact Report and paste them into the space below.

Impact Report Results*

B I U x₂ x² Iₓ ¼= :: -≡ +≡ | ” ABC

Format ▾ [List Icons]

Impact Report for EDUC 2110

Source: 2026-2027 Academic Catalog

Prerequisite: EDUC 2120 Exploring Socio-Cultural Persp

Steps to Approval

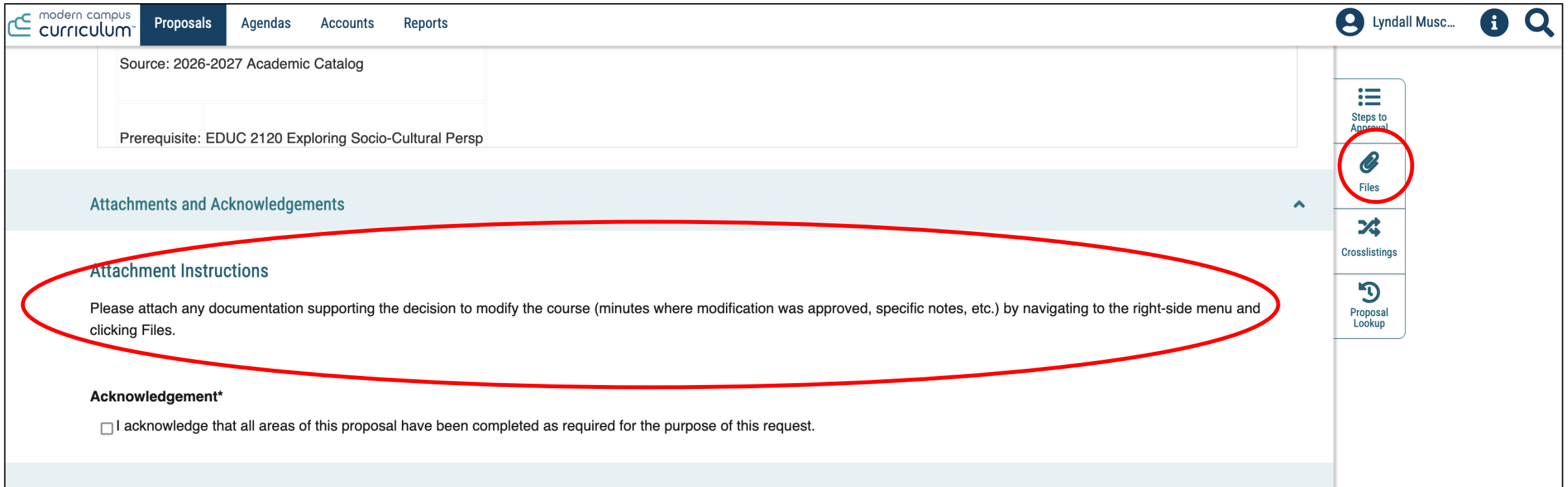
Files

Crosslistings

Proposal Lookup

Submitting a Proposal to Modify an Existing Course

After completing the form, attach documentation supporting the decision to modify the course by clicking on the paperclip/files icon in the menu on the righthand side.



The screenshot shows the 'modern campus curriculum' interface. The top navigation bar includes 'Proposals', 'Agendas', 'Accounts', and 'Reports'. The user 'Lyndall Musc...' is logged in. The form contains fields for 'Source: 2026-2027 Academic Catalog' and 'Prerequisite: EDUC 2120 Exploring Socio-Cultural Persp'. A sidebar on the right contains icons for 'Steps to Approval', 'Files' (circled in red), 'Crosslistings', and 'Proposal Lookup'. The main content area has a section titled 'Attachments and Acknowledgements' with a sub-section 'Attachment Instructions' (circled in red) that reads: 'Please attach any documentation supporting the decision to modify the course (minutes where modification was approved, specific notes, etc.) by navigating to the right-side menu and clicking Files.' Below this is an 'Acknowledgement*' section with a checkbox: 'I acknowledge that all areas of this proposal have been completed as required for the purpose of this request.'

modern campus curriculum

Proposals Agendas Accounts Reports

Lyndall Musc...

Source: 2026-2027 Academic Catalog

Prerequisite: EDUC 2120 Exploring Socio-Cultural Persp

Attachments and Acknowledgements

Attachment Instructions

Please attach any documentation supporting the decision to modify the course (minutes where modification was approved, specific notes, etc.) by navigating to the right-side menu and clicking Files.

Acknowledgement*

☐ I acknowledge that all areas of this proposal have been completed as required for the purpose of this request.

Steps to Approval

Files

Crosslistings

Proposal Lookup

Submitting a Proposal to Modify an Existing Course

Once attachments have been uploaded, verify that all components of the proposal have been completed appropriately by clicking the “acknowledgement” box.

modern campus
curriculum™

Proposals

Agendas

Accounts

Reports

Lyndall Musc...

Source: 2026-2027 Academic Catalog

Prerequisite: EDUC 2120 Exploring Socio-Cultural Persp

Attachments and Acknowledgements

Attachment Instructions

Please attach any documentation supporting the decision to modify the course (minutes where modification was approved, specific notes, etc.) by navigating to the right-side menu and clicking Files.

Acknowledgement*

☐ I acknowledge that all areas of this proposal have been completed as required for the purpose of this request.

Steps to Approval

Files

Crosslistings

Proposal Lookup

Submitting a Proposal to Modify an Existing Course

The section following “Attachments” and “Acknowledgements” is for “System Administrator Only.”
DO NOT enter any information into this section.

System Administrator Only

CIP Code

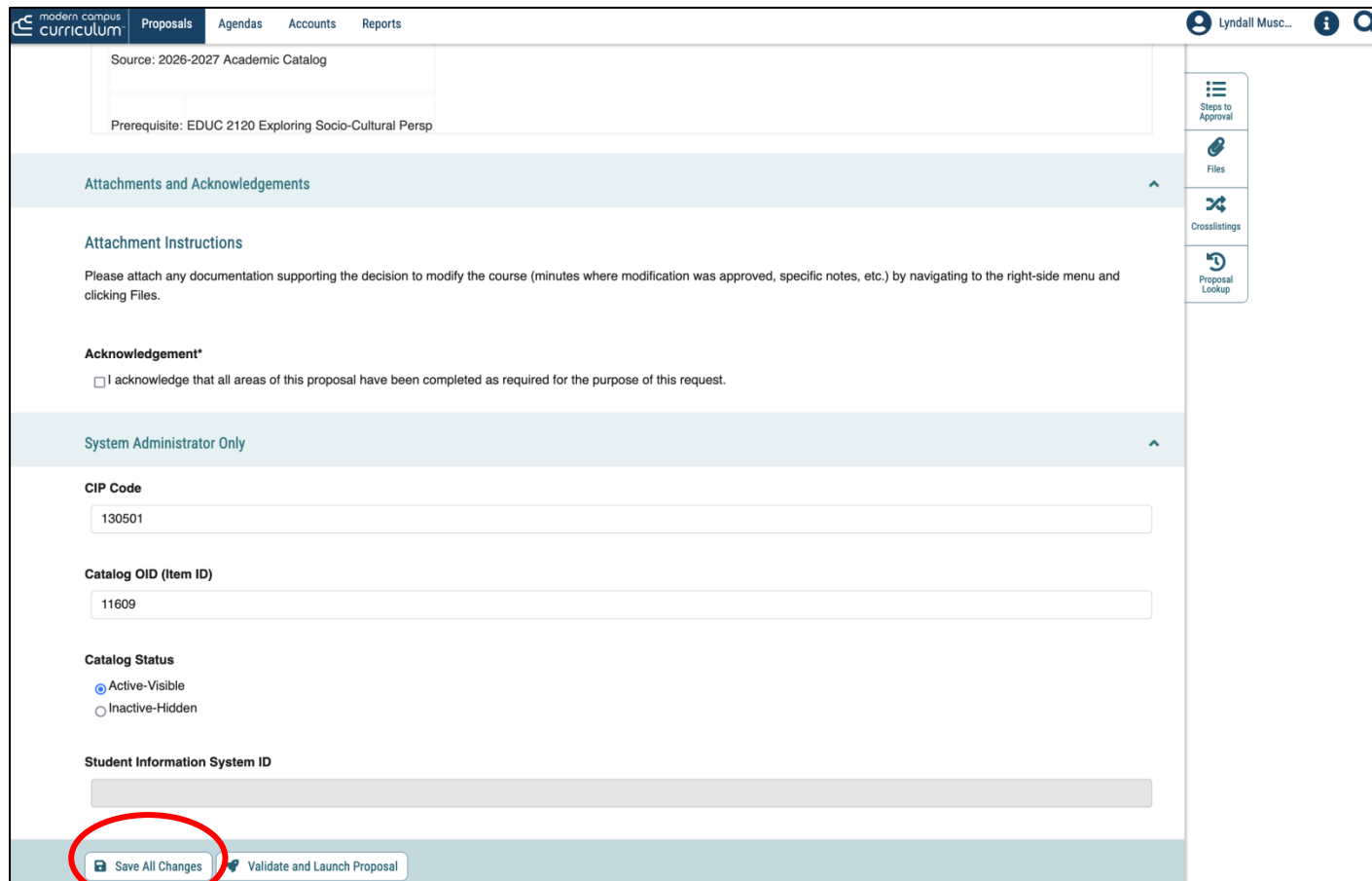
Catalog OID (Item ID)

Catalog Status
☒ Active-Visible
☐ Inactive-Hidden

Student Information System ID

Submitting a Proposal to Modify an Existing Course

If you will need to return to the form before launching, click the bar labeled “Save All Changes” at the bottom lefthand side of the pane. The saved proposal can be accessed by clicking on the “My Proposals” tab near the top of the home screen.



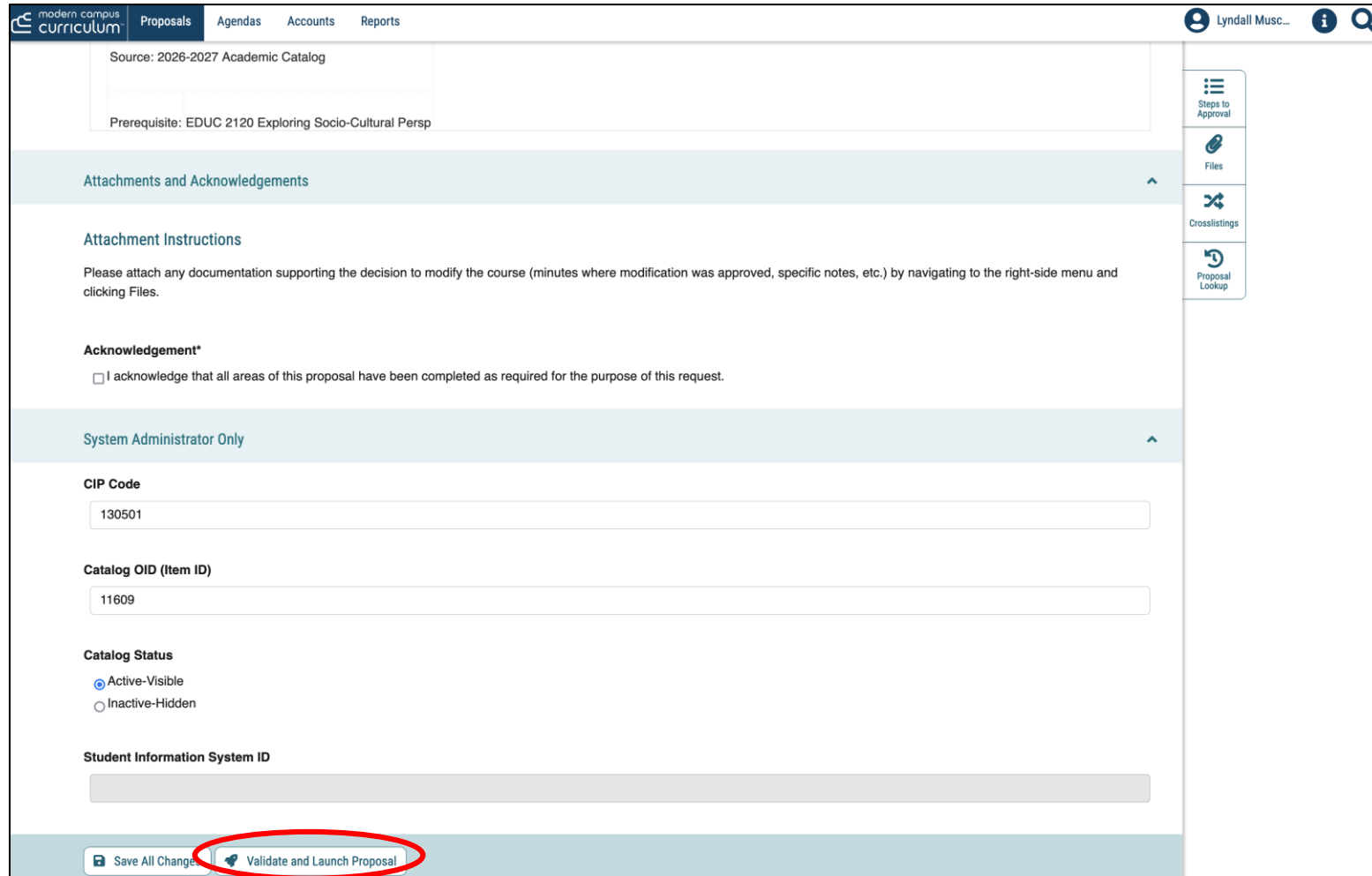
The screenshot shows the 'modern campus curriculum' interface for submitting a proposal. The top navigation bar includes 'Proposals', 'Agendas', 'Accounts', and 'Reports'. The user 'Lyndall Musc...' is logged in. The form contains the following sections:

- Source:** 2026-2027 Academic Catalog
- Prerequisite:** EDUC 2120 Exploring Socio-Cultural Persp
- Attachments and Acknowledgements** (expandable section)
 - Attachment Instructions:** Please attach any documentation supporting the decision to modify the course (minutes where modification was approved, specific notes, etc.) by navigating to the right-side menu and clicking Files.
 - Acknowledgement***
☐ I acknowledge that all areas of this proposal have been completed as required for the purpose of this request.
- System Administrator Only** (expandable section)
 - CIP Code:** 130501
 - Catalog OID (Item ID):** 11609
 - Catalog Status:**
☒ Active-Visible
☐ Inactive-Hidden
 - Student Information System ID:** (empty field)

At the bottom, there are two buttons: **Save All Changes** (highlighted with a red circle) and **Validate and Launch Proposal**.

Submitting a Proposal to Modify an Existing Course

If you are ready to “launch” (submit) the proposal, verify the “launching” of the proposal by clicking “Validate and Launch Proposal.”



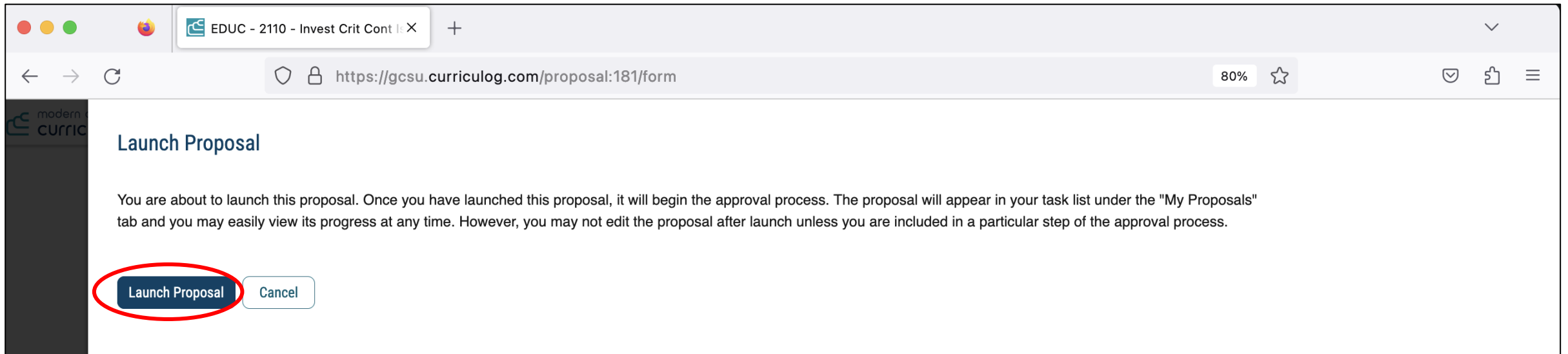
The screenshot shows the 'modern campus curriculum' interface for submitting a proposal. The top navigation bar includes 'Proposals', 'Agendas', 'Accounts', and 'Reports'. The user 'Lyndall Musc...' is logged in. The form contains the following sections:

- Source:** 2026-2027 Academic Catalog
- Prerequisite:** EDUC 2120 Exploring Socio-Cultural Persp
- Attachments and Acknowledgements**
 - Attachment Instructions:** Please attach any documentation supporting the decision to modify the course (minutes where modification was approved, specific notes, etc.) by navigating to the right-side menu and clicking Files.
 - Acknowledgement***
 - ☐ I acknowledge that all areas of this proposal have been completed as required for the purpose of this request.
- System Administrator Only**
 - CIP Code:** 130501
 - Catalog OID (Item ID):** 11609
 - Catalog Status:**
 - ☒ Active-Visible
 - ☐ Inactive-Hidden
 - Student Information System ID:** (Empty field)

The bottom of the form features two buttons: 'Save All Changes' and 'Validate and Launch Proposal'. The 'Validate and Launch Proposal' button is circled in red.

Submitting a Proposal to Modify an Existing Course

The final step in submitting the proposal is to begin the approval process by clicking “Launch Proposal.” The proposal will appear in “Your Tasks” tab on the homepage.



The screenshot shows a web browser window with the address bar displaying `https://gcsu.curriculog.com/proposal:181/form`. The page title is "Launch Proposal". The main content area contains the following text:

You are about to launch this proposal. Once you have launched this proposal, it will begin the approval process. The proposal will appear in your task list under the "My Proposals" tab and you may easily view its progress at any time. However, you may not edit the proposal after launch unless you are included in a particular step of the approval process.

At the bottom of the form, there are two buttons: "Launch Proposal" and "Cancel". The "Launch Proposal" button is highlighted with a red circle.

Moving a Proposal to Modify an Existing Course through the Workflow

The proposal has been moved into the “workflow” and can be found under the “Your Tasks” tab on the homepage. Locate the appropriate proposal and double click to open.

 **Proposals** Agendas Accounts Reports

Lyndall Musc...  

My Tasks

My Proposals

Watch List

All Proposals

Order by: Name

Filter by: All Tasks

Advanced Filter

+ New Proposal

☐

EDEC - 1234 - test
○○○○○
Course - New Proposal Form (Approved AY 26)
Last Activity: Jun 1, 2026 9:37 AM by Lyndall Muschell

☐   

☐

EDUC - 2110 - Invest Crit Cont Issues in Ed
○○○○○
Course Deactivation Form (Approved AY 26)
Last Activity: Jun 4, 2026 8:45 AM by Lyndall Muschell

☐   

☒

EDUC - 2110 - Invest Crit Cont Issues in Ed
○○○○○
Course Modification Form (Approved AY 26)
Last Activity: Jun 4, 2026 11:14 AM by Lyndall Muschell

☐   

Approve Selected

Page:1

Show: 10 results

My Recent Notifications

Jun 4

Next Step: The proposal, EDUC - 2110 - Invest Crit Cont Issues in Ed, is moving on to the next step and has become your new task. [Click here](#) to view the proposal in Modern Campus Curriculum and complete your task.

Jun 4

Launched: The proposal, EDUC - 2110 - Invest Crit Cont Issues in Ed, has been launched by Lyndall Muschell and is on the Originator step. [Click here](#) to view the proposal.

Jun 4

Next Step: The proposal, EDUC - 2110 - Invest Crit Cont Issues in Ed, is moving on to the next step and has become your new task. [Click here](#) to view the proposal in Modern Campus Curriculum and complete your task.

Jun 4

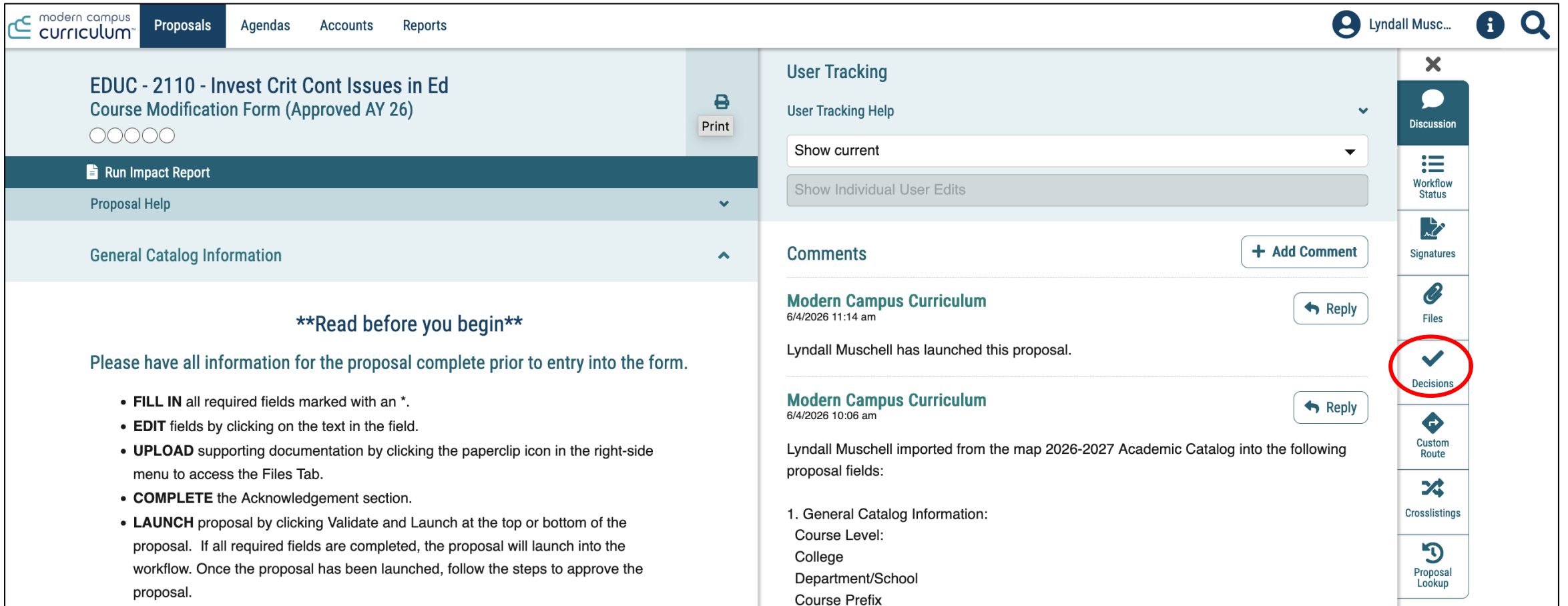
Next Step: The proposal, EDUC - 2110 - Invest Crit Cont Issues in Ed, is moving on to the next step and has become your new task. [Click here](#) to view the proposal in Modern Campus Curriculum and complete your task.

Jun 4

Launched: The proposal, EDUC - 2110 - Invest Crit Cont Issues in Ed, has been launched by Lyndall Muschell and is on the Originator step. [Click here](#) to view the proposal.

Moving a Proposal to Modify an Existing Course through the Workflow

For the proposal to advance to the next step, you must verify the submission by clicking the **✓** within the menu bar on the right-hand side of the screen.



modern campus curriculum™

Proposals Agendas Accounts Reports

Lyndall Musc...

EDUC - 2110 - Invest Crit Cont Issues in Ed Course Modification Form (Approved AY 26)

Print

Run Impact Report

Proposal Help

General Catalog Information

****Read before you begin****

Please have all information for the proposal complete prior to entry into the form.

- **FILL IN** all required fields marked with an *.
- **EDIT** fields by clicking on the text in the field.
- **UPLOAD** supporting documentation by clicking the paperclip icon in the right-side menu to access the Files Tab.
- **COMPLETE** the Acknowledgement section.
- **LAUNCH** proposal by clicking Validate and Launch at the top or bottom of the proposal. If all required fields are completed, the proposal will launch into the workflow. Once the proposal has been launched, follow the steps to approve the proposal.

User Tracking

User Tracking Help

Show current

Show Individual User Edits

Comments

+ Add Comment

Modern Campus Curriculum

6/4/2026 11:14 am

Lyndall Muschell has launched this proposal.

Modern Campus Curriculum

6/4/2026 10:06 am

Lyndall Muschell imported from the map 2026-2027 Academic Catalog into the following proposal fields:

1. General Catalog Information:

Course Level:

College

Department/School

Course Prefix

Discussion

Workflow Status

Signatures

Files

Decisions

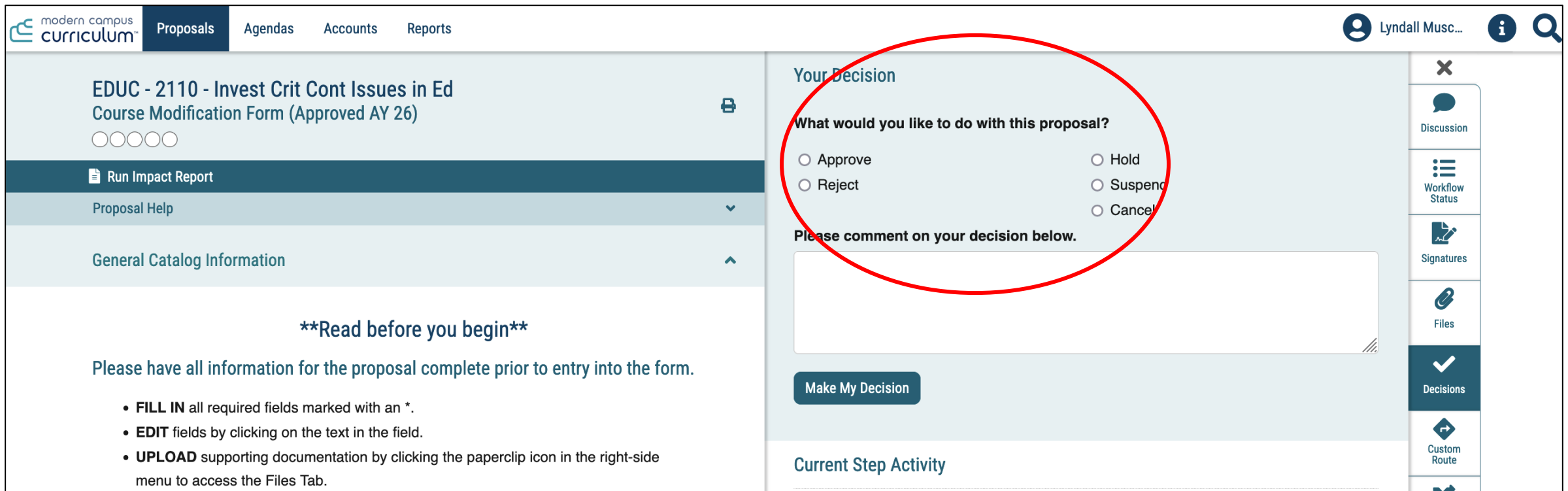
Custom Route

Crosslistings

Proposal Lookup

Moving a Proposal to Modify an Existing Course through the Workflow

As the originator of the proposal, you must make a decision to advance the workflow process.



modern campus curriculum™ Proposals Agendas Accounts Reports

Lyndall Musc...

EDUC - 2110 - Invest Crit Cont Issues in Ed
Course Modification Form (Approved AY 26)
○○○○○

Run Impact Report

Proposal Help

General Catalog Information

****Read before you begin****

Please have all information for the proposal complete prior to entry into the form.

- **FILL IN** all required fields marked with an *.
- **EDIT** fields by clicking on the text in the field.
- **UPLOAD** supporting documentation by clicking the paperclip icon in the right-side menu to access the Files Tab.

Your Decision

What would you like to do with this proposal?

☐ Approve ☐ Hold

☐ Reject ☐ Suspend

☐ Cancel

Please comment on your decision below.

Make My Decision

Current Step Activity

Discussion

Workflow Status

Signatures

Files

Decisions

Custom Route

Moving the New Course Proposal Through the Workflow

Decision options include the following:

Approve – This indicates that your decision is to approve the proposal and have the proposal continue in the workflow process.

Reject – This indicates that your decision is to reject the decision to move the proposal forward in the workflow process.

Hold – This indicates that your decision is to hold the proposal for review or continued revisions. You will be able to continue work on the proposal; however, it will not advance in the workflow until the hold is removed by an Administrator.

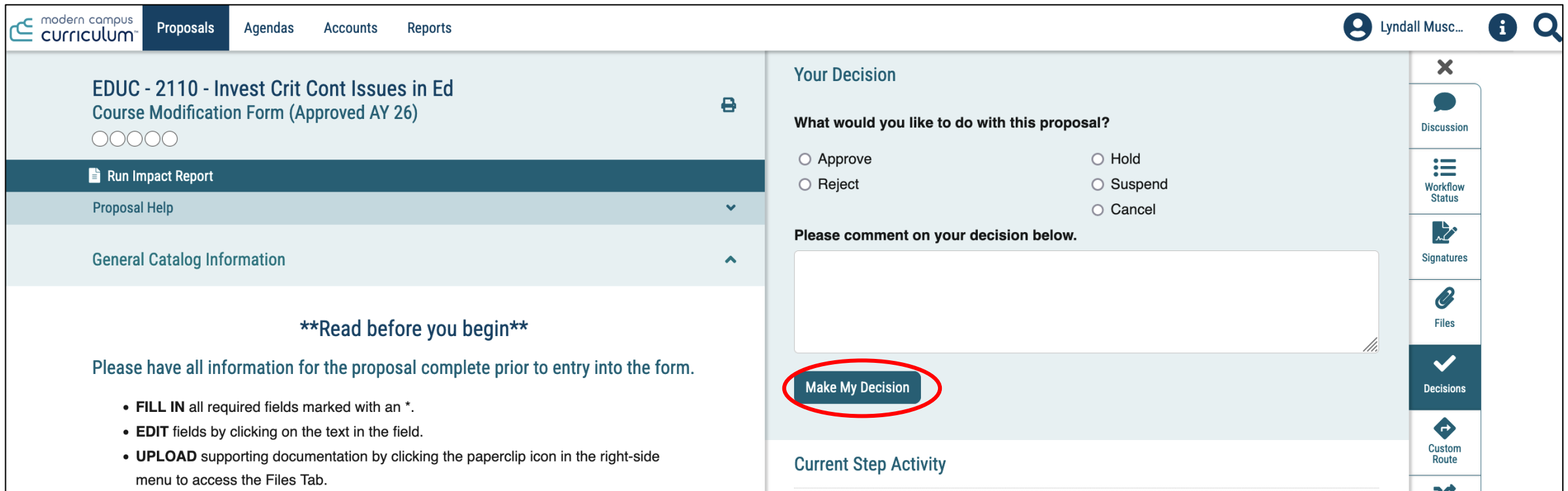
Suspend – If this decision option is selected, no work may be done on the proposal, and it will not advance in the workflow until the suspension is removed by an administrator.

Cancel – If this decision option is selected, the proposal will be sent back to the Originator in an unlaunched state; the Originator may then cancel and delete the proposal.

Moving a Proposal to Modify an Existing Course through the Workflow

Once the decision option has been selected, click the bar labeled, “Make My Decision.”

If “Approve” has been selected, the proposal will begin progressing through the appropriate workflow.



The screenshot shows the 'modern campus curriculum' interface. The top navigation bar includes 'Proposals', 'Agendas', 'Accounts', and 'Reports'. The user is logged in as 'Lyndall Musc...'. The main content area is titled 'Your Decision' and asks 'What would you like to do with this proposal?'. It lists five options: Approve, Reject, Hold, Suspend, and Cancel. Below this is a text box for 'Please comment on your decision below.' and a 'Make My Decision' button, which is circled in red. The left sidebar shows the proposal details for 'EDUC - 2110 - Invest Crit Cont Issues in Ed Course Modification Form (Approved AY 26)' and includes links for 'Run Impact Report', 'Proposal Help', and 'General Catalog Information'. A note at the bottom of the sidebar reads: '**Read before you begin** Please have all information for the proposal complete prior to entry into the form. • FILL IN all required fields marked with an *. • EDIT fields by clicking on the text in the field. • UPLOAD supporting documentation by clicking the paperclip icon in the right-side menu to access the Files Tab.'

modern campus curriculum™

Proposals Agendas Accounts Reports

Lyndall Musc...

EDUC - 2110 - Invest Crit Cont Issues in Ed Course Modification Form (Approved AY 26)

○○○○○

Run Impact Report

Proposal Help

General Catalog Information

****Read before you begin****

Please have all information for the proposal complete prior to entry into the form.

- **FILL IN** all required fields marked with an *.
- **EDIT** fields by clicking on the text in the field.
- **UPLOAD** supporting documentation by clicking the paperclip icon in the right-side menu to access the Files Tab.

Your Decision

What would you like to do with this proposal?

☐ Approve ☐ Hold ☐ Suspend ☐ Cancel

☐ Reject

Please comment on your decision below.

Make My Decision

Current Step Activity

Discussion

Workflow Status

Signatures

Files

Decisions

Custom Route

Moving a Proposal to Modify an Existing Course through the Workflow

The proposal will appear under the “My Tasks” tab on the ***Modern Campus Curriculum*** homepage of the next reviewer.

When a proposal appears in the “My Tasks” tab, the reviewer considers the proposal and makes their decision moving the proposal forward in the workflow. This process continues until the final level of approval at which time notifications are sent.