

Section Proposal Rubric Checklist ~ GC1Y

Checklist for Proposals	NOTES	Does Not Meet	Meets	Exceeds
Mission Focus: The response clearly communicates the ways in which the course section will contribute to a distinctive liberal arts core and is in clear alignment with GCSU's approved mission statement (https://www.gcsu.edu/about/vision-mission).				
GCSU Institutional Priority Student Learning Outcome: Course outcomes align with and support achievement of the stated outcome: "Students will be able to explain multiple intellectual approaches that clarify or respond to problems, topics, themes, and/or issues."				
Problems, topics, themes and/or issues: The problems, topics, themes and/or issues that will be addressed in this section of the course are clearly communicated.				
Critical Thinking Outcome: The explanations and assignment descriptions provided clearly communicate how students will 1) use appropriate tools to implement effective search strategies, 2) evaluate resources, 3) analyze and explain evidence to support an argument, and 4) form logical conclusions.				
Writing Skills Component: The response clearly communicates how the course section will emphasize analytical writing skills. The length and nature of the assignments is included (a minimum of 2500 words across the semester). There is clear evidence that scaffolding is provided to support the development of analytical skills. "Scaffolding" refers to developmental opportunities for students to revise papers based on feedback from the instructor and/or peers & a framework for analyzing ideas in written form as course progresses.				
Learning Beyond the Classroom (LBTC): The explanation includes descriptions of well-structured LBTC components offering students opportunity to participate in significant and well-integrated activities & experiences that support active, engaging learning.				
Core IMPACTS: Career-Ready Competencies (CRCs): A clear description of how the CRCs of <i>Teamwork</i> is incorporated in this course section is provided.				

Core IMPACTS: Career-Ready Competencies (CRCs): A clear description of how the CRCs of <i>Time Management</i> is incorporated in this course section is provided.				
Syllabus: The syllabus for the course section which is included in the proposal packet contains essential elements (readings, tentative weekly schedule, descriptions written work and scaffolding strategies, grading criteria, specific learning outcomes that support the development of critical thinking, USG learning outcome, CRCs, etc.)				
Assessable Outcomes: Outcomes are stated using verbs that are clearly observable, measurable, actionable, and quantifiable.				
Assessment Methodologies for Student Learning Outcomes: Clear descriptions of the types of assessments that may be used in the course section to evaluate students' progress in achieving the learning outcomes are provided.				
Faculty Qualifications: A description of the minimum SACSCOC requirements for faculty to teach the course section are provided. If applicable, the name(s) of additional qualified faculty who may teach this course section are provided.				