

GEORGIA COLLEGE & STATE UNIVERSITY
PROFESSIONAL RECOMMENDATION FORM
FOR APPLICANTS SEEKING ADMISSION TO
THE JOHN H. LOUNSBURY COLLEGE OF EDUCATION

Each form is to be filled out by a person who knows the applicant as a potential educator. Letters from friends, relatives, or social acquaintances are inappropriate. **Each recommending individual places the completed form in a sealed envelope and signs their name across the sealed flap. Also include the applicants name and intended major(s) on the back of the envelope. The envelope should then be returned to the applicant, who will submit it to Teacher Education, Kilpatrick Suite 228, by the priority deadline.** *Mark each envelope with the applicants name and intended cohort(s) for which you would like to be considered.*

Student completes this section then sends it to reference:

Applicant's Name: _____ GC ID# _____

Intended Major *(mark all the cohort(s) you are applying to):* _____ Elementary Education _____ Middle Grades Education
_____ Special Education

Reference completes the rest:

Name of person completing this form _____
(Please Print)

Email: _____ Phone: _____

How long and in what capacity have you known this applicant?

Please give your candid appraisal of the applicant as a future public school teacher. Rate him/her on a scale of 1 to 4 on the following attributes:

4 = Excellent; 3 = Good; 2 = Fair; 1 = Unacceptable; N/O = Not observed

____ Ability to work with others	____ Proficiency in written language	____ Leadership
____ Proficiency in oral language	____ Commitment / Work Ethic	
____ Critical thinking/Problem solving	____ Sensitivity to diversity	

Do you believe that this person has the potential to be successful as a teacher? _____

Why or why not? _____

Letter Writer's Signature

Date

It is my understanding that in accordance with the Family Education Rights and Privacy Act of 1974, this candidate will have access to the information in this recommendation. A candidate may waive his or her right to inspect and review confidential letters and confidential statements of recommendation provided:

*The student is upon request notified of the names of all individuals providing the letters or statements;

*The letters or statements are used only for the purpose for which they were originally intended; and

*The waiver is not required as a condition of admission to or receipt of any other service or benefit from the University.