

Purpose and Direction

Wednesday, September 23, 2026

Agenda & Notes

- **Committee Goals and Priorities**
 - **What do we plan to accomplish this year?**
 - **Goals and Priorities: Stacy opens the floor; A brief review of prior Gs&Ps was completed for context; 4 main Gs& Ps were identified:**
 - **1. P&D facilitates planning for the CoE Meetings, puts out the call to add items to the agenda, and is a place to talk about balancing institution and college priorities and bring concerns as needed;**
 - **2. Thus, P&D's goal is to create space and promote an open dialogue for both faculty and staff;**
 - **2a. Though not acting as an oversight committee, P&D will review and discuss potential gaps or issues and provide a channel as needs arise to bring ideas and solutions to the CoE at large, e.g. a clear process and procedure for committee creation;**
 - **3. Therefore, it is appropriate that we administer a culture and climate survey (this has been done in the past). It is true that the Office of Academic Affairs administers reviews, but not on a yearly basis, so P&D can step up to that task.**
 - **Do we need to update bylaws for a shorter time before CoE Meetings?**
 - **Yes! We will move meetings to 1 week prior to CoE Meetings going forward.**
- **Committee Questions & Conversation**
 - **Question: In instances where a faculty or staff member is bereaved and needs support, who handles that and what is the procedure?**
 - **The CARES fund, overseen by Victoria, collects and disperses monies to support life events as well as the food pantry.**
 - **The CoE Connections committee will be stepping up in the following ways: first, to put out the call for CARES fund donations and for food pantry drive during semesterly celebration; second, collaborate with Victoria for disbursement of funds**
 - **Question: Committees are submitting their Goals and Priorities. Will P&D be the reviewer of these documents?**

- **Short answer: Yes! P&D members will plan to review these documents in the CoE Hub prior to the October P&D meeting to identify any gaps**

- **Planning for October CoE Meeting**

- **A request for faculty to remind students about the availability of the food pantry and an inquiry if items are needed**
- **The need to have time to talk about CoE next steps with CAPE and PSC – specifically requested by Standard 5**
- **Continuous Improvement**

Agenda Item	Notes
Updates from Committees	P&D will put out the call for anyone who needs to be added to the agenda
Student funds for travel/conferences	The proposal document is in the Hub; Dean's office can clarify procedure and provide updates on which programs will get which funds (who & how much) to the extent that it is known. Programs will be advised to have students submit requests ASAP so that funds can be allocated as appropriate.
Short/Med/and Long Term Goals for CAEP&PSC	We will pause efforts at this time; when our new faculty member onboards in January, this work will fall under their purview.
Continuous Improvement	Provision of time for programs to work on SMART documents and to ask questions/get clarity as needed

P&D October Meeting will be moved to 10/28 at 3:30 pm