Continuous Improvement Documentation/Minutes  
**PROGRAM/EPP:** Middle Grades Program  
**Meeting Date:** Friday, January 25, 2019  
**Members Present:** James Ammons, Justina Jenkins, Miriam Jordan, Nancy Mizelle, Joanne Previts

### Assessment Changes/Modifications

<table>
<thead>
<tr>
<th>Assessment/Objective</th>
<th>Data/Data Analysis</th>
<th>Changes Recommended</th>
<th>Action</th>
<th>Progress Monitoring</th>
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<tbody>
<tr>
<td>• Modify Working with Families and Communities Assignment (EDMG 6255) to reflect AMLE Standards (2012).</td>
<td>• The current assignment/rubric was created for candidates enrolled in the EC program</td>
<td>• Modify the content and language for the assignment and rubric to reflect AMLE Standards (2012).</td>
<td>• Modifications will be made by the end of the semester so that the modified assignment/rubric can be used in EDMG 6255 in summer 2019.</td>
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<td>• A Crosswalk of the AMLE and INTASC standards at the element level will be completed to use to “stamp” all Program assessments with INTASC standards to the element level.</td>
<td>• Currently, Program assessments and rubrics are “stamped” with AMLE standards at the element level and with INTASC standards at the standard level.</td>
<td>• Program assessments and rubrics should be further identified at the element level of the INTASC standards.</td>
<td>• This process will take place during the February Program Meeting.</td>
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<td>• Program Assessments and rubrics will be stamped at the level of the INTASC standard and element.</td>
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<td>• Program assessments and rubrics should be further identified at the element level of the INTASC standards.</td>
<td>• Modifications will be made by the end of the semester so that all modified assignments/rubrics can be used beginning in summer 2019.</td>
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Housekeeping
- Timekeeper: James
- Minutes: Joanne
  - New format

Focus for Today:
- Fall 2019 Cohort Interviews
  - February 4th and 5th from 9:00 am – 4:00 pm
  - 225 Kilpatrick
  - Process and paperwork
    - Joanne: made copies and for interviews (individual interview questions, handout: Sample of Thinking about Teaching; group interview scenario)
    - Availability:
      - Monday: Justina, Miriam, Nancy
      - Tuesday: Nancy, James, and Joanne
- Awards
  - Outstanding Program Major for MG (undergrad): nominated Lindsey Thompson
  - Outstanding MAT Student: Hannah Wilson
  - Outstanding Graduate Academic Performance: Justina will review and send information to Betta
  - Achievement as Professional Educator:
    - Outstanding Program Major (MAT): no one nominated as criteria was not met
    - Outstanding Program Major (graduate): Kerry Smith (Best represents the ideals of the Middle Grades Graduate Program; has demonstrated high academic achievement; collaborator and leader; advocate for young adolescents and middle level education)
  - GEM Award: Dr. Peters: His support of faculty and students; can provide specific examples
  - Powell-Whipple Award: iPad Integration Team
- Update on Program Changes – EDEX and EDMG science
  - Possibility of Joe teaching the Science Special Topics course in the future
  - Science Special Topics course: Need to submit paperwork
  - EDEX 3220 (on program of study) need to take EDEX 3210 (same curriculum in 3220 as there is in 3210): need to take submit paperwork
  - TO be completed by February 22nd (next MG meeting):
    - Miriam: will submit paperwork for EDMG Science Special Topics course (need: course number, syllabus)
- Nancy: will submit paperwork for EDEX
- Nancy will contact Kay regarding assigning course number and title (possibility: Emerging Perspectives in Science Knowledge and Practice)

- Data Point updates
  - WORK SESSION IN FEBRUARY:
    - Need to change EDMG 6255 assignment and rubric for Working with Families and Communities
    - Standards at the element level for INTASC
    - Need to stamp rubrics with CAEP standards, at the element level

- Fall Data – Revisit
  - Joanne and Nancy: need to schedule a time to review suggested edits

Goal(s) for Spring Semester:

- Science courses: explore scope and sequence
- Undergrad program change proposal: Science Special Topics; EDEX course
- Process for students put on academic probation for all graduate students
  - First semester GPA falls below a 3.0, they are on “academic probation”
  - Second consecutive semester, when the GPA falls below a 3.0, they are dismissed yet they can petition and must submit a plan of action
  - We recommend that the department chair sends notice to the students when they are being dismissed, rather than being sent by the program chair
  - The registrar sends a notification to the student, program chair, department chair, the advisor (?)

- Prerequisite for Internship in MAT program (hours, position in the program)?
  - Students trying to sign up for Internship course yet still have a lot of hours/courses that they had not yet completed
  - MAT Secondary: Going to have a policy: You can have no more than 9 hours left to register for Internship course

Upcoming Events
PAGE Academic Bowl – January 26, 2019
Meraki Exit Portfolio Presentations – Monday and Tuesday, April 29-30, 2019

Gentle Reminders:
- Spring Syllabi: INTASC aligned; uploaded to Georgia View; included in SharePoint
Spring Data Points: In LiveText; Aligned with AMLE and INTASC

Next Meeting: February 22, 2019 from 9 a.m. to 12 noon