

Date _____

Re: Letter of Support

_____, a teacher in your school is completing an EDS degree in Teacher Leadership at Georgia College & State University. As part of this degree, your teacher must complete a Practicum that involves a variety of Tasks related to their GACE assessment for Teacher Leadership. This practicum should not interfere with the teacher's teaching duties. It is designed to provide a variety of teacher leadership experiences for the EDS candidate while also benefiting education or her/his school in some manner.

Each EDS candidate is required to have a practicum supervisor, preferably an administrator in her/his school. Supervising the candidate will involve several meetings between the supervisor, the candidate and the university supervisor. These meetings will, in most cases, be conducted online. Candidates may also visit periodically with the supervisor for feedback and advice. At the end of fall and spring semester, supervisors sign a letter stating whether the candidate met the practicum requirements and briefly commenting on the process.

In return, the candidate can assist in school and educational improvement efforts that meet course requirements while being of service to the supervisor, colleagues, school, and community.

Each candidate will have a university supervisor who you may contact if needed. The candidate is responsible for maintaining all paperwork and for requesting meetings and coaching. We understand administrators are extremely busy and appreciate any time spent with the candidate. We hope that our candidates will be able to assist with the supervisor's load in some manner.

If you are willing to supervise the candidate, please sign and date this letter below and return to your candidate. He/she will return it to Ms. Brand and provide a copy for your records. You may also email it directly to Ms. Brand at shanda.brand@gcsu.edu

If at any time, you have any questions or concerns, please email Dr. Marcia Peck, the program coordinator, at marcia.peck@gcsu.edu.

I agree to supervise _____ during their practicum in teacher leadership.

Name _____

Signature _____

Position _____

Date _____

