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| Holiday Count | Holiday Name | Day of Week | Date |
| 1 | New Year’s Day | Monday | January 1, 2018 |
| 2 | Martin Luther King Day | Monday | January 15, 2018 |
| 3 | Memorial Day | Monday | May 28, 2018 |
| 4 | Independence Day | Wednesday | July 4, 2018 |
| 5 | Labor Day | Monday | September 3, 2018 |
| 6 | Thanksgiving Day 1 | Thursday | November 22, 2018 |
| 7 | Thanksgiving Day 2 | Friday | November 23, 2018 |
| \* | Campus Closure | Monday | December 24, 2018 |
| 8 | Winter Day 1 | Tuesday | December 25, 2018 |
| 9 | Winter Day 2 | Wednesday | December 26, 2018 |
| 10 | Winter Day 3 | Thursday | December 27, 2018 |
| 11 | Winter Day 4 | Friday | December 28, 2018 |
| 12 | Winter Day 5 | Monday | December 31, 2018 |

\*CAMPUS CLOSED: Monday, December 24, 2018 (not a Paid Holiday)

Options for employees scheduled to work:

1. Submit 8 hours of vacation leave on your timesheet.
2. Work an alternate schedule, pre-approved by your supervisor, to make up the hours. Supervisors must submit the approved work schedule to [payroll@gcsu.edu](mailto:payroll@gcsu.edu) by Monday, December 3, 2018.
3. Submit uncompensated leave on your timesheet by December 3, 2018.