



# Petition for Georgia Residence Classification

**Office of Admissions**  
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# Petition for Georgia Residence Classification

When completed, please submit to: Admissions, CBX 23, Milledgeville, GA 31061 • 478-445-2774

## Who should file this petition?

This petition should be submitted **only** if we have already notified you that you have been classified as a nonresident for tuition purposes and you think that further information could alter that decision. You must demonstrate that you, your parent, your spouse, or your court-appointed guardian (if you are a minor) is a legal resident of Georgia **for tuition purposes**. You may establish this claim by providing documentation to support the definition established by the Board of Regents. **Please note that establishing residency for tuition purposes as defined by the Board of Regents is different than residency for purposes of such things as voting, having a GA license/tag, etc., and requires more than establishing eligibility to vote, securing a driver's license, and/or paying taxes.**

**NOTE:** This petition is not necessary for the following waiver categories:

If you are active duty military personnel assigned to Georgia, or you are the spouse or dependent child of active duty military personnel assigned to Georgia; **or** If you are a full-time employee of, or the spouse or dependent child of a full-time employee of the University System of Georgia, a public school system in Georgia, or the Georgia Department of Technical and Adult Education.

If one of the above two categories apply to your situation, you should contact the GCSU Business Office at 478-445-5254 for information regarding an out-of-state tuition waiver. **In these cases, you should not complete this residency petition.**

## Who has the best claim to residency for tuition purposes?

You, your parent, your spouse or your court-appointed guardian should meet **ALL** the following criteria:

- The person has always resided in Georgia or can demonstrate that they currently reside in Georgia and residency in any other state or country has been abandoned. Maintenance of ties with another state or country will contribute to a nonresident classification and include such things as: financial support from a person who is a resident of another state or country, payment of income taxes to another state, registering a vehicle or securing a driver's license in another state or country.
  - The person has lived in Georgia for the 12 consecutive months immediately preceding the start date for the term and their 12-month durational requirement has not included time attending any educational institution in Georgia on a full-time basis.
  - The person can demonstrate that they moved to Georgia for purposes other than attending any educational institution in the state of Georgia.
  - The person can demonstrate economic self-sufficiency and has contributed to the state by paying meaningful taxes.
  - The person is a U.S. citizen, Resident Alien or is in visa status permitting indefinite or permanent residence in the United States.
- OR**
- You are a U.S. citizen, Resident Alien or are in visa status permitting indefinite or permanent residence in the United States **and**
  - You can demonstrate that you have been transferred to Georgia by your employer within the last 12 months **or** you previously held residency status in Georgia but moved from the state and returned within the last 12 months.

## Personal Statement

I hereby submit this petition for the following term:  Fall (August)  Spring (January)  Summer (May/June/July) 20\_\_\_\_\_

My permanent residence in Georgia began on \_\_\_\_\_ . Former permanent residence was \_\_\_\_\_  
month day year

## Personal Information – Please type or print clearly (in ink)

Circle One: Dr. Mr. Ms. Mrs.

Name \_\_\_\_\_  
last first middle maiden Social Security Number

Current Address \_\_\_\_\_  
mailing address and, if applicable, apartment number city state ZIP code

Permanent Home Address \_\_\_\_\_  
mailing address and, if applicable, apartment number city state ZIP code

Telephones: ( ) \_\_\_\_\_ ( ) \_\_\_\_\_ E-mail Address \_\_\_\_\_  
area code home area code business

Birthdate \_\_\_\_\_ County of Residence \_\_\_\_\_  
month day year

Married?  Yes  No If, yes, Spouse's Name \_\_\_\_\_ Marriage took place on \_\_\_\_\_  
month day year

# Citizen Information for Applicant

Birthplace \_\_\_\_\_  
city state country


Country of citizenship \_\_\_\_\_ If not U.S. citizen, type of visa held \_\_\_\_\_

Date you received your visa allowing permanent residence in the United States \_\_\_\_\_  
month day year

## Deadlines

To ensure timely processing, this petition and all required documents should be submitted no later than 14 days prior to the first day of class for the semester. Final determination of Georgia residence classification prior to the deadline date for fee payment cannot be guaranteed for petitions received after the 14 day deadline.

## Indicate all situations that apply in your case:

	SITUATION	DOCUMENTS REQUIRED
<p><i>Please indicate by checking all sections that apply to you</i></p> 	<p><b>ALL CANDIDATES</b> ▶</p> <p>Note: U.S. Citizens may have their residency considered based on the residency of their child in addition to the residency of their parent or spouse.</p>	<ol style="list-style-type: none"> <li>1. A clear and complete statement detailing the date you moved to Georgia, the date you decided to become a permanent resident of Georgia, purpose for moving to Georgia, immediate and long range plans and reasons why you expect to remain in Georgia indefinitely or to move out of the state after completing your studies.</li> <li>2. Applicant may also submit any other documentation that may be relevant such as business or professional licenses.</li> </ol>
<input type="checkbox"/> <b>A</b>	<p>I am an independent person who has not been claimed as a dependent on anyone else's income tax return, have been self supporting and have maintained legal residence in Georgia (including payment of Georgia taxes) for the 12 months prior to the semester for which I intend to enroll.</p>	<ol style="list-style-type: none"> <li>1. Documentation from your employer showing dates of and whether full or part time employment. If transferred to Georgia by your employer, a statement to that effect should also be included on the employment document.</li> <li>2. A copy of the lease or deed for your residence(s) during the past 12 months. If the lease is not in your name, also include a statement from the lessee stating how long you continuously lived at the residence.</li> <li>3. A copy of your most recent Georgia income tax return from the Department of Revenue.</li> <li>4. Documentation of income not covered in tax documents. This documentation should cover the past 12 months and may include, but not limited to, pay stubs, financial aid paperwork, bank savings statements, or canceled checks from outside sources.</li> </ol>
<input type="checkbox"/> <b>B</b>	<p>I am the child or spouse of a Georgia resident and my parent, legal guardian or spouse has maintained legal residence in Georgia for the 12 months prior to the semester for which I intend to enroll.</p>	<ol style="list-style-type: none"> <li>1. Documentation from parent, guardian or spouse's employer showing dates of and whether full or part time employment. If transferred to Georgia by your employer, a statement to that effect should also be included on the employment document.</li> <li>2. A copy of the lease or deed for your residence(s) during the past 12 months. If the lease is not in your name, also include a statement from the lessee stating how long you continuously lived at the residence.</li> <li>3. A copy of your parent, guardian or spouse's most recent Georgia income tax return from the Department of Revenue.</li> <li>4. Documentation of income not covered in tax documents. This documentation should cover the past 12 months and may include, but not limited to, pay stubs, financial aid paperwork, bank savings statements, or canceled checks from outside sources.</li> <li>5. Copy of birth certificate, marriage license or legal guardianship court order.</li> </ol>
<input type="checkbox"/> <b>C</b>	<p>I have been transferred to Georgia by my employer.</p>	<ol style="list-style-type: none"> <li>1. Documentation from your employer showing dates of and whether full or part time employment. If transferred to Georgia by your employer, a statement to that effect should also be included on the employment document.</li> <li>2. A copy of the lease or deed for your residence(s) during the past 12 months. If the lease is not in your name, also include a statement from the lessee stating how long you continuously lived at the residence.</li> </ol>

	SITUATION	DOCUMENTS REQUIRED
<input type="checkbox"/> <b>D</b>	I am in the U.S. Military and my legal residence is Georgia. Income taxes are filed with and paid to the State of Georgia.	<ol style="list-style-type: none"> <li>1. A copy of your most recent Georgia income tax return from the Department of Revenue.</li> <li>2. Documentation of income not covered in tax documents. This documentation should cover the past 12 months and may include, but not limited to, pay stubs, financial aid paperwork, bank savings statements, or canceled checks from outside sources.</li> <li>3. Verify or provide copies of home or military record, military orders in Georgia, military I.D., and LES.</li> </ol>
<input type="checkbox"/> <b>E</b>	My parent or spouse is in the military and his/her legal residence is Georgia. Income taxes are filed with and paid to the State of Georgia.	<ol style="list-style-type: none"> <li>1. A copy of your parent's or spouse's most recent Georgia income tax return from the Department of Revenue.</li> <li>2. Verify or provide copies of home or military record, military orders in Georgia, military I.D., and LES.</li> </ol>

If section A, C, or D apply to you, please complete the following questions. If section B or E apply to you, please have your parent, guardian or spouse complete the following questions.

Parent/Guardian/Spouse (circle one) Name \_\_\_\_\_ Relationship to applicant \_\_\_\_\_

**Please note:** The following circumstances alone do not constitute sufficient evidence to affect classification as a resident under Regents' policies, but may assist in determining your residence status.

**Does the petitioner:**

- have a driver's license?  Yes  No If yes, in which state was it issued? \_\_\_\_\_
- own a motor vehicle?  Yes  No If yes, in which state was it registered? \_\_\_\_\_
- have voter registration?  Yes  No If yes, in which state is the petitioner registered? \_\_\_\_\_
- have a checking or savings account?  Yes  No If yes, in which state is/are the account(s) located? \_\_\_\_\_

If you answered yes to any of the above and the state is not Georgia, please attach an explanation and return it with this form.

## Oath and Affirmation

I, the undersigned, hereby swear or affirm to the authenticity of the information provided on all pages of this affidavit. I understand that any false or misleading information on this affidavit or documentation provided to support that affidavit may result in denial of admission or expulsion from the University. I understand that it may also cause me to be billed for the nonresident fees. I also authorize Georgia College & State University to review or examine any and all documents and records, including my confidential loan forms and related data, which may assist in clarifying my residence status.

\_\_\_\_\_  
Signature of person completing affidavit

\_\_\_\_\_  
Date