**Strategic Planning Steering Committee Meeting**

October 4, 2016

Atkinson 202

The Strategic Planning Steering Committee met in Atkinson 202 on Tuesday, October 4, 2016. In attendance were Mark Pelton, Dale Young, Laura Ahrens, Andy Lewter, Veronica Womack, Jan Clark, Susan Allen, Omar Odeh, Linda Bradley, Ken McGill, Bill Doerr, and Sandy Gangstead. Bob Orr and Chris Ferland were unable to attend.

Prior to the meeting, committee members had been assigned to review the goals of the Strategic Plan and the strategic planning subcommittee reports in order to flesh out the goals with measurable action items.

The goals of the Strategic Plan had been assigned as follows:

* Goal 1: Mark Pelton (Initiative 1), Chris Ferland (CCG and International), and Veronica Womack (Initiative 3)
* Goal 2: Ken McGill, Laura Ahrens, and Jan Clark
* Goal 3: Dale Young and Linda Bradley
* Goal 4: Bob Orr, Susan Allen, and Chris Ferland
* Goal 5: Omar Odeh, Andy Lewter, and Veronica Womack
* Goal 6: Bill Doerr and Sandy Gangstead

Prior to the meeting, committee members sent their draft action items to Danielle Hewette who compiled them into the implementation template developed by Dale Young. During the meeting, the Steering Committee began by reviewing the draft action items crafted for Goal 3 (Offer a limited number of exceptional quality graduate programs…) and Goal 6 (Strengthen community and regional ties…). The action items were thoroughly discussed with a few minor changes made. Dale asked committee members to send any further changes to Danielle Hewette for incorporation into the implementation template prior to the next meeting. Dale also asked the committee to review Goals 1, 2, 4, and 5 in preparation for the next meeting.

The committee is scheduled to meet again on October 18, 2016 in Atkinson 202 at which time the remaining goals will be reviewed and discussed.