**Strategic Planning Steering Committee Meeting**

October 5, 2017

Atkinson 202

The Strategic Planning Steering Committee met in Atkinson 202 on Thursday, October 5, 2017. In attendance were Mark Pelton, Dale Young, Linda Bradley, Andy Lewter, Chris Ferland, Susan Allen, Ken McGill, Veronica Womack, and Robert Blumenthal. Absent were Bob Orr, Omar Odeh, and Sandy Gangstead.

The meeting began with the review of Goal 4 action items. The Steering Committee reviewed the action items individually, and assigned champions for each action item. This process continued until the action items for Goals 4, 5, and 6 had been reviewed and champions assigned.

Mark said that he thought the next step should be an update meeting with Executive Cabinet at which the strategic planning co-chairs and co-facilitators would share the final version of the implementation plan. At that meeting, the President, Provost, and VPs would be provided with the list of the proposed champions, and asked for their support in ensuring that the champions under their supervision will address their assigned action items. This would also be a good time to show how Compliance Assist will be used to measure accomplishment of the action items, initiatives, and goals.

The next meeting is scheduled for November 9th, though it may be cancelled if there is no pressing business.