**Strategic Planning Steering Committee Meeting**

February 15, 2018

Atkinson 202

The Strategic Planning Steering Committee met in Atkinson 202 on Thursday, February 15, 2018. In attendance were Mark Pelton, Dale Young, Robert Blumenthal, Sandy Gangstead, Andy Lewter, Bob Orr, and Omar Odeh. Absent from the meeting were, Susan Allen, Ken McGill, Veronica Womack, Chris Ferland, and Linda Bradley.

The meeting began with Andy giving a report from the Strategic Planning Kick-off event that was held on January 24th. He reported that Cara Smith was receiving questions from Champions in regard to Compliance Assist. She plans to have everything ready for the Champions to input their data by the scheduled March 15 progress report date.

Robert said that he had seen the Front Page announcement of the Strategic Plan implementation plan, but worried that many on campus may not have seen the announcement. He suggested that we make a more concerted effort to inform the campus community about the implementation plan utilizing means other than Front Page. Mark said that he would email the vice presidents and deans with a request that they distribute the plan to faculty and staff in their units.

Dale reviewed a several items slated for discussion at the January meeting that was canceled due to snow. These items included developing processes for rotating committee members, recommending action items to Cabinet, adding action items, and for Champions to report to the Steering Committee. Those present were asked to review these items and come to the next meeting on March 15, 2018 ready for discussion.