**Strategic Planning Steering Committee Meeting**

March 29, 2016

Atkinson 202

The Strategic Planning Steering Committee met in Atkinson 202 on Thursday, March 29, 2016. In attendance were Mark Pelton, Veronica Womack, Dale Young, Juawn Jackson, Susan Allen, Chris Ferland, and Jan Clark. Bill Doerr, Sandy Gangstead, Andy Lewter, Bob Orr, and Omar Odeh were not present. Danielle Hewette attended the meeting to take notes.

Prior to the meeting, Dale Young emailed the latest draft of the vision, mission, and values to the Steering Committee members for their review. Bob Orr and Andy Lewter both independently edited the draft mission and values and emailed steering committee members their revised versions prior to the meeting. Mark Pelton brought to the meeting yet another draft of the values which was based on the revisions crafted by Andy and Bob, but which added some values from the university’s old statement of principles.

After a focused discussion, the steering committee agreed upon four value statements.

The remaining discussion revolved around the paragraphs which follow and elaborate upon the mission statement. Each paragraph was thoroughly discussed, resulting in several changes to the wording, sentence structure, format, etc. The changes were agreed upon by all in attendance.

As the meeting came to a close, Dale Young suggested as a next step that we divide the steering committee into four working sub-groups which will each handle one of the four proposed categories for grouping the goals received from each of the sub-committees. The sub-groups will be asked to complete an electronic discussion and develop, at most, two overarching goals within their assigned categories. Dale will collate the sub-group submissions and create a handout to be discussed at the April 5 meeting.

Dale also asked Mark to update the draft mission, vision, and value statements to reflect the changes made in the meeting, and to send the revised draft to steering committee members for another review.

The next meeting of the steering committee is scheduled for April 5, 2016 at 1 p.m. in Atkinson 202.