**Strategic Planning Steering Committee Meeting**

May 17, 2018

Atkinson 202

The Strategic Planning Steering Committee met in Atkinson 202 on Thursday, May 17th, 2018. In attendance were Dale Young, Andy Lewter, Bob Orr, Cara Smith, Sandy Gangstead, Robert Blumenthal, Susan Allen, Lauren Farmer, and Chris Ferland. Absent from the meeting were Mark Pelton, Ken McGill, Veronica Womack, Omar Odeh, and Linda Bradley.

Dale began the meeting with a brief overview of the initiatives discussed at the prior meeting. There seemed to be some overlap. The overlapping of the initiatives was discussed and addressed as needed.

Next on the agenda was review of the draft procedures document that Mark presented at the April meeting. The committee reviewed the document and made appropriate additions and changes.

The committee voted and agreed to make Mark Pelton the official chair. It was suggested that, after Mark fully retires, his position will still remain the chair of Strategic Planning.

The committee discussed the possibility of not meeting in June, but meeting again in July, as that will be the time to start reviewing the reports from the Champions. This decision will be run by Mark Pelton before final agreement is made.