**Strategic Planning Steering Committee Meeting**

September 20, 2016

Atkinson 202

The Strategic Planning Steering Committee met in Atkinson 202 on Tuesday, September 20, 2016. In attendance were Mark Pelton, Dale Young, Laura Ahrens, Andy Lewter, Chris Ferland, Veronica Womack, Bob Orr, Jan Clark, Susan Allen, Omar Odeh, Linda Bradley, and Ken McGill. Bill Doerr had sent regrets prior to the meeting and Sandy Gangstead could not attend.

The Steering Committee began by reviewing the University Senate meeting of Friday, September 16. The meeting produced discussion related to the sub-initiatives under Goal 2, specifically why that goal had sub-initiatives when the other five goals stopped at the initiative level. University Senate ultimately endorsed the mission, vision, and value statements and the six goals of the strategic plan.

The next step for the Steering Committee is to develop a draft implementation plan including measurable outcomes. The committee will work to develop the implementation plan by October 13th when Mark will provide an update to the President and Cabinet.

Committee members then were assigned responsibility for developing action items, measurable outcomes, responsible parties, deadlines, and budget needs for the six goals and accompanying initiatives.

The goals of the Strategic Plan were assigned as follows:

* Goal 1: Mark Pelton (Initiative 1), Chris Ferland (CCG and International), and Veronica Womack (Initiative 3)
* Goal 2: Ken McGill, Laura Ahrens, and Jan Clark
* Goal 3: Dale Young and Linda Bradley
* Goal 4: Bob Orr, Susan Allen, and Chris Ferland
* Goal 5: Omar Odeh, Andy Lewter, and Veronica Womack
* Goal 6: Bill Doerr and Sandy Gangstead

Dale asked the committee to complete the template he would distribute shortly via email. Completed templates should be sent to Danielle Hewette by October 2. Danielle will combine the reports from each work group into one document that will be discussed at the next meeting on October 3rd at 1 p.m. in Atkinson 202.