**Strategic Planning Steering Committee Meeting**

September 21, 2017

Atkinson 202

The Strategic Planning Steering Committee met in Atkinson 202 on Thursday, September 21, 2017. In attendance were Mark Pelton, Dale Young, Linda Bradley, Andy Lewter, Chris Ferland, and Omar Odeh. Absent were Veronica Womack, Susan Allen, Robert Blumenthal, Ken McGill, Bob Orr, and Sandy Gangstead. Cara Smith and Andrea Barber attended as guests.

The meeting began with the introduction of Cara Smith and Andrea Barber. Cara had been asked to attend the meeting to demonstrate to the group how Compliance Assist will aid the committee in measuring accomplishment of the action items, initiatives, and goals of the strategic plan. Cara raised a few questions/issues related to entering action items into Compliance Assist which the Steering Committee discussed and attempted to resolve.

Cara suggested leaving the Strategic Plan in Compliance Assist for minimum of 4 years in order to obtain enough data to see how the Strategic Plan is working across campus. Members of the Steering Committee expressed hope that the use of Compliance Assist to measure strategic goal accomplishment would be long term.

The Steering Committee then reviewed Goal 2 action items. Given Cara’s role on the Liberal Arts Council, she was able to answer several questions about the Goal 2 action items. A few minor changes were made in the wording of action items.

The committee is scheduled to meet again on Thursday, October 5th, in Atkinson 202.