**Strategic Planning Steering Committee Meeting**

September 7, 2017

Atkinson 202

The Strategic Planning Steering Committee met in Atkinson 202 on Thursday, November 7, 2017. In attendance were Mark Pelton, Dale Young, Linda Bradley, Susan Allen, Andy Lewter, Bob Orr, Omar Odeh, Veronica Womack, Robert Blumenthal, and Ken McGill. Absent were Chris Ferland and Sandy Gangstead.

Robert Blumenthal was welcomed to the committee as the new representative of University Senate. He replaces Jan Hoffman, who rotated off the committee.

Mark and Dale began the meeting by informing Steering Committee members of the summer Executive Cabinet discussions to develop additional metrics to measure action item accomplishment. Prior to the Steering Committee meeting, Mark had sent Steering Committee members the latest version of the Strategic Plan Implementation Plan, with changes suggested by Executive Cabinet members, as well as those “responsible parties” in attendance, highlighted in red. The Steering Committee began reviewing the revised recommendations, and also worked to identify action item “champions” by title, not name. The plan is to then request that the Provost and vice presidents officially assign responsibility for specific action items to the identified champions.

The discussion began with Goal 1 action items and continued through the midpoint of Goal 4 action items. The committee began discussing Goal 2 action items, but then decided to postpone that discussion until a representative of the Liberal Arts Council could be present. (Cara Smith was subsequently invited to the next Steering Committee meeting.)

The Steering Committee agreed to meet over the next few weeks to review all of the action items and identify champions.

The committee is scheduled to meet again on Thursday, September 21st, in Atkinson 202.