Protection of Minors (Children) on Campus

All programs enrolling non-GC student minors (children ages 17 and under) must follow the campus's policy and procedures concerning their protection. Simply, if you have children who attend a Georgia College program without parents, guardians, teachers, or coaches, your program is subject to this policy and must follow our written procedures. Georgia College has a Protection of Minors "one-stop" website that provides step-by-step guidance and complete details to assist all Georgia College supervisors and program administrators who offer programs for children: https://intranet.gcsu.edu/protection-minors

Registering a Program

Georgia College is required to have a list of all programs on campus that maintain custody of children. Before offering a program working with children, you must register your program and gain the necessary approval.

Background Checks

Background checks are required for all **employees and volunteers** who will have direct contact with children.

Training for Staff and Volunteers

All **employees and volunteers** with direct contact with children must be trained as a "mandated reporter," must sign the approved "Code of Conduct," and must be trained in program specific areas such as: job duties/expectations; dress code/appearance; safety and security protocols; child pick-up; accusations of misconduct by other children or staff; emergency procedures for illness/injury; etc.

Participant Forms

Georgia College has approved forms that must be used when registering children into a program.

Planning

All programs must be properly planned. Click the "Planning" link for a helpful Program Planning Checklist with step-by-step instructions ensuring compliance.

Side note: External groups (Early College, HOBY, NCA Cheer Camp, etc.) must sign and agree to the terms in an approved Facility Use Agreement, which details the outside group's responsibilities as associated with protecting children in their custody. All external groups who rent or use GC facilities must sign this agreement found on our website or at the direct link: https://intranet.gcsu.edu/protection-minors/external-programs-operating-campus

For questions or concerns, please contact Artis Williamson at x2759 or artis.williamson@gcsu.edu.

Congratulations!

Sallie Coke, PhD, Nursing
Advanced Nursing Education Workforce, Health Resources and Services Administration, $673,754.

Rachel Epstein, PhD and Marcela Chiorescu, PhD, Mathematics
Gateways to Completion: Improving Equity in Precalculus, University System of Georgia, $10,800.

Aran MacKinnon, PhD, History and Geography
Payne Fund Belgium, Payne Fund, $10,000.

Kristine White, PhD, Biological and Environmental Sciences
ARTS: Understanding Tropical Invertebrate Diversity, National Science Foundation, $30,244.

Carolyn Denard, PhD, Center for Student Success
STEM Education Improvement Plan IV, University System of Georgia, $74,964.

Theresa Magpuri-Lavell, PhD, Center for Early Language and Literacy
Instructional Mentoring for Literacy Leadership, Governor's Office of Student Achievement, $800,000.

Sandy Baxter, Communities in Schools
CIS Model in Baldwin County Schools for FFY'20, CIS-GA, $91,544.

Sequena Moon, High Achievers Program
YES Lakeview Academy, GaDoE/U.S. Department of Education, $350,000.

Lori Strawder, Office of Sustainability
Bale Us Out, PepsiCo Recycling Zero Impact Fund, $10,000.

Marissa Mayfield, Graduate Student under Sam Mutiti, PhD, Biological and Environmental Sciences
Plants as exposure pathways for lead and other heavy metals in Kabwe, Zambia, NSF Graduate Research Fellowship, $46,000.

Provost News Briefs

25Live Update
Implementation of 25Live is continuing. Submissions (non-academic) for Spring 2020 will open in the system on or around September 23rd. Requests for academic spaces after-hours begin on November 1.

Campus Climate Survey
The Survey Research Center at the University of West Georgia will administer the survey at the request of the Office of Inclusive Excellence. The survey will open Monday, September 30th until Friday, October 11th.

College of Business Dean Search
The search continues with an application submission deadline of September 15th. The search firm Witt-Kieffer is supporting our efforts. The Committee will meet on September 24th to begin the review process. First round interviews are scheduled on October 18-19th at the Renaissance Atlanta Airport Gateway Hotel.

Constitution Week, 2019
The program is scheduled from September 17th to September 23rd. Schedule of events can be found on Front Page.
Jehan Eljourbary and Brandy Kennedy are co-chairing this effort. The other members include: Dean Copelan; Kari Brown; Dana Gorzelany; Jan Hoffmann; Roddran Grimes; Phil Gura; Harold Mock; Jaclyn Queen; Jeffrey Dowdy; Stacey Milner; Brighton Sandt.

eTenure & Promotion
Due date for applicants to submit their documents is September 16th.

GC Faculty Curriculum Committees
The General Education Committee, Graduate Council, and University Curriculum Committee all met in August to review course and program proposals. Membership, committee-specific information, and meeting minutes are published on the [Provost website](#).

GC Journeys
Information sessions about the initiative are scheduled for September 16th from 3:00-3:30PM, October 8th from 12:30-1:00PM, and November 4th at 3:00-3:30PM. For more information, please see FrontPage announcement.

USG General Education Initiative
The General Education design principles were approved on September 10th at the BOR meeting. The USG will be assembling a committee to begin the implementation process. It is expected that the BOR will review the next phase of this initiative in Spring 2020.

Women's Leadership Fellows Program
This is a new initiative led by Drs. Roberts and Mills and supported by the Office of the Provost. Applicants should submit materials to Rhonda Griffin, Administrative Assistant, Office of the Provost by September 30th.

2019-2020 Academic Affairs Unit Goals

This issue of the *Provost Notes* includes goals from units in the Office of Academic Affairs and the University Senate.

College of Arts & Sciences

- Develop college-wide strategic plan to align with the Georgia College Strategic Plan while keeping our liberal arts focus
- Successfully hire new department chairs in the departments of Communication, Government & Sociology, and World Languages and Cultures
- Successfully transition into Terrell Hall, continue planning of the Integrated Science Complex, and engage with Porter Hall updates
- Continue efforts to strengthen COAS Excellence Scholarship program, as a recruiting initiative for students from communities underrepresented at the College
- Continue to look for opportunities to improve diversity as one pathway to preeminence through greater diversity in enrolled students, faculty and staff hires, and curricular offerings

College of Health Sciences

- Develop new and strengthen existing collaborations between disciplines/programs across the College of Health Sciences (COHS)
- Establish an appropriate and equitable workload policy that promotes excellence in teaching, scholarship, and service
- Expand the Center for Health and Social Issues within the COHS to become a community engagement hub for all of our students, faculty, and staff and to create a greater positive impact on our local and surrounding areas
- Increase fundraising activities to provide scholarships to underrepresented student populations within the COHS

John H Lounsbury College of Education

- Move the Middle Grades Master of Education from a blended format to a 100% online format
- Implement the Positive Behavioral Interventions and Supports (PBIS) certificate in support of the new Professional Standards Commission endorsement (https://www.gapsc.com/Rules/Current/Educator Preparation/505-3-.109.pdf)
- Develop a computer science endorsement program to meet regional needs for K-12 teachers who are teaching in this area

J. Whitney Bunting College of Business

- Successful completion of searches for:
  - Administrators: CoB Dean and Department Chair for Accounting
  - Faculty: Successful hiring of nine faculty members in various disciplines across the CoB
- Accreditation**:** In preparation for fall 2021 on-site visit and creation of a spring 2021 Continuous Improvement Review (CIR) report:
  - Develop Table 15-1 for Participating/Support Faculty and Faculty Qualifications, and Table 15-2 in order to review compliance with accreditation expectations within each discipline and program
  - Develop Table 2-1, 5-Year Summary of Intellectual Contributions – summarized by discipline and program to insure compliance with accreditation expectations
  - AY 2019-2020 is Year 3 of the current AACSB five-year cycle for maintenance of accreditation; the site visit by the CIR Team occurs in Year 5
- Build enrollment in CoB online graduate programs by:
  - More effectively incorporating video into the CoB graduate websites as a recruitment tool for the three, CoB on-line graduate programs
  - Continued refinement of the existing radio sponsorship in the Atlanta market as a market awareness and recruitment tool for the three, CoB online graduate programs
- Improve information sharing with undecided freshman business majors by:
  - Completing videos for use in the business freshman seminar sections for each BBA and BS major, the business concentrations (logistics, data analytics), plus videos for student clubs, the Elevator Pitch Competition, and faculty-led Study Abroad

International Education Center

- Continue efforts leveraging Georgia College's quality, distinctive features, and unique setting to market the university internationally
- Create new collaborative opportunities beneficial to Georgia College, its students and faculty
- Build upon progress made towards establishing Georgia College's first international platform abroad
- Expand locations and disciplines available for faculty-led and other Study Abroad programs
- Heighten awareness of exchange opportunities available to Georgia College students
- Implement international programs for first- and second-year students
- Leverage technology and emerging relationships to maintain and increase a diversity of international student enrollments
- Increase opportunities for faculty professional development and research, including Fulbright
- Seek out opportunities to better attract and support international faculty and scholars, while streamlining policies and processes

Transformative Learning Experiences

- Solidify policies and procedures for each transformative learning experience
  - Create operational definitions for each experience
  - Create assessment plan for each experience
  - Work with departments to be aligning Essential Learning Outcomes
- Scale the number of students participating in transformative learning experiences
  - Track the number of students participating to create baseline data
  - Work with Leadership, MURACE, Center for Teaching and Learning, and other offices to increase the number of students participating in transformative experiences
- Work with faculty to identify collaborative opportunities for GC Journeys/Transformative Learning Experiences
- Both the Office of Leadership and the Center for Teaching and Learning will explore online modules as an innovative way to deliver information/development

Office of Institutional Research and Effectiveness

- Prepare for and execute a successful 5th year review with the Southern Association of Schools, Commission on Colleges
- Work with department chairs and faculty to map all upper division course offerings to the ELO's
- Continuously educate faculty and staff, campus wide, at all levels of data knowledge and on how data can be used as a tool internal to their respective offices and as a tool to relate to other areas of campus
- Share current projects at the system level and beyond through formal presentations and at open forum type discussion opportunities

Ina Dillard Russell Library

- Access Services will work with GC IT to create a process to allow the department's laptop charging locker stations to be set up and operate as a laptop "vending machine"
- Special Collections staff will work with at least three underserved community groups to collect, organize, and preserve materials
- Library Administration and Collection & Resource Services will conduct a workflow analysis for the acquisition of the library's physical and electronic collections
- Instruction and Research Services will launch the Faculty Expertise Gallery, a directory of Georgia College Faculty research and expertise

University Senate

- Continue to advise the university administration, review and recommend policy, and provide representatives to various university-wide committees, task forces, and search committees
- Continue to review and assess the scope, size, and structure of university senate standing committees
- Improve communication and connections to the greater campus community through transparency, building trust, and encouraging participation
- Find opportunities to help promote campus safety and internet security

The Graduate School

- Establish a Graduate Student Association (GSA) to enrich the graduate student experience and promote, support, and represent graduate students' interest and values
- Expand The Graduate School's portfolio of graduate student resources in regard to awards and other professional development opportunities
- Create a physical space for the graduate community

Division of Enrollment Management	**Center for Student Success**

Division of Enrollment Management

- The Office of Admissions will recruit and enroll an academically talented class of 1,500 students including traditional fall entry freshmen and Bridge Scholars students, and 300 transfer students. These goals include a slight increase in the academic profile, an increase in the overall percentage of minority students and an increase in out of state students. This will be accomplished with:
  - Creation of a new Coordinator of Diversity Recruitment position to work with underrepresented groups of students
  - Holding 3 events for students enrolled in Georgia College's Early College to provide a better glimpse into GC after high school graduation
  - Implementation of AdmitHub, an artificial intelligence tool to provide 24/7 access to answers as well as responsive text messaging to prospective students
  - Working with academic departments to increase the number of departments participating in individual student meetings during the campus tour program
- The Office of Financial Aid will implement CampusLogic, a USG-wide tool used for communication with students to enhance and simplify the financial aid process
- The Office of the Registrar will implement upgrades included with Banner 9 to the PAWS System to present a more intuitive user experience. The first module will be mid-term grade reporting followed by registration
- Provide on and off-campus professional development for all staff members with a focus on inclusive excellence

Center for Student Success

- Use data more effectively to establish attainable success targets, improve service delivery, and report outcomes and achievements in semester reports to the campus
- Support increased first-and second-year retention, four-year graduation rates and overall student satisfaction and success
- Engage in faculty and campus outreach to build effective partnering relationships that promote student success
- Develop strategies to support the engagement, retention, and success of historically underrepresented students.
- Tell the story of the success of the Center more broadly to internal and external audiences
- Participate regularly in training and professional development opportunities that help us become intentional and effective academic support professionals

Strategic Initiatives and Extended University

Strategic Initiatives

- Continue facilitation of the strategic planning process, and especially working with the Strategic Planning Steering Committee to measure the university's success in accomplishing goals, initiatives, and action items
- Effectively chair the search for a new Dean of the J.Whitney Bunting College of Business to begin work July 1, 2020

Extended University

- Expand outreach in FY20 to include the development of credentialing and certification programs
- Find new and creative ways to generate the necessary sales and services revenue to support operations in FY20
- Implement its more than $1.4 million in FY20 grants awarded to help support the Baldwin County School System, including over 5,000 students and their families with afterschool enrichment activities, wraparound student and family services, and day-school tutoring and support

Office of Grants and Sponsored Projects

- Increase the award dollars received by our faculty, staff, and students
- Support collaborative grants between GC and the surrounding communities
- Support the recruitment and retention of faculty by meeting with candidates where appropriate

Information Technology

- Assist Enrollment Management and University Communications with the Admit Hub AI service
- Rollout of Banner 9 Self Service for faculty and student use
- Develop and initiate a comprehensive Cyber Security training to be delivered in the Fall and Spring Semester
- Develop long term strategic plan for IT