

## **Assistance Finding a Note-Taker Accommodation Faculty Statement**

The Student Disability Resource Center is looking for a volunteer note-taker for a student who is registered with our office. Please assist us by identifying one or two candidates in the class who may be willing to help a fellow student. The note-taker may have attended and excelled in your previous classes.

We are looking for a note-taker who is

- attentive
- attends class regularly
- takes good, legible notes
- willing to arrange for a substitute, if needed

All notes taken during class are for academic use only. Both the note-taker and the student registered with the Student Disability Resource Center are required to attend class regularly. Should the students miss class frequently, please notify our office.

If you have a student interested in being a note-taker, please talk with them and refer them to the Student Disability Resource Center for more information. We have provided a short script below if you'd like to use it as an announcement to your class to solicit help.

Thank you for taking the time to assist your student.

Sincerely,



David Anderson

Director of the Student Disability Resource Center

**Please read the following announcement to your class.**

**Please do not identify the student who is using the note-taker accommodation.**

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"The Student Disability Resource Center is looking for a volunteer note-taker for this class. Please consider helping your fellow students by volunteering for this program. Five minutes after each class can earn you 30-45 service hours per class in one semester. This is a great addition to your resume and makes you a good candidate when applying for scholarships or grants without spending any extra time away from your normal obligations. If you are interested in being a note-taker, please go to the Student Disability Resource Center, Russell Library 109, for more information."