



# Undergraduate Application for Graduation

Please pay the \$45 application fee in the Business Office  
Receipt No. \_\_\_\_\_

GCID \_\_\_\_\_ Diploma Name \_\_\_\_\_  
(Print legal name as you wish it to appear on your diploma)

Local Address \_\_\_\_\_ Home Phone# \_\_\_\_\_  
(Address to which the evaluated application will be mailed; include street, city, state, and zip code)

Diploma Address \_\_\_\_\_ Work Phone# \_\_\_\_\_  
(Address to which the diploma will be mailed; include street, city, state, and zip code)

Graduation Term:  Fall  Spring  Summer (includes Maymester) 20\_\_\_\_\_

Will you be attending the May Commencement Ceremony?  Yes  No

Degree you are pursuing:  BA  BBA  BMED  BMT  BS  BSN Catalog Year \_\_\_\_\_  
Used to fulfill requirements

Major/Concentration 1. \_\_\_\_\_ Minor 1. \_\_\_\_\_  
2. \_\_\_\_\_ 2. \_\_\_\_\_  
Minor verification form(s) required

List the courses needed to complete degree requirements. Indicate number of hours, and if course is a repeat.  
A specific course number is not required. For example, if a course is being used as an elective, you may list "3 hour elective" in the section below.

Semester	Hrs	Repeat	Semester	Hrs	Repeat	Semester	Hrs	Repeat

I understand that I need to satisfactorily complete the courses listed above and address any deficiencies identified by my adviser, department chair and/or the Registrar's Office to qualify for graduation. If I make changes to the courses listed or to my degree completion plans, I will file a revised graduation application immediately.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

With the satisfactory completion of the courses listed above, this student will complete course requirements for the major program.

Advisor Signature \_\_\_\_\_ Date \_\_\_\_\_ Chair Signature \_\_\_\_\_ Date \_\_\_\_\_

### Office of the Registrar Use Only

- Core Courses Area A-E are complete or proposed
- Foreign Language Requirement is complete or proposed  
Check with major department for language requirements.
- US/GA History and Constitution Exams are satisfied
- Regents Reading/Writing Exams are satisfied
- Exit Exam is satisfied (2 are required for some majors)
- 39 upper division (3-4000 level) hrs are complete or proposed
- Institutional GPA is 2.00 or higher (GPAs are truncated)
- Total Earned Hours, complete or proposed, are 120 or more, or 124 for BMED, excluding freshman seminar or wellness courses.

GCSU hours \_\_\_\_\_  
Transfer hours \_\_\_\_\_  
Minus \_\_\_\_\_  
TOTAL hours \_\_\_\_\_

Requirements still needed to fulfill all degree requirements:  
1. Complete ALL courses listed above with satisfactory grades; if course changes are made, a revised application must be submitted and re-evaluated.

All requirements must be completed by \_\_\_\_\_  
to qualify for graduation in the term listed.

Evaluators Signature \_\_\_\_\_ Date \_\_\_\_\_

Date received from the department \_\_\_\_\_  
1st Evaluation Date \_\_\_\_\_  
2nd Evaluation Date \_\_\_\_\_  
(all non-course requirements are met and final courses registered for)  
Final Evaluation \_\_\_\_\_