



**Graduate Council Meeting
Friday, November 8, 2019
1:00 p.m.
President's Conference Room
Minutes**

- Present: Kevin Elder, Shannon Gardner, Diane Gregg, Lynn Hanson, Tina Holmes-Davis, Mandy Jarriel, Chris Lowery, Al Mead, Sheri Noviello, Parris Story and Stephen Wills
- Regrets: Sallie Coke, Carrie Cook, Sandra Gangstead, and Joe Peters
- Approval of Agenda: November 8, 2019 agenda approved
- Approval of Minutes: September 13, 2019 minutes approved
- Review Graduate Council By-laws in Reference to Course Modifications
 - Now that the Graduate Council no longer approves courses, does that also apply to course modifications (title, course number, credit hours, catalog description, pre-and/or co-requisite, grade type, repeatable or non-repeatable, delete, etc.)?
 - According to Article III, item iii in the 2018-2019 Graduate Council Bylaws, the council shall review graduate course proposals submitted by college deans before forwarding to the Office of Academic Affairs.
 - Former Article III, item iii was removed from 2019-2020 Graduate Council Bylaws
 - Course modifications will come as notification items to Graduate Council Chair and to Graduate Council as informational items.
- New Proposal
 - College of Education
 - The Middle Grades Education Program requests to provide the Master of Education (M.Ed.) in Middle Grades Education advanced degree program in a 100% online format effective Summer 2021.
 - Proposal unanimously approved by Graduate Council
- Other
 - CoAS: No upcoming curriculum items at this time. Continuing to make sure that all paperwork is in order for faculty who have graduate faculty status.
 - CoB: No upcoming curriculum items at this time.
 - CoEd: No upcoming curriculum items at this time.
 - CoHS: No upcoming curriculum items at this time.
 - Parris Story: Thank you to those who attended the first Graduate Student mixer held on Thursday, November 7, 2019. A total of 46 faculty, staff and graduate students attended this event.
 - Lynn Hanson: Consider a graduate application fee waiver during certain months to encourage graduate applications. Many of our sister institutions and competitors offer application fee waivers at least once a year as a recruitment tool. Suggested further discussion with Graduate Coordinators.
 - Chris Lowery: Review bylaws to determine if an email vote should be added as a possibility to the Graduate Council Bylaws.
 - Group discussion on further ways to recognize graduate students at GC.
 - Next meeting scheduled for January 10, 2020, at 1:00 pm in the President's Conference Room
 - Meeting adjourned at 1:27 pm.

Respectfully submitted by Lynn Hanson