Georgia College & State University (Georgia College), Georgia’s designated public liberal arts university, seeks an innovative and high-impact leader to guide and advance its academic programs as **Provost and Vice President for Academic Affairs**.

The university invites applications and nominations for this leadership opportunity.
The Leadership Opportunity

THE PROVOST AND VICE PRESIDENT FOR ACADEMIC AFFAIRS is the chief academic officer of the university and reports directly to the President. This senior administrator provides leadership for all academic programs in support and advancement of the university’s mission and ensures academic excellence.

The Provost and Vice President is a member of the President’s cabinet and plays a central role in institutional decision-making; coordinating with academic affairs constituents to create and support an academic vision of excellence for the university. The successful candidate is expected to work with internal stakeholders across campus to define and expand upon the university’s vision for academic excellence. All academic colleges, departments and programs report to the Provost and Vice President, who is responsible for putting into action all academic policies, including those affecting faculty appointments, development, promotions and tenure. Additionally, the Provost and Vice President creates, supports and enhances a student-centered academic environment that frames the university’s mission and vision.

This role will also lead the Office of Information Technology and is expected to provide leadership and support to the technological needs of the campus, including the infusion of innovation and technology to deliver academic programs and improve pedagogy.

The Provost and Vice President represents the university’s academic endeavors with key constituents, including The University System of Georgia Board of Regents and elected officials. In the President’s absence, this senior administrator serves as the chief executive officer of the university.

The authority of the Provost and Vice President is broad, reaching across the institution. The administrator is responsible for the institution’s long-term viability through effective enrollment management. This administrator is also responsible for assessment, curriculum development, strategic planning, institutional technologies, institutional research, transformative learning experiences and Extended University. Other areas of responsibility include the library and learning technologies, faculty development, grants and contracts, international studies, student advising and support, honors and leadership programs, institutional effectiveness and accreditation and continuing education.

The Provost and Vice President has three primary roles:

**LEADING** - Sets the overall academic direction of the institution and establishes the academic agenda and priorities for the future by collaboratively working with academic leaders and faculty to articulate an academic vision for the university.

**FACILITATING** - Accomplishes the university’s mission and its academic goals through the establishment of programs, policies, procedures and standards; in the selection, evaluation and development of faculty and staff; in the review of academic programs; in the allocation of funds; and in the provision of information.

**COORDINATING** - Sets a context for the university’s various academic colleges, programs and services and maintains a broad and coherent institutional perspective, so the needs and character of individual programs are addressed within an institutional framework and university standards.
Qualifications

THE PROVOST AND VICE PRESIDENT FOR ACADEMIC AFFAIRS will be an accomplished and experienced academic leader with the following qualifications:

• Earned doctorate or appropriate terminal degree in an academic discipline with qualifications meriting appointment at the rank of full professor in a discipline offered by the university and with tenure upon appointment
• Broad experience in developing an academic vision and creating effective planning and implementation processes linked to that vision
• Deep understanding of and commitment to the public liberal arts mission of Georgia College
• Demonstrated ability to manage a complex academic organization and to work effectively with colleagues across divisions
• Strong commitment to collegial, consultative processes and to shared governance
• Record of accomplishments in developing effective strategies to build and support academic initiatives
• Deep understanding of effective marketing, recruitment and retention strategies for undergraduate and graduate populations
• Track record in supporting internationalization, diversity, interdisciplinary collaboration, co-curricular learning opportunities and the use of technology to compliment instruction and learning
• Strong skills in academic program planning, financial and personnel management and budget development
• Demonstrated effectiveness in leading and supporting a strong administrative team
• Deep understanding of and commitment to supporting institutional diversity goals for faculty, staff, students and academic programs
• Extraordinary communication skills, strong interpersonal skills and a high level of professional integrity
• Ability to realize a mature vision of the public liberal arts mission across the entire campus that includes professional schools and programs
• Experience with institutional or academic unit level accreditation processes
• Commitment to the values of public service and community outreach

Preferred requirements

• Preference given to candidates with administrative level experience of dean or above in higher education
• Preference given to candidates with knowledge of and experience in public liberal arts institutions

In addition to all preferred qualifications outlined in this position, the Georgia College community is compiling a list of attributes that they are looking for in the next Provost and Vice President for Academic Affairs. This list will be used in the screening of all candidates and can be found at gcsu.edu/provost-search.

Duties and Responsibilities

THE PROVOST AND VICE PRESIDENT FOR ACADEMIC AFFAIRS has broad delegated responsibility for the overall excellence and vitality of the university's academic life and programs. This senior officer will:

• Inspire and collaborate with faculty and other academic leaders in building strengths in academic programs, internationalization and diversity, learning beyond the classroom (including undergraduate research), living and learning residential communities and pedagogical and technological innovation
• Enhance the state and national reputation of the state's designated public liberal arts university
• Actively participate in the recruitment of academically talented and diverse undergraduate students and promote programs that contribute to students' overall success and retention
• Strategically enhance the university's graduate and professional programs
• Identify new support opportunities for faculty scholarship, creative activity and funded research
• Participate in the recruitment and development of talented and diverse faculty and staff who are invested in the university's public liberal arts mission and its students
• Leverage opportunities for new synergies and collaborations in an expanded division of academic affairs that includes enrollment management and information and instructional technology and integrate those services fully into the academic mission of the university
• Lead and participate in a collaborative administrative team that models institutional values of cooperation and collegiality
• Influence state education policy by serving as the university's liaison to the academic affairs division of the Board of Regents of the University System of Georgia
• Demonstrate data-driven participatory management and transparency of complex budgets, with a commitment to programmatic funding allocations aligned with the institution's mission and strategic initiatives

Mission Statement

As Georgia's public liberal arts university, Georgia College offers undergraduate programs of study to talented and motivated students in a residential college setting. Georgia College also provides graduate and professional studies that support the needs of the region and create pathways to individual success and personal fulfillment. Its academically engaging, student-centered programs often take learning beyond the traditional classroom and develop the intellectual, professional and civic skills and dispositions that enable graduates to thrive in an information-intensive and diverse global society. Through its teaching, research and service, Georgia College enriches the lives of students and their local and global communities.
Georgia College

FOUNDED IN 1889, Georgia College combines the educational experience expected at esteemed private liberal arts colleges with the affordability of public higher education. The university generates approximately a $284 million impact on the local community.

The university’s four colleges – arts and sciences, business, education and health sciences – provide approximately 5,958 undergraduate and approximately 1,031 graduate students with exceptional learning environments that extend beyond the classroom. All students participate in the GC Journeys program, which incorporates five transformative experiences, both inside and outside of the classroom, that help shape our students to become the leaders of tomorrow. Students benefit from hands-on involvement with faculty research, community-based learning experiences, residential learning communities, study abroad and internships.

Georgia College students are expected to achieve and maintain high ideals founded on the sound principles of utilizing Reason before acting or reacting; employing Respect for others, for ideas, for the law and for property; and recognizing their Responsibility as citizens and members of the campus community.

The institution has a close relationship with the surrounding community. The university is part of the city’s museum district and includes a number of historic sites, including the Old Governor’s Mansion that has more than 11,000 visitors each year, and Andalusia, once home to famed American author and alumna Flannery O’Connor. Additionally, Georgia College oversees vital community outreach venues, such as the O’Connor collection at the Ina Dillard Russell Library, the Natural History Museum and the Planetarium.

The university also makes tremendous contributions to the local community through student volunteerism. Each year, students give thousands of hours of their time in the surrounding counties. More than 50,000 hours were recorded in 2018 by Georgia College students.

University System of Georgia

THE UNIVERSITY SYSTEM OF GEORGIA is governed by an 18-member Board of Regents. The Board oversees the 26 colleges and universities that comprise the University System of Georgia, in addition to oversight of the Georgia Public Library System. For more information, visit usg.edu.

Milledgeville, Georgia

JUST A FEW STEPS OFF THE GEORGIA COLLEGE CAMPUS lies historic downtown Milledgeville, a thriving hub of businesses with specialty shops and restaurants. Once the state capital, Milledgeville is rich in Georgia history and Greek Revival architecture.

With Lake Sinclair and the Oconee River nearby, the area offers a wide variety of outdoor recreation from boating and fishing to camping and hiking. The city hosts festivals and cultural programs throughout the year.

Milledgeville is less than two hours from Atlanta, two hours from the mountains and three hours from Savannah and the beach. Macon, which is only 40 minutes away, offers additional shopping and entertainment opportunities as well as some of the finest medical facilities and professionals in the state.

About Georgia College & State University

Mission: Georgia College received its designation as the state’s public liberal arts university in 1996. Georgia College is a member of the Council of Public Liberal Arts Colleges (COPLAC).

Location: The university’s 43-acre historic campus is located in Milledgeville, Georgia. The university also offers many undergraduate courses and graduate programs delivered online.

Enrollment: 5,663 students in Spring 2018, representing 36 states and nearly 50 nations. Georgia College’s Spring 2018 freshmen class had an average high school GPA of 3.55 and an average SAT score of 1211.

Degree Programs: 37 undergraduate degrees, 28 graduate programs. The university’s first doctoral degree program – Doctor of Nursing Practice – was launched in 2012 and the College of Education will admit its first doctoral students in 2019.

Number of Full-time Faculty: 331

Academic Units:
• College of Arts and Sciences • J. Whitney Bunting College of Business • John H. Lounsbury College of Education • College of Health Sciences

Athletics: NCAA Division II, Peach Belt Conference, featuring women’s basketball, fast-pitch softball, tennis, cross country, soccer and volleyball and men’s basketball, baseball, tennis, golf and cross country, as well as Georgia College’s newest team: e-Sports.

For more information and to apply, visit gcsu.edu/provost-search