GC Technology Infrastructure and Security Advisory Committee

I.   Charge

The Technology Infrastructure and Security Advisory Committee (TISAC) shall advise Information Technology, the Chief Information Officer and subsequently the Executive Cabinet regarding services, design, maintenance and utilization of Georgia College's technology infrastructure, related systems, procedures, policies, and security efforts.

II.   Function

1. The Technology Infrastructure and Security Advisory Committee shall receive suggestions, recommendations, inquiries and proposals regarding the application of technology and its related infrastructure and security needs, from the faculty, staff, administrators and governance groups from within the campus community.

2. It shall be the function of the committee to decide if proposals received should be considered, amended, accepted, or rejected. If accepted or accepted with amendment(s), the proposals shall be submitted, with recommendations to Chief Information Officer for forwarding to the Executive Cabinet.

3. On occasion, the Technology Infrastructure and Security Advisory Committee may be specifically requested to research and consider particular information technology matters and report its findings to the Chief Information Officer and/or Executive Cabinet.

4. In the performance of its duties, the Technology Infrastructure and Security Advisory Committee shall have the option of soliciting information and assistance from such campus offices or groups as may be appropriate.   The Committee may commission necessary subcommittees in order to complete its charge.

5. The Technology Infrastructure and Security Advisory Committee is an advisory group, not a policy making body. The Chief Information Officer shall present recommendations and findings from the Technology Infrastructure Advisory and Security Committee to the Executive Cabinet. The Technology Infrastructure and Security Advisory Committee shall submit a written report of its activities annually to the Chief Information Officer to be shared with the Executive Cabinet.

The Technology Infrastructure and Security Advisory Committee will:

A. Provide recommendations for coordinated campus-wide standards, security initiatives and network architecture, relating to:

- Data Governance and management
- Hardware and Software Platforms
- Interconnectivity
- Information Security
- Networking
- Security Awareness Training
- Telecommunications

B. Recommend policies and procedures relating to:
- Access to network resources
- Hardware and software replacement cycle
- Information Security
- Internet access
- Instructional technologies
- Network design and bandwidth utilization
- Prioritization of projects
- Personally identifiable information
- Support, maintenance, and training

C. Evaluate new technologies

III.   Membership

Members of the Technology Infrastructure and Security Advisory Committee shall be selected for appointment from within the areas listed below:

- Library representative
- One faculty representative from each college
- One university governance representative
- One representative for each university division
- Remote center representative
- SGA representative

The following positions will be permanent members of the committee:

- Director of Network Administration
- Director of Systems Administration
- Information Security and Compliance Officer

For each position to be filled, the supervisor of the represented area shall recommend potential members. Selection shall be based on interest, experience, and expertise in infrastructure and security. The Executive Cabinet shall choose the initial committee members.

All members will have the opportunity to vote. A quorum for any meeting will consist of a simple majority of voting members.

IV. Chair

The Technology Infrastructure Advisory Committee shall select its chair from the committee membership by a majority vote. The chair shall serve a one-year term and shall be eligible for re- election (but may serve no more than two consecutive terms). The chair shall convene all meetings, set the agenda, cast a vote on all motions, and arrange the taking and report of minutes. No less than one committee meeting shall be convened during the fall and spring semesters.

V. Terms

Members' term of service shall be 2 years, except for the SGA Student Representative, which shall serve a 1-year term. Half of the terms shall expire each year. Initial memberships shall expire on the rotation as determined by the Committee

VI. Meeting Times

Meeting times will be established by the committee to accommodate the schedules, including class schedules, of as many members as possible. The Committee shall meet at least once annually. Minutes of the meeting shall be posted to the Committee's URL.